



**AUDIT REPORT
ON
THE ACCOUNTS OF
MUNICIPAL COMMITTEES OF
GUJRANWALA, LAHORE,
RAWALPINDI & SARGODHA
REGIONS**

AUDIT YEAR 2020-21

AUDITOR GENERAL OF PAKISTAN

TABLE OF CONTENTS

ABBREVIATIONS & ACRONYMS	i
PREFACE	ii
EXECUTIVE SUMMARY	iii
CHAPTER 1	1
PUBLIC FINANCIAL MANAGEMENT	1
CHAPTER 2	4
Municipal Committees District Attock	4
2.1 Introduction	4
2.2 Sectoral Analysis	5
2.3 Brief comments on the status of compliance with PAC directives	6
2.4 Audit Paras	7
2.4.1 Municipal Committee Attock	7
2.4.1.1 Irregularities	7
2.4.1.1.1 HR/Employees related irregularities	7
2.4.1.1.2 Procurement related irregularities	8
2.4.1.2 Others	9
2.4.2 Municipal Committee Fateh Jang	11
2.4.2.1 Others	11
2.4.3 Municipal Committee Hassanabdal	12
2.4.3.1 Value of money and service delivery issues	12
2.4.3.2 Others	13
CHAPTER 3	14
Municipal Committees District Bhakkar	14
3.1 Introduction	14
3.2 Sectoral Analysis	15
3.3 Brief comments on the status of compliance with PAC directives	16

3.4	Audit Paras	17
3.4.1	Municipal Committee Bhakkar	17
3.4.1.1	Value of money and service delivery issues	17
3.4.2	Municipal Committee Kallur Kot.....	19
3.4.2.1	Others	19
CHAPTER 4		20
Municipal Committees District Chakwal		20
4.1	Introduction	20
4.2	Sectoral Analysis	21
4.3	Brief comments on the status of compliance with PAC directives	22
4.4	Audit Paras	23
4.4.1	Municipal Committee Chakwal.....	23
4.4.1.1	Others	23
4.4.2	Municipal Committee Talangang	24
4.4.2.1	Irregularities	24
4.4.2.1.1	HR/ Employee related irregularities	24
4.4.2.1.2	Procurement related irregularities.....	25
4.4.2.2	Others	26
CHAPTER 5		27
Municipal Committees District Gujranwala.....		27
5.1	Introduction	27
5.2	Sectoral Analysis	28
5.3	Brief comments on the status of compliance with PAC directives	29
5.4	Audit Paras	30
5.4.1	Municipal Committee Kamoke	30
5.4.1.1	Irregularities	30
5.4.1.1.1	Procurement related irregularities.....	30
5.4.1.2	Value for money and service delivery issues	33

5.4.1.3	Others	36
5.4.2	Municipal Committee Nowshera Virkan	40
5.4.2.1	Irregularities	40
5.4.2.1.1	Procurement related irregularities.....	40
5.4.3	Municipal Committee Wazirabad.....	42
5.4.3.1	Irregularities	42
5.4.3.1.1	Procurement related Irregularities	42
5.4.3.2	Others	44
CHAPTER 6.....		47
Municipal Committees District Gujrat.....		47
6.1	Introduction	47
6.2	Sectoral Analysis	48
6.3	Brief comments on the status of compliance with PAC directives	49
6.4	AUDIT PARAS	50
6.4.1	Municipal Committee Kharian	50
6.4.1.1	Irregularities	50
6.4.1.1.1	Procurement related irregularities.....	50
6.4.2	Municipal Committee Lalamusa.....	54
6.4.2.1	Non-production of record.....	54
6.4.2.2	Irregularities	55
6.4.2.2.1	Procurement related irregularities.....	55
6.4.2.3	Value for money and service delivery issues	58
6.4.2.4	Others	60
6.4.3	Municipal Committee Sara-i-Alamgir	63
6.4.3.1	Irregularities	63
6.4.3.1.1	Procurement related irregularities.....	63
6.4.3.2	Value for money and service delivery issues	66
6.4.3.3	Others	67

CHAPTER 7	68
Municipal Committees District Jhelum.....	68
7.1 Introduction	68
7.2 Sectoral Analysis	69
7.3 Brief comments on the status of compliance with PAC directives	70
7.4 Audit Paras	71
7.4.1 Municipal Committee Dina	71
7.4.1.1 Value of money and service delivery issues	71
7.4.1.2 Others	72
7.4.2 Municipal Committee Jhelum	73
7.4.2.1 Value of money and service delivery issues	73
7.4.2.2 Others	75
7.4.3 Municipal Committee Sohawa	79
7.4.3.1 Irregularities	79
7.4.3.1.1 HR/Employees related irregularities.....	79
7.4.3.2 Others	81
CHAPTER 8	85
Municipal Committees District Kasur	85
8.1 Introduction	85
8.2 Sectoral Analysis	86
8.3 Brief comments on the status of compliance with PAC directives	87
8.4 AUDIT PARAS	88
8.4.1 Municipal Committee Kasur	88
8.4.1.1 Irregularities	88
8.4.1.1.1 Procurement related irregularities.....	88
8.4.1.2 Value for money and service delivery issues	93
8.4.1.3 Others	94
8.4.2 MC Kot Radha Kishan.....	97

8.4.2.1	Irregularities	97
8.4.2.1.1	HR/ Employee related irregularities	97
8.4.2.1.2	Procurement related irregularities.....	98
8.4.2.2	Value for money and service delivery issues	99
8.4.2.3	Others	100
8.4.3	MC Mustafa abad.....	103
8.4.3.1	Irregularities	103
8.4.3.1.2	Procurement related irregularities.....	103
8.4.3.2	Value for money and service delivery issues	105
8.4.4	Municipal Committee Pattoki.....	109
8.4.4.1	Irregularities	109
8.4.4.1.1	HR/ Employees related irregularities	109
8.4.4.1.2	Procurement related irregularities.....	111
8.4.4.2	Value for money and service delivery issues	112
8.4.4.3	Others	114
8.4.5	Municipal Committee Phool Nagar	118
8.4.5.1	Irregularities	118
8.4.5.1.1	HR/ Employees related irregularities	118
8.4.5.1.2	Procurement related irregularities.....	122
8.4.5.2	Value for money and service delivery issues	124
8.4.5.3	Others	126
CHAPTER 9		128
Municipal Committees District Khushab		128
9.1	Introduction	128
9.2	Sectoral Analysis	129
9.3	Brief comments on the status of compliance with PAC directives	130
9.4	Audit Paras	131
9.4.1	Municipal Committees Khushab	131

9.4.1.1	Value for money and service delivery issues	131
9.4.1.2	Others	133
9.4.2	Municipal Committee Jauharabad	135
9.4.2.1	Irregularities	135
9.4.2.1.1	Procurement related irregularities.....	135
9.4.2.2	Value for money and Service delivery issues.....	138
9.4.2.3	Others	142
CHAPTER 10		143
Municipal Committees District Mianwali		143
10.1	Introduction	143
10.2	Sectoral Analysis	144
10.3	Brief comments on the status of compliance with PAC directives	145
10.4	Audit Paras	146
10.4.1	Municipal Committee Mianwali.....	146
10.4.1.1	Value for money and service delivery issues	146
10.4.2	Municipal Committee KammarMushani.....	148
10.4.2.1	Value for money and service delivery issues	148
CHAPTER 11		149
Municipal Committees District Nankana Sahib		149
11.1	Introduction	149
11.2	Sectoral Analysis	150
11.3	Brief comments on the status of compliance with PAC directives	150
11.4	AUDIT PARAS	151
11.4.1	Municipal Committee Nankana Sahib	151
11.4.1.1	Non-production of Record.....	151
11.4.1.2	Irregularities	152
11.4.1.2.1	HR/ Employee related irregularities	152
11.4.1.2.2	Procurement related irregularities.....	154

11.4.1.3	Others	156
CHAPTER 12		157
Municipal Committees District Narowal		157
12.1	Introduction	157
12.2	Sectoral Analysis	158
12.3	Brief comments on the status of compliance with PAC directives	159
12.4	AUDIT PARAS	160
12.4.1	Municipal Committee Narowal	160
12.4.1.1	Irregularities	160
12.4.1.1.1	Procurement related Irregularities	160
12.4.1.2	Others	162
12.4.2	Municipal Committee, Shahkargarh	165
12.4.2.1	Irregularities	165
12.4.2.1.1	Procurement related Irregularities	165
12.4.2.2	Others	167
CHAPTER 13		169
Municipal Committees District Okara		169
13.1	Introduction	169
13.2	Sectoral Analysis	170
13.4	Brief comments on the status of compliance with PAC directives	171
13.4	Audit Paras	172
13.4.1	Municipal Committee Okara	172
13.4.1.1	Irregularities	172
13.4.1.1.1	HR/ Employee related Irregularities	172
13.4.1.1.2	Procurement related irregularities.....	173
13.4.1.2	Others	176
13.4.2	Municipal Committee Renala Khurd	185
13.4.2.1	Irregularities	185

13.4.2.1.1	HR/Employees related irregularities	185
13.4.2.1.2	Procurement related irregularities	186
13.4.2.2	Others	188
CHAPTER 14		193
Municipal Committees of District Rawalpindi		193
14.1	Introduction	193
14.2	Sector Analysis	194
14.3	Brief comments on the status of compliance with PAC directives	195
14.4	Audit Paras	196
14.4.1	Municipal Committee Gujar Khan	196
14.4.1.1	Value of money and service delivery issues	196
14.4.1.2	Others	198
14.4.2	Municipal Committee Kahuta	199
14.4.2.1	Value for money and service delivery Issues	199
CHAPTER 15		200
Municipal Committees District Sargodha		200
15.1	Introduction	200
15.2	Sectoral Analysis	201
15.3	Brief comments on the status of compliance with PAC directives	202
15.4	Audit Paras	203
15.4.1	Municipal Committee Bhalwal	203
15.4.1.1	Irregularities	203
15.4.1.1.1	Procurement related irregularities	203
15.4.1.2	Value for money and service delivery issues	204
15.4.2	Municipal Committee Kotmomin	206
15.4.2.1	Value for money and service delivery issues	206
15.4.3	Municipal Committee Shahpur	208
15.4.3.1	Value for money and Service delivery issues	208

CHAPTER 16	209
Municipal Committees District Sheikhpura	209
16.1 Introduction	209
16.2 Sectoral Analysis	210
16.4 Brief comments on the status of compliance with PAC directives	211
16.4 Audit Paras	212
16.4.1 Municipal Committee Ferozewala	212
16.4.1.1 Irregularities	212
16.4.1.1.1 HR/Employees related irregularities	212
16.4.1.1.2 Procurement related irregularities	213
16.4.1.2 Value for money and service delivery issues	216
16.4.1.3 Others	218
16.4.2 Municipal Committee Muridke	219
16.4.2.1 Irregularities	219
16.4.2.1.1 Procurement related irregularities	219
16.4.2.2 Value for money and service delivery issues	220
16.4.2.3 Others	222
16.4.3 Municipal Committee Sharaqpur Sharif	226
16.4.3.1 Irregularities	226
16.4.3.1.1 Procurement related irregularities	226
16.4.3.2 Others	229
16.4.4 Municipal Committee Sheikhpura	231
16.4.4.1 Irregularities	231
16.4.4.1.1 Procurement related irregularities	231
16.4.4.3 Others	237
CHAPTER 17	239
Municipal Committees District Sialkot	239
17.1 Introduction	239

17.2	Sectoral Analysis	240
17.3	Brief comments on the status of compliance with PAC directives	241
17.4	AUDIT PARAS	242
17.4.1	Municipal Committee Daska	242
17.4.1.1	Irregularities	242
17.4.1.1.1	Procurement related irregularities.....	242
17.4.1.2	Others	244
17.4.2	Municipal Committee Pasrur.....	247
17.4.2.1	Irregularities	247
17.4.2.1.1	Procurement related irregularities.....	247
17.4.2.2	Others	248
17.4.3	Municipal Committee Sambrial.....	251
17.4.3.1	Irregularities	251
17.4.3.1.1	Procurement related irregularities.....	251
17.4.3.2	Others	254
17.4.4	Town Committee Kotli Loharan.....	256
17.4.4.1	Others	256
	ANNEXURES	257

ABBREVIATIONS & ACRONYMS

APPM	Accounting Policies and Procedure Manual
CDR	Call Deposit Receipt
CO	Chief Officer
CSR	Composite Schedule Rate
DAC	Departmental Accounts Committee
DC	Deputy Commissioner
DDO	Drawing and Disbursement Officer
FBR	Federal Board of Revenue
FD	Finance Department
LG&CD	Local Government & Community Development
MC	Municipal Committees
MO	Municipal Officer
MRS	Market Rate System
NAM	New Accounting Model
PAC	Public Accounts Committee
PAO	Principal Accounting Officer
PFC	Provincial Finance Commission
PFR	Punjab Financial Rules
PLGA	Punjab Local Government Act
POL	Petroleum Oil and Lubricants
PPRA	Punjab Procurement Regulatory Authority
S&GAD	Services and General Administration Department
TMA	Tehsil Municipal Administration
TS	Technical Sanction
TTIP	Tax on Transfer of Immovable Property

PREFACE

Articles 169 and 170 of the Constitution of the Islamic Republic of Pakistan, 1973 read with Sections 8 and 12 of Auditor General's (Functions, Powers and Terms and Conditions of Service) Ordinance, 2001 and Section 108 of the Punjab Local Government Act, 2013 require the Auditor General of Pakistan to audit the accounts of Federation or a Province or Local Government and the accounts of any authority or body established by or under the control of the Federation or a Province.

The report is based on compliance audit of the accounts of 45 Municipal Committees of Gujranwala, Lahore, Rawalpindi and Sargodha Regions for the Financial Year 2019-20. In some cases audit for financial year 2018-19 was also conducted. The Directorate General of Audit, District Governments, Punjab (North), Lahore conducted audit during Audit Year 2020-21 on test check basis with a view to reporting significant findings to the relevant stakeholders. The audit report includes systemic issues and significant audit findings. Relatively less significant issues are listed in the Annexure-A of the Audit Report, which shall be pursued with the Principal Accounting Officer at the DAC level and in all cases where the PAO does not initiate appropriate action, the audit observations will be brought to the notice of the Public Accounts Committee through the next year's audit report.

The audit results indicate the need for adherence to the regularity framework besides instituting and strengthening internal controls to avoid recurrence of similar irregularities.

The observations included in this report have been finalized in light of written responses and decisions of DAC meetings. However, in some of cases DAC meetings were not convened despite repeated requests.

The Audit Report is submitted to the Governor of the Punjab in pursuance of Article 171 of the Constitution of the Islamic Republic of Pakistan 1973, read with Section 108 of Punjab Local Government Act, 2013 for causing it to be laid before the Provincial Assembly of Punjab.

Islamabad
Dated:

(Muhammad Ajmal Gondal)
Auditor General of Pakistan

EXECUTIVE SUMMARY

The Directorate General of Audit, District Governments, Punjab (North), Lahore is responsible for carrying out the audit of Local Governments comprising Metropolitan Corporation, Municipal Corporations, Municipal Committees, District Councils, Union Councils, District Health Authorities and District Education Authorities of nineteen (19) Districts of Punjab (North) namely Attock, Bhakkar, Chakwal, Gujranwala, Gujrat, Hafizabad, Jhelum, Kasur, Khushab, Lahore, Mandi Baha-ud-Din, Mianwali, Nankana Sahib, Narowal, Okara, Rawalpindi, Sargodha, Sheikhpura, Sialkot and eight companies of the Department of Local Government and Community Development.

The Directorate General of Audit has a human resource of 90 officers and staff having 22,500 man-days and annual budget of Rs 27.450 million for the Financial Year 2020-21. Directorate General carried out audit of the accounts of Municipal Committees of sixteen districts under the jurisdiction of this office for the Financial Years 2018-19 & 2019-20 and utilized 590 man days in execution of field audit activity of the planned assignments.

As per Section 82(1) of Punjab Local Government Act (PLGA) 2013, a Chairman shall be the executive head of the Municipal Committees. As per Sections 64(6) & (8) of PLGA 2013, the Chief Officer of a local government shall be the Principal Accounting Officer of the local government. The Chief Officer shall be responsible for ensuring adherence by the local government to all laws, policies and oversight framework of the Government in the prescribed manner.

Municipal Committees are established under Punjab Local Government Act, 2013 to approve spatial plans, master plans, zoning, land use plans, including classification and reclassification of land, environment control, urban design, urban renewal & ecological balances and implement rules & bye-laws governing land use, housing, markets, zoning, environment, roads, traffic, tax, infrastructure and public utilities in the urban areas.

Audit of receipts and expenditure of forty five Municipal Committees was carried out to ascertain that the assessment, collection, and allocation of revenues and expenditure were as per laws, rules and regulations and assets and services were procured economically and utilized efficiently for effective delivery of services.

a. Scope of Audit

The Directorate General of Audit, District Governments Punjab (North) Lahore is mandated to conduct audit of 104 formations working under 104 PAOs. Total expenditure and receipt of these formations was Rs 24128.924 million and Rs 22,388.937 million for the financial year 2019-20.

Audit scope relating to expenditure for the financial year 2019-20 comprises 45 formations having total expenditure of Rs 10,440.400 million. The audit coverage for expenditure was Rs 4,123.411 million which comes to 39% of auditable expenditure.

Audit scope relating to receipt for the financial year 2019-20 comprises 45 formations having total receipt of Rs 9,687.521 million. The audit coverage for receipt was Rs 5,055.014 million which comes to 52% of auditable expenditure.

In addition to this compliance audit report, Director General Audit, District Governments Punjab North, Lahore conducted financial attest audits, performance audits and special audits. Reports of these audits are being published separately.

b) Recoveries at the Instance of Audit

As a result of audit, a recovery of Rs 304.175 million was pointed out in this report. Recovery of Rs 3.075 million was effected during period from January to June 2021.

c) Audit Methodology

Desk Audit techniques were applied intensively during the Audit Year 2020-21. This was facilitated by access to the financial data and availability of permanent files. Desk Audit review helped auditors in understanding the systems, procedures and environment of the entities before the start of field activity. This facilitated greatly in the identification of high-risk areas for substantive testing in the field.

d) Audit Impact

A number of improvements as suggested by audit, in maintenance of record and procedures have been initiated by the concerned authorities. However, audit impact in the shape of change in rules is yet to be materialized as audit report on accounts of Municipal Committees is yet to be placed before Public Accounts Committee.

e) **Comments on internal controls and Internal Audit Department**

Internal control mechanism of Municipal Committees was not found satisfactory during audit. Many instances of weak Internal Controls have been highlighted during the course of audit which includes some serious lapses like withdrawal of public funds contrary to the entitlement of employees. Negligence on the part of Municipal Committees authorities may be termed as one of the important reasons for weak Internal Controls.

f) **Key Audit Findings**

- i. Non-production of record for Rs. 8.320 million is pointed out in two cases.¹
- ii. Employee related irregularities of Rs 240.761 million in fifteen cases.²
- iii. Procurement related irregularities and non-compliance of rules and regulations amounting to Rs 472.630 million were observed in fifty eight cases³
- iv. Poor performance was pointed out in forty two cases amounting to Rs 1,106.216 million⁴
- v. Misc. issues amounting to Rs 2,036.468 million were pointed out in eighty-seven cases.⁵

¹ Para 6.4.2.1.1, 11.4.1.1.1

² Para 2.4.1.1.1.1, 4.4.2.1.1.1, 7.4.3.1.1.1, 8.4.2.1.1.1, 8.4.4.1.1.1-2, 8.4.5.1.1.1-4, 11.4.1.2.1.1-2, 13.4.1.1.1.1, 13.4.2.1.1.1, 16.4.1.1.1.1

³ Para 2.4.1.1.2.1, 4.4.2.1.2.1, 5.4.1.1.1.1-3, 5.4.2.1.1.1-2, 5.4.3.1.1.1-2, 6.4.1.1.1.1-3, 6.4.2.2.1.1-3, 6.4.3.1.1.1-2, 8.4.1.1.1.1-5, 8.4.2.1.2.1, 8.4.3.1.2.1-2, 8.4.4.1.2.1, 8.4.5.1.2.1-2, 9.4.2.1.1.1-2, 11.4.1.2.2.1-2, 12.4.1.1.1.1-2, 12.4.2.1.1.1, 13.4.1.1.2.1-3, 13.4.2.1.2.1-2, 15.4.1.1.1.1, 16.4.1.1.2.1-3, 16.4.2.1.1.1, 16.4.3.1.1.1-3, 16.4.4.1.1.1-4, 17.4.1.1.1-2, 17.4.2.1.1.1, 17.4.3.1.1.1-3

⁴ Para 2.4.3.1.1, 3.4.1.1.1-2, 5.4.1.2.1-2, 6.4.2.3.1-2, 6.4.3.2.1, 7.4.1.1.1, 7.4.2.1.1, 8.4.1.2.1, 8.4.2.2.1, 8.4.3.2.1-5, 8.4.4.2.1-2, 8.4.5.2.1-2, 9.4.1.1.1-2, 9.4.2.2.1-4, 10.4.1.1.1, 10.4.2.1.1, 14.4.1.1.1, 14.4.2.1.1, 15.4.1.2.1-2, 15.4.2.1.1-2, 15.4.3.1.1, 16.4.1.2.1-2, 16.4.2.2.1-2, 16.4.4.2.1-2

⁵ Para 2.4.1.2.1-2, 2.4.2.1.1, 2.4.3.2.1, 3.4.2.1.1, 4.4.1.1.1, 4.4.2.2.1, 5.4.1.3.1-4, 5.4.3.2.1-4, 6.4.2.4.1-3, 6.4.3.3.1, 7.4.1.2.1, 7.4.2.2.1-4, 7.4.3.2.1-4, 8.4.1.3.1-3, 8.4.2.3.1-4, 8.4.4.3.1-4, 8.4.5.3.1-3, 9.4.1.2.1, 9.4.2.3.1, 11.4.1.3.1, 12.4.1.2.1-3, 12.4.2.2.1-2, 13.4.1.2.1-10, 13.4.2.2.1-6, 14.4.1.2.1, 16.4.1.3.1, 16.4.2.3.1-4, 16.4.3.2.1-2, 16.4.4.3.1-3, 17.4.1.2.1-4, 17.4.2.2.1-3, 17.4.3.2.1-2, 17.4.4.1.1

g) Recommendations

- i. Heads of the Municipal Committees need to take action against the officer(s) / official(s) responsible for non-production of record along with provision of record for audit scrutiny.
- ii. Management needs to avoid recurring instances of noncompliance with rules (including Punjab Procurement Rules 2014) while incurring expenditure, as reported.
- iii. The PAOs must make strenuous efforts for expediting the realization of various outstanding receipts.
- iv. Management needs to ensure proper execution and implementation of the monitoring system.
- v. Heads of the Municipal Committees need to conduct physical stock taking of stores on regular basis.
- vi. Departures from NAM also need consideration of PAOs with a view to ascertaining the fair presentation of accounts and implementation of accounting policies in letter & spirit

CHAPTER 1

PUBLIC FINANCIAL MANAGEMENT

After the abolition of Punjab Local Government Ordinance, 2001 in 2013, Punjab Local Government Act 2013 was introduced and implemented in 2017 under which urban areas of District other than Metropolitan Corporations areas and Municipal Corporations areas were demarcated and declared as Municipal Committee headed by chairman. The new setup replaced the old local government system of District Governments and TMAs. Major functions of Municipal Committees as per Section 81 of PLGA, 2013 are given below:

Functions of Municipal Committee:

The Municipal Committee shall:

- i. Approve spatial plans, master plans, zoning, land use plans, including classification and reclassification of land, environment control, urban design, urban renewal and ecological balances;
- ii. provide, manage, operate, maintain and improve the municipal infrastructure and services such as water supply, sewerage, sanitation, traffic planning, street lighting, fire-fighting etc.
- iii. prepare and revise budget, annual and long-term municipal development programmes;
- iv. maintain a comprehensive data base, information system and provide public access to it on nominal charges;
- v. regulate dangerous and offensive articles and trades mentioned in Second Schedule;
- vi. approve taxes & fees and collect taxes, fees, rates, rents, tolls, charges, fines and penalties;
- vii. manage properties, assets and funds vested in the local government;
- viii. implement and enforce all municipal laws, rules and bye-laws governing its functioning;
- ix. regulate markets and services and issue licenses, permits, grant permissions and impose penalties for violation thereof as and where applicable;
- x. organize sports, cultural, recreational events, fairs and shows, cattle fairs, cattle markets, and regulate sale of animals;

Resource Mobilization:

Total receipts, comprising own source and government grants, of Municipal Committees increased to Rs 6,216.365 million in financial year 2019-20 as given in the following table. PFC share of Municipal Committees decreased from 71% to 68% in financial year 2019-20 whereas own source receipts increased from 29% to 32% during the same period indicating less dependency on grants received from provincial government.

Description	2018-19		2019-20	
	Amount (Rs in million)	Percentage	Amount (Rs in million)	Percentage
Tax Revenue	1,313.717	23	1,462.417	24
Non-Tax Revenue	0	0	0	0
Share of PFC/ Grants from Provincial Govt.	4,102.163	71	4,244.241	68
Other receipts	369.737	6	509.707	8
Total	5,785.617	100	6,216.365	100

Against revised budget of Rs 16,003.198 million, an expenditure of Rs 10,440.40 million was incurred resulting in saving of Rs 5,592.798 million (35%). Such huge saving was due to unrealistic budget estimates which resulted in blockage of government funds.

Description	Original grant / appropriation	Supplementary grants / appropriation	Total	Actual Exp.	Excess / Savings
Revenue	16,003.198	-	16,003.198	10,440.400	5,562.798
Capital	-	-	-	-	-
Grand Total	16003.198	-	16,003.198	10,247.498	-5,226.536

Municipal committee wise detail of excess and saving of budget is given at **annexure-B**

Management of Municipal Committees did not prepare its annual accounts as per New Accounting Model in contravention to Punjab Local Government (Accounts) Rules, 2017. Budget and expenditure of Municipal Committees were not classified as required by chart of accounts. General purpose financial statements were not prepared as required under para 7.2.4.3 of chapter 7 of Accounting Policies and Procedures Manual. Prescribed forms for recording of transactions of receipt and expenditure were not prepared. Record of public accounts including government taxes deducted from salary of employees and payment of contractors was not maintained as required under para 14.3.2 of APPM.

Out of total non-salary expenditure of Rs 4,917.274 million (including development expenditure) incurred during the year 2019-20, 19% of the expenditure amounting to Rs 942.311 million was incurred in June, which was almost two times the average expenditure incurred during period from July, 2019 to May, 2020 indicating rush of expenditure at the end of Financial Year and poor financial controls by the management.

Expenditure (July 2019 to May 2020)	Expenditure June 2020	Total
3974.963	942.311	4917.274
81	19	100

Medium Term Development Framework (MTDF)

Availability of better social and physical infrastructure reflects the quality of its expenditure. The improvement in the quality of expenditure basically involves three aspects, viz. adequacy of the expenditure (i.e. adequate provision for providing public services); efficiency of expenditure (use) and its effectiveness (assessment of outlay-outcome relationships for selected services).

An amount of Rs 304.175 million was pointed out on account of over payment during Audit Year 2020-21 indicating weak internal controls. Management was not able to provide municipal and other services like removal of encroachments, maintenance of public ways and streets, to the satisfaction of masses. Management failed to stop illegal construction of housing societies and buildings within the jurisdiction of Municipal Corporation. Instances of misappropriation and overpayments are also reported in this report elsewhere.

CHAPTER 2

Municipal Committees District Attock

2.1 Introduction

Municipal Committees were established on 01.01.2017 under Punjab Local Government Act (PLGA) 2013. Municipal Committee shall be a body corporate having perpetual succession and a common seal, with power to acquire and hold property and enter into any contract and may sue and be sued in its name. Chairman of municipal committee is the executive head and Chief Officer coordinates and facilitates the performance of functions assigned under the supervision of chairman. Schedule of establishment for a municipal committee includes planning, finance, municipal regulation and municipal infrastructure offices.

a) Audit Profile of Municipal Committees of District Attock

Rs in million					
Sr. No.	Description	Total Nos.	Audited	Expenditure Audited	Receipts Audited
1	MC Attock	01	01	230.930	343.674
2	MC Fateh Jang	01	01	89.153	74.074
3	MC Hassanabdal	01	01	97.728	156.162
	Total	03	03	417.811	573.91

b) Classified Summary of Audit Observations

Audit observations amounting to Rs 55.886 million were raised in this report during current audit of “Municipal Committees of District Attock”. This amount also includes recoveries of Rs 18.028 million as pointed out by the audit. Summary of audit observations classified by nature is as under:

Overview of audit observations

Rs in million		
Sr. No.	Classification	Amount Placed under Audit Observation
1	Non-production of record	-
2	Reported cases of fraud, embezzlement, and misappropriation	-
3	Irregularities:	
	a. HR/Employees related irregularities	6.690
	b. Procurement related irregularities	8.715
	c. Management of accounts with commercial banks	-
4	Value for money and service delivery issues	19.538
5	Others	20.943
	Total	55.886

c) **Comments on Budget and Accounts (Variance Analysis)**

As per the Appropriation Accounts for the financial year 2019-20 of the Municipal Committees of District Attock, total budget (development and non-development) was Rs 772.242 million. Against the budget, total expenditure of Rs 683.549 million was incurred by during financial year 2019-20 which was less than allocated budget of Rs 772.242 million indicating poor financial planning and resulting in saving of Rs 88.693 million against the budget. The break-up of total budget and expenditure is given in the following table:

Rs in million				
Description	Budget Allocation	Expenditure	Excess (+) / Saving (-)	% age saving
Salary	352.893	332.171	-20.722	5.87%
Non-Salary	232.373	236.027	3.664	
Development	186.976	115.351	-71.625	38.30%
Total	772.242	683.549	-88.693	11.48%

The comparative analysis of the budget and expenditure of current and previous financial years is depicted as under:

Rs in million				
Financial Year	Budget Allocation	Expenditure	Excess (+) / Saving (-)	% age of saving
2018-19	717.020	531.879	-185.141	25.82%
2019-20	772.242	683.549	-88.693	11.48%

There was 07.702 % increase in budget allocation and 28.52% increase in expenditure incurred during financial year 2019-20 as compared to financial year 2018-19, while there was overall saving / excess of Rs 88.693 million during the financial year 2019-20 showing decrease of 14.34% as compared to financial year 2018-19.

2.2 Sectoral Analysis

Out of total 86 development schemes, Management of MCs of District Attock was able to complete 71 scheme indicating achievement of 83% as detailed below:

Name of MC	Total Schemes	Schemes Completed	Completed Schemes (%)
MC Attock	50	37	74
MC Fateh Jang	18	18	100
MC Hassanabadal	18	16	89
Total	86	71	83

2.3 Brief comments on the status of compliance with PAC directives

The audit report pertaining to the following period was submitted to the Governor of the Punjab. The status of PAC meetings is as under;

Sr. No.	Audit Year	Municipal Committee	No. of Paras	Status of PAC Meeting
1	2018-19	MC Attock	10	Not convened
2	2018-19	MC Fateh Jang	07	Not convened
3	2018-19	MC Hassanabdal	07	Not convened

2.4 Audit Paras

2.4.1 Municipal Committee Attock

2.4.1.1 Irregularities

2.4.1.1.1 HR/Employees related irregularities

2.4.1.1.1.1 Unauthorized payment to daily wages–Rs 6.690 million

According to Government of the Punjab, Finance Department letter No. RO (Tech) FD 2-2/2018 dated.20.09.2019 appointments of work charged employees shall be made in accordance with procedure laid down in the preface of Schedule of Wage Rates-2019. As per clause (a) of preface of Schedule of Wage Rate -2019 the post(s) shall be advertised properly in the leading newspaper.

Scrutiny of accounts of Municipal Committee, Attock for the Financial Year 2018-20 revealed that 355 people were appointed on daily wages for the period from January, 2020 to June 2020 without advertisement in leading newspapers under Clean & Green Punjab Program on monthly basis and payment of Rs 6,689,620 @ Rs 673 / day was made. This resulted in irregular appointments and payment as detailed below:-

Month	Permitted Period	Nos of daily wager appointed	Monthly Payment (Rs)
Jan, 2020	01.01.2020 to 30.01.2020	61	1,231,590
Feb, 2020	31.01.2020 to 29.02.2020	60	1,211,400
Mar, 2020	01.03.2020 to 23.03.2020	60	928,740
April, 2020	01.04.2020 to 30.04.2020	58	1,171,020
May, 2020	01.05.2020 to 30.05.2020	58	1,171,020
June, 2020	31.05.2020 to 24.06.2020	58	975,850
	Total	355	6,689,620

Audit holds that due to non-compliance of instructions, the unauthorized expenditure was made.

The matter was reported to PAO in April, 2021. DAC meeting was convened on 09.06.2021 wherein management replied that the daily wagers were hired for COVID-19 on the instructions of Government and after lifting ban on hiring. The reply is not tenable as daily wages staff was appointed well before COVID-19 emergency without advertisement. DAC decided to keep the para pending till regularization but no progress was reported till finalization of this report.

Audit recommends regularization besides fixing of responsibility against officer(s) at fault.

[PDP No.14]

2.4.1.1.2 Procurement related irregularities

2.4.1.1.2.1 Irregular expenditures due to splitting – Rs 8.715 million

According to rule 9 read with rule 12(1) of PPR 2014, “procurements over one hundred thousand rupees and up to the limit of two million rupees shall be advertised on the PPRA’s website in the manner and format specified by regulation by the PPRA from time to time. Further, a procuring agency shall announce in an appropriate manner all proposed procurements for each financial year and shall proceed accordingly without any splitting or regrouping of the procurement so planned”.

During audit of Municipal Committee Attock for the Financial Year 2018-20, it was observed that management did not prepare the annual plan for its all proposed procurements with the object of realistically determining the requirements of the procuring agency within its available resources. MC Attock spent Rs 8,714,730 on purchase / repair of various items of machinery, rent of transport, others, cost of others etc by splitting to avoid tender. This resulted in irregular expenditure of Rs 8,714,730. **Annexure C**

Audit holds that due to weak internal controls and mismanagement, purchases were made irregularly.

The matter was reported to PAO in April, 2021. DAC meeting was convened on 09.06.2021 wherein management replied that items were purchased for different branches based on requirement. The reply is not tenable as management incurred expenditure without planning and splitting to avoid open competition. DAC decided to keep the para pending for regularization but no progress was reported till finalization of this report.

Audit recommends regularization of the matter besides fixing of responsibility against officer(s) at fault.

[PDP No.5]

2.4.1.2 Others

2.4.1.2.1 Less-recovery of outstanding dues – Rs 3.797 million.

According to Rule 11 (2)(c) of Punjab Local Government (Accounts) Rules 2017, the Chief Officer shall ensure that any sums due to the local government are promptly realized and credited to the local fund.

Scrutiny of receipt record of Municipal Committee, Attock for the Financial Year 2018-20 revealed that Rs 6,685,190 was recovered against total demand of Rs 10,482,300 under following receipt head resulting in less recovery of outstanding dues of Rs 3,797,110 as detailed below:

Rs in million					
Sr. No	Head of Account	Name of Head of Account	Total Outstanding	Recovered	Recoverable
1	C0388093	Arrears of Water Rate	10.000	6.634	3.366
2	C0388094	Miscellaneous Arrears (Khoka/ Plot)	0.146	0.025	0.121
3	C0388098	Arrears of rent of Shops	0.336	0.027	0.308
Total			10.482	6.686	3.795

Audit holds that due to poor performance of MC management, outstanding amount was not recovered from the defaulters.

The matter was reported to PAO in April, 2021. DAC meeting was convened on 09.06.2021 wherein management replied that efforts were being made for recovery from the defaulters and will be recovered during next financial year. The reply is not tenable as no document was provided to examine the efforts of management for expediting recovery. DAC decided to keep the para pending till recovery but no recovery was reported till finalization of this report.

Audit recommends recovery of outstanding dues from the defaulters besides fixing responsibility against the officer(s) at fault.

[PDP No.04]

2.4.1.2.2 Irregular expenditure on non-scheduled items - Rs 2.915 million

The rates for various components of the non-scheduled items of work shall be based on Composite Schedule of Rates (CSR) 1998 Vol-III, Part-II, (now MRS) and where such components of item of work are not contained in the CSR 1998 Vol-III, Part-II, average prevailing market

rates shall be made basis for arriving at the non-schedule rate. Copies of the analysis and of composite rates sanctioned by the Superintending Engineer for non-schedule items shall be sent to the Secretary, Standing Rates Committee.

Scrutiny of the development schemes of Municipal Committee, Attock revealed that during Financial Year 2018-20 payment of Rs 2.915 million was made against non-scheduled items without rate analysis. This resulted in irregular payment of Rs 2.915 million as detailed below:-

Name of Scheme	Description of item Executed	Qty	Rate / Unit Rs	Amount Rs
S/Laying street light with pipe clip cable 3/29, 50-W LED MC Attock	LED Street light 50-W	308	4634	1,427,272
Boring Tube well, Rising main Pumping Machinery, Near Jail Attock	Submersible pump of approved PHED, Manufacture KSB / FLOW with 30 BHP with AC electric motor , main breaker, starter metallic box with 100 ampere 3 indication light etc.	01	145,0000	1,450,000
Construction of Shops affiliated with Ladies Plaza	LED Bulb 24 W	40	850	34,000
	Circuit Breaker 10 Ampere	4	850	3,400
Total				2,914,672

Audit holds that due to weak internal controls the expenditure on non schedule items were made without approval.

The matter was reported to PAO in April, 2021. DAC meeting was convened on 09.06.2021 wherein no reply was submitted by the Management. DAC decided to keep the para pending till regularization but no compliance was reported till finalization of this report.

Audit recommends regularization of the matter besides fixing the responsibility of person(s) at fault.

[PDP No.07]

2.4.2 Municipal Committee Fateh Jang

2.4.2.1 Others

2.4.2.1.1 Non-recovery of outstanding dues – Rs 3.747 million

According to Rule 47(1) PLG (Budget) Rules, 2017 the collecting officer shall ensure that all revenue due is claimed, realized and credited immediately in the local fund and entered in the proper receipt head.

During scrutiny of demand & collection register of shops of MC Fateh Jang for the Financial Year 2019-20, it was observed that management neither recovered nor made efforts to recover the rent amount from tenants of shops and other property as given below.

Amount in Rs			
Outstanding period upto FY	Property Name	Tenant Name	Outstanding Rent Amount
2019-20	Building	City Police Station	1,470,176
2019-20	Building	Rescue-15	897,346
2019-20	Shop at Meat Market	M. Rafiq	185,578
2019-20	-do-	Maqsood Ahmad	62,630
2019-20	-do-	Maqbool	356,892
2019-20	-do-	Maqbool	372,166
2019-20	-do-	Maqbool	83,284
2019-20	-do-	Chanzaib	227,933
2019-20	-do-	M.Banaras	91,234
Total			3,747,239

Audit holds that due to financial indiscipline, rent of shops was not recovered.

This resulted loss of Rs 3.747 million to government.

The matter was reported to PAO in June, 2021. DAC meeting was convened on 25.06.2021 wherein management replied that correspondence with Police Department including IGP Punjab is underway. Audit will be intimated as and when there is any progress. Reply was not tenable as no recovery was made. DAC keep the para pending till recovery of outstanding amount but no recovery was reported till finalization of this report.

Audit recommends recovery besides fixing responsibility against the person(s) at fault.

[PDP No.02]

2.4.3 Municipal Committee Hassanabdal

2.4.3.1 Value of money and service delivery issues

2.4.3.1.1 Expenditure on development scheme without Administrative Approval– Rs 19.538 million

According to Rule 5(8) of Punjab Local Government Works Rules, 2017 Local Government Development Committee of MC has power to accord administrative approval up to Rs 10.00 million. As per Rules 5(9), schemes beyond the limit will be sent to DDC for administrative approval.

Scrutiny of works scheme “Replacement of old and damage pipeline of water supply schemes costing Rs 19.538 million” for the Financial Year 2019-20 revealed that Local Government Development Committee of MC Hassanabdal irregularly approved the scheme beyond its sanctioning power in its meeting held on 09.03.2020 and subsequently administrator accorded the administrative approval. Moreover, the administrative approval was accorded prior to technical clearance of the said scheme evident from letter of local planning board dated.12.03.2020.

Audit holds that due to non-compliance of rules irregularity occurred.

The matter was reported to PAO in April 2021. DAC meeting was convened on 09.06.2021 and management replied that District Development Committee granted administrative approval. The reply is not acceptable as competent authority for approval was not District Development Committee. DAC decided to keep the para pending for regularization but no compliance was shown till the finalization of this report.

Audit recommends regularization besides fixing responsibility against person (s) at fault.

[PDP No.02]

2.4.3.2 Others

2.4.3.2.1 Less collection of water rate – Rs 10.484 million

According to Rule 11 (2) (C) of Punjab Local Government (Accounts) Rules 2017, the Chief Officer shall ensure that any sums due to the local government are promptly realized and credited to the local fund.

Scrutiny of record of MC Hassanabdal for the Financial Year 2019-20, revealed that recovery of water rate was made less than connections, which resulted in less collection of water rate charges of Rs10.484 million as detailed below:

Particular / Financial Year	Financial Year 2019-20
No of Domestic Connections	6092
Per Month Rate	200
Amount of Current Year Demand	14,620,800
No of Commercial Connections	61
Per Month Rate	500
Amount of Current Year Demand	366,000
Disconnected Connections	1477
Amount of Disconnected connections	195,409
Total Demand	14,986,800
Arrears	12,130,997
Grand Total Recoverable	27,313,206
Current Bills Received	-9,622,680
Arrear Received	-7,206,720
Total Received during year	-16,829,400
Arrears Receivable	10,483,806

Audit holds that weak internal and financial controls resulted in less collection of water rates.

The matter was reported to PAO in April 2021. DAC meeting was convened on 09.06.2021. The management replied that eight teams have been constituted for speedy recovery of water rate. Now, the position of recovery of water rate arrears on daily basis is satisfactory. The reply of the department is not acceptable as no evidence of recovery was provided. DAC decided to keep the para pending till recovery but no compliance was shown till the finalization of this report.

Audit recommends recovery besides fixing of responsibility for the lapse against the person(s) at fault.

[PDP No.09]

CHAPTER 3

Municipal Committees District Bhakkar

3.1 Introduction

Municipal Committees were established on 01.01.2017 under Punjab Local Government Act (PLGA) 2013. Municipal Committee shall be a body corporate having perpetual succession and a common seal, with power to acquire and hold property and enter into any contract and may sue and be sued in its name. Chairman of municipal committee is the executive head and Chief Officer coordinates and facilitates the performance of functions assigned under the supervision of chairman. Schedule of establishment for a municipal committee includes planning, finance, municipal regulation and municipal infrastructure offices.

a) Audit Profile of Municipal Committees of District Bhakkar

Rs in million

Sr. No.	Description	Total No. of Formations	Audited	Expenditure Audited	Receipts Audited
1	MC Bhakkar	1	1	135.306	196.984
2	MC KallurKot	1	1	64.853	121.733
3	MC Mankera	1	1	37.056	109.398

b) Classified Summary of Audit Observations

Audit observations amounting to Rs 16.148 million were raised in this report during current audit of “Municipal Committees of District Bhakkar.” This amount also includes recoveries of Rs6.146 million as pointed out by the audit. Summary of audit observations classified by nature is as under:

Overview of audit observations

Rs in million

Sr. No.	Classification	Amount Placed under Audit Observation
1	Non-production of record	-
2	Reported cases of fraud, embezzlement, and misappropriation	-
3	Irregularities:	-
	d. HR/Employees related irregularities	-
	e. Procurement related irregularities	-
	f. Management of accounts with commercial banks	-
4	Value for money and service delivery issues	6.146
5	Others	10.002
	Total	16.148

c) Comments on Budget and Accounts (Variance Analysis)

As per appropriation accounts for the financial year 2019-20 of the Municipal Committees of District Bhakkar, original and final budget (development and non-development) was Rs 915.786 million. Against the final budget, total expenditure of Rs 359.317 million was incurred during financial year 2019-20 which was less than original grant of Rs 915.786 million indicating poor financial planning and resulting in saving of Rs 556.569 million against the final grant. The break-up of total budget and expenditure is given in the following table:

Rs in million

Description	Original Grant	Supp. Grant	Final Grant	Expenditure	Excess / Saving	% age Saving
Salary	467.972	-	467.972	206.390	-261.582	56
Non-Salary	201.656	-	201.656	49.282	-152.374	76
Development	246.158	-	246.158	103.645	-142.513	58
Total	915.786	-	915.786	359.317	-556.569	61
	Receipt			427.126		

The comparative analysis of the budget and expenditure of current and previous financial years is depicted as under:

Rs in million

Financial Year	Final Grant	Expenditure	Excess(+) / Saving (-)	% age of Saving
2018-19	312.094	304.210	-7.884	3
2019-20	915.786	359.317	-556.569	61

There was 293% increase in budget allocation and 118% increase in expenditure incurred during financial year 2019-20 as compared to financial year 2018-19, while there was overall saving / excess of Rs 556.465 million during 2019-20 showing an increase of 61% as compared to financial year 2018-19.

3.2 Sectoral Analysis

Out of total 143 development schemes, Management of MCs of District Bhakkar was able to complete 52 scheme indicating achievement of 36% as detailed below:

Name of MC	Total Schemes	Schemes Completed	Completed Schemes (%)
MC Bhakkar	79	32	41
MC KallurKot	18	5	28
MC Mankera	46	15	33
Total	143	52	36

3.3 Brief comments on the status of compliance with PAC directives

The audit report pertaining to the following period was submitted to the Governor of the Punjab. Status of PAC meetings is as under;

Sr. No.	Audit Year	Municipal Committee	No. of Paras	Status of PAC Meeting
1	2018-19	Bhakkar	20	Not Convened
2	2018-19	Darya Khan	11	Not Convened
3	2018-19	Kallur Kot	19	Not Convened

3.4 Audit Paras

3.4.1 Municipal Committee Bhakkar

3.4.1.1 Value of money and service delivery issues

3.4.1.1.1 Less recovery of conversion fee – Rs 3.556 million

According to rule 55 of Punjab land use rules, 2012 Land Use (Classification, Reclassification and Redevelopment) Rules, 2009, conversion fee for commercial building will be 5 to 20% as the case may be. (e) the conversion fee for educational institute is 10% (f) recreational park fee will be 2%. Conversion fee for the conversion of land use to educational or healthcare institutional use shall be ten percent of the value of land.

Scrutiny of the accounts record of MC Bhakkar for the financial year 2018-20 revealed that following lands were converted but conversion fee was either not recovered or less recovered by the management in violation of criteria ibid. Detail is as under;

Amount in Rs						
Name/ Nature of building	Name of owner	Area (marla)	Schedule Rate	Conversion Fee to be recovered	Conversion Fee Recovered	Conversion fee less recovered
Samart College Bhakkar Khansar Road Bhakkar (C.F. @ 10% of total cost)	Abdul Sattar Lodhra	140	80,000 / marla	1,120,000	60,000	1,060,000
Green town park, green town road Bhakkar (C.F @2% of the cost)	Abdul Qayum	320	75,000 / marla	480,000	Nil	480,000
Tehzaib Event (C.F @2% of the cost)	Intizah Ahmed	23275 Sft / 85 Marla	1,050,000	1,785,000	666,926	1,118,074
Private School (C.F @ 10%)	Nasir Abbas	Above 40	87,864	351,456	176,075	175,381
Hotel	M. Kamran	40 Marla	120,000	480,000	171,372	308,628
Shehzad Hotel(C.F @10% of the cost)	N/A	Above 30	87,864	263,592	Nil	263,592
Building fee to be recovered						151,200
Total fees to be recovered						3,556,875

Audit holds that due to weak internal and financial controls fee was not recovered on prescribed rates.

This resulted in less recovery on account of conversion fees Rs 3.556 million.

The matter was reported to CO/PAO in June, 2021. In a DAC meeting held on 01.09.2021, management replied that notices have been

issued and action would be taken as per law”. DAC pended the para till recovery. No further progress was made till finalization of this report.

Audit recommends recovery of conversion fee/building fee from the defaulters.

PDP No-05, 06, 19

3.4.1.1.2 Less realization of auction money – Rs 2.590 million

According to PLGA 2013 (117) Collection of taxes, (1) (3) (4) a tax or fee levied under this Act shall be collected in the prescribed manner. If a person fails to pay any tax or fee or any other money payable to a local government, the local government and, if so requested by the local government, the Government shall recover the tax, fee or other money as arrears of land revenue. The recovery of tax, fee or other money under subsection shall not absolve the person from prosecution for any offence under this Act or any other law.

Audit of MC Bhakkar for the financial year 2018-20 revealed that management auctioned the collection rights of following receipts head for Rs 6.622 million. However, management only collected Rs 4.031 million leaving a shot fall of Rs 2.591 million.

Rs in million					
Sr. No.	Description of Income	Name of contractor	Amount of auction including income tax	Amount Recovered	Less realized
1	Advertisement board fee (2018-19)	Shehbaz Ahmed	1.705	0.509	1.196
2	Parking Fee General Bus Stand (2019-20)	Abdul Qayyum	2.729	2.213	0.516
3	Riksha Stand Fee (18-19)	Mushtaq Hussain	0.115	0.010	0.105
4	Riksha Stand Fee (19-20)	M. Asghar	0.726	0.560	0.166
5	Slaughter House (19-20)	M Asghar	0.225	0.121	0.104
6	Advertisement Fee (19-20)	M. Asghar	1.122	0.618	0.504
		Total	6.622	4.031	2.591

Audit holds that due to weak internal and financial controls lease amount was less recovered.

This resulted in loss of Rs 2.590 million to public exchequer.

The matter was reported to CO/PAO in June, 2021. In DAC meeting held on 01.09.2021, management replied that department was going to file case against defaulters. DAC pended the para till recovery. No further progress was intimated till finalization of this report.

Audit recommends recovery of auctioned money from the defaulters besides fixing of responsibility against officers at fault.

[PDP No. 08, 10 & 12]

3.4.2 Municipal Committee Kallur Kot

3.4.2.1 Others

3.4.2.1.1 Non-achievement of receipt targets – Rs10.002 million

According to Rule 13 (i&ii) read with rule 16 of the Punjab Local Government Budget Rules 2019, the collecting officer shall prepare the estimates of receipts diligently and accurately and in relation to revised estimates, he shall take into consideration the actual receipts of the first eight months and head of office shall finalize and consolidate the figures.

During audit of Municipal Committee Kalur Kot, it was observed that for financial years 2018-19, and 2019-20, the management set the receipt targets of Rs 33.044 million but collected an amount of Rs 23.042 million resulting in non-achievement of receipt targets as detailed below:

Amount in Rs					
Sr. No.	Detail Head	Budget 2018-19	Budget 2019-20	Actual 2018-19	Actual 2019-20
1	License Fee	1,000,000	100,000	70,630	19,500
2	General Bus Stand	1,500,000	0	721,685	0
3	Fee for Building Const	1,000,000	400,000	320,338	227,166
4	Sale for Water Residential	2,00,000	344,000	0	311,879
5	Fee for approval of housing colony	100,000	0	0	0
6	Fine for encroachment	50,000	0	0	0
7	Sale of store and stock	100,000	0	0	0
8	Registration/enlistment of contractors	1,000,000	0	129,400	0
9	Renewal of registration	300,000	0	0	0
10	Advertisement fee	100,000	0	56,000	0
11	Rent of shops	12,000,000	15,000,000	11,205,324	9979,656
12	Copying fee	50,000	0	286	0
Total		17,200,002	15,844,000	12,503,663	10,538,201
Grand Total		33044002		23041864	
Less Realization		33044002-23041864=10,002,138			

Audit holds that due to weak financial and internal controls receipt targets were not achieved.

This resulted in less realization of receipts of Rs 10.002 million and loss to government

The matter was reported to CO/PAO in June, 2021. In DAC meeting held on held on 01.09.2021, the department replied that efforts were made and now department was going to file case against defaulters. DAC pended the para till recovery.

Audit recommends investigation besides fixing of responsibility against the persons at fault.

CHAPTER 4

Municipal Committees District Chakwal

4.1 Introduction

Municipal Committees were established on 01.01.2017 under Punjab Local Government Act (PLGA) 2013. Municipal Committee shall be a body corporate having perpetual succession and a common seal, with power to acquire and hold property and enter into any contract and may sue and be sued in its name. Chairman of municipal committee is the executive head and Chief Officer coordinates and facilitates the performance of functions assigned under the supervision of chairman. Schedule of establishment for a municipal committee includes planning, finance, municipal regulation and municipal infrastructure offices.

a) Audit Profile of Municipal Committees of District Chakwal

Rs in million

Sr. No.	Description	Total No. of Formations	Audited	Expenditure Audited	Receipts Audited
1	MC Chakwal	01	01	164.310	146.193
2	MC Talagang	01	01	97.956	82.256
	Total	02	02	262.266	228.449

b) Classified Summary of Audit Observations

Audit observations amounting to Rs 48.797 million were raised in this report during current audit of “Municipal Committees of District Chakwal”. This amount also includes recoveries of Rs 17.852 million as pointed out by the audit. Summary of audit observations classified by nature is as under:

Overview of audit observations

Rs in million

Sr. No.	Classification	Amount Placed under Audit Observation
1	Non-production of record	-
2	Reported cases of fraud, embezzlement, and misappropriation	-
3	Irregularities:	
	a. HR/Employees related irregularities	24.273
	b. Procurement related irregularities	4.278
	c. Management of accounts with commercial banks	-
4	Value for money and service delivery issues	-
5	Others	20.246
	Total	48.797

c) Comments on Budget and Accounts (Variance Analysis)

As per the Appropriation Accounts for the financial year 2019-20 of the Municipal Committees of District Chakwal, total budget (development and non-development) was Rs 832.991 million. Against the budget, total expenditure of Rs 496.729 million was incurred during financial year 2019-20 which was less than allocated budget of Rs 832.991 million indicating poor financial planning and resulting in saving of Rs336.267 million against the budget. The break-up of total budget and expenditure is given in the following table:

Rs in million				
Description	Budget Allocation	Expenditure	Excess (+) / Saving (-)	% age saving
Salary	258.520	175.09	-83.435	32.27%
Non-Salary	325.347	204.703	-120.644	37.08%
Development	249.124	116.936	-132.188	53.06%
Total	832.991	496.729	-336.267	40.37%

The comparative analysis of the budget and expenditure of current and previous financial years is depicted as under:

Rs in million				
Financial Year	Budget Allocation	Expenditure	Excess (+) / Saving (-)	% age of Saving
2018-19	578.190	349.538	-228.652	39.54%
2019-20	832.991	496.729	-336.267	40.37%

There was 44.07 % increase in budget allocation and 42.11% increase in expenditure incurred during financial year 2019-20 as compared to financial year 2018-19, while there was overall saving / excess of Rs 336.267 million during 2020-21 showing an increase of 0.83% as compared to financial year 2018-19.

4.2 Sectoral Analysis

Out of total 58 development schemes, Management of MCs of District Chakwal was able to complete 50 scheme indicating achievement of 86% as detailed below:

Name of MC	Total Schemes	Schemes Completed	Completed Schemes (%)
MC Chakwal	35	27	77
MC Talagang	23	23	100
Total	58	50	86

4.3 Brief comments on the status of compliance with PAC directives

The audit report pertaining to the following period was submitted to the Governor of the Punjab. Status of DAC meetings is as under;

Sr. No.	Audit Year	Municipal Committee	No. of Paras	Status of PAC Meeting
1	2018-19	MC Chakwal	17	Not convened
2	2018-19	MC Talagang	9	Not Convened

4.4 Audit Paras

4.4.1 Municipal Committee Chakwal

4.4.1.1 Others

4.4.1.1.1 Irregular expenditure on electricity charges – Rs 6.672 million

According to rule 27(3a) of Punjab Local Government (Accounts) Rules, 2017, while incurring or authorizing expenditure, the principles of financial propriety as prescribed in rule 2.10 of the PFR shall be observed and sanctioning authority shall exercise the same vigilance in the expenditure from the local fund as a person of ordinary prudence may exercise in respect of his own money.

Scrutiny of record of Municipal Committee, Chakwal for the Financial Year 2018-20 revealed that Rs 6.672 million was spent on electricity charges of streetlights. The payments were made only based on load assessment report. Neither the consumed units were mentioned on bills nor were load assessment report provided to audit. This resulted in irregular expenditure of Rs 6.672 million.

Audit holds that due to weak managerial and financial controls the expenditure was incurred without meter reading on assessment basis.

The matter was reported to PAO in May, 2021. DAC meeting was convened on 17.06.2021 wherein management replied that load assessment report is submitted to WAPDA for issuance of demand notice as it is a preliminary requirement. The reply of the management is not tenable as payment was not made on actual consumption of electricity units. DAC decided to keep the para pending till compliance but no progress was shown to audit till finalization of this report.

Audit recommends regularization besides installation of meter for streetlights to reflect actual billing as per consumption.

[PDP No.14]

4.4.2 Municipal Committee Talagang

4.4.2.1 Irregularities

4.4.2.1.1 HR/ Employee related irregularities

4.4.2.1.1.1 Irregular payment to contingent paid staff –Rs 24.273 million

According to Government of the Punjab, Finance Department letter No. RO (Tech) FD 2-2/2018 dated 20.09.2019 appointments of work charged employees shall be made in accordance with procedure laid down in the preface of Schedule of Wage Rates 2019. As per clause (a) of preface of Schedule of Wage Rate-2019 the post(s) shall be advertised properly in the leading newspaper.

During audit of MC Talagang for the financial year 2019-20, it was noticed that 51 daily wage workers were appointed for clean & green Punjab Pakistan vide Government of Punjab LG & CD letter No. SO Admn-II (LG) 3-55/2007 dated.04.05.2020 without advertisement and payment of Rs 1.691 million was made during 2019-20. This resulted in irregular appointments as detailed below:

Order No.	Period	Workers	Amount (Rs)
SO.382/MC TLG/05/05/2020	01.05.2020 to 30.05.2020	51	867,497
SO.463/MC TLG/06/06/2020	31.05.2020 to 24.06.2020	51	823,079
		Total	1,690,576

Audit holds that irregular payment on accounts of daily wage / work charge staff was made due to weak internal controls and poor financial discipline.

The matter was reported to the PAO concerned during April 2021. Despite the fact that reminders for convening DAC meeting were issued but neither reply was submitted nor DAC meeting conveyed till the finalization of this report.

Audit recommends investigation of matter besides fixing of responsibility against officer(s) at fault.

[PDP No. 25]

4.4.2.1.2 Procurement related irregularities

4.4.2.1.2.1 Irregular expenditure without calling tenders / advertisement on PPRA website – Rs 4.278 million

According to Rule 12(1) & (2) of Punjab Procurement Rules 2014, procurements over one hundred thousand rupees and up to the limit of two million rupees shall be advertised on the PPRA's website in the manner and format specified by regulation by the PPRA from time to time. In case of procurements over rupees two million, these procurement opportunities may also be advertised on the PPRA's website as well as in other print media or newspapers having wide circulation. The advertisement in the newspapers shall principally appear in at least two national dailies, one in English and the other in Urdu.

MC Talagang incurred expenditure of Rs 4.278 million during Financial Year 2019-20 on account of procurement of dust bins. Scrutiny of record revealed that expenditure was incurred without fulfilling codal formalities of PPRA resulting in irregular expenditure of Rs 4.278 million. Further it was noticed that GST amounting to Rs 0.727 million was not desposited.

Audit holds that irregular expenditure and non recovery of general sales tax were occurred due to poor financial discipline and weak internal controls.

The matter was reported to the PAO concerned during April 2021. Despite the fact that reminders for convening of DAC meeting were issued but neither reply was submitted nor DAC meeting conveyed till the finalization of this report.

Audit recommends regularization of expenditure besides recovery of GST amount from the concerned..

[PDP No. 18 & 19]

4.4.2.2 Others

4.4.2.2.1 Non-recovery of outstanding dues – Rs 13.574 million

According to Rule 11 (2) (C) of Punjab Local Government (Accounts) Rules 2017, the Chief Officer shall ensure that any sums due to the local government are promptly realized and credited to the local fund.

Scrutiny of receipt record of Municipal Committee, Talagang for the Financial Year 2019-20 revealed that Rs 15.151 million were recovered against total demand of Rs 28.726 million under various receipt head. This resulted in less recovery of outstanding dues of Rs 13.574 million as detailed below:

Amount in Rs				
Sr. No	Name of Head of Account	Total Outstanding	Recovered	Recoverable
1	Arrears of Water Rate	7,368,617	587,644	6,780,973
2	Water Rate	2,616,000	1,153,000	1,463,000
3	Rent of Shops (Arrears)	15,000,000	11,717,890	3,282,110
4	Moving Carts	951,000	376,100	574,900
5	Slaughter House	1,765,000	1,110,700	654,300
6	License Fees	800,000	188,300	611,700
7	License Fees (Arrears)	225,500	17,500	208,000
	Total	28,726,117	15,151,134	13,574,983

Audit holds that due to poor performance of MC management, outstanding amount was not recovered from the defaulters.

The matter was reported to the PAO concerned during April, 2021. Despite the fact that reminders for convening DAC meeting were issued but neither reply was submitted nor DAC meeting convened till the finalization of this report.

Audit recommends recovery of outstanding dues from the defaulters besides fixing responsibility against the officer(s) at fault.

[PDP No.08,09 & 10]

CHAPTER 5

Municipal Committees District Gujranwala

5.1 Introduction

Municipal Committees were established on 01.01.2017 under Punjab Local Government Act (PLGA) 2013. Municipal Committee shall be a body corporate having perpetual succession and a common seal, with power to acquire and hold property and enter into any contract and may sue and be sued in its name. Chairman of municipal committee is the executive head and Chief Officer coordinates and facilitates the performance of functions assigned under the supervision of chairman. Schedule of establishment for a municipal committee includes planning, finance, municipal regulation and municipal infrastructure offices.

a) Audit Profile of Municipal Committees of District Gujranwala (Rs in million)

Sr. No.	Description	Total No. of Formations	Audited	Expenditure Audited	Receipts Audited
1	MC Kamoke	1	1	47.901	5.877
2	MC Nowshera Virkan	1	1	82.410	76.95
3	MC Wazirabad	1	1	86.290	35.233
	Total			216.601	118.06

b) Classified Summary of Audit Observations

Audit observations amounting to Rs 156.741 million were raised in this report during current audit of “Municipal Committees of District Gujranwala”. This amount also includes recoveries of Rs 32.365 million as pointed out by the audit. Summary of audit observations classified by nature is as under:

Overview of audit observations

Sr. No.	Classification	Rs in million Amount Placed under Audit Observation
1	Non-production of record	-
2	Reported cases of fraud, embezzlement, and misappropriation	-
3	Irregularities:	-
	d. HR/Employees related irregularities	-
	e. Procurement related irregularities	38.724
	f. Management of accounts with commercial banks	-
4	Value for money and service delivery issues	4.066
5	Others	110.186
	Total	156.741

c) **Comments on Budget and Accounts (Variance Analysis)**

As per the Appropriation Accounts for the financial year 2019-20 of the Municipal Committees of District Gujranwala, total budget (Development and Non-Development) was Rs 694.82 million. Against the budget, total expenditure of Rs 641.09 million was incurred by MCs during financial year 2019-20. Which was less than allocated budget of Rs 694.82 million indicating poor financial planning and resulting in saving of Rs 53.73 million against the budget. The break-up of total budget and expenditure is given in the following table:

(Rs in million)

Description	Budget Allocation	Expenditure	Excess (+) / Saving (-)	% age saving
Salary	389.10	359.01	-30.09	7.73%
Non-Salary	125.07	108.99	- 16.08	12.86%
Development	180.65	173.09	-7.56	4.18%
Total	694.82	641.09	-53.73	8.56%

The comparative analysis of the budget and expenditure of current and previous financial years is depicted as under:

Rs in million

Financial Year	Budget Allocation	Expenditure	Excess (+) / Saving (-)	% age of saving
2018-19	618.39	550.37	-68.02	11%
2019-20	694.82	641.09	-53.73	8.56%

There was 12.36 % increase in budget allocation and 16.48% increase in expenditure incurred during financial year 2019-20 as compared to financial year 2018-19, while there was overall saving / excess of Rs 53.73 million during the financial year 2019-20 showing a decrease of 21% as compared to financial year 2018-19.

5.2 Sectoral Analysis

Out of total 102 development schemes, Management of MCs of District Gujranwala was able to complete 64 scheme indicating achievement of 64% as detailed below:

Name of MC	Total Schemes	Schemes Completed	Completed Schemes (%)
MC Kamoke	53	39	74
MC Nowshera Virkan	11	9	82
MC Wazirabad	38	17	45
Total	102	65	64

5.3 Brief comments on the status of compliance with PAC directives

The audit report pertaining to the following period was submitted to the Governor of the Punjab. Status of PAC meetings is as under;

Sr. No.	Audit Year	Municipal Committee	No. of Paras	Status of PAC Meeting
1	2018-19	MC Kamoke	14	Not Convened
2	2018-19	M.C Wazirabad	2	Not Convened

5.4 Audit Paras

5.4.1 Municipal Committee Kamoke

5.4.1.1 Irregularities

5.4.1.1.1 Procurement related irregularities

5.4.1.1.1.1 Unauthorized expenditure due to non calling of tenders – Rs 6.984 million

According to Rule 12(1) read with Rule 9 of Punjab Procurement Rules 2014, procurements over one hundred thousand rupees and up to the limit of two million rupees shall be advertised on the PPRA’s website in the manner and format specified by PPRA regulation from time to time. A procuring agency shall announce in an appropriate manner all proposed procurements for each financial year and shall proceed accordingly without any splitting of the procurements so planned. The annual requirements thus determined would be advertised in advance on the PPRA’s website.

Municipal Committee Kamoke District Gujranwala incurred the expenditure amounting 6.984 million for the purchase and hire on rent in respect of celerbrations of 14th August and arrangement of Rabi-ul-Awal, Moharram-ul-Haram and Kashmir day during the financial year 2018-19. Job orders were split up in order to avoid open tendering process.

Financial Year	Events	Amount (Rs)
2018-19	Arrangement of Rabi-ul-Awal	230,600
2018-19	Arrangement of Sale Point of Eid-ul-Azha	1,564,505
2018-19	Arrangement of Moharram-ul-Haram	3,369,150
2018-19	Kashmir Day	813,100
2018-19	Celebration of 14th August	1,007,500
Total		6,984,855

Audit holds that expenditure was incurred without fulfilling codal formalities due to poor financial discipline and weak internal controls.

This resulted in unauthorized expenditure of Rs 6.984 million

The matter was reported to the CO / PAO in May, 2021. Neither any reply was furnished by the department nor DAC meeting convened till the finalization of this report.

Audit recommends investigation of the matter besides fixing of responsibility against the person (s) at fault.

[PDP No. 24]

5.4.1.1.1.2 Wasteful expenditure on development schemes - Rs 4.55 million

According to 5.6 (ii) Chapter V General Financial Rules of DDO code, all Heads of Departments are responsible for enforcing financial order and strict economy at every step. They should ensure that all financial rules are strictly adhered to internal check against irregularities, waste and fraud.

Municipal Committee Kamoke District Gujranwala incurred an expenditure of Rs 3.55 million for development scheme 'Reconstruction / Rehabilitation of Slaughter House MC Kamoke during the financial year 2019-20. Examination of record revealed that Deputy Commissioner Gujranwala stopped the working during his visit on 30.09.2020 and raised serious concern with regard to suitability of slaughter house in the midst of heavily populated area. It further emerged that the said land of Mauza Kamoke Sikni bearing Khasra No,2311 and 2370/2 measuring 12 Kanals and 03 Marlas stood transferred to Tehsil Officer Kamoke by the Secretary Colonies BOR Punjab Lahore dated 16.11.1994. Due to negligence of the management funds were wasted due to improper selection of site.

II. Similarly MC Kamoke incurred an expenditure of Rs 1.00 million for development scheme 'Rehabilitation of Park Railway Road Kamoke during the financial year 2019-20. Examination of record revealed that the work was being performed on the land of Pakistan Railway as evident from the FIR lodged by DS Pakistan Railway Lahore against the contractor on 02.03.2020. Eventually the work was stopped and expenditure of Rs 1.00 million was wasted.

Audit holds that due to weak internal controls, improper sites were selected and developmental expenditure was incurred.

This resulted in wasteful expenditure of Rs 4.55 million from the public exchequer.

The matter was reported to the CO / PAO in May, 2021. Neither any reply was furnished by the department nor DAC meeting convened till the finalization of this report.

Audit recommends investigation of the matter besides fixing of responsibility against the person (s) at fault.

[PDP No. 11&12]

5.4.1.1.1.3 Unjustified expenditure on press club-Rs 1.30 million

According to Rule 2.10 (a)(i) of PFR Vol-I, in incurring or authorizing expenditure from government revenue, every sanctioning authority shall exercise the same vigilance in respect of expenditure from the government revenue as a person of ordinary prudence would exercise in respect of his own money.

Municipal Committee Kamoke District Gujranwala incurred an expenditure amounting Rs 1.300 million for improvement of press club building Kamoke during the financial year 2019-20. During the scrutiny of record it was found that Press club building is a private entity and MC Kamoke is not the custodian of press club building/property. Therefore management of the MC Kamoke did not have any authority to approve funds and incur expenditure Rs 1.30 million on private owned property.

Audit was of the view that the expenditure on private building was unjustified and providing the benefit to a particular community not general public.

This resulted in unjustified expenditure of Rs 1.30 million.

The matter was reported to the CO / PAO in May, 2021. Neither any reply was furnished by the department nor DAC meeting convened till the finalization of this report.

Audit recommends investigation of the matter besides fixing of responsibility against the person (s) at fault.

[PDP No. 15]

5.4.1.2 Value for money and service delivery issues

5.4.1.2.1 Unjustified payment on hiring of excavator machine on rent -Rs 3.040 million

According to Rule 27 (3) (a) of Punjab Local Government (Accounts) Rules 2017, the sanctioning authority shall exercise the same vigilance in the expenditure from the local fund as a person of ordinary prudence may exercise in respect of his own money.

Municipal Committee Kamoke District Gujranwala incurred the expenditure of Rs 3.040 million for hiring of Excavator Machine for cleaning the drains and Nullahs during the financial years 2018-19 & 2019-20. During the scrutiny of record following shortcomings were noted which made the expenditure doubtful and seems the utilization of budget for personal benefit as mentioned below:-

- i. MC Kamoke did not work out the scope of work before execution of work.
- ii. MC Kamoke has incurred the huge amount for cleaning but did not mention where and how the de-silted material disposed off. How cost of desilting and transporting the desilted material was calculated.
- iii. Supplier's bills were also silent about the work performed. Just one line was written on the suppliers' bill that work has been done.
- iv. In each financial year enormous expenditure was incurred for hiring of excavator machine on rent. This was the recurring expenditure and it would be the better to procure the excavator machine instead of incurring expenditure on hiring of excavator machine on rent.
- v. Scope of work before and after execution work was not on the record. There was no supporting record available such as verification report of work performed or pictorial evidences to justify the huge expenditures.

Audit held due to poor financial management and planning, machinery was hired on rent without fulfilling codal formalities and non observance of prudence.

This resulted in unjustified payment of Rs 3.040 million from public exchequer.

The matter was reported to the CO / PAO in May, 2021. Neither any reply was furnished by the department nor DAC meeting convened till the finalization of this report.

Audit recommends investigation of the matter besides fixing of responsibility against the person (s) at fault.

[PDP No. 26]

5.4.1.2.2 Doubtful consumption of POL of encroachment vehicle Rs 1.026 million

According to chapter IX of PLG Act 2013, clause 83, (2) The Chairman shall, in the performance of duties (c) review the performance of the local government in order to improve (i) economy, efficiency and effectiveness (ii) efficiency of revenue collection services and (iii) implementation of the bye-laws.

Municipal Committee Kamoke District Gujranwala incurred the expenditure of Rs 1.026 million on account of POL of encroachment vehicle during the financial years 2018-19 & 2019-20. During the scrutiny of record following shortcoming were noticed which made the expenditure doubtful as mentioned below:-

Financial Year	Amount (Rs)
2018-19	435,644
2019-20	591,089
Total	1,026,733

- i. No confiscation register was maintained to justify the consumption of POL.
- ii. Log books were illegible due to which drawl and consumption cannot be authenticated
- iii. Columns of log books left unfilled such as timing of departure and return, meter reading and purpose of journey was illegible writing which proved the intention to hide the consumption of POL.
- iv. Meters of the vehicles were out of order and POL consumed on estimated basis.

Audit was unable to verify the consumption of POL in the absence of defective maintenance of log books and non maintenance of supporting record.

Audit held due to weak internal controls, expenditure was incurred without maintenance of record.

This resulted in doubtful expenditure of Rs 1.026 million from the public exchequer.

The matter was reported to the CO / PAO in May, 2021. Neither any reply was furnished by the department nor DAC meeting convened till the finalization of this report.

Audit recommends investigation of the matter besides fixing of responsibility against the person (s) at fault.

[PDP No. 29]

5.4.1.3 Others

5.4.1.3.1 Non reconciliation of TTIP Income –Rs 77.821 million

According to LG&CD department government of Punjab letter No SOtax(LG)2-46/08(PI) dated 20.2.2011 on the subject collection of Tax on transfer of immovable property the recovery of TTIP shall be reconciled with the revenue staff preferably on a daily basis any departure from the direction shall be interpreted as “misconduct” and “corrupt practice” in terms of PEEDA Act 2006.

Audit of Municipal Committee Kamoke District Gujranwala for the period 2018-20, revealed that Municipal Committee Kamoke shown income of Rs 77.821 million received during the period on account of Transfer Tax on Immovable Property but same was not reconciled with the Registrar office/ Revenue office Tehsil Kamoke. This resulted in un-authentic receipt due to non- reconciliation of TTIP income of Rs 77.821 million.

(Amount in Rs)

Financial Year	Description	Fee realized
2018-19	TTIP	36,720,585
2019-20	TTIP	41,100,998
Total		77,821,583

Audit holds that due to weak internal control and financial discipline, the collected fee was not reconciled with Registrar office.

This resulted in non-reconciliation of TTIP income of Rs 77.821 million.

The matter was reported to the CO / PAO in May, 2021. Neither any reply was furnished by the department nor DAC meeting convened till the finalization of this report.

Audit recommends reconciliation of income besides fixing responsibility against person (s) at fault.

[PDP No. 07]

5.4.1.3.2 Non collection of conversion & building fee – Rs 10.922 million

According to rule 60(1) of Punjab Land Use (Classification, Reclassification and Redevelopment) Rules 2009 “City District Government or a Tehsil Municipal Administration shall levy following fee for conversion of land use:

Value of land as per Valuation Table	Conversion fee
Less than one million rupees	5%
From one million rupees to ten million rupees	10%
More than ten million rupees	20%

Audit of Municipal Committee Kamoke District Gujranwala for the financial years 2018-19 & 2019-20, it was noticed that MO (Planning) received the building plans and fee were calculated. Therefore challans were issued to the concerned to deposit conversion & building fee. However land owners did not deposit the local government dues. Similarly the management did not maintain the record of deposit. The detail is as under;

Sr. No.	Name of Building plan	Name of applicant	Date of Application	Receipts No	Remarks	Building Fee / Conversion Fee
1	Commercial	Master Tiles Industry	22.01.2020	5835/59	Amount not deposited	9,493,636
2	Commercial	Zahid Ayoub	01.07.2019	5997/60 & 5998/60		1,362,346
3	Shop	Sulman Akram	27.06.2019	5948/60	Record Not maintained	66,000
Total						10,921,982

Audit held due to non compliance of government rules, conversion and building fee was not recovered.

This resulted in non collection of local government revenue of Rs 10.92 million.

The matter was reported to the CO / PAO in May, 2021. Neither any reply was furnished by the department nor DAC meeting convened till the finalization of this report.

Audit recommends investigation of the matter besides fixing of responsibility against the person (s) at fault.

[PDP No. 33]

5.4.1.3.3 Loss due to rent of shops below market rate – Rs 3.608 million

According to Rule 4(d) of Punjab Local Government (Property) Rules 2018, the manager shall ensure that the rented property fetches the maximum rent. Further according to Rule 4 (i) the manager shall keep all title deeds and other documents in the duplicate in safe study. Moreover, according to Rule 9 & 16 of PLG (Property) Rules 2018 and Government of The Punjab Local Government & Rural Development, Department

letter No. SO-Estate(LG)2-2/2016 dated 30.04.2018 the local government shall lease out the shops/commercial property after the assessment of rent by the District Rent Assessment Committee.

Municipal Committee Kamoke District Gujranwala had various commercial shops in different areas of the Tehsil Kamoke. These shops were rented out to different people since long. However, the following shortcomings were observed.

- i. Shops were placed on rent for last 3 decades by Municipal Committee Kamoke District Gujranwala on nominal rent whereas with the passage of time and with the development of city the rent of these shops as compared to private owners were too much low due to which heavy financial loss has suffered each year to government exchequer.
- ii. These units were allotted to shopkeeper for the period of more than five years. However units were required to be re auctioned after rent assessment by District Rent Assessment Committee which was not done.
- iii. The rent agreements along with original file were not available in the record. Despite expiry of several years, the Municipal Committee Kamoke District Gujranwala did not maintain the files. In absence of original agreement and basic record the audit was unable to verify the transparency of auctioning of shops.

Audit physically inspected the various shops and collected information from the surrounding shopkeepers and was astonished to know that current market rent which was almost double even three times more than the rent collected by the Municipal Committee Kamoke District Gujranwala. Audit holds that these shops should be re-auctioned on keeping the reserved price of proposed rent of District Assessment Committee. These shops could be rented out for more than the double of the current payable rent.

(Amount in Rs)

Financial Year	No of Shops	Receipts collected as per D&C	Receipts as per market rate	Less receipts
2019-20	60	3,608,280	7,216,560	3,608,280

Audit held due to weak internal controls, rent of shops was collected less than the prevailing market rates.

This resulted in loss of local government revenue of Rs 3.608 million.

The matter was reported to the CO / PAO in May, 2021. Neither any reply was furnished by the department nor DAC meeting convened till the finalization of this report.

Audit recommends investigation of the matter besides fixing of responsibility against the person (s) at fault.

[PDP No. 05]

5.4.1.3.4 Non-recovery of license & permit fee - Rs 0.941 million

According to Rule 47 (1) of the Punjab Local Government Budget Rules 2017, the primary obligation of Collecting Officer shall be to ensure that all revenue due is claimed, realized and credited immediately to Local Government Fund under proper receipt head.

Municipal Committee Kamoke District Gujranwala did not recover license & permit fee amounting to Rs 940,660 during the financial year 2018-20. Total demand for license & permit fee was Rs 2,550,000 but only a sum of Rs 1,609,340 was recovered which resulted in short recovery of Rs 940,660 as detail below;

(Amount in Rs)

Financial Year	Description of fee	Budgeted Receipts	Actual Receipts	Short Realization
2018-19	License Fee (Dangerous/Junkyard)	550,000	512500	37,500
2019-20	License Fee (Profession & Trade)	800,000	707,840	92,160
	License Fee (Dangerous/Junkyard)	800,000	360,650	439,350
	License Fee (Others)	400,000	28,350	371,650
Total		2,550,000	1,609,340	940,660

Audit was of the view that due to weak financial management, less collection of license / permit fee was made.

The matter was reported to the CO / PAO in May, 2021. Neither any reply was furnished by the department nor DAC meeting convened till the finalization of this report.

Audit recommends recovery of the amount besides fixing of responsibility against the person (s) at fault.

[PDP No. 09]

5.4.2 Municipal Committee Nowshera Virkan

5.4.2.1 Irregularities

5.4.2.1.1 Procurement related irregularities

5.4.2.1.1.1 Unauthorized expenditure due to non-approval of PC-I - Rs 7.00 million

According to Punjab Gazette July 05, 2017 Government of Punjab Local Government and community development department notification No. SOR (LG)38-3/2017 Para No (4)(3), The work costing rupees 1.5 million or above shall be prepared on the PC-I prescribed by the Government and approved in the manner prescribed for approval of PC-I. Further Para 5(2) for preparation of rough cost estimates, the engineering staff shall inspect the site and work out the feasibility of the work through images or photographs of the site.

Municipal Committee Nowshera Virkan District Gujranwala accounts revealed that an amount of Rs 7.00 million was expended on Annual Development program during 2019-20 without PC-I. The each scheme was more than Rs 1.5 million however management neither prepare PC-I nor got approved from the competent authority. It was further observed that images/photographs were not part of the rough cost estimates.

Sr. No.	Scheme	Contractor	Work award No. & date	Amount (Rs)
1	Construction of PCC & drainage gala sharif Zargar wala Mohallah Islampura	M/s Bilal Haider & Co.	76 dated 20.10.2017	2,000,000
2	Construction of PCC & drainage gala Madina Masjid wala Bado rat road NV	M/s Bilal Haider & Co.	74 dated 20.10.2017	2,000,000
3	Construction of Nallah & soling Nokhar road to disposal works NV	M/s Fakhar Ul Zaman	53 dated 05.03.2018	1,500,000
4	Extension of water supply lines in NV	M/s Zahoor Ahmad	51 dated 05.03.2018	1,500,000
Total				7,000,000

Audit held due to non compliance of government instructions, PC-I of the schemes was not prepared.

This resulted in unauthorized expenditure from the public exchequer.

The matter was reported to the CO / PAO in May, 2021. Neither any reply was furnished nor DAC meeting convened till the finalization of this report.

Audit recommends investigation of the matter besides fixing of responsibility against the person (s) at fault.

[PDP No. 02]

5.4.2.1.1.2 Irregular expenditure without approval of TS Estimate- Rs 1.00 million

According to Punjab Gazette July 05, 2017 Government of Punjab Local Government and community development department notification No.SOR(LG)38-3/2017 Para 5(2) for preparation of rough cost estimates, the engineering staff shall inspect the site and work out the feasibility of the work through images or photographs of the site.

During audit of Municipal Committee Nowshera Virkan for the financial year 2018-20, it was revealed that the scheme, P/F of street lights LED 120 watts complete set, Nowshera Virkan was awarded to the M/s Zahoor Ahmad vide letter No. 007 dated 05.01.2018. The estimate was dispatched to Chief Engineer HQ LG&CD Department Lahore for Technical Sanction. However the work was executed by the contractor and payment was made to the contractor without approval of TS Estimate.

Audit holds that due to weak internal controls, expenditure was incurred without approval of TS Estimate

This resulted in unauthorized expenditure of Rs 1.00 million.

The matter was reported to the CO / PAO in May, 2021. Neither any reply was furnished nor DAC meeting convened till the finalization of this report.

Audit recommends investigation of the matter besides fixing of responsibility against the person (s) at fault.

[PDP No. 03]

5.4.3 Municipal Committee Wazirabad

5.4.3.1 Irregularities

5.4.3.1.1 Procurement related Irregularities

5.4.3.1.1.1 Irregular expenditure due to non-preparation of PC-I - Rs 13.99 million

According to Section 3 of Punjab Local Government works rule 2017, the Work costing Rs. 1.5 million or above shall be prepared on the PC-I prescribed by the Govt. and approved in the manner prescribed for approval of PC-I.

During the audit of Municipal Committee Wazirabad for the financial year 2018-20, it was observed that different schemes amounting to Rs 13.99 million were neither prepared on PC-1 nor the same was approved on PC-I prescribed by the Government. This resulted in irregular expenditure due to non preparation of PC-I, as detailed below.

(Amount in Rs)

Name of Scheme	Contractor	Work order No.	Work order Date	Estimate Cost
P/Fixing street lights	M/S Rauf Aziz & Co.	372	23.09.2017	2,000,000
Supply of garbage containers 5m3 capacity of standered specification	M/S perk Engineer Contractor	1045	29.6.2019	1,840,000
Rehabilitation & re-const of service road overhead bridge western service roa	M/S Abdullah Hameed & Co.	71	20.03.2020	1,650,000
Rehabilitation & re-const of hamid nasir chattha park g.t road, food court park and beautification points municipal committee wazirabad	M/S Humair Traders	16	19.03.2020	2,000,000
Rehabilitation of drainage scheme at dara mughalan nizamabad mc wazirabad (as per reviswed estimate)	M/S Abdullah Hammed & Co.	81	20.3.2020	2,000,000
Reconstruction of walk ways toilets etc in park mc	M/S Abdullah Hameed & Co.	76	20.03.2020	1,500,000
Sewerage of christian colony no.2	M/S Rana Zahoor Elahi Govt	56	20.03.2020	3,000,000
Total				13,990,000

Audit holds that due to non compliance of rules PC-I were not prepared.

This resulted in regular payment of Rs 13.99 million.

The matter was reported to PAO in May, 2021. Neither any reply was submitted nor DAC meeting was convened till finalization of this report.

Audit recommends regularization of the matter besides fixing the responsibility against person (s) at fault.

5.4.3.1.1.2 Non-deposit of additional performance security - Rs 4.9 million

As per instruction issued by finance Deptt as well as incorporated in the standard format of contract agreement / contract document 26. A laid down that in case the tendered cost is less than 5% of the DNIT, the lowest bidder shall have to deposit such security / bank guaranty in the shape of performance security at the rate equal to the percentage quoted in his tender.

During scrutiny of record of MC Wazirabad for the financial year 2018-20, it was observed that the contractors quoted less rates in tender than the BOQ. In this case performance security equal to difference of quoted rates and TS Estimate rates need to be deposited by the contractors as security. However the schemes were awarded to the contractor without obtaining performance security in violation of agreement clause.

Date of award of contracts	No. of schems	Total amount of award of schemes	Additional Performance Security Amount (Rs)
20.03.2020	15	20.810	4.900

Audit holds that due to non-compliance of rule, schemes were awarded to the contractors without obtaining additional performance security Rs 4.9 million.

The matter was reported to PAO in May, 2021. Neither any reply was submitted nor DAC meeting was convened till finalization of this report.

Audit recommends enquiry of the matter besides fixing of responsibility against the person (s) at fault.

5.4.3.2 Others

5.4.3.2.1 Loss to Government due to non-recovery of water rate charges Rs 7.377 million

According to Rule 47(1) PLG (Budget) Rules, 2017 the collecting officer shall ensure that all revenue due is claimed, realized and credited immediately in the local fund and entered in the proper receipt head.

Scrutiny of demand and collection register of Municipal Committee Wazirabad for the financial year 2018-20 revealed that a sum of Rs 7.377 million was due from the water users and was not recovered by the Municipal Committee. Non recovery of water rate charges resulted in loss to government amounting to Rs 7.377 million.

Audit holds that due to weak internal controls, the Local Government dues were not collected.

This resulted in non-recovery of water rate charges Rs 7.377 million.

The matter was reported to PAO in May, 2021. Neither any reply was submitted nor DAC meeting was convened till finalization of this report.

Audit recommends early recovery besides fixing of responsibility.

[PDP No. 03]

5.4.3.2.2 Less recovery from contractors - Rs 5.129 million

According to Rule 17 (e) of Punjab Local Government (Budget) Rules 2017, the primary obligation of collecting officers shall be to ensure that all revenue due is claimed, realized and credited immediately into the Local Government Fund under the proper receipt head.

During audit of Municipal Committee, Wazirabad for the period 2018-20 it was noticed that auctions of collection of following taxes for the financial year 2019-20 was made by the M.C in June, 2019. The rate contracts were awarded to different contractors for Rs11.104 million but department recovered only Rs 5.818 million during the period. This resulted in non recovery of Rs 5.129 million.

(Amount in Rs)

Name of Lease	Name	Work Order Date	Lease Amount	Advance tax	Total Due	Amount Received	Less Receipt
Riksha Stand Parking Fee	Tariq Javed S/O	08.06.2019	1,580,000	158,000	1,738,000	1,160,473	419,527
Bus Stand Parking Fee	Shukarullah Khan	08.06.2019	4,605,000	460,500	5,065,500	3,065,527	1,999,973

Name of Lease	Name	Work Order Date	Lease Amount	Advance tax	Total Due	Amount Received	Less Receipt
Latrein Fee		29.06.2019	290,000	29,000	319,000	70,000	249,000
Slaughtering of Animal Fee		12.07.2019	770,000	77,000	847,000	208,040	638,960
Advertisement tax	Syed Tasawar Hussain S/o Syed Adil Hussain	08.07.2019	2,850,000	285,000	3,135,000	1,313,618	1,821,382
Total			10,095,000	1,009,500	11,104,500	5,817,658	5,128,842

Audit holds that due to poor financial management recovery was not effected.

The matter was reported to PAO in May, 2021. Neither any reply was submitted nor DAC meeting was convened till finalization of this report.

Audit recommends early recovery besides fixing of responsibility.

[PDP No.04]

5.4.3.2.3 Non-imposition of penalty - Rs 2.788 million

According to Clause 39 read with Clause 37 of contract agreement if a contractor fails to complete the work within stipulated period, he is liable to pay compensation at the rate 1% to 10% of amount of the agreement or any smaller amount as decided by the Engineer in-charge to be worked out per day but not exceeding maximum of 10% of the construction of contract. The contractor shall have to apply within one month for extension in time limit before the expiry of scheduled time of completion.

MC Wazirabad awarded the schemes to various contractors during the financial year 2018-20 but the schemes could not be completed within stipulated time. Neither any case for extension in time limit was processed nor penalty Rs 2.788 million was imposed on the contractors on account of delay. Further if penalty of delay imposed on the contractor then he could not claim price variation from the government. **Annexure-D**

Audit holds that due to weak internal control and non-compliance of rule, the penalty was not imposed.

This resulted in non-imposition of penalty Rs 2.788 million due to incomplete works.

The matter was reported to PAO in May, 2021. Neither any reply was submitted nor DAC meeting was convened till finalization of this report.

Audit recommends imposition of penalty due to delay in completion of schemes.

[PDP No.08]

5.4.3.2.4 Non recovery of conversion / commercialization fee - Rs 1.6 million

According to rule 60(1) of Punjab Land Use (Classification, Reclassification and Redevelopment) Rules 2009 “City District Government or a Tehsil Municipal Administration shall levy following fee for conversion of land use:

Value of land as per Valuation Table	Conversion fee
Less than one million rupees	5%
From one million rupees to ten million rupees	10%
More than ten million rupees	20%

During Audit of Municipal Committee Wazirabad for the financial year 2018-20 it was observed that Conversion / commercialization fee of Rs 1.600 million was not recovered from different persons. Department issued notices to the concerned for deposit of conversion / commercialization fee but no follow up was made to effect recovery. This resulted in loss to Government for Rs 1.60 as detailed below;

Name of Owners	Location	Value of property	Conversion fee @ 10%
Rana Bashir Ahmed	Ahmed Nagar Road	4,500,000	450,000
Ali Hassan S/o Hassan Nafees	Main Bazar Wazirabad	200,000	20,000
Saqlain Abbas	Mohallah Shero	1,500,000	150,000
Imran Saeed	Daska Road	800,000	80,000
Yaqoob Sulehria	Thathi Araian	1,500,000	150,000
Zahoor Ahmed Balochi	Balochi Gala	500,000	50,000
Usman Yousaf	Rasool Nagri	4,000,000	400,000
Muhammad Ashiq	Rasool Nargri	3,000,000	300,000
Total			1,600,000

Audit holds that due to poor financial management conversion fee was not recovered.

The matter was reported to PAO in May, 2021. Neither any reply was submitted nor DAC meeting was convened till finalization of this report.

Audit recommends recovery of the amount besides fixing of responsibility against the person (s) at fault.

[PDP No. 06]

CHAPTER 6

Municipal Committees District Gujrat

6.1 Introduction

Municipal Committees were established on 01.01.2017 under Punjab Local Government Act (PLGA) 2013. Municipal Committee shall be a body corporate having perpetual succession and a common seal, with power to acquire and hold property and enter into any contract and may sue and be sued in its name. Chairman of municipal committee is the executive head and Chief Officer coordinates and facilitates the performance of functions assigned under the supervision of chairman. Schedule of establishment for a municipal committee includes planning, finance, municipal regulation and municipal infrastructure offices.

a) Audit Profile of Municipal Committees of District Gujrat

(Rs in million)

Sr. No.	Description	Total No. of Formations	Audited	Expenditure Audited	Receipts Audited
1	M.C Kharian	1	1	62.30	33.47
2	M.C Lala Musa	1	1	61.79	65.93
3	M.C Sare-i-Alamgir	1	1	30.906	30.298
	Total			154.996	129.698

b) Classified Summary of Audit Observations

Audit observations of Rs 229.815 million were raised in the report during current audit of “Municipal Committees of District Gujrat.” This amount also includes recoveries of Rs 10.095 million as pointed out by the audit. Summary of audit observations classified by nature is as under:

Overview of audit observations

Rs in million

Sr. No.	Classification	Amount Placed under Audit Observation
1	Non-production of record	2.187
2	Reported cases of fraud, embezzlement and misappropriation	-
3	Irregularities	
	a. HR/ Employees related irregularities	-
	b. Procurement related irregularities	138.434
	c. Management of Accounts with Commercial Banks	-
4	Value for money and service delivery issues	9.405
5	Others	79.789
	Total	229.815

c) Comments on Budget and Accounts (Variance Analysis)

As per the Appropriation Accounts for the financial year 2019-20 of the Municipal Committees of District Gujrat, total budget (development and non-development) was Rs 458.41 million. Against the budget, total expenditure of Rs 416.85 million was incurred by MCs during financial year 2019-20 which was less than allocated budget of Rs 458.41 million indicating poor financial planning and resulting in saving of Rs 41.56 million against the budget. The break-up of total budget and expenditure is given in the following table:

(Rs in million)

Description	Budget Allocation	Expenditure	Excess (+) / Saving (-)	% age saving
Salary	256.71	233.44	-23.27-	9.07%
Non-Salary	82.51	70.86	-11.65	14.12%
Development	119.19	112.55	-6.64	5.57%
Total	458.41	416.85	-41.56	9.59%

The comparative analysis of the budget and expenditure of current and previous financial years is depicted as under:

Rs in million

Financial Year	Budget Allocation	Expenditure	Excess (+) / Saving (-)	% age of saving
2018-19	407.98	363.11	-44.88	11%
2019-20	458.41	416.85	-41.56	9.59%

There was 12.36 % increase in budget allocation and 14.80% increase in expenditure incurred during financial year 2019-20 as compared to financial year 2018-19, while there was overall saving / excess of Rs 41.56 million during the financial year 2019-20 showing an decrease of 7.40% as compared to financial year 2018-19.

6.2 Sectoral Analysis

Out of total 110 development schemes, Management of MCs of District Gujrat was able to complete 87 scheme indicating achievement of 79% as detailed below:

Name of MC	Total Schemes	Schemes Completed	Completed Schemes (%)
M.C Kharian	24	23	96
M.C Lala Musa	49	35	71
M.C Sare-i-Alamgir	37	29	78
Total	110	87	79

6.3 Brief comments on the status of compliance with PAC directives

The audit report pertaining to the following period was submitted to the Governor of the Punjab. Status of PAC meetings is as under;

Sr. No.	Audit Year	Municipal Committee	No. of Paras	Status of PAC Meeting
1	2018-19	M.C Kharian	6	Not convened
2	2018-19	M.C Lala Musa	11	Not convened

6.4 AUDIT PARAS

6.4.1 Municipal Committee Kharian

6.4.1.1 Irregularities

6.4.1.1.1 Procurement related irregularities

6.4.1.1.1.1 Unauthorized expenditure due to non-approval of PC-I - Rs 41.35 million

According to Punjab Gazette July 05, 2017 Government of Punjab Local Government and community development department notification No.SOR(LG)38-3/2017 Para No (4)(3), The work costing rupees 1.5 million or above shall be prepared on the PC-I prescribed by the Government and approved in the manner prescribed for approval of PC-I. Further Para 5(2) for preparation of rough cost estimates, the engineering staff shall inspect the site and work out the feasibility of the work through images or photographs of the site.

During audit of Municipal Committee Kharian District Gujrat accounts revealed that an amount of Rs 41.35 million was expended on Annual Development Program during 2019-20 without PC-I. The each scheme was more than Rs 1.5 million however management neither prepare PC-I nor provided to the audit for verification. It was further observed that images/photographs were not part of the rough cost estimates.

(Amount in Rs)

Sr. No.	Scheme	Contractor	work order No. & date	Contract Amount
1	Rahabilitation & repair of Nullah Jaat main Bazar Kharian	M/s Kamal Ahmad	71-73 dated 16.12.2019	4960000
2	Rahabilitation & repair of streets, drains and culverts Kharian city	M/s Farrukh ur Rehman	47-49 dated 16.12.2019	1000000
3	Rahabilitation & repair Tube well Doga colony No. 1 Kharian City	M/s Muhammad Ishaq	68-70 dated 16.12.2019	4528000
4	Purchase of hydraulice loader Rikshaw	M/s Al Riaz Trading Corp.	86-88/MOI dated 17.12.2019	1497000
5	Rahabilitation & repair of streets lights at main bazar, government girls college, mohallah sitar pura & nia arra etc kharian	M/s Bashir Ahmed Dar	50-52 dated 16.12.2019	2000000
6	Rehabilitation & repair of tube well Doga colony Kharian city	M/s U&N Builders	77-79 dated 16.12.2019	5077000
7	Purchase of Garbage containers	M/s Al Riaz Trading Corp.	89-91 dated 17.12.2019	3000000
8	Rehabilitation & repair of sewerage, road at Guliana Road Kharian city	M/s Raja Atif Hussain	56-58 dated 16.12.2019	9000000
9	Rehabilitation & repair of tube well Slaughter house Kharian city	M/s Raja Atif Hussain	74-76 dated 16.12.2019	5285000
10	Rehabilitation & Repair of NullahJaat Chandni, Satar Pura, Anar Kali Bazar	M/s Abdul Shakeel	65-67 dated 16.12.2019	3200000

	Kharian City			
11	Rehabilitation & repair of main water supply line Tanveer Town to Kabari Bazar and Rasha bazar Kharian City	M/s Shakeel Ahmad	53-55 dated 16.12.2019	1800000
Total				41347000

Audit held due to non compliance of government instructions, PC-I of the schemes was not prepared.

This resulted in unauthorized expenditure from the public exchequer.

The matter was reported to the CO / PAO in May, 2021. Neither any reply was furnished nor DAC meeting convened till the finalization of this report.

Audit recommends investigation of the matter besides fixing of responsibility against the person (s) at fault.

[PDP No. 03]

6.4.1.1.1.2 Unauthorized expenditure without approved TS estimate - Rs 4.927 million

According to paras 2.6, 2.7, 2.12, 2.82 and 2.86 of Buildings and Roads Code read with Finance Department letter No.FD(FR)11-89 dated 27.03.1990, no change in specification / quantities as provided in the technical sanction estimates is permissible except with the approval of authority that accorded technical sanction.

During audit of Municipal Committee Kharian for the financial year 2019-20, it was revealed that the scheme, Rehabilitation & repair Tube well Doga colony No. 1 Kharian City was awarded to the M/s Muhammad Ishaq vide letter No. 68-70 dated 16.12.2019. The estimate was dispatched to Chief Engineer HQ LG&CD Department Lahore for Technical Sanction. However the work was executed by the contractor before approval. The payment was also made to the contractor through 4th/final bill without approval of TS Estimate. This resulted unauthorized expenditure of Rs 4.927 million.

Audit holds that due to weak internal controls, expenditure was incurred without approval of TS Estimate.

The matter was reported to the CO / PAO in May, 2021. Neither any reply was furnished nor DAC meeting convened till the finalization of this report.

Audit recommends investigation of the matter besides fixing of responsibility against the person (s) at fault.

6.4.1.1.1.3 Unauthorized payment on account non schedule items - Rs 3.691 million

Government of the Punjab, Finance Department letter No. RO(Tech) FD.18-23/2004 dated 21st September 2014, sets forth the procedure for preparation and approval of rate analysis other than standardized items:

- I. Standardized analysis shall be used to work out the rate of an item as far as possible.
- II. The item rates (non-standardized) shall be prepared by the Executive Engineer clearly giving the specifications of the material used and approved by the competent authority not below the rank of Superintendent Engineer before the work is undertaken.
- III. A copy of each analysis approved by the competent authority shall be sent to the Technical Cell of FD for scrutiny / standardization.

Scrutiny of accounts record of Municipal Committee Kharian District Gujrat revealed that following schemes were awarded to different contractors during financial year 2019-20. Neither quotations of non scheduled items were called nor comparative statements were prepared for rate analysis. Rate analysis was not approved by the competent authority.

Scheme	Contractor	Work order date	Des	Qty.	Rate	Amount (Rs)
Purchase of Hydraulic trolley	M/s Al Riaz Trading Corp.	17.12.2019	Hydraulic trolley	1	499250	499250
Rehabilitation & repair of streets, drains and culverts Kharian city	M/s Farrukh Ur Rehman	16.12.2019	P/F Jangla Jaat	1932kg	15657.75	302493
Rehabilitation & repair Tube well Doga colony No. 1 Kharian City	M/s Muhammad Ishaq	16.12.2019	P/F of tube well	1	60000	60000
			P/I fiber glass blind pipe	92 rft	1950 rft	179400
			P/I MS blind pipe	115 rft	1953.85	224692
			S/I Turbine motor	1 no.	1800000	1800000
Rehabilitation & repair of streets lights at main bazar, government girls college, Mohallah Sitar pura & Nia Arra etc	M/s Bashir Ahmad Dar	16.12.2019	Replacing with own services S/E of LED bulb 24	370	750	277500

Kharian			Replacing with own services S/E of LED bulb 12	666	450	300000
			Replacing with own services S/E of LED bulb 40	30	1600	48000
Total						3691335

Audit held due to non compliance of government instructions, rate analysis of the non scheduled items was not approved by the competent authority.

This resulted in unauthorized expenditure from the public exchequer.

The matter was reported to the CO / PAO in May, 2021. Neither any reply was furnished nor DAC meeting convened till the finalization of this report.

Audit recommends investigation of the matter besides fixing of responsibility against the person (s) at fault.

[PDP No. 02 &25]

6.4.2 Municipal Committee Lalamusa

6.4.2.1 Non-production of record

6.4.2.1.1 Non-production of record of pay & allowances - Rs 2.187 million

According to Section 14 (2, 3) of Auditor General of Pakistan (Functions, Powers & Terms and Conditions of Service) Ordinance 2001, the officer in charge of any office shall afford all facilities and provide record for audit inspection and comply with requests for information in as complete a form as possible and with all reasonable expedition. Any person or authority hindering the auditorial functions of the Auditor General of Pakistan regarding inspection of accounts shall be subject to disciplinary action under relevant Efficiency and Discipline Rules, applicable to such person.

Municipal Committee Lala Musa District Gujrat incurred the expenditures amounting Rs 2.187 million on account of arrears of Pay & Allowances due to back date up gradation during the financial year 2018-20. Despite of many verbal and written requests the supporting record such as service books, personal files, due drawn statement, upgradation, promotion etc did not provide for audit scrutiny. In the absence of record, authenticity, validity, accuracy and genuineness of expenditure could not be verified. In the absence of record, authenticity, validity, accuracy and genuineness of expenditure could not be verified

Audit holds that due to weak managerial controls and negligence, relevant record was not produced to Audit which might lead to misuse of public money.

The matter was reported to the management in May, 2021. Neither reply was furnished nor DAC meeting convened till the finalization of this Report.

Audit recommends production of record for audit besides fixing responsibility against person(s) at fault concealing the record from audit.

[PDP No. 34]

6.4.2.2 Irregularities

6.4.2.2.1 Procurement related irregularities

6.4.2.2.1.1 Unauthorized expenditure on schemes without preparation and approval of PC-I - Rs 26.925 million

According to Section 3 of Punjab Local Government works rule 2017, the Work costing Rs. 1.5 million or above shall be prepared on the PC-I prescribed by the Govt. and approved in the manner prescribed for approval of PC-I.

During the audit of Municipal Committee LalaMusa District Gujrat financial year 2018-20, it was observed that PC-I of the following schemes amounting to Rs 26.925 million was neither prepared nor approved on PC-I prescribed format by the management. This resulted in unauthorized expenditure on execution of schemes without preparation of PC-I.

(Rs in million)

Sr. No.	Name of Schemes	Approved Cost
1	Rehabilitation & Repairing of streets and drains MohallahCharaghpora	1.8
2	Rehabilitation & Repairing of streets and drains MohallahKareempurapura	1.8
3	Rehabilitation & Repairing of streets and drains MohallahNizampura	1.625
4	Providing Material for Streets Lights	2.00
5	Up gradation of water supply scheme MC LalaMusa	6.00
6	Repairing of works disposal station of MC LalaMusa	5.00
7	Providing fixing of Manhole covers	2.5
8	Supply of 10 Nos Garbage container	4.00
9	Purchase of 2 Tractor	2.2
Total		26.925

Audit holds that due to non-compliance of rules, development schemes were executed without preparation and approval of PC-I.

The matter was reported to the management in May, 2021. Neither reply was furnished nor DAC meeting convened till the finalization of this Report.

Audit recommends investigation of the matter besides fixing responsibility against the person(s) at fault.

[PDP No. 36]

6.4.2.2.1.2 Irregular expenditure without observing PPRA rules - Rs 3.910 million

According to rule 9 read with rule 12(1) of PPRA 2014, “procurements over one hundred thousand rupees and up to the limit of two million rupees shall be advertised on the PPRA’s website in the

manner and format specified by regulation by the PPRA'S from time to time. Further, a procuring agency shall announce in an appropriate manner all proposed procurements for each financial year and shall proceed accordingly without any splitting or regrouping of the procurement so planned.”

During audit of MC Lalamusa for the financial year 2018-20 it was observed that an expenditure of Rs 3.910 million was incurred by the management for necessary arrangement at the occasion of three days Jishan-e-Lalamusa on the purchase / hiring on rent of different items without floating tenders on PPRA website and by splitting the indents.

Audit holds that due to non compliance of rules purchases were made in violation of PPRA rules.

This resulted in irregular expenditure of Rs 3.910 million.

The matter was reported to the management in May, 2021. Neither reply was furnished nor DAC meeting convened till the finalization of this Report.

Audit recommends regularization of the expenditure from competent authority besides fixing of responsibility against the person (s) at fault.

[PDP No. 25]

6.4.2.2.1.3 Non-accountal of purchased street light material - Rs 1.171 million

As per rule 2.22 and 15.7 heads of offices and others entrusted with the care of stores of any kind should maintain suitable accounts and inventories of the stores in their charge. For securing this object it is important that all quantities received in or issued from stores are entered in the stock accounts strictly in accordance with the rule and in the order of Recurrence on the dates the transactions take place, so that it should be possible at any time to check the actual balances with the book balances.

Municipal Committee LalaMusa District Gujrat incurred expenditure of Rs 1.171 million on account of street light items during the financial year 2019-20. The purchased items were not accounted for in the relevant stock register as the same was not produced for audit verification. Non-accountal of the purchased material may lead to misappropriation of the public assets. Furthermore, the detailed specification of the purchased LED bulb was also not mentioned on the bill nor the purchase invoices were obtained from the supplier. It was also noticed that MC LalaMusa

did not maintain the record of replacement of LED bulb because every LED bulb has a replacement warranty of one year.

Audit holds that due to weak internal controls, requisite record in respect of street lights material was not maintained.

This resulted in non accountal of store / stock Rs 1.171 million.

The matter was reported to the management in May, 2021. Neither reply was furnished nor DAC meeting convened till the finalization of this Report.

Audit recommends investigation of the matter at appropriate level and fixing of responsibility against the person(s) at fault.

[PDP No. 42]

6.4.2.3 Value for money and service delivery issues

6.4.2.3.1 Loss to Government due to non-auction of shops – Rs 3.600 million

According to Rule 4(d) of Punjab Local Government (Property) Rules 2018, the manager shall ensure that the rented property fetches the maximum rent.

Audit of Municipal Committee LalaMusa District Gujrat for the financial year 2018-20 revealed that management did not auction 23 shops since 2010 located at near Civil Hospital and Tanki Park resulting in loss of Rs 3.600 million as calculated below.

(Amount in Rs)

Property. No.	Name of Location	No. of Shops Vacant	Annual Rent	Loss for Last 5 years
24-49 to24-62	Near Civil Hospital	14	Rs 3,000x12x14=Rs 504,000	2,520,000
25-10 to 25-18	Tanki Park	09	Rs 2,000x12x09=Rs 216,000	1,080,000
Total		23	720,000	3,600,000

Audit holds that due to weak managerial controls and negligence of the management vacant shops were not auctioned.

The matter was reported to the management in May, 2021. Neither reply was furnished nor DAC meeting convened till the finalization of this Report.

Audit recommends investigation of the matter besides fixing responsibility against the person(s) at fault.

[PDP No. 10]

6.4.2.3.2 Misuse of government property and loss to government – Rs 2.9 million

According to Rule 4(a) & (f) of Punjab Local Government (Property) Rules 2018, the manager shall take such care of the property of the local government as a man of ordinary prudence would take care of his own property of like nature and under similar circumstances and the manager take steps to ensure that the property meant for use of the public is actually used for that purpose in the best possible manner. Similarly According to Rule 16(c) & (e) of Punjab Local Government (Property) Rules 2018 ' the initial lease period of shop or commercial property shall not exceed fifteen years and lease may be extended with mutual consent

not exceeding ten years subject to revised rent assessed by the District Rent Assessment Committee.

Municipal Committee LalaMusa District Gujrat leased out shops to Mrs. Farzana Ajmal and Mr. Saeed Akhtar in 1987 and 1990 respectively. During audit for the financial year 2018-20 scrutiny of property record revealed that this property was being used for school purpose in violation of agreement due to change of use of property. Secondly the rent was not assessed by the District Rent Assessment Committee as shops were auctioned 35 years ago. Physical inspection of the shops revealed that tenants constructed the boundary wall around the shops and converted the shops into school.

Audit concluded that due to mutual arrangement of Management of MC Lalamusa and tenants imparting the huge financial loss every year.

(Amount in Rs)

Property No.	Tenant Name	Property Address	No of Shops	Current Rent
24-5 to24-27	Farzana Ajmal	Near Civil Hospital	24	897,744
24-28 to24-48	Saeed Akhtar	Near Civil Hospital	21	552,258
	Total			1,450,002
Estimated Rent as per current rate: Rs 4,350,006 (1,450,000 x3) less Tenant paid Rent 1,450,002 =Rs 2,900,004				

Audit holds that due to weak managerial controls and negligence of the management properties could not manage properly and local government sustained loss of estimated loss of Rs 2.90 million..

The matter was reported to the management in May, 2021. Neither reply was furnished nor DAC meeting convened till the finalization of this Report.

Audit recommends investigation of the matter at appropriate level besides fixing of responsibility against the person (s) at fault and recovery of the amount involved as per actual basis.

[PDP No. 22]

6.4.2.4 Others

6.4.2.4.1 Non reconciliation of TTIP Income –Rs 40.881 million

According to LG&CD department government of Punjab letter No SO tax (LG)2-46/08(PI) dated 20.2.2011 on the subject collection of Tax on transfer of immovable property the recovery of TTIP shall be reconciled with the revenue staff preferably on a daily basis any departure from the direction shall be interpreted as “misconduct” and “corrupt practice” in terms of PEEDA Act 2006.

During audit of Municipal Committee LalaMusa District Gujrat for the period 2018-20, it was observed that Municipal Committee shown income of Rs 40.881 million received during the period on account of Transfer Tax on Immovable Property but same was not reconciled with the Registrar office / Revenue office LalaMusa. Furthermore Demand and Collection register did not maintain and official has given written statement that the D&C could not be prepared. This resulted in un-authentic receipt due to non- reconciliation and non maintenance of D&C register of TTIP income of Rs 40.881 million.

(Amount in Rs)

Financial Year	Description	Total Receipts
2018-19	TTIP	22,149,021
2019-20	TTIP	18,732,970
	Total	40,881,991

Audit holds that due to weak internal control and weak management the revenue was not got reconciled which resulted in collection of irregular receipts.

The matter was reported to the management in May, 2021. Neither reply was furnished nor DAC meeting convened till the finalization of this Report.

Audit recommends reconciliation of the TTIP income with concerned registrar / revenue office besides fixing responsibility against person (s) at fault.

[PDP No. 14]

6.4.2.4.2 Irregular payment of street lights electricity bills - Rs 28.639 million

According to Rule 27 (3) (a) of Punjab Local Government (Accounts) Rules 2017, the sanctioning authority shall exercise the same vigilance in the expenditure from the local fund as a person of ordinary prudence may exercise in respect of his own money.

Municipal Committee Lalamusa District Gujrat paid an amount of Rs 28.639 million on account of electricity bills of street lights against 61 connections for the financial year 2018-20. During the scrutiny of record it was noticed Municipal Committee LalaMusa District Gujrat paying the electricity bills to GEPCO without knowing the number of streets lights attached with each meter connections. No survey was conducted since 2013. MC LalaMusa making the payment blindly and there is ample chance that GEPCO is making over line losses and theft on the cost of Municipal Committee Lalamusa Budget.

Financial Year	Description	Amount (Rs)
2018-19	Street Lights Charges	14,889,256
2019-20	Street Lights Charges	13,750,270
Total		28,639,526

Audit was of the view that due to weak financial management and internal control blindly payment was made to WAPDA resulted inefficient utilization of financial resources.

The matter was reported to the management in May, 2021. Neither reply was furnished nor DAC meeting convened till the finalization of this Report.

Audit recommends investigation of the matter at appropriate level besides fixing of responsibility against the person (s) at fault.

[PDP No.18]

6.4.2.4.3 Non recovery of government revenue – Rs 8.184 million

According to Rule 47 (1) of the Punjab Local Government Budget Rules 2017, the primary obligation of Collecting Officer shall be to ensure that all revenue due is claimed, realized and credited immediately to Local Government Fund under proper receipt head.

Municipal Committee LalaMusa District Gujrat did not recover the government revenue on account of Arrears of Water Charges and License, Permit fee and rent of shops amounting to Rs 8.184 million during the financial year 2019-20. Total demand was Rs 43.01 million but only a sum of Rs 34.825 million was recovered which resulted in less recovery of Rs 8.184 million. An enormous amount was outstanding but no serious efforts were made for recovery of the outstanding amount as detail below;

(Amount in Rs)

Financial Year	Head of Account	Budgeted Receipts	Actual Receipts	Short Realization
2018-20	Rent of Shop	25,410,000	20,393,056	5,016,944

2018-20	Water Charges	10,500,000	9,265,117	1,234,883
2018-20	Arrear of Water Charges	5,000,000	3,898,240	1,101,760
2018-20	License & Permit Fee	2,100,000	1,269,550	830,450
Total		43,010,000	34,825,963	8,184,037

Audit holds that due to poor internal and financial controls, resources were not mobilized to realize the approved receipts by the house.

This resulted in less realization of revenue amounting Rs 8.184 million.

The matter was reported to the management in May, 2021. Neither reply was furnished nor DAC meeting convened till the finalization of this Report.

Audit recommends recovery of remaining amount besides fixing responsibility against officers at fault for not achieving receipt target.

[PDP No.09, 12, 13 & 17]

6.4.3 Municipal Committee Sara-i-Alamgir

6.4.3.1 Irregularities

6.4.3.1.1 Procurement related irregularities

6.4.3.1.1.1 Unauthorized expenditure due to non-approval of PC-I -Rs 52.90 million

According to Punjab Gazette July 05, 2017 Government of Punjab Local Government and community development department notification No. SOR(LG)38-3/2017 Para No (4)(3), the work costing Rs 1.5 million or above shall be prepared on the PC-I prescribed by the Government and approved in the manner prescribed for approval of PC-I. Further Para 5(2) for preparation of rough cost estimates, the engineering staff shall inspect the site and work out the feasibility of the work through images or photographs of the site.

Audit of Municipal Committee Sarai Alamgir District Gujrat revealed that an amount of Rs 52.90 million was expended on 45 schemes of Annual Development Program during 2017-20 without preparation of PC-I. The cost of each scheme was more than Rs 1.5 million. It was further observed that rough cost estimates were prepared without feasibility of work.

Audit holds that due to non-compliance of government instructions, PC-I of the schemes was not prepared.

This resulted in unauthorized expenditure from the public exchequer.

The matter was reported to the CO / PAO in May, 2021. Neither any reply was furnished nor DAC meeting convened till the finalization of this report.

Audit recommends investigation of the matter besides fixing of responsibility against the person (s) at fault.

[PDP No. 02]

6.4.3.1.1.2 Unauthorized payment on account of non schedule items – Rs 3.56 million

Government of the Punjab, Finance Department letter No. RO (Tech) FD.18-23/.2004 dated 21st September 2014, sets forth the procedure for preparation and approval of rate analysis other than standardized items:

- i. Standardized analysis shall be used to work out the rate of an item as far as possible.
- ii. The item rates (non-standardized) shall be prepared by the Executive Engineer clearly giving the specifications of the material used and approved by the competent authority not below the rank of Superintendent Engineer before the work is undertaken.
- iii. A copy of each analysis approved by the competent authority shall be sent to the Technical Cell of FD for scrutiny / standardization.

Scrutiny of accounts record of Municipal Committee Sarai Alamgir District Gujrat revealed that following schemes were awarded to the various contractors during financial period 2018-20. Neither quotations of non scheduled items were called nor were comparative statements prepared for the rate analysis. Therefore rate analysis was not approved by the competent authority.

Scheme	Contractor	Item	Qty.	Rate	Amount (Rs)
purchase of street lights items MC Sarai Alamgir	M/s Muhammad Afzaal	Energy saver 30 watt	1000	410	410000
		Twin core silver wire 7.064	11808 rft	26	307008
		Copper conductor cables twin core 250/440 volts 7/0.029"	10332 rft	27	278964
		Sogo light	35	3290	115150
Rehabilitation & repair of water supply in Sarai Alamgir	M/s Muhammad Ilyas	Wall type pole bracket water tight	150	417	62550
		Supply of hollow shaft motor 40 HP	1	707850	707850
		Providing of transformer 50KV	1	420300	420300
		P/F Splash Valve	2	15600	31200
		P/F super Tuff Dura water Tank 400 gallon	3	32000	96000
purchase of street lights items MC Sarai Alamgir	M/s AAD	P/F super Tuff Dura water Tank 300 gallon	3	23500	70500
		Energy saver 32 watt Philips	100	400	40000
		Energy saver 24 watt Philips	100	315	31500
		Twin core silver wire PVC 7/0.052 best quality	34	1200	408000
		Pole mounted street light with 32 watt energy saver Philips	100	25	250000
Total					3558869

Audit holds that due to non compliance of government instructions rate analysis of the non scheduled items was not approved by the competent authority.

This resulted in unauthorized expenditure from the public exchequer.

The matter was reported to the CO / PAO in May, 2021. Neither any reply was furnished nor DAC meeting convened till the finalization of this report.

Audit recommends investigation of the matter besides fixing of responsibility against the person (s) at fault.

[PDP No. 01, 08 & 11]

6.4.3.2 Value for money and service delivery issues

6.4.3.2.1 Non-imposition of penalty - Rs 2.905 million

According to clause 39 read with clause 37 of contract agreement, if a contractor fails to complete the work within stipulated period, he is liable to pay compensation @1% to 10% of amount of the agreement or any smaller amount as decided by the Engineer in-charge to be worked out per day but not exceeding maximum of 10% of the construction of contract. The contractor shall have to apply within one month for extension in time limit before the expiry of scheduled time of completion.

Municipal Committee Sarai Alamgir awarded following development schemes to various contractors during the financial year 2019-20. The schemes could not be completed within stipulated time. The contractors did not apply for extension in time limit to the Engineer-in-charge. Neither any case for extension in time limit was processed nor penalty imposed on the contractors on account of delay resulting in non-recovery of liquidated damages.

(Amount in Rs)

Scheme	No. & date of work order	Time limit	contract amount	Status	Penalty
Rehabilitation of Culvert at Kotian	WO/168/MC dt 28.01.2020	30.06.2020	4497750	WIP	449775
Rehabilitation & repair of water supply in Sarai Alamgir	WO/170/MC dt 28.01.2020	30.06.2020	1998000	WIP	199800
Rehabilitation & Desilting of RCC Sewer in Sarai Alamgir	WO/172/MC dt 28.01.2020	30.06.2020	2985000	WIP	298500
Rehabilitation of Nallah near Dr. Majeed railway line	WO/174/MC dt 28.01.2020	03.06.2020	1200000	WIP	120000
Rehabilitation of Nallah near Slaughter house	WO/175/MC dt 28.01.2020	30.06.2020	499750	WIP	49975
procurement of Jetting/Sucker Machine (Combine unit 6000 to 6500 liters)	WO/176/MC dt 10.02.2020	30.06.2020	9770000	WIP	977000
procurement of Arm Roll Truck and Garbage Containers	WO/177/MC dt 10.02.2020	30.06.2020	4,848,000	WIP	484,800
	WO/179/MC dt 10.02.2020	30.06.2020	3,250,000	WIP	325,000

Audit holds that due to weak internal controls, penalty was not imposed on contractors due to delay in completion of schemes.

The matter was reported to the CO / PAO in May, 2021. Neither any reply was furnished nor DAC meeting convened till the finalization of this report.

Audit recommends recovery of the amount besides fixing of responsibility against the person (s) at fault.

[PDP No. 03&10]

6.4.3.3 Others

6.4.3.3.1 Non-recovery of water rate charges – Rs 2.085 million

According to PLGA 2013 Chapter IX clause (81) Municipal Committees, (2)(h)(i) a Municipal Committee shall provide, manage, operate, maintain and improve the municipal infrastructure and services, including water supply and control and development of water sources.

Scrutiny of accounts record of Municipal Committee SaraiAlamgir District Gujrat for the financial year 2019-20 revealed that water rate amounting Rs 2.085 million was outstanding on 30.06.2020. Water rate was less affected against the demand of the revenues. Further no serious efforts were made for the recovery of the outstanding local government dues.

Audit holds that due to weak internal controls, outstanding water rate charges were not recovered from the defaulters.

This resulted in non recovery of water rate charges of Rs 2.085 million.

The matter was reported to the CO / PAO in May, 2021. Neither any reply was furnished nor DAC meeting convened till the finalization of this report.

Audit recommends recovery of the amount besides fixing of responsibility against the person (s) at fault.

[PDP No. 17]

CHAPTER 7

Municipal Committees District Jhelum

7.1 Introduction

Municipal Committees were established on 01.01.2017 under Punjab Local Government Act (PLGA) 2013. Municipal Committee shall be a body corporate having perpetual succession and a common seal, with power to acquire and hold property and enter into any contract and may sue and be sued in its name. Chairman of municipal committee is the executive head and Chief Officer coordinates and facilitates the performance of functions assigned under the supervision of chairman. Schedule of establishment for a municipal committee includes planning, finance, municipal regulation and municipal infrastructure offices.

a) Audit Profile of Municipal Committees of District Jhelum

Rs in million

Sr. No.	Description	Total No. of Formations	Audited	Expenditure Audited	Receipts Audited
1	MC Dina	01	01	37.954	59.401
2	MC Jhelum	01	01	193.971	326.019
2	MC Sohawa	01	01	70.970	44.384
	Total	2	2	108.924	103.785

b) Classified Summary of Audit Observations

Audit observations amounting to Rs 147.202 million were raised in this report during current audit of “Municipal Committees of District Jhelum”. This amount also includes recoveries of Rs 124.097 million as pointed out by the audit. Summary of audit observations classified by nature is as under:

Overview of audit observations

Rs in million

Sr. No.	Classification	Amount Placed under Audit Observation
1	Non-production of record	-
2	Reported cases of fraud, embezzlement, and misappropriation	-
3	Irregularities:	
	g. HR/Employees related irregularities	3.638
	h. Procurement related irregularities	-
	i. Management of accounts with commercial banks	-
4	Value for money and service delivery issues	13.536
5	Others	130.028
	Total	147.202

c) Comments on Budget and Accounts (Variance Analysis)

As per the Appropriation Accounts for the financial year 2019-20 of the Municipal Committees of District Jhelum, total budget (development and non-development) was Rs783.792 million. Against the budget, total expenditure of Rs433.978 million was incurred by MCs during financial year 2019-20 which was less than allocated budget of Rs 783.792 million indicating poor financial planning and resulting in saving of Rs349.814 million against the budget. The break-up of total budget and expenditure is given in the following table:

Description	Budget Allocation	Expenditure	Excess (+) / Saving (-)	% age saving
Salary	410.492	228.689	-181.803	44.29%
Non-Salary	155.970	137.027	-18.943	12.15%
Development	217.330	68.262	-149.068	68.59%
Total	783.792	433.978	-349.814	44.63%

The comparative analysis of the budget and expenditure of current and previous financial years is depicted as under:

Financial Year	Budget Allocation	Expenditure	Excess (+) / Saving (-)	% age of saving
2018-19	761.634	503.263	-258.371	33.92%
2019-20	783.792	433.978	-349.814	44.63%

There was 2.909% increase in budget allocation and 13.767% decrease in expenditure incurred during financial year 2019-20 as compared to financial year 2018-19, while there was overall saving of Rs349.814 million during the financial year 2019-20 showing an increase of 10.71% as compared to financial year 2018-19.

7.2 Sectoral Analysis

Out of total 124 development schemes, Management of MCs of District Jhelum was able to complete 105 scheme indicating achievement of 85% as detailed below:

Name of MC	Total Schemes	Schemes Completed	Completed Schemes (%)
MC Dina	55	55	100
MC Jhelum	61	50	82
MC Sohawa	8	-	-
Total	124	105	85

7.3 Brief comments on the status of compliance with PAC directives

The audit report pertaining to the following period was submitted to the Governor of the Punjab.

Sr. No.	Audit Year	Municipal Committee	No. of Paras	Status of PAC Meeting
1	2018-19	MC Dina	08	Not convened
2	2018-19	MC Jhelum	12	Not convened

7.4 Audit Paras

7.4.1 Municipal Committee Dina

7.4.1.1 Value of money and service delivery issues

7.4.1.1.1 Non-imposition of penalty – Rs 2.357 million

As per clause 39 of contract agreement read with clause 37 of contract agreement, if a contractor fails to complete the work within stipulated period, he is liable to pay compensation @1% to 10% of the amount of the agreement or any smaller amount as decided by the Engineer in-charge to be worked out per day but not exceeding maximum of 10% of the construction of the contract. The contractor shall have opportunity to apply extension in time limit within one month before the expiry of schedule time of completion. Further, according to clause 7 of letter No. SO (MC-Day) (LG) 9-2/2019 dated 11.09.201, the completion of schemes/works is before end of June 2020.

Scrutiny of development schemes of Municipal committee, Dina for the Financial Year 2018-20 revealed that Development works of Rs 23,568,000 million were not completed within stipulated time. In some cases time extension for three months were granted but neither the extension of further lapsed period was granted nor penalties imposed on contractors in violation of above rule. This resulted in non-imposition of penalty for Rs 2,356,800. **Annexure-E**

Audit holds that due to weak internal controls and non-compliance of rules penalty was not imposed on contractors.

The matter was reported to PAO in June, 2021. DAC meeting was convened on 21.06.2021 wherein management replied that time extension was accorded by the competent authority on the recommendation of engineering staff. Reply of the management is not acceptable as Chief Officer is competent to accord time extension upto 3 months but work is not completed after lapse of 12 to 15 months. DAC decided to keep the para pending with the direction to impose maximum penalty @10% but no recovery was reported till finalization of this report.

Audit recommends imposition of penalty and recovery from the contractors besides fixing responsibility against the person(s) at fault.

[PDP No.06 & 11]

7.4.1.2 Others

7.4.1.2.1 Non-recovery of water rate – Rs 1.372 million

According to Rule 11 (2) (C) of Punjab Local Government (Accounts) Rules 2017, the Chief Officer shall ensure that any sums due to the local government are promptly realized and credited to the local fund.

During scrutiny of record of Municipal Committee, Dina for the Financial Year 2018-20, it was observed that management of MC Dina did not make efforts to recover the outstanding dues of water rate. This resulted in non recovery as detailed below:-

(Amount in Rs.)

Connection Type	Recovery pointed out upto 06/2020	Recovered	Recoverable
Residential	2,011,429	648,149	1,363,280
Commercial	63,456	55,086	8,370
	2,074,885	703,235	1,371,650

Audit holds that due to weak internal controls and non-compliance of rules amount was not recovered.

The matter was reported to PAO in June,2021. DAC meeting was convened on 21.06.2021 wherein management replied that Rs703,235 was recovered from the defaulters during the Financial Year 2020-21. DAC decided to reduce the para upto Rs1,371,650 till recovery but no further recovery was reported till finalization of this report.

Audit recommends recovery of remaining amount besides fixing responsibility against the person(s) at fault.

[PDP No.14]

7.4.2 Municipal Committee Jhelum

7.4.2.1 Value of money and service delivery issues

7.4.2.1.1 Low income due to non-handing over of shops to successful bidders – Rs 11.179 million

According to Rule 11 of Punjab Local Government (Properties) Rules 2018, the right of first refusal shall be given to the occupant, if he has paid all the outstanding dues and has participated in the auction.

During audit of MC Jhelum for the Financial Year 2018-20, it was noticed that ten (10) shops at various markets were auctioned after rent assessment by DRAC in September 2019. The right of refusal was given to the previous occupant, despite the fact that he did not take part in auction. Neither bid offered on competitive rates, was accepted by previous occupants nor was these shops allotted to the successful bidders. Resultantly, successful bidders submitted a stamp for cancelling bid due to non-handing over of shops along with the remarks that they had no objection if shops were allotted to previous occupant indicating that MC had already decided to handover the shops to previous occupants. Furthermore, it was noticed that shops remained in custody of old occupants and rent was charged on previous rates till the re-auction of these shops during 02/2021 in which 08 out of those 10 shops were taken by the previous occupants just some rupees above rent assessed by DRAC. This resulted in low income worth Rs 11.179 million. **Annexure-F**

Audit holds that interest of the MC was compromised and shops were not allotted to successful bidders which resulted in low income of shop rent.

The matter was reported to PAO in April, 2021. DAC meeting was convened on 28.06.2021 wherein management replied that shops were auctioned after dismissal of 1st writ of ex-rentee on 16.09.2019. The auction process was completed but the ex-rentee (**tenant**) again filed inter court appeal in the honorable High Court Rawalpindi Bench, which was also dismissed on 12.11.2019. The ex-rentee again file the writ petition vide Nos. 2860/2019, 555/2020 and 658/2020 in the Honorable High Courts where the court issued the direction to Deputy Commissioner, Jhelum to decide writ petitions as an arbitrator. The Deputy Commissioner Jhelum disposed of these writ petitions with direction that the ex-rentee have the auction to match highest bids no interest was shown by them. So due to long litigation and Covid-19 the rent of shops was not recovered because the possession of shops was not handed over to highest bidders. The reply of management is not tenable as no documentary evidence (court

proceedings, decision of arbitrator, etc) in support of reply was provided and shops were again taken by same occupants at lesser rates in future auction. DAC decided to keep para pending for compliance but no progress was reported till finalization of this report.

Audit recommends probe the matter of loss besides fixing responsibility against the person(s) at fault.

[PDP No.01]

7.4.2.2 Others

7.4.2.2.1 Non-recovery of shop rent – Rs 66.841 million

According to Rule 11 (2) (C) of Punjab Local Government Accounts Rules 2017, the Chief Officer shall ensure that any sums due to the local government are promptly realized and credited to the local fund. According to Rule 47 (1) of Punjab Local Government Budget Rules 2017, the collecting officer shall ensure that all the revenue due is claimed, realized and credited immediately in the local fund and entered in the proper receipt head.

During audit of MC Jhelum for the Financial Year 2018-20, it was observed that tenant of various shops of MC Jhelum failed to deposit their monthly rent. This resulted in non recovery of Rs 66.841 million.

Audit held due to weak financial control, less collection was made.

The matter was reported to PAO in April, 2021. DAC meeting was convened on 28.06.2021 wherein management replied that Rs 20.140 million was recovered during financial year 2020-21. The reply was not tenable as no documentary evidence was provided. DAC keep the para pending till recovery of Rs 66.841 million but no recovery was reported till finalization of this report.

Audit recommends recovery from the tenants of shops besides fixing responsibility against the person(s) at fault.

[PDP No.06]

7.4.2.2.2 Non-collection of installments of conversion fee – Rs 23.818 million

According to Rule 60 (3) of Punjab Land Use (Classification, Reclassification and Redevelopment) Rules 2009, a City District Government or a Tehsil Municipal Administration may allow payment of conversion fee in 4 equal quarterly installments to be paid over a period of one year. Further, according to Rule 11 (2) (C) of Punjab Local Government (Accounts) Rules 2017, the Chief Officer shall ensure that any sums due to the local government are promptly realized and credited to the local fund.

Scrutiny of record of MC Jhelum for the Financial Year 2018-20 revealed that following properties were converted and conversion fee was recoverable in 4 equal installments to be paid over a period of one year but the owners did not submit the remaining installments till now despite

lapse of more than one year. This resulted in less collection of conversion fee as detailed below:-

Application No & Date	Name	Area/ Khasra No	Rate Charged	Total Conversion Fee	Conversion Fee Recovered	Amount recoverable	Remarks
170/2019-20	Punjab marquee	Kala Gujran GT Road	750000 / marla @20%	6,000,000	1,500,000	4,500,000	only one installment deposited vide R#137984 dt.26.11.2019
190/2019-20	QJ marquee	Civil Line /198/149, 200/151	900000 / marla @20%	28,817,820	9,500,000	19,317,820	1st installment Rs 4,500,000 vide R#189506 dt.13.12.2019 and 2nd installment Rs 5,000,000 vide R#0065832 dt.08.01.2021
Total				34,817,820	11,000,000	23,817,820	

Audit held due to poor financial control, the remaining installments were not collected which resulted in less collection of conversion fee.

The matter was reported to PAO in April, 2021. DAC meeting was convened on 28.06.2021 wherein management replied that notice has been issued for the recovery of remaining amount, due to non response of the owner of the Punjab Marquee as it remained sealed. The legal proceedings under the Law are being initiated for the recovery of balance amount. Notice has been issued to QJ marquee for quick recovery of remaining amount. The reply is not tenable as the conversion fee is not recovered. DAC decided to keep para pending for recovery but no progress was reported till finalization of this report.

Audit recommends recovery besides fixing responsibility against the person(s) at fault.

[PDP No.02]

7.4.2.2.3 Less collection of water & sewerage charges – Rs 16.546 million

According to Rule 11 (2) (C) of Punjab Local Government (Accounts) Rules 2017, the Chief Officer shall ensure that any sums due to the local government are promptly realized and credited to the local fund. According to Rule 47(1) of Punjab Local Government (Budget) Rules 2017, the collecting officer shall ensure that all the revenue due is claimed, realized and credited immediately in the local fund and entered in the proper receipt head.

Scrutiny of record of MC Jhelum for the Financial Year 2018-20 revealed that dues of water rate and sewerage charges were less recovered than demand which resulted in increase of arrears amount in each year as detailed below:

Description	Financial Year	Arrears (OB)	Demand For concernYear	Total Recoverable	Amount Recovered During Current Year	Amount Recoverable
Water Rate	2018-19	2,887,545	12,290,000	15,177,545	5,869,832	9,307,713
	2019-20	9,307,713	9,936,000	19,243,713	5,197,571	14,046,142
Sewerage Charges	2018-19	879,404	3,350,000	4,229,404	2,354,051	1,875,353
	2019-20	1,875,353	3,434,400	5,309,753	2,809,517	2,500,236
Total						16,546,378

Audit held due to weak internal control, less collection was made which resulted in increase of water and sewerage arrears day by day.

The matter was reported to PAO in April, 2021. DAC meeting was convened on 28.06.2021 wherein management replied that collection team has been deputed to recover water rate / Sewerage charges. The arrear bills of above mentioned recovery heads have been forwarded to the Revenue Department for recovery under the Land Revenue Act. The reply was not tenable as no recovery has been made. DAC keep the para pending till recovery but no recovery was reported till finalization of this report.

Audit recommends recovery of outstanding dues besides fixing responsibility against the person(s) at fault.

[PDP No.10]

7.4.2.2.4 Non-recovery of arrears of shop rent – Rs 4.742 million

According to Rule 47 (1) of Punjab Local Government Budget Rules 2017, the collecting officer shall ensure that all the revenue due is claimed, realized and credited immediately in the local fund and entered in the proper receipt head.

During audit of MC Jhelum for the Financial Year 2018-20, it was observed that 22 shops of Bano Bazar were given on lease in 1959 and tenants paid rent upto 1972 after which the rent was not deposited and legal suits were filed with the remarks that they are actually the owners of property. Lahore High Court Rawalpindi Bench vide petition No.244/2012 decided case in favor of MC Jhelum on 29.05.2017. The shops were sealed in October 2017 after approval of Chairman MC Jhelum. Notices were issued in September, 2017 & August, 2018 regarding payment of outstanding rent but no rent was deposited by them. The case was forwarded to DC Jhelum vide No.524/MC/JLM dated.25.07.2019 regarding declaration of arrears of land revenue. However, after a lapse of

almost one and half year of forwarding the case still no recovery was made. This resulted in non recovery of Rs 4.742 million.

Audit holds that due to poor financial control and follow-up arrear of rent was not recovered.

The matter was reported to PAO in April, 2021. DAC meeting was convened on 28.06.2021 wherein management replied that arrears amount was still outstanding and notices have been issued for early recovery. The reply was not tenable as no efforts were made to recover the dues. DAC keep the para pending till recovery but no recovery was reported till finalization of this report.

Audit recommends taking up the matter with concerned land revenue authority for early recovery besides fixing responsibility against the person(s) at fault.

[PDP No.08]

7.4.3 Municipal Committee Sohawa

7.4.3.1 Irregularities

7.4.3.1.1 HR/Employees related irregularities

7.4.3.1.1.1 Irregular payment to contingent paid staff – Rs 3.638 million

According to Government of the Punjab, Finance Department letter No. RO (Tech) FD 2-2/2018 dated.20.09.2019 appointments of work charged employees shall be made in accordance with procedure laid down in the preface of Schedule of Wage Rates-2019. As per clause (a) of preface of Schedule of Wage Rate -2019 the post(s) shall be advertised properly in the leading newspaper.

During Audit of MC Sohawa for the Financial Year 2016-20, it was noticed that daily wages workers were appointed for Clean & Green Punjab, Pakistan without advertisement and payments of Rs 3.638 million was made during Financial Year 2019-20. This resulted in irregular appointments and payments as detailed below:

Order No.& Date	Period	No. of Daily Wage Workers	Days	Rate per Day	Amount (Rs)
300 dt.01.01.2020	01.01.2020 to 30.01.2020	13	30	673	262,470
325 dt.18.01.2020	18.01.2020 to 31.01.2020	54	14	673	508,788
343 dt.01.02.2020	01.02.2020 to 29.02.2020	13	29	673	253,721
344 dt.01.02.2020	01.02.2020 to 29.02.2020	54	29	673	1,053,918
397 dt.03.03.2020	03.03.2020 to 23.03.2020	30	21	673	423,990
432 dt.01.04.2020	01.04.2020 to 30.04.2020	18	30	673	363,420
467 dt.04.05.2020	04.05.2020 to 30.05.2020	18	27	673	327,078
498 dt.16.05.2020	16.05.2020 to 30.05.2020	04	15	673	40,380
512 dt.31.05.2020	31.05.2020 to 24.06.2020	24	25	673	403,800
Total					3,637,565

Audit was of the view that irregular payment on accounts of daily wages staff was made due to weak internal control and poor financial discipline.

The matter was reported to PAO in May, 2021. In DAC meeting held on 11.06.2021, management replied that letter regarding hiring of daily wage staff was issued for 30 days only with no time margin hence there was no time to advertise. Reply of the management was not acceptable as 1st letter regarding hiring of daily wages staff by LG&CD, Lahore w.e.f. 01.01.2020 was received on 20.12.2019 but no advertisement was made. DAC decided to keep the para pending till

regularization but no further progress was intimated till the finalization of this report.

Audit recommends regularization besides fixing responsibility against person at fault.

[PDP No.10]

7.4.3.2 Others

7.4.3.2.1 Unauthorized execution of schemes under PMSP – Rs 8.288 million

According to Sr 2 of letter No.SO (MC-Dev) (LG) 9-2/2019 dated.11.09.2019 issued by Secretary, Local Government & Community Development Departement, Lahore, the aforesaid funds shall be used scheme/works in the following priority areas in phase-I of the Programme:

- i. Rehabilitation of Dysfunctional Water Supply Schemes.
- ii. Rehabilitation of Dysfunctional Water Sewerage Schemes.
- iii. Provision of Solid Waste/Sewerage Machinery and Equipment
- iv. Other works like street lighting, provision of manhole covers including repair works having cost not less than Rs 500,000. ..

During Audit of MC Sohawa for the Financial Year 2016-20, it was noticed that schemes costing Rs 8.288 million were approved by DPCC under PMSP in its meeting dated 15.11.2019 besides the fact that these schemes were not allowed under PMSP as per priority areas. This resulted in irregular approval and execution of schemes as detailed below:

(Rs in million)		
Sr. No.	Name of Scheme	Estimated Cost
01	Const of filth Depot	2.000
02	P/L Tuff Tiles (Ramzan Bazar to Park Salas Chowk & Khorakha Service road Sohawa)	6.288
Total		8.288

Audit was of the view that due to non compliance of instructions schemes were executed which are not permissible.

The matter was reported to PAO in May, 2021. DAC meeting was held on 11.06.2021 wherein management replied that provision/laying of tuff tile was basically rehabilitation work but nomenclature was not specifically mentioned, whereas, construction of filth depot is purely related to solid waste management. Reply of the management is not acceptable as P/L of tuff tile is a new scheme as per estimate provided and not rehabilitation work. Moreover, provision of solid waste machinery and equipment is allowed but construction of filth depot is not allowed from these funds. DAC decided to keep the para pending till regularization but no further progress was intimated till the finalization of this report.

Audit recommends regularization of the matter besides fixing responsibility against person at fault.

[PDP No.13]

7.4.3.2.2 Less charging of conversion fees – Rs 4.514 million

According to Rule 60 of Punjab Land Use Rules 2009, Fee for conversion of land use (1) A City District Government or a Tehsil Municipal Administration shall levy following fee for conversion of land use: (a) 26[the conversion fee for the conversion of residential, industrial, peri-urban area or Intercity service area to commercial use shall be as under:-

Value of land as per Valuation Table	Conversion fee
Less than one million rupees	5%
From one million rupees to ten million rupees	10%
More than ten million rupees	20%

Moreover, Government of the Punjab, LG & CD, Lahore vide letter No.SOR(LG)38-18/2009-P dated 06.03.2020 withdrew circular No.SOR(LG)38-18/2009-P dated.02.10.2012 being contrary to the provisions of Rule 60(1) (a) of the Punjab Land Use (Classification, Re-Classification & Re-Development) Rules, 2009.

During audit of MC Sohawa for the Financial Year 2016-20, it was observed that MC charged conversion fee based on residential value of land instead of commercial value after withdrawal of circular by Secretary, LG & CD which resulted in less collection of conversion fee of Rs 4.514 million as detailed below:

Name	Area / Khasra	Rate of Residential value Charged & % of value of land charged	Amount Collected	Rate to be charged & % of value of land Charged	Conversion fee Recoverable	Difference
Hassan Nawaz	7.56 marla/ 2056sft Khorakha Bagnial	117,370/Marla (5%) 431.51 / sft	44366	5808/ sft @20%	2,388,250	2,343,884
Raja M. Asif	7 Marla/ 1904sft Khorakha Bagnial	117,370/Marla (5%) 431.51 / sft	41080	5808 / sft @20%	2,211,686	2,170,606
		Total				4,514,490

Moreover, it was noticed that files remained incomplete as they did not contain the approval of MO(P) /Chief Officer, detail of calculations were made roughly, empty forms/stamp papers were attached in many files, no DC valuation table was available in many files.

Audit was of the view that due to non compliance of rules less conversion fee was charged and files were not maintained properly.

The matter was reported to PAO in May, 2021. DAC meeting was held on 11.06.2021 wherein management replied that notices were issued for depositing recovery. Reply of the management is not acceptable as no

documentary evidence was provided. DAC decided to keep the para pending for recovery and fixing responsibility but no further progress was intimated till the finalization of this report.

Audit recommends recovery besides fixing responsibility against person(s) at fault.

[PDP No.17]

7.4.3.2.3 Less recovery of rent of Sahulat Bazar- Rs 2.109 million

According to Rule 47 (1) of Punjab Local Government Budget Rules 2017, the collecting officer shall ensure that all the revenue due is claimed, realized and credited immediately in the local fund and entered in the proper receipt head.

During scrutiny of demand & collection registers of MC Sohawa for the Financial Year 2016-20, it was observed that 10 khokha-jaat of Sahulat Bazar Sohawa were auctioned since 01.01.2015 and Rs 2.109 million was recoverable from occupants till March, 2021. House in its meeting dated 18.10.2017 decided to collect outstanding rent @ Rs 7,000 per month from occupants. After lapse of forty one (41) months (11/2017 to 03/2021), recovery of Rs 287,000 (41months x 7000) should have been made from each occupant but less recovery (Rs 87,572 to Rs 166,342 per khokha) was made by MC Sohawa uptill 31.03.2021 resulting in loss to public exchequer. **Annexure-G**

Audit holds that due to poor financial control arrears of rent was not recovered as per instructions of the house.

The matter was reported to PAO in May, 2021. DAC meeting was held on 11.06.2021 wherein management replied that process of collection is in progress. Reply of the management is not acceptable as recovery was not made according to instructions of the House. DAC decided to keep the para pending with direction to speed up the recovery as per instruction of the House but no progress was made till the finalization of this report.

Audit recommends recovery at the earliest besides fixing responsibility against person(s) at fault.

[PDP No.01]

7.4.3.2.4 Less collection of water rate – Rs 1.798 million

According to Rule 11 (2) (C) of Punjab Local Government (Accounts) Rules 2017, the Chief Officer shall ensure that any sums due to the local government are promptly realized and credited to the local fund.

Scrutiny of record of MC Sohawa for the Financial Year 2016-20 revealed that recovery of water rate was made less which resulted in accumulation of arrears of water rate each year as detailed below:

Particular / Financial Year	2017-18	2018-19	2019-20
Total Demand	1,508,400	3,050,400	2,995,200
Arrears	1,169,130	861,600	1,534,750
Grand Total Recoverable	2,948,400	3,912,000	4,529,950
Current Bills Received	972,800	1,389,630	1,221,290
Arrear Received	1,114,000	987,620	1,510,189
Total Received during year	2,086,800	2,377,250	2,731,479
Arrears Receivable	861,600	1,534,750	1,798,471

Audit was of the view due to poor performance; less collection was made which resulted in increase of water rate arrears day by day.

The matter was reported to PAO in May 2021. DAC meeting was held on 11.06.2021 wherein management replied that the recovery will improve in future. Reply of the management is not acceptable as connection wise recovery made by department was not provided. DAC decided to keep the para pending as no efforts or justification has been provided for the recovery. No further progress was made till the finalization of this report.

Audit recommends recovery at the earliest besides fixing responsibility against person(s) at fault.

[PDP No.03]

CHAPTER 8

Municipal Committees District Kasur

8.1 Introduction

Municipal Committees were established on 01.01.2017 under Punjab Local Government Act (PLGA) 2013. Municipal Committee shall be a body corporate having perpetual succession and a common seal, with power to acquire and hold property and enter into any contract and may sue and be sued in its name. Chairman of municipal committee is the executive head and Chief Officer coordinates and facilitates the performance of functions assigned under the supervision of chairman. Schedule of establishment for a municipal committee includes planning, finance, municipal regulation and municipal infrastructure offices.

a) Audit Profile of Municipal Committees of District Kasur

Rs in million

Sr. No.	Description	Total No. of Formations	Audited	Expenditure Audited	Receipts Audited
1	MC Kasur	01	01	185.315	108.838
2	MC Kot Rada Kishan	01	01	72.782	93.858
3	MC Mustafabad	01	01	47.850	105.751
4	MC Phool Nagar	01	01	71.593	8.729
5	MC Pattoki	01	01	186.706	104.170
	Total	05	05	564.246	421.346

b) Classified Summary of Audit Observations

Audit observations amounting to Rs 858.529 million were raised in this report during current audit of “Municipal Committees of District Kasur.” This amount also includes recoveries of Rs. 25.236 million as pointed out by the audit. Summary of audit observations classified by nature is as under:

Overview of audit observations

Rs in million

Sr. No.	Classification	Amount Placed under Audit Observation
1	Non-production of record	-
2	Reported cases of fraud, embezzlement, and misappropriation	-
3	Irregularities:	-
	a. HR/Employees related irregularities	174.302
	b. Procurement related irregularities	45.638
	c. Management of accounts with commercial banks	-
4	Value for money and service delivery issues	227.641
5	Others	391.267

Total	858.529
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c) Comments on Budget and Accounts (Variance Analysis)

As per Appropriation Accounts for the financial year 2019-20 of the Municipal Committees of District Kasur, total budget (development and non-development) was Rs 1053.938 million. Against the budget, total expenditure of Rs 944.054 million was incurred by MCs during financial year 2019-20. This resulted in saving of Rs 175.882 million, indicating poor financial planning. The break-up of total budget and expenditure is given in the following table:

Description	Budget Allocation	Expenditure	Excess (+) / Saving (-)	% age saving
Salary	571.977	513.584	58.393	10
Non-salary	341.479	310.058	31.421	9
Development	140.482	54.714	85.768	61
Total	1053.938	878.356	175.582	17

The comparative analysis of the budget and expenditure of current and previous financial years is depicted as under:

Financial Year	Budget Allocation	Expenditure	Excess (+) / Saving (-)	% age of saving
2018-19	948.544	922.274	26.270	3
2019-20	1053.938	878.356	175.582	17

There was 11.11% increase in budget allocation and 4.76% decrease in expenditure incurred during financial year 2019-20 as compared to financial year 2018-19, while there was overall saving of Rs 175.582 million during the financial year 2019-20 showing an increase of 14% as compared to financial year 2018-19.

8.2 Sectoral Analysis

Out of total 111 development schemes, Management of MCs of District Kasur was able to complete 48 schemes indicating the achievement of 43% as detailed below:

Name of MC	Total Schemes	Schemes Completed	Completed Schemes (%)
MC Kasur	35	14	40
MC Kot Radha Kishan	28	5	18
MC Mustafabad	10	5	50
MC Pattoki	10	5	50
MC Phool nagar	28	19	68
Total	111	48	43

8.3 Brief comments on the status of compliance with PAC directives

The audit report pertaining to the following period was submitted to the Governor of the Punjab. Status of PAC meetings is as under;

Sr. No.	Audit Year	Municipal Committee	No. of Paras	Status of PAC Meeting
1	2018-19	MC Kasur	16	Not onvened
2	2018-19	MC kot Radha Kishan	11	Not convened
3	2018-19	MC Pattoki	06	Not convened
4	2018-19	MC Phool Nagar	10	Not convened

8.4 AUDIT PARAS

8.4.1 Municipal Committee Kasur

8.4.1.1 Irregularities

8.4.1.1.1 Procurement related irregularities

8.4.1.1.1.1 Irregular expenditure without tender – Rs 7.285 million

According to Rule 12(1) & (2) of Punjab Procurement Rules 2014, procurements over one hundred thousand rupees and up to the limit of two million rupees shall be advertised on the PPRA's website in the manner and format specified by PPRA regulation from time to time.

Management of MC Kasur made payments amounting to Rs 7.285 million on account of rent of excavator, printing of flexes and purchase of tyres as given below.

Expenditure was held irregular because no tender was called for the purchases in violation of PPRA Rules.

Sr. No.	Bill No. & date	Name of supplier	Description	Amount
1	1000 dt 3.8.2018	The General Tyre & Rubber Company of Pakistan	Tyres of different sizes	2,999,950
2	5.6.2020	Sh. M. Hussain	De-silting of Rohi Nala Kali Pull to Faqiri Wala Kasur	1,650,000
3	no bill attached	Munir Ahmed	rent of excavator at dumping side Bhasar Pura Bypass Kasur	1,005,000
4	no bill attached	Amaan Ullah	rent of excavator at dumping side Bhasar Pura Bypass Kasur	604,800
5	17.10.2018	Feroz Hussain	rent of excavator at dumping side Bhasar Pura Bypass Kasur	437,500
6	10.2.2018	Alah Bukhsh	Printing of flexes for Eid Milad-un-Nabi at different places of Kasur	407,740
7	29.10.2018	Sh. Muhammad Hussain	Purchase of riksha trolley	180,000
		Total		7,284,990

Audit holds that payments were made due to weak internal and administrative controls.

This resulted in irregular expenditure to the tune of Rs 7.285 million.

The matter was reported to the CO / PAO in May, 2021. Department did not submit any reply. DAC meeting was also not convened till the finalization of this report.

Audit recommends regularization of the matter in a manner prescribed besides fixing of responsibility against the officer(s) / official(s) at fault.

[PDP No 04]

8.4.1.1.1.2 Irregular expenditure without open competition by splitting indents - Rs 2.899 million

According to Rule 12(1) and 9 of Punjab Procurement Rules 2014, procurements over one hundred thousand rupees and up to the limit of two million rupees shall be advertised on the PPRA's website in the manner and format specified by regulation by the PPRA from time to time. A procuring agency shall announce in an appropriate manner all proposed procurements for each financial year and shall proceed accordingly without any splitting or regrouping of the procurements so planned. The annual requirements thus determined would be advertised in advance on the PPRA's website as well as on the website of the procuring agency in case the procuring agency has its own website.

Management of MC Kasur made payments amounting to Rs 2.899 million on account of purchase of waste bins, repair of tractors and repair of transformers. Expenditure was held irregular because no tender was called for the purchase in violation of PPRA Rules. Indents were split up into small orders to avoid tender. **Annexure-H**

Audit holds that payments were made due to weak internal and administrative controls.

This resulted in irregular expenditure worth Rs 2.899 million.

The matter was reported to the CO / PAO in May, 2021. Department did not submit any reply. DAC meeting was also not convened till the finalization of this report.

Audit recommends seeking regularization of the matter in a manner prescribed besides fixing of responsibility against the officer(s) / official(s) at fault.

[PDP No 08]

8.4.1.1.1.3 Irregular expenditure on account of supply of street lights - Rs 2.489 million

According to Rule 10(1)(2) of PPRA 2014 "A procuring agency shall determine specifications in a manner to allow the widest possible competition which shall not favour any single contractor nor put others at a disadvantage. The specifications shall be generic and shall not include

references to brand names, model numbers, catalogue numbers or similar other classifications but if the procuring agency is satisfied that the use of, or a reference to, a brand name or a catalogue number is essential to complete an otherwise incomplete specification, such use or reference shall be qualified with the words “or equivalent”.

MC Kasur incurred expenditure amounting to Rs 2.489 million on account of purchase of street lights and hand carts during financial years 2018-20. Expenditure was held irregular because specifications of the items were neither prepared nor shown in the bidding documents.

Sr. No.	Bill No. & date	Name of supplier	Description	Amount (Rs)
1	5.1.2019	Malik Traders	purchase of hand carts	966,178
2	9.4.2019	Ahmed Shehzad	Providing of street lights Ward No. 31 Kasur	474,521
3	26.4.2019	Khushi Enterprises	Providing of street lights in different places of Kasur	371,263
4	30.11.2018	Zafar Iqbal	Providing of street lights Baldia House Kashmir Chowk Steel Bagh Chowk Kasur	301,950
5	27.12.2018	Nazir Ahmed Shahid	Providing of street lights Ward No. 4 Kasur	290,241
6	22.4.2019	Nazir Ahmed Shahid	Providing of street lights Ward No. 41 Kasur	85,633
Total				2,489,786

Audit holds that expenditure was incurred due to weak internal controls.

This resulted in irregular expenditure amounting to Rs 2.489 million

The matter was reported to the CO / PAO in May, 2021. Department did not submit any reply. DAC meeting was also not convened till the finalization of this report.

Audit recommends regularization and fixing of responsibility against the person(s) at fault.

[PDP No 09]

8.4.1.1.1.4 Irregular expenditure without technical sanction - Rs 2.303 million

According to the para 2.7 to 2.12 of B&R Code, no development scheme will be executed unless technically sanctioned by the competent authority. According to the instructions issued by the Finance Department, vide No RO (Tech) FD-18-23/2004, dated 21.09.2004, rate analysis for the

non-standardized items shall be prepared by the Executive Engineer, clearly giving the specifications of the material used and approved by the competent authority not below the rank of Superintending Engineer on the basis of input rates/MRS of relevant quarter and template placed at website of Finance Department.

During the audit of MC Kasur for the financial years 2018-20 it was observed that management made payment amounting to Rs 2.303 million on account of rent of excavator. Payment was held irregular because approval of the rate and technical sanction was not accorded by the competent authority.

Audit holds that expenditure was incurred due to weak internal controls.

This resulted in irregular expenditure amounting to Rs 2.303 million.

The matter was reported to the CO / PAO in May, 2021. Department did not submit any reply. DAC meeting was also not convened till the finalization of this report.

Audit recommends regularization in a manner prescribed besides fixing of responsibility against the officer(s) / official(s) at fault.

[PDP No 10]

8.4.1.1.1.5 Unauthorized expenditure on account of non-scheduled items -Rs 2.266 million

According to the instructions issued by the Finance Department, vide No RO (Tech) FD-18-23/2004, dated 21.09.2004, rate analysis for the non-standardized items shall be prepared by the Executive Engineer, clearly giving the specifications of the material used and approved by the competent authority not below the rank of Superintending Engineer on the basis of input rates/MRS of relevant bi-annual and template placed at website of Finance Department.

During scrutiny of accounts of MC Kasur for the financial year 2018-19, it was observed that the department made payments of Rs 2.266 million on account of following non-scheduled items. Technical sanctioned estimates did not enclose the analysis of rates due to which the appropriateness and authenticity of rates in technical sanctioned estimate could not be verified. Further approval of non-scheduled items were also not provided.

Sr. No.	Name of Scheme/Contract	Name of Contractor	Non scheduled items			
			Desc.	Qty	Rate	Amount
1	Construction of monument at Baldia Chowk Park	Allah Bukhsh	Monument with G.I. shield	1	152400	152,400
			Iron gate	33	2710	89,430
			color glazed tiles	304	11092.95	33,722
			steel gate	775	716.7	55,185
2	Providing & fixing of iron cage in Kasur Garden	Sheikh Muhammad Hussain	Jangla iron	507	518.62	262,940
			Jangla patti bar	136	443.88	60,367
			Jangla with cutting, bending and welding	1	257700	257,700
3	Providing and fixing of water supply pipe Kasur Garden Kasur	Sheikh Muhammad Hussain	PVC pipe	4000	106.2	424,800
			Sacket PPRC	50	2130	106,500
4	Providing & fixing of cat eye for speed breakers Girls College Road Kasur	Amaan Ullah	Cat eye 6x4x2	393	850	334,050
5	Purchase of different itmes for store of water supply	M. Zubair Bhatti	Gola steel 30mm	13	6200	80,600
			Steel top shaft	8	6000	48,000
			Carbon steel colum shaft	18	4000	72,000
			Belt	4	4500	18,000
			Nut bolt	1000	60	60,000
			Gland box plate	10	2000	20,000
			Spider sacket	15	3000	45,000
			Jaflan treated	15	3000	45,000
			Stain less steel nuts bolt	60	300	18,000
			Stain less steel sleeves	38	600	22,800
Baring 7220 NTN	3	20000	60,000			
Total						2,266,494

Audit holds that payments of non-scheduled items without approval of rate analysis was due to weak internal controls and poor financial discipline.

This resulted in unauthorized expenditure amounting to Rs 2.266 million.

The matter was reported to the CO / PAO in May, 2021. Department did not submit any reply. DAC meeting was also not convened till the finalization of this report.

Audit recommends regularization in the manner prescribed and fixing of responsibility.

[PDP No 11]

8.4.1.2 Value for money and service delivery issues

8.4.1.2.1 Non-recovery of receipts from contractors – Rs 2.923 million

As per Rule 4.1 of PFR Vol-I, the departmental controlling officer should see that all sums due to Government are regularly received and checked against demands and that they are paid into the treasury.

During audit it was observed that management of MC Kasur did not recover following receipts from the contractors during financial years 2018-20.

Sr. No.	Name of Contract	Arrears (Rs)
1	Advertisement Boards Fee 2019-20	1,656,960
2	Advertisement Boards Fee 2018-19	886,950
3	Contract of rights of receipts/revenue received from Latrine fees New Bus Terminal Kasur 2019-20	151,800
4	Contract of motor cycle parking stand fees Model Bazar Kasur 2019-20	158,250
5	Contract of motor cycle parking stand fees New Bus Terminal Kasur 2019-20	69,350
	Total	2,923,310

Audit holds that due to weak internal and administrative control government money was not collected.

This resulted in non-collection of government receipts amounting to Rs 2.923 million.

The matter was reported to the CO / PAO in May, 2021. Department did not submit any reply. DAC meeting was also not convened till the finalization of this report.

Audit recommends recovery of the government money besides fixing of responsibility against the officer(s) / official(s) at fault.

[PDP No 07]

8.4.1.3 Others

8.4.1.3.1 Non-reconciliation of TTIP Income –Rs 125.211 million

According to LG&CD Department Government of Punjab letter No.SO tax(LG)2-46/08(PI) dated 20.2.2011 on the subject collection of Tax on transfer of immovable property, the recovery of TTIP shall be reconciled with the revenue staff preferably on a daily basis any departure from the direction shall be interpreted as “misconduct” and “corrupt practice” in terms of PEEDA Act 2006.

During audit of MC Kasur for the period 2018-20, it was observed that Tax on Transfer of Immoveable Property (TTIP) was collected to the tune of Rs 125.211 million. TTIP income was not reconciled with the revenue department. Copy of “Fard” was not attached with the copy of sale deed to verify the value of property.

This resulted in non-reconciliation of TTIP income amounting to Rs 125.211 million.

Audit holds that due to weak internal controls the TTIP was not reconciled from the revenue department.

The matter was reported to the CO / PAO in May, 2021. Department did not submit any reply. DAC meeting was also not convened till the finalization of this report.

Audit recommends compliance of rules besides fixing of responsibility against the person(s) at fault.

[PDP No 01]

8.4.1.3.2 Doubtful purchase of water supply items and street lights – Rs 3.37 million

According to Rule 15(4) and Rule 15.5 of PFR Vol-I, all material received should be examined, counted, measured and weighted as the case may be, when delivery is taken and same should be kept in charge of a reasonable Government servant, when materials are issued, a written acknowledgement should be obtained from the person to whom they are ordered to be delivered.

During audit of MC Kasur for the financial years 2018-20, it was observed that payments to the tune of Rs 3.37 million were made for purchase of water supply items and street lights. The payments were held irregular because receiving of items, stock entry, issuance and the points of installation was not on record. In absence of layout plans and stock

register, the authenticity of the payments and consumption could not be verified.

Audit holds that payments were made due to weak internal and administrative controls.

This resulted in doubtful purchase and consumption of water supply items and street light amounting to Rs 3.37 million.

The matter was reported to the CO / PAO in May, 2021. Department did not submit any reply. DAC meeting was also not convened till the finalization of this report.

Audit recommends regularization of the matter in a manner prescribed besides fixing of responsibility against the officer(s) / official(s) at fault.

[PDP No 06]

8.4.1.3.3 Unauthentic collection of license fee – Rs 3.525 million

As per Rule 47(1) of PLG (Budget) Rules 2017, the collecting officer shall ensure that all the revenue due is claimed, realized and credited immediately in the local fund and entered in the proper receipt head. A demand and collection register shall be maintained in Form A-XIII by the collecting officer of a Local Government. The demand shall be recorded on debit side of the register and when money is received against any demand necessary entry shall be made in the register on the credit. At the beginning of each year, arrears of the previous year shall be carried forward and included in the demand for the year.

During audit of MC Kasur for the financial years 2018-20, it was observed that license fee was to be collected by Municipal Committee from persons engaged in business/ trade as specified by bye-laws of Municipal Committees. No survey was conducted to ascertain demand from which License Fee was to be collected. Demand and Collection Register was also not maintained. Further, no record of collection of License Fee was prepared by staff deputed on its collection. Receipt books issued by Municipal Committee to its staff were also not available. Further, fee received was also not supported by evidence as detailed below:

Financial Year	Amount (Rs)
2018-19	1,577,910
2019-20	1,946,590
Total	3,524,500

Audit holds that licensing fee record was not managed properly to cover loopholes in its assessment and collection due to weak internal controls.

This resulted in unauthentic collection of licensing fee of Rs 3.525 million.

The matter was reported to the CO / PAO in May, 2021. Department did not submit any reply. DAC meeting was also not convened till the finalization of this report.

Audit recommends regularization of the matter besides fixing of responsibility against person(s) at fault.

[PDP No 13]

8.4.2 MC Kot Radha Kishan

8.4.2.1 Irregularities

8.4.2.1.1 HR/ Employee related irregularities

8.4.2.1.1.1 Irregular appointment of Contingent Paid Staff – Rs 1.982 million

As per preface of Schedule of Wage Rates, 2017 issued by the Government of the Punjab Finance Department, the appointment of contingent staff shall be made by competent authority subject to the following conditions;

- a) The posts shall be advertised properly in leading newspapers.
- b) The recruitment to all posts in the Schedule shall be made on the basis of merit specified for regular establishment vide para 11 the Recruitment policy issued by S&GAD vide No. SOR-IV (S&GAD) 10-1/2003 dated 17.09.2004.

During audit of Municipal Committee KRK for the financial year 2019-20, it was noticed that management appointed 40 contingent paid staff and made payment of Rs 1.983 million. Appointment was made without fulfillment of codal formalities in violation of rules ibid. Moreover, applications for recruitment, joining reports and duty roaster were not on record to validate their joining. The engagement of contingent paid employees perpetuated with their span of engagement encompassing the whole financial year. The 89 days spells of engagement were mechanically renewed. This turned out to be a covert attempt to circumvent the binding condition of recruitment based on open advertisements.

Audit holds that payment on account of daily wages had been made without fulfillment of mandatory condition of recruitment due to ineffective financial discipline and weak internal controls.

This resulted in irregular appointment and drawal of payment of contingent paid staff without fulfilment of codal formalities Rs 1.982 million.

The matter was reported to the PAO during May, 2021. Neither reply was received nor was DAC meeting convened till the finalization of this report.

Audit recommends fixing of responsibility against the person(s) at fault.

[PDP No. 23]

8.4.2.1.2 Procurement related irregularities

8.4.2.1.2.1 Irregular expenditure by violating PPRA Rules - Rs 2.308 million

According to Rule 12(1) read with Rule 9 of Punjab Procurement Rules 2014, procurements over one hundred thousand rupees and up to the limit of two million rupees shall be advertised on the PPRA's website in the manner and format specified by PPRA regulation from time to time. A procuring agency shall announce in an appropriate manner all proposed procurements for each Financial Year and shall proceed accordingly without any splitting of the procurements so planned. The annual requirements thus determined would be advertised in advance on the PPRA's website.

During audit of MC KRK for the year 2019-20, it was observed that expenditure of Rs 2.308 million was incurred on the eve of 14th August 2019 and Eid-ul-Izha 2018. The expenditure was held irregular and doubtful because job orders were split up in order to avoid tendering process. The quotations and bills were salient about the quantities and items hired / purchased for making arrangements. **Annexure-I**

(Rs in million)

Sr. No.	Event/ Date	Description	Purchase / Hiring	Amount
1	14 th August 2019	Tentage, lighting sound system etc	Hiring	1.297
2.	Eid ul Ezha 2018	Shopping bags, excavator, etc	Purchase	0.819
3.	30.07.2018	LED for CCTV cameras	Purchase	0.192
Total				2.308

Audit holds that due to weak financial discipline purchases were made by ignoring PPRA Rules.

This resulted in irregular expenditure Rs 2.308 million.

The matter was reported to the PAO during May, 2021. Neither reply was received nor was DAC meeting convened till the finalization of this report.

Audit recommends regularization of expenditure besides recovery.

[PDP No. 21, 22, 25]

8.4.2.2 Value for money and service delivery issues

8.4.2.2.1 Non-imposition of penalty for delay in completion of schemes – Rs 1.352 million

As per Clause 39 of contract agreement, the contractor shall pay, as compensation, an amount equal to 1% of the amount of the contract subject to the maximum of 10% or such smaller amount as the Engineer in-charge may decide, for delay in completion of work.

During audit of MC KRK, for the financial year 2020-21, it was noticed that MO (Infrastructure) executed following schemes costing Rs 13.520 million. The schemes were to be completed in six months but contractors neither completed the schemes within stipulated period nor applied for extension. Department did not impose penalty @ 10% amounting to Rs 1.352 million for late completion of the schemes.

(Rs in million)

Sr. No.	Name of Scheme	Date of award	Date of completion	Estimated Cost	Penalty
1	Construction of Slaughter house	30.12.2017	Ist & Final bill paid on 23.01.2019	1.990	0.199
2	Construction of Slaughter house phase 2	08.06.2019	Third bill paid on 01.01.2020. - WIP	2.500	0.250
3	Construction & renew Model Bazar Canal Bank	30.12.2017	Work completed on 07.09.2020	1.990	0.199
4.	P/F of man hole covers and frames MC KRK	30.12.2017	Last payment made on 11.08.2018	0.190	0.019
5.	Repair & maintenance office Building MC KRK	30.12.2017	Work completed on 13.10.2018	1.990	0.199
6.	R&M of office building MC KRK	08.06.2019	Work completed on 08.01.2020	4.860	0.486
	Total			13.52	1.352

Audit holds that penalty on late completion of schemes was not imposed due to weak internal controls and ineffective financial discipline.

This resulted in non-imposition of penalty for delay in completion of work Rs 1.352 million.

The matter was reported to the PAO during May, 2021. Neither reply was received nor was DAC meeting convened till the finalization of this report.

Audit recommends recovery besides fixing of responsibility against the person(s) at fault.

[PDP No. 15]

8.4.2.3 Others

8.4.2.3.1 Irregular execution of development schemes without preparation of PC-I -Rs 24.380 million

According to Rule 4 (3) of PLG Works Rules 2017, the work costing Rs 1.5 million or above shall be prepared on the PC-I prescribed by the Government and approved in the manner prescribed for approval of PC-I.

During audit of Municipal Committee Kot Rada Kishan for the period 2019-20, it was noticed that management started eleven schemes costing Rs 24.380 million during 2019-20. The schemes were executed without preparation of PC-I in violation of rule **ibid. Annexure-J**

Audit holds that due to weak internal controls and financial indiscipline, schemes were executed without preparation of PC-I.

This resulted in irregular execution of development schemes without preparation of PC-I Rs 24.380 million.

The matter was reported to the PAO during May, 2021. Neither reply was received nor was DAC meeting convened till the finalization of this report.

Audit recommends fixing of responsibility against the person(s) at fault for execution of development schemes without preparation of PC-I.

[PDP No. 14]

8.4.2.3.2 Irregular expenditure without Technical Sanction – Rs 2.630 million

According to the para 2.7 to 2.12 of B & R Code, no development scheme will be executed unless technically sanctioned by the competent authority. According to the instructions issued by the Finance Department, vide No RO (Tech) FD-18-23/2004, dated 21.09.2004, rate analysis for the non-standardized items shall be prepared by the Executive Engineer, clearly giving the specifications of the material used and approved by the competent authority not below the rank of Superintending Engineer on the basis of input rates/MRS of relevant quarter and template placed at website of Finance Department.

During audit of MC KRK for the financial year 2019-20, it was noticed that twenty-eight (28) schemes pertaining to “Repair and Maintenance Work” were executed without preparing detailed technical estimates and its approval from the competent authority **Annexure-K**.

Audit holds that due to weak internal and financial discipline expenditure was incurred without Technical Sanction from competent authority.

This resulted in irregular execution of development works Rs 2.630 million.

The matter was reported to the PAO during May, 2021. Neither reply was received nor was DAC meeting convened till the finalization of this report.

Audit recommends fixing of responsibility against the person(s) at fault.

[PDP No. 18]

8.4.2.3.3 Loss to government through departmental-collection - Rs 6.899 million

As per Rules 14 of Punjab Local Government Accounts Rules, 2017 read with Rule 7 of the Punjab Local Government Budget Rules, 2017, the collecting officer shall collect the receipt in a transparent manner beyond any doubt of misappropriation frauds, embezzlement or compromise. According to Rule 13 of PLG (Acution of Collection Rights) Rules 2016, if the bid is not received equal to or above the reserve price in three attempts the Mayor or the Chairman shall place the matter before the House to (a) examine the reasonability of the bids (b) decide acceptance or rejection of the bid offer recording reasons of its rejection or acceptance.

During audit of MC Kot Radha Kishan for the financial year 2019-20, it was revealed that management collected Rs 9.255 million on account of following auctions against reserve price of Rs 16.150 million. Management did not place the matter before the Chairman / House for seeking approval in violation of rule ibid. Government sustained a loss of Rs 6.899 million due to departmental collection.

Year	Description	Reserved Price	Amount realized	Loss to government
2017-18	Adda parking fee general bus stand	5,000,000	3,197,520	1,802,480
2018-19		3,000,000	2,982,280	17,720
2019-20		2,800,000	1,110,100	1,689,900
2018-19	Riksha stand/parking fee	1,800,000	997,940	802,060
2019-20		1,450,000	444,800	1,005,200
2017-18	Slaughter house fee	200,000	205,300	0
2018-19		200,000	193,950	6,050
2019-20		200,000	123,900	76,100
2017-18	Board / advertisement	1,500,000	-	1,500,000
	Total	16,150,000	9,255,790	6,899,510

Audit holds that approval of department collection was not obtained due to weak internal and administrative controls

This resulted in loss of Rs 6.899 million to government.

The matter was reported to the PAO during May, 2021. Neither reply was received nor was DAC meeting convened till the finalization of this report.

Audits recommend investigation of the matter besides fixing of responsibility against the person (s) at fault.

[PDP No. 7]

8.4.2.3.4 Non-recovery of arrears – Rs 3.374 million

According to Section (81)(2) Punjab Local Government Act 2013, a Municipal Committee shall be responsible to collect approved taxes, fees, rates rents, tolls, charges, fines and penalties.

During audit of Municipal Committee Kot Rada Kishan for the period 2019-20 it was revealed that an amount of Rs 16.624 million was collected on account of rent of shops and water charges against the actual receivables of Rs 20.000 million as detailed below:

(Rs in million)

Description	No. of shops / connections	Demand up to 2019-20	Amount realized	Outstanding amount
Domestic / commercial connections	2275	15.000	12.164	2.835
Rent of shops	80	5.000	4.460	0.539
Total	2355	20	16.624	3.374

Audit holds that due to weak internal controls, arrears of receipts were not realized.

This resulted in non-recovery of Rs 3.374 million.

The matter was reported to the PAO during May, 2021. Neither reply was received nor was DAC meeting convened till the finalization of this report.

Audits recommend recovery of the amount besides fixing of responsibility against the person(s) at fault.

[PDP No. 2,3]

8.4.3 MC Mustafa abad

8.4.3.1 Irregularities

8.4.3.1.2 Procurement related irregularities

8.4.3.1.2.1 Non-transparent purchase of flexes - Rs 1.272 million

As per Rule 9 of PPRA Rules 2014, a procuring agency shall announce in an appropriate manner all proposed procurement for each financial year and shall proceed accordingly without any splitting or regrouping of procurement so planned. The annual requirement thus determined would be advertized in advance on the PPRA's website as well as on the web site of the procuring agency in case it has its website.

Management of Municipal Committee Mustafa Abad, District Kasur incurred an expenditure of Rs 1.272 million during the period 01.01.2017 to 30.06.2020 on account of purchase of flexes by splitting the indents in order to avoid tendering process in violation of the rule ibid.

Bill Date / Vr. No. dt.	Description	Name of Firm	Amount
nil dt 14.08.19	Flexes	Khushi Enterprises	97,200
12240 dt 19.08.19	Flexes	Khushi Enterprises	98,397
Nil dt. 14.08.19	Flexes	Khushi Enterprises	99,800
76 dt 06.2019	Flexes	Khushi Enterprises	99,500
79 dt 06.2019	Flexes	Khushi Enterprises	99,000
82 dt 06.2019	Flexes	Khushi Enterprises	97,700
85 dt 06.2019	Flexes	Khushi Enterprises	95,000
91 dt 06.2019	Flexes	Khushi Enterprises	98,000
94 dt 06.2019	Flexes	Khushi Enterprises	98,300
10 dt. 06.2019	Flexes	Khushi Enterprises	95,200
35 dt. 12.2018	Flexes	SA Chowdhary & Co	98,750
226 dt.09.08.18	Flexes	SA Chowdhary & Co	96,525
197 dt. 04.06.18	Flexes	SA Chowdhary & Co	98,400
Total			1,271,772

Audit was of the view that non-transparent expenditure was incurred due to weak internal controls and poor financial management.

This resulted in non-transparent expenditure of Rs 1.272 million.

The matter was reported to the management in June, 2021. Department neither submitted reply nor was DAC meeting convened till the finalization of this report.

Audit recommends that matter may be investigated and responsibility be fixed against the person(s) at fault besides regularization from the competent Authority/forum concerned.

(PDP-02)

8.4.3.1.2.2 Unjustified expenditure without tendering process – Rs 1.442 million

Punjab Procurement Rules 2014 Rule 12(1) & (2) provide that Procurements over one hundred thousand rupees and up to the limit of two million rupees shall be advertised on the PPRA's website in the manner and format specified by regulation by the PPRA from time to time. In case of procurements over rupees two million, these procurement opportunities may also be advertised on the PPRA's website as well as in other print media or newspapers having wide circulation. The advertisement in the newspapers shall principally appear in at least two national dailies, one in English and the other in Urdu.

Management of Municipal Committee Mustafa Abad, District Kasur incurred following expenditures during the period 01.01.2017 to 30.06.2020 having amount more than one lac in each case without floating advertisement on PPRA's website.

Vr. /Cheque No. Date	Description	Contractor	Amount
16 to 40 dt. 28.04.2020	Arrangements of Moharram	Tariq Ali	700,000
16 to 40 dt.28.04.2020	Arrangements national defense day- 06 sep	Mehmood	4,99,000
28991430 dt. 03.05.2017	Purchase of tyres	--	243,730
Total			1,442,730

Audit holds that due to weak financial internal management the PPRA rules were not observed.

This resulted in unjustified expenditure without advertisement Rs 1.442 million

The matter was reported to the management in June, 2021. Department neither submitted reply nor was DAC meeting convened till the finalization of this report.

Audit recommends regularization of expenditure besides fixing of responsibility against the person(s) at fault.

(PDP-16)

8.4.3.2 Value for money and service delivery issues

8.4.3.2.1 Less recovery on account of water charges - Rs 15.574 million

As per Rules 14 of Punjab Local Government Accounts Rules, 2017 read with Rule 7 of the Punjab Local Government Budget Rules, 2017, the collecting officer shall collect the receipt in a transparent manner beyond any doubt of misappropriation frauds, embezzlement or compromise. Ensure timely recoveries against each demand and ensure that the revenue collected against a demand is credited in the local fund immediately and necessary entries are made in demand and collection register.

Management of Municipal Committee Mustafa Abad, District Kasur collected a sum of Rs 4.714 million against the annual demand & arrears Rs 14.460 million. This resulted in less recovery of water charges of Rs 9.746 million. Detail is given below:-

Year	Opening Balance (Arrears)	Current Year Demand	Total Recoverable	Recovery per Annum	Balance
2017-18	4,427,696	6,780,600	11,208,296	5,453,590	5,754,706
2018-19	5,754,706	7,111,800	12,866,506	5,407,020	7,459,486
2019-20	7,459,486	7,000,200	14,459,686	4,713,720	9,745,966

Audit was of the view that water charges were not recovered due to weak internal controls and defective management.

The matter was reported to the management in June, 2021. Department neither submitted reply nor was DAC meeting convened till the finalization of this report.

Audit recommends that matter may be investigated and responsibility be fixed against the person(s) at fault besides the amount involved be recovered from the quarter concerned.

(PDP-23)

8.4.3.2.2 Unauthentic recovery of general bus stand and advertisement fee -Rs 12.628 million

According to Rule 2.33 of PFR Vol-I, every government servant should realize fully and clearly that he would be held personally responsible for any loss sustained by the government through fraud or negligence on his part.

Management of Municipal Committee Mustafa Abad, District Kasur made self-collection on account of Bill Board fee and Bus stand fee

and no effort was made for auction of these income heads to maximize revenues, details are given below:-

Year	Description	Amount
2019-20	C0388076 - Advertisement Fee on billboards/ hoardings	106,970
2019-20	C0388016 - General Bus Stand fee	2,471,250
2018-19	C0388076 - Advertisement Fee on billboards/ hoardings	82,450
2018-19	C0388016 - General Bus Stand fee	5,830,520
2017-18	C0388076 - Advertisement Fee on billboards/ hoardings	350,000
2017-18	C0388016 - General Bus Stand fee	3,786,630
Total		12,627,820

Audit was of the view that irregular recovery of General Bus Stand fee and advertisement fee were made due to financial indiscipline and weak internal controls.

This resulted in unauthentic self-collection of GBS fee and Advertisement fee of Rs 12.628 million.

The matter was reported to the management in June, 2021. Department neither submitted reply nor was DAC meeting convened till the finalization of this report.

Audit recommends that matter be investigated and responsibility be fixed against the person(s) at fault.

(PDP-19)

8.4.3.2.3 Less realization of receipt targets – Rs 9.387 million

According to Rule 13 (i & ii) read with 16 of the PDG & MC Budget Rules 2019, the collecting officer shall prepare the estimates of receipts diligently and accurately and in relation to revised estimates, he shall take into consideration the actual receipts of the first eight months and head of office shall finalize and consolidate the figures.

Management of MC Mustafabad, District Kasur collected Rs 32.313 million during the period 01.01.2017 to 30.06.2020 on account of various heads of incomes against targets of Rs 41.70 million.

Sr. No.	Year	Description of Receipt	Target (Rs)	Achievement (Rs)	Shortfall (Rs)
1	2018-19	TTIP	6,000,000	4136836	1,863,164
2	2017-18	General Bus Stand Fee	8,000,000	7,283,270	716,730
3	2018-19		8,000,000	5,830,520	2,169,480
4	2019-20		4,000,000	2,471,250	1,528,750
5	2017-18		5,150,000	4,725,510	424,490
6	2018-19	Sale of Water Residential	5,400,000	5,091,620	308,380
7	2019-20		4,000,000	2,584,910	1,415,090
8	2017-18	Advertisement Fee on	350,000	0	350,000

9	2018-19	billboards / hoardings	500,000	82,450	417,550
10	2019-20		300,000	106,970	193,030
		Total	41,700,000	32,313,336	9,386,664

Audit was of the view that receipts targets were not realized due to weak internal controls and ineffective financial discipline.

This resulted in less realization of receipts worth Rs 9.386 million.

The matter was reported to the management in June, 2021. Department neither submitted reply nor was DAC meeting convened till the finalization of this report.

Audit recommends fixing of responsibility against the person(s) at fault.

(PDP-15)

8.4.3.2.4 Unjustified expenditure on account of rent of general bus stand - Rs 4.508 million

According to Rule 2.33 of PFR Vol-I, every government servant should realize fully and clearly that he would be held personally responsible for any loss sustained by the government through fraud or negligence on his part.

Management of Municipal Committee Mustafa Abad, District Kasur paid a sum of Rs 4.508 million during the period 01.01.2017 to 30.06.2020, on account of rent of General bus stand. The expenditure was held unjustified due to following reasons.

1. MC collected "Rahdari tax" from buses, vans etc. and paid rent of bus stand hired for the purpose of collection of "Rahdari Tax". Payment of rent was made on the basis of agreement which was never presented in the MC council meeting for approval.
2. No parking facility was available in the bus stand and not a single public transport entered in the bus stand during the period of audit. On physical inspection of Bus Stand by the Audit Team, it was observed that bus stand was fully occupied due to parking of private cars and no space was vacant in the bus stand for parking of public vans, buses etc.
3. No seating and drinking water arrangements were available in the GBS for passengers.

Period	Rent PM	Months	Amount (Rs)
01/17 to 06/20	90,700	6	544,200
2017-18	99,800	12	1,197,600

2018-19	109,800	12	1,317,600
2019-20	120,700	12	1,448,400
Total			4,507,800

This resulted in unjustified and unapproved expenditure on account of rent of General Bus Stand Rs 4.508 million.

The matter was reported to the management in June, 2021. Department neither submitted reply nor was DAC meeting convened till the finalization of this report.

Audit recommends that matter may be investigated and responsibility be fixed against the person(s) at fault.

(PDP-20)

8.4.3.2.5 Non-deposit of Income tax and PST –Rs 2.17 million

According to Section 153 (1) of Income Tax Ordinance 2001, every prescribed person making a payment in full or part including a payment by way of advance to a resident person: (a) For the sale of goods shall deduct tax @ 4.5% of the gross amount payable, if the person is a filer and 6.5% if the person is a non-filer.

Management of Municipal Committee Mustaf Abad, District Kasur deducted an amount of Rs 1.129 million on account of Income tax and Rs 1.041 million on account of PST during the period 01.01.2017 to 30.06.2020 from different suppliers but the same were not transferred to concerned tax authorities.

This resulted in irregular retention of public money into local account amounting to Rs 2.170 million.

The matter was reported to the management in June, 2021. Department neither submitted reply nor was DAC meeting convened till the finalization of this report.

Audit recommends that matter may be investigated and responsibility be fixed against the person(s) at fault besides the amount be deposited into Government Account.

(PDP-06 & 08)

8.4.4 Municipal Committee Pattoki

8.4.4.1 Irregularities

8.4.4.1.1 HR/ Employees related irregularities

8.4.4.1.1.1 Unauthorized payment of pension, commutation & encashment – Rs 52.140 million

As per LG & RD Department's letter No. SO IV (LG) 1-10/2002 dated 15th March 2003, employees adjusted in Local Governments fall in four categories for which there is a bar on MC regarding payment of pension and commutation and issuance of PPOs. According to Rule 2.32 (a) of PFR Vol-1, all details about all accounts shall be recorded as fully as possible, so as to satisfy any enquiry that may be made into the particulars of any case.

MC Pattoki spent Rs 52.140 million for commutation of pension and leave encashment to retired employees. Pension liabilities of these employees have specifically been shifted elsewhere. This responsibility either entrusted to District Governments or Local Council Pension Fund maintained by Punjab Local Government Board or Government of the Punjab. Moreover, expenditure could not be termed as legitimate due to the following reasons:

Pension was paid in cash to the employees and acknowledgment of payees' receipts were not on record. Increases in pension were not authorized by the competent authority. In case of the payment of commutation, the service statement / service books in support of qualifying services were not available. The orders for the retirement of employees were not provided. Last payment certificate issued by the authorized Accounts Office was not available. In cases of payment of leave encashment, the leave accounts of employees duly verified by the DDO and authorized accounts office were not available.

Financial Year	Description	Amount (Rs)
2018-19	Commutation	27,015,618
2019-20		25,124,409
Total		52,140,027

Audit holds that unauthentic payment of pension to the retired pensioners was due to ineffective financial discipline and weak internal controls.

This resulted in unauthorized expenditure amounting to Rs 52.140 million.

The matter was reported to CO/PAO in June, 2021. Neither any reply was furnished by the Department nor was DAC meeting convened till finalization of this report.

Audit recommends fixing of responsibility against person at fault.

[PDP-20]

8.4.4.1.1.2 Irregular appointments of daily wages workers – Rs 38.809 million

As per preface of Schedule of Wage Rates, 2017 issued by the Government of the Punjab Finance Department, the appointment of contingent staff may be made by competent authority subject to the following conditions;

- a) The posts shall be advertised properly in leading newspapers.
- b) The recruitment to all posts in the Schedule shall be made on the basis of merit specified for regular establishment vide para 11 the Recruitment policy issued by S&GAD vide No. SOR-IV (S&GAD) 10-1/2003 dated 17.09.2004.

MC Pattoki appointed 118 contingent paid employees during the period from July 2018 to January 2020 (19 months) without advertisement in newspapers by violating the instructions of the Government and paid Rs 38.809 million @ Rs 577 / day. Applications for recruitment, joining reports and duty roaster were not provided. The engagement of contingent paid employees perpetuated with their span of engagement encompassing the whole financial year. The 89 days spells of engagement were mechanically renewed. This turned out to be a covert attempt to circumvent the binding condition of recruitment based on open advertisements.

Audit holds that payment on account of daily wages was made due to ineffective financial discipline and weak internal controls.

This resulted in irregular appointment of daily wages workers and payment amounting to Rs 38.809 million.

The matter was reported to CO/PAO in June, 2021. Neither any reply was furnished by the Department nor was DAC meeting convened till finalization of this report.

Audit recommends fixing of responsibility against the persons at fault besides disciplinary action against the incumbents.

[PDP-05]

8.4.4.1.2 Procurement related irregularities

8.4.4.1.2.1 Non-transparent expenditure to avoid open competition by splitting indents –Rs 3.140 million

According to Rule 12(1) and 9 of Punjab Procurement Rules 2009, procurements over one hundred thousand rupees and up to the limit of two million rupees shall be advertised on the PPRA's website in the manner and format specified by regulation by the PPRA from time to time. A procuring agency shall announce in an appropriate manner all proposed procurements for each financial year and shall proceed accordingly without any splitting or regrouping of the procurements so planned. The annual requirements thus determined would be advertised in advance on the PPRA's website as well as on the website of the procuring agency in case the procuring agency has its own website.

During audit of MC Pattoki for the financial year 2018-20, it was observed that an expenditure Rs 3.140 million was incurred by splitting the indents on account of purchase of street light material, flexes, hiring of tenetage etc. to avoid advertising on the website of PPRA **Annexure-L**.

Audit holds that irregularity was committed due to weak internal controls.

This resulted in non-transparent expenditure of Rs 3.140 million

The matter was reported to CO/PAO in June, 2021. Neither any reply was furnished by the Department nor was DAC meeting convened till finalization of this report.

Audit recommends regularization from competent authority besides fixing of responsibility of the person(s) at fault.

[PDP-19]

8.4.4.2 Value for money and service delivery issues

8.4.4.2.1 Unauthorized encroachment of municipal property and non-recovery of rent –Rs 19.702 million

As per Rule 47(1) of PLG (Budget) Rules 2017, the collecting officer shall ensure that all the revenue due is claimed, realized and credited immediately in the local fund and entered in the proper receipt head. As per Rule 4(1)(f) and 7 (2) of PLG (Property) Rules 2018, the Chairman shall on assumption of office and once in every year in July, take the physical stock of moveable and immovable property of the local government and submit a report to the House. The manager shall be vigilant about encroachments on, or wrongful occupation of, the property and in case of encroachment or wrongful occupation, take necessary steps for the removal thereof.

Scrutiny of lease of Municipal property record revealed that a piece of land of 01 Kanal and 09 Marlas at the edge of Canal – Chunion Road Pattoki was leased out to Mr. Azam Hanif S/o Zakir Hanif on 20-08-2011 @ Rs 130,000 per month. The lease agreement was not executed as tenant lodged a case regarding mis-interpretation of public notice. The property was utilized by the tenant but not a single penny was recovered. Despite so many reminders, concerned official failed to produce the Map of “Killa Bandi” prepared by Revenue Department. Moreover, physical stock taking carried out by the Chairman and subsequently submitted to the House was neither available on record nor shown to audit. However, physical verification of the site was carried out by Audit Officer and MO (Finance) showed that tenant had constructed a service station and number of shops there.

Financial Year	No. of months	Rent per month	Amount (Rs)
2011-12	10	130,000	1,300,000
2012-13	12	143,000	1,716,000
2013-14	12	156,000	1,872,000
2014-15	12	169,000	2,028,000
2015-16	12	182,000	2,184,000
2016-17	12	195,000	2,340,000
2017-18	12	208,000	2,496,000
2018-19	12	228,800	2,745,600
2019-20	12	251,680	3,020,160
Total			19,701,760

Audit was of the view that due to weak internal and financial controls, neither encroachments were removed nor rent of shops was recovered.

This resulted in not only loss to the government in term of non-recovery of rent Rs 19.702 million but also unauthorized encroachment on municipal property.

The matter was reported to the PAO in June, 2021. Neither any reply was furnished nor was DAC meeting convened till the finalization of this report.

Audit recommends fixing of responsibility against the person(s) at fault.

[PDP-13]

8.4.4.2.2 Non-recovery of rental fee regarding use of office space – Rs 5.100 million

As per Rule 47(1) of PLG (Budget) Rules 2017, the collecting officer shall ensure that all the revenue due is claimed, realized and credited immediately in the local fund and entered in the proper receipt head.

During physical inspection of MC Pattoki, for the financial years 2018-20, it was observed that a portion of office building was illegally occupied and being used by NADRA and press club without depositing rent in the account of MC. Moreover, electricity & water bills were also not paid to Municipal Committee. This resulted in non-recovery of Rs 5.100 million as detailed below;

Name of Office	Monthly Rent+electricity+water	Months	Amount (Rs)
NADRA	30,000	156	4,680,000
Press Club	5000	84	420,000
Total			5,100,000

Audit was of the view that non recovery of rent in lieu of use of office space was due to poor financial controls.

The matter was reported to CO/PAO in June, 2021. Neither any reply was furnished by the Department nor was DAC meeting convened till finalization of this report.

Audit recommends fixing of responsibility for lapses and negligence against the person(s) at fault besides imposition of recovery of outstanding rent.

[PDP-16]

8.4.4.3 Others

8.4.4.3.1 Loss to government due to less realization of receipts - Rs 41.119 million

According to Rule 13 (i& ii) read with 16 of the PDG & MC Budget Rules 2019, the collecting officer shall prepare the estimates of receipts diligently and accurately and in relation to revised estimates, he shall take into consideration the actual receipts of the first eight months and head of office shall finalize and consolidate the figures.

During the audit of MC Pattoki for the Financial Years 2018-20, it was observed the management of MC collected Rs 192.875 million on account of different receipts against the targeted figure of Rs 233.995 million. This resulted in less realization of receipts of Rs 41.119 million during the FYs 2018-20.

Auditor holds that due to weak internal controls, the Local Government dues were not collected.

The matter was reported to CO/PAO in June, 2021. Neither any reply was furnished by the Department nor was DAC meeting convened till finalization of this report.

Audit recommends fixing of responsibility against the person(s) at fault.

[PDP-24]

8.4.4.3.2 Unauthentic payment of electricity bills – Rs 34.769 million

According to Rule 9 (c) Punjab Local Government (Accounts) Rules, 2017, every drawing & disbursing officer and payee of the pay, allowances, contingent expenditure or any other expenditure shall be personally responsible for any overcharge, fraud or misappropriation and shall be liable to make good that loss.

MC Pattoki paid Rs 34.769 million on account of electricity charges of streetlights, dewatering sets and disposals during financial years 2018-20. The paid copies of electricity bills were delinked and not even made privy to Audit. There was no detail about the number of lights and other equipment's running on a meter. In this scenario, the authenticity of payment could not be verified and needed to be investigated. Further, MC did not make reconciliation with WAPDA on account of arrears / outstanding amount. The payment of electricity bills without observing the aforementioned formalities created apprehension of

misusing of electricity within / outside the premises of MC jurisdiction. This lends credence to the proposition that either the electricity was not used efficiently or its pilferage could not be ruled out. Due to this reason the payment of electricity bills was held unauthentic as detailed below;

Sr. No.	Description	Year	Amount (Rs)
1	Electricity bills of water supplies lights, dewatering sets and disposals	01-07-2018 to 30-06-2019	19,803,486
2		01-07-2019 to 06-11-2019	737,235
3		07-11-2019 to 30-06-2020	14,228,317
Total			34,769,038

Audit holds that unauthentic payment of electricity was made due to ineffective financial discipline. This resulted in unauthentic payment of electricity bills worth Rs 34.769 million.

The matter was reported to CO/PAO in June, 2021. Neither any reply was furnished by the Department nor was DAC meeting convened till finalization of this report.

Audit recommends fixing of responsibility for lapses and negligence against the person (s) at fault besides remedial action to take stock of the situation.

[PDP-04]

8.4.4.3.3 Non recovery of arrears of rent of shops – Rs 27.160 million

As per Rule 47(1) of PLG (Budget) Rules 2017, the collecting officer shall ensure that all the revenue due is claimed, realized and credited immediately in the local fund and entered in the proper receipt head. As per operating order of Lahore High Court W.P. No.12231 of 2011 and I.C.A No.233 of 2016 appeal of the appellant for stay not to collect the rent of shops was dismissed as withdrawn dated 24-11-2020, it has been clearly laid down that since, the petitioners are in occupation of land without paying rent, therefore, any action taken by the respondents for recovery of rent is not illegal.

During audit scrutiny of accounts pertaining to the MC Pattoki, for the financial year 2018-20, it was observed that the shops enlisted in the table below were initially auctioned on lease basis but after some time lessees moved to the court for decision that the shops were not constructed on the MC land. Therefore, the rent payment of shops was stopped by the shopkeepers. But the court rejected their appeal vide No. HCJD/C121 dated 24-11-2020. Moreover, the MC did not recover the rent which was

calculated worth Rs 27.160 million. This resulted in loss amounting to Rs 27.160 million as detailed below:

Shop No.	Name of Tenant	Balance
512	Bagh Ali S/O Bashir Ahmad	2,169,164
513	Abdul Razaq S/O MianSiqandar	2,208,564
514	Muhammad Rafiq S/O Bashir Ahmad	2,181,064
515	Muhammad Ramzan S/O Ali Muhammad	2,176,627
516	Muhammad Arshad S/O Muhammad Ramzan	2,303,484
517	Muhammad Akram S/O Shaikh Muhammad Aslam	2,306,264
518	Muhammad Ramzan S/O Karim Bakhsh	2,303,964
519	Khalid Hussain S/O Ch Noor Harjan	2,308,164
520	Muhammad Ramzan S/O Subhan Khan	2,306,964
521	Ghulam Haider S/O Alamgir Jutt	2,303,964
522	Ghulam Haider S/O Alamgir Jutt	2,300,064
523	Muhammad Sharif S/O Akbar Ali	2,291,364
Total		27,159,651

Audit was of the view that due to ineffective financial discipline, arrears were not realized.

This resulted in non-recovery of rent of shops worth Rs 27.160 million.

The matter was reported to the PAO in June, 2021. Neither any reply was furnished nor was DAC meeting convened till the finalization of this report.

Audit recommends fixing of responsibility for lapses and negligence against the person(s) at fault besides imposition of recovery.

[PDP-02]

8.4.4.3.4 Non-recovery of rent of shops – Rs 5.74 million

According to Section 118 of the Punjab Local Government Act, 2019 read with Rule 12 of the Punjab Local Government (Taxation) Rules 2019, failure to pay any tax and other money claimable under this Act shall be an offence and amount shall be recovered as arrears of land revenue.

During the audit of MC Pattoki for the financial years 2018-20, it was observed that the management of MC failed to recover Rs 5.074 million on account of rent of shops. Neither recovery was affected nor judicial action was taken against the defaulters.

Auditor holds that due to weak internal controls, the Local Government dues were not collected.

This resulted in loss to the Government worth Rs 5.074 million during the FYs 2018-20.

The matter was reported to CO/PAO in June, 2021. Neither any reply was furnished by the Department nor was DAC meeting convened till finalization of this report.

Audit recommends fixing of responsibility for lapse and negligence against the person(s) at fault.

[PDP-15]

8.4.5 Municipal Committee Phool Nagar

8.4.5.1 Irregularities

8.4.5.1.1 HR/ Employees related irregularities

8.4.5.1.1.1 Irregular payment on account of cleanliness & sweeping of roads & streets – Rs 32.050 million

According to Rule 2.10 (a)(i) of PFR Vol-I, in incurring or authorizing expenditure from government revenue, every sanctioning authority shall exercise the same vigilance in respect of expenditure from the government revenue as a person of ordinary prudence would exercise in respect of his own money.

During scrutiny of accounts of MC Phool Nagar for the financial years 2018-20, it was observed that cleanliness & sweeping of roads & streets within the territory of MC Phool Nagar was out sourced to M/s Imran & Co. and hired 39 personnel for the purpose. Audit observed that 54 number regular sweepers of MC for this purpose were already in the working strength of MC and were drawing salaries. Regular sweepers of MC became free & remained absent or performing other duties instead of cleanliness & sweeping of streets.

Audit holds that due to negligence on the part of management irregular payment was made.

This resulted in irregular expenditure amounting to Rs 32.050 million.

The matter was reported to the management in June 2021. Neither reply was furnished nor was DAC meeting convened despite repeated requests.

Audit recommends fixing of responsibility against the person(s) at fault.

[PDP-04]

8.4.5.1.1.2 Unauthorized payment of pension, commutation & encashment – Rs 30.015 million

As per LG & RD Department's letter No. SO IV LG 110/2002 dated 15th March 2003, employees adjusted in Local Governments fall in four categories for which there is a bar on MC regarding payment of pension and commutation and issuance of P.P.O's. According to Rule 2.32 a of PFR Vol1, all details about all accounts shall be recorded as fully as possible, so as to satisfy any enquiry that may be made into the particulars of any case.

MC Phool Nagar spent Rs 30.015 million for commutation of pension and leave encashment to retired employees. Pension liabilities of these employees have specifically been shifted elsewhere. This responsibility either entrusted to District Governments or Local Council Pension Fund maintained by Punjab Local Government Board or Government of the Punjab. Moreover, expenditure could not be termed as legitimate due to the following reasons:

Pension was paid in cash to the employees and acknowledgment of payees' receipts were not on record. Increases in pension were not authorized by the competent authority. In case of the payment of commutation, the service statement / service books in support of qualifying services were not available. The orders for the retirement of employees were not provided. Last payment certificate issued by the authorized Accounts Office was not available. In cases of payment of leave encashment, the leave accounts of employees duly verified by the DDO and authorized accounts office were not available.

Financial Years	Description	Amount (Rs)
2018-19	Pension	11,351,500
2018-19	Commutation	2,331,383
2018-19	Leave encashment	1,628,795
2019-20	Pension	12,644,969
2019-20	Commutation	2,058,173
2019-20	Leave encashment	0
	Total	30,014,820

Audit holds that unauthentic payment of pension to the retired pensioners was due to defective financial management and weak internal controls.

This resulted in unauthorized expenditure amounting to Rs 30.015 million.

The matter was reported to the management in June 2021. Neither reply was submitted by the department nor was convened DAC meeting till the finalization of report.

Audit recommends that an enquiry be hold for fixing of responsibility against the person(s) at fault besides recovery of overpayment.

[PDP-14]

8.4.5.1.1.3 Irregular appointment of daily wage workers – Rs 16.444 million

As per preface of Schedule of Wage Rates, 2017 issued by the Government of the Punjab Finance Department, the appointment of contingent staff may be made by competent authority subject to the following conditions;

- a) The posts shall be advertised properly in leading newspapers.
- b) The recruitment to all posts in the Schedule shall be made on the basis of merit specified for regular establishment vide para 11 the Recruitment policy issued by S&GAD vide No. SOR-IV (S&GAD) 10-1/2003 dated 17.09.2004.

Scrutiny of accounts of MC Phool Nagar for the financial year 2018-20 revealed that management appointed 50 contingent paid employees during 07/2018 and paid salaries Rs 16.444 million up to 01/2020 without advertisement in newspapers in violation of the government instructions. Applications for appointment, joining reports and duty roaster were not on record to have proof that the persons actually joined the duties. The engagement of contingent paid employees perpetuated with their span of engagement encompassing the whole financial year. The 89 days spells of engagement were mechanically renewed. This turned out to be a covert attempt to circumvent the binding condition of recruitment based on open advertisements.

Audit holds that payment on account of daily wages was made due to ineffective financial discipline and weak internal controls.

This resulted in irregular appointment of daily wages workers and payment amounting to Rs 16.444 million.

The matter was reported to the management in June 2021. Neither reply was furnished nor was DAC meeting convened despite repeated requests.

Audit recommends fixing of responsibility against the person(s) at fault besides disciplinary action against the incumbents.

[PDP-03]

8.4.5.1.1.4 Overpayment to contractor on account of janitorial services – Rs 2.942 million

According to Labour & Human Resource Department, Government of the Punjab letter No. SO(D-II)MW-2011(Vol-V) dated 01.07.2019, minimum wages of sweeper, sewer men, sanitary worker / janitorial staff (inclusive of all taxes / charges etc. if any) shall be Rs 17,500 Per Month.

Scrutiny of accounts of Phool Nagar for the financial year 2019-20 revealed that that management made an agreement for providing Janitorial Serices in the territory of MC Phool Nagar with M/s Imran & Co. Labour cost will be paid at the minimum wage rate i.e. Rs 17,500 per worker per month whereas management paid the labour cost @ Rs 21,100 per worker

per month for the period 01-08-2019 to 30-04-2021 to 39 Sanitary workers.

Audit was of the view that janitorial workers were paid over & above admissibility due to ineffective financial discipline.

This resulted in overpayment to contractor on account of janitorial services Rs 2.942 million.

The matter was reported to the CO / PAO in June, 2021. Neither reply was submitted nor was DAC meeting convened till finalization of this report.

Audit requires overpayment to security services needs to be recovered from supplier besides actions against the responsible.

[PDP -05]

8.4.5.1.2 Procurement related irregularities

8.4.5.1.2.1 Unauthorized purchase of machinery without specifications and approval – Rs 10.644 million

According to Rule 10(1) of PPRA Rules 2014, a procuring agency shall determine specification in a manner to allow the widest possible competition which shall not favour any single contractor nor put others at a disadvantage.

During audit of MC Phool Nagar, it was observed that plant and machinery was purchased for Rs 10.644 million during financial years 2018-20. Tender notices for purchase of Tractor, Hydraulic Trolley, Tractor front blade, garbage container 5M3 and loader rickshas etc. was published in the press without giving detailed specifications thereof. Further, sanction to incur expenditure by the competent authority i.e Assistant Commissioner was not available on record.

Description	Amount
Purchase of Garbage Container 5M3	5,220,000
Purchase of loader Riksha	5,424,000
Total	10,644,000

Audit was of the view that due to ineffective financial discipline, non-scheduled items were not got approved from competent authority.

This resulted in unauthorized expenditure Rs 10.644 million.

The matter was reported to the management in June 2021. Neither reply was furnished nor was DAC meeting convened despite repeated requests.

Audit recommends fixing of responsibility against the person(s) at fault.

[PDP-17]

8.4.5.1.2.2 Irregular expenditure in violation of PPRA Rules – Rs 9.591 million

According to Rule 12(1) and 9 of Punjab Procurement Rules 2009, procurements over one hundred thousand rupees and up to the limit of two million rupees shall be advertised on the PPRA's website in the manner and format specified by regulation by the PPRA from time to time. A procuring agency shall announce in an appropriate manner all proposed procurements for each financial year and shall proceed accordingly without any splitting or regrouping of the procurements so planned. The annual requirements thus determined would be advertised in advance on

the PPRA's website as well as on the website of the procuring agency in case the procuring agency has its own website.

During audit of MC Phool Nagar for the financial years 2018-20, it was observed that expenditure amounting to Rs 9.591 million was incurred on arrangements of Independence Day, Muharram-ul-Haram, repair of machinery etc. by splitting the indents to avoid tendering process. In addition to that, stock entry, issuance and details of installation points were not found.

Audit was of the view that irregular payments were made due to ineffective financial discipline.

This resulted in irregular expenditure of Rs 9.591 million from public exchequer.

The matter was reported to the PAO in June, 2021. Neither any reply was furnished nor was DAC meeting convened till the finalization of this report.

Audit recommends regularization in the manner prescribed besides fixing of responsibility against the person(s) at fault.

[PDP-23, 26 & 30]

8.4.5.2 Value for money and service delivery issues

8.4.5.2.1 Non-realization of conversion fee – Rs 149.617 million

As per Government of the Punjab, Land and Parliamentary Affairs Department Notification No. SOR(LG)8-18/2020, dated 28.12.2020, the conversion fee for the conversion of site development zone (Agriculture area) to residential use shall be two percent of the agricultural value of the land or plot or property as per valuation table.

During audit of MC Phool Nagar for the financial year 2018-20, it was observed that MC did not recover conversion fee amounting to Rs 149.617 million from 17 housing schemes. Record of issuance of notices of illegal housing colonies, action taken against contravention of Land use and Town Planning Bye-laws and details of show cause notices issued was not maintained. MC did not maintain record against the buildings plans of the erected buildings with no trail for breach of building plan followed by prosecution against the occupants, and efforts made to stop the construction of illegal buildings and recovery of fine. No survey of buildings was carried out to take cognizance of the illegal construction of buildings. Further, in case of private housing schemes, the evidence for the transfer of ownership of the public areas like parks, graveyards, school and gymnasium etc in the name of MC was not available on record **Annexure-M.**

Audit holds that illegal construction of housing societies was made due to weak administrative and financial controls.

This resulted in loss to the tune of Rs 149.617 million

The matter was reported to the PAO in June, 2021. Neither any reply was furnished nor was DAC meeting convened till the finalization of this report.

Audit recommends recovery besides fixing of responsibility against the person(s) at fault.

[PDP-02]

8.4.5.2.2 Non recovery of rent regarding use of office space – Rs 4.680 million

According to Rule 13 (i& ii) read with 16 of the PDG & MC Budget Rules 2019, the collecting officer shall prepare the estimates of receipts diligently and accurately and in relation to revised estimates, he shall take into consideration the actual receipts of the first eight months and head of office shall finalize and consolidate the figures.

During physical inspection of premises of MC Phool Nagar, for the financial year 2018-20, it was observed that a portion of office building was illegally occupied and being used by NADRA without depositing any rent in the account of MC. NADRA office utilized office space, electricity and water. This resulted in non recovery of Rs 4.680 million as detailed below:

Period	Monthly Rent+electricity+water	Months	Amount Rs
(2007-2020) 13 years	30,000	156	4,680,000

Audit was of the view that non recovery of rent in lieu of use of office space was due to poor financial controls.

The matter was reported to the PAO in June, 2021. Neither any reply was furnished nor was DAC meeting convened till the finalization of this report.

Audit recommends fixing of responsibility for lapses and negligence against the persons at fault besides imposition of recovery of outstanding rent.

[PDP-13]

8.4.5.3 Others

8.4.5.3.1 Less realization of receipt – Rs 61.606 million

According to Rule 13 (i & ii) read with 16 of the PDG & MC Budget Rules 2019, the collecting officer shall prepare the estimates of receipts diligently and accurately and in relation to revised estimates, he shall take into consideration the actual receipts of the first eight months and head of office shall finalize and consolidate the figures.

During the audit of MC Phool Nagar for the Financial Year 2018-20 it was observed the management of MC collected Rs 107.922 million on account of different receipts against the targeted figure of Rs 169.528 million resulted in less realization of receipt Rs 61.606 million.

Annexure-N

Audit was of the view that receipts were realized less than target due to ineffective financial discipline.

This resulted in less realization of receipts of Rs 61.606 million.

The matter was reported to the CO / PAO in June, 2021. Neither reply was submitted nor was DAC meeting convened till finalization of this report.

Audit recommends probe into the matter for non-achieving of target of Government receipts besides fixing of responsibility against persons at fault.

[PDP-15, 32, 33]

8.4.5.3.2 Non-recovery of commercialization fee - Rs 48.643 million

As per Government of the Punjab, Land and Parliamentary Affairs Department Notification No. SOR(LG)8-18/2020, dated 28.12.2020, the conversion fee for the conversion of residential, industrial or site development zone (Agriculture Area) abutting list “A” roads to commercial use shall be ten percent of the commercial value of the land or plot or property as per valuation table.

During the audit of MC Phool Nagar for the financial years 2018-20, it was observed that owners of the properties completed their commercial projects, neither they got approved of maps from the competent forum nor they deposited commercialization fee Rs 48.643 million and MO Planning did not take any action to recover commercialization/ map fee **Annexure-O**.

Audit holds that due to weak administrative and financial controls penalty / commercialization fee was not recovered from the property owners.

This resulted in non-recovery of penalty / permanent commercialization fee Rs 48.643 million.

The matter was reported to the CO / PAO in June, 2021. Neither reply was submitted nor was DAC meeting convened till finalization of this report.

Audit recommends the recovery of the stated amount needs to be affected at the earliest.

[PDP-01]

8.4.5.3.3 Non / less deduction of income tax and GST - Rs 2.841 million

According to Section 153 (1) of Income Tax Ordinance 2001, every prescribed person making a payment in full or part including a payment by way of advance to a resident person: (a) For the sale of goods shall deduct tax @ 4.5% of the gross amount payable, if the person is a filer and 6.5% if the person is a non-filer. According to sales tax act 1990, GST is required to be deducted from payment made to suppliers.

Scrutiny of accounts of MC Phool Nagar revealed that expenditure was incurred for the purchase of tractors and front-end loader etc. from Millat Tractors Limited but income tax Rs 434,971 was not deducted. Similarly, GST Rs 2,407,003 was neither verified from the concerned collectorate nor deposited in treasury.

Audit holds that due to weak financial and internal controls, Income Tax and Sales Tax were not deducted.

This resulted in non deduction of government revenue for Rs 2.841 million.

The matter was reported to the CO / PAO in June, 2021. Neither reply was submitted nor was DAC meeting convened till finalization of this report.

Audit recommends recovery from concerned.

[PDP – 16]

CHAPTER 9

Municipal Committees District Khushab

9.1 Introduction

Municipal Committees were established on 01.01.2017 under Punjab Local Government Act (PLGA) 2013. Municipal Committee shall be a body corporate having perpetual succession and a common seal, with power to acquire and hold property and enter into any contract and may sue and be sued in its name. Chairman of municipal committee is the executive head and Chief Officer coordinates and facilitates the performance of functions assigned under the supervision of chairman. Schedule of establishment for a municipal committee includes planning, finance, municipal regulation and municipal infrastructure offices.

a) Audit Profile of Municipal Committees of District Khushab

Rs in million

Sr. No.	Description	Total No. of Formations	Audited	Expenditure Audited	Receipts Audited
1	MC Khushab	1	1	139.667	236.062
2	MC Jauharabad	1	1	83.246	140.453

b) Classified Summary of Audit Observations

Audit observations amounting to Rs. 111.460 million were raised in this report during current audit of “Municipal Committees District Khushab.” This amount also includes recoveries of Rs. 71.555 million as pointed out by the audit. Summary of audit observations classified by nature is as under:

Overview of audit observations

Rs in million

Sr. No.	Classification	Amount Placed under Audit Observation
1	Non-production of record	-
2	Reported cases of fraud, embezzlement, and misappropriation	-
3	Irregularities:	-
	d. HR/Employees related irregularities	-
	e. Procurement related irregularities	33.645
	f. Management of accounts with commercial banks	-
4	Value for money and service delivery issues	70.714
5	Others	7.101
	Total	111.460

c) Comments on Budget and Accounts (Variance Analysis)

As per the Accounts for the financial year 2019-20 of the Municipal Committees of District Khushab, total original and final budget (development and non-development) was Rs 936.509 million. Against the final budget, total expenditure of Rs 355.667 million was during financial year 2019-20 which was less than original grant of Rs 936.509 million indicating poor financial planning and resulting in saving of Rs 580.842 million against the final grant. The break-up of total budget and expenditure is given in the following table:

Rs in million

Description	Original Grant	Suppl. Grant	Final Grant	Exp.	Excess/Savings	% age Savings
Salary	538.144	-	538.144	237.089	-301.055	56
Non-Salary	354.862	-	354.862	115.853	-239.009	67
Development	43.503	-	43.503	2.725	-40.778	94
Total	936.509	-	936.509	355.667	-580.842	62
	Receipt			556.278		

The comparative analysis of the budget and expenditure of current and previous financial years is depicted as under:

Rs in million

Financial Year	Final Grant	Expenditure	Excess(+)/ Saving(-)	% age of Saving
2018-19	392.650	267.399	-125.251	32
2019-20	936.509	356.026	-580.483	62

There was 131% increase in budget allocation and 57% increase in expenditure incurred during financial year 2019-20 as compared to financial year 2018-19, while there was overall saving / excess of Rs 580.483 million during 2019-20 showing an increase of 226% as compared to financial year 2018-19.

9.2 Sectoral Analysis

Out of total 40 development schemes, Management of MCs of District Khushab was able to complete 13 scheme indicating achievement of 36% as detailed below:

Name of MC	Total schemes	Schemes completed	Completed schemes (%)
MC Jauharabad	22	6	27
MC Khushab	18	7	39
Total	40	13	32.5

9.3 Brief comments on the status of compliance with PAC directives

The audit report pertaining to the following period was submitted to the Governor of the Punjab. Status of PAC meetings is as under;

Sr. No.	Audit Year	Municipal Committee	No. of Paras	Status of PAC Meeting
1	2018-19	Khushab	16	Not Convened
2	2018-19	Jauharabad	11	Not Convened
3	2018-19	Quaidabad	06	Not Convened
4	2018-19	Noor Pur	10	Not Convened

9.4 Audit Paras

9.4.1 Municipal Committees Khushab

9.4.1.1 Value for money and service delivery issues

9.4.1.1.1 Less-realization of water charges – Rs 47.637 million

According to PLGA 2013 (117) Collection of taxes, (1) (3) (4) A tax or fee levied under this Act shall be collected in the prescribed manner. If a person fails to pay any tax or fee or any other money payable to a local government, the local government and, if so requested by the local government, the Government shall recover the tax, fee or other money as arrears of land revenue. The recovery of tax, fee or other money under subsection shall not involve the person from prosecution for any offence under this Act or any other law.

Scrutiny of the accounts record of MC Khushab for the financial year 2018-20, revealed that management of MC Khushab failed to collect the water charges from water users. Detail is as under:

Financial Year	Description	Recoverable Arrears	Current Year recoverable amount (Rs)	Total Recovery
2018-19	Residential, Commercial Through Tanker supply	29,862,854	3,087,450	47,637,204
			140,000	
			750,000	
2019-20	Residential, Commercial Through Tanker Supply	29,862,854	13,190,900	
			321,000	
			285,000	
Grand Total		29,862,854	17,774,350	

Audit holds that due to weak internal controls management of MC Khushab failed to recover a single penny from water users.

This resulted in non-realization of water charges Rs 47.637 million.

The matter was reported to the CO/PAO in June, 2021. Neither reply was furnished nor DAC meeting convened despite repeated reminders till finalization of this report.

Audit recommends recovery besides fixing of responsibility against the person at fault.

PDP-12

9.4.1.1.2 Less recovery of conversion fee –Rs11.362 million

According to rule 55 (c & e) of Punjab Land Use Rules, 2009, conversion fee for the conversion of residential, industrial, periurban area or intercity service area to commercial use shall be twenty percent of the value of the commercial land as per valuation table. Conversion fee for educational buildings shall be 10% of value of land as per valuation table.

Scrutiny of DPDC file of MC, Khushab for the financial year 2018-20 revealed that some building i.e. hospital and other commercial buildings as detailed below were constructed against the directions of the DPDC Khushab. MO (P&C) neither took any action against the owners of the hospital nor recovered conversion fee at prescribed rates. Audit observed that MO (P & C) calculated less fee by applying incorrect rates. Detail is as under:

Name of Owner	Location/ tax rate	Area in Marla	Per marla rate applied by MC for calculation of conversion fee	Rate was to be due per marla, as per valuation table	Conversion Fee due (area* rate * tax rate)	Conversion fee recovered	Less recovery of conversion fee
1	2	3	4	5	6	7	8
Mr. Imran Aziz	Private Hospital, MohallahKhizr abadKhushab @ 10%	49 marla	140,000	1,150,000	5,635,000	504,000	5,131,000
MianMuhamad	Opposite Haveli Hotel, Sargodha Road Khushab @20%	13.5	140,000	1,610,000	4,347,000	196,000	4,151,000
SherMuhammamdete	Commercial Plaza at Groat Road near Girls High School Khushab @20%	13	200,000	900,000	2,340,000	260,000	2,080,000
Total							11,362,008

Audit holds that due weak internal and financial controls fee was not recovered at prescribed rates.

This resulted in less recovery on account of conversion fees Rs11.362 million.

The matter was reported to the CO/PAO in June, 2021. Neither reply was furnished nor DAC meeting convened despite repeated reminders till finalization of this report.

Audit recommends recovery of conversion fee from the developers.

9.4.1.2 Others**9.4.1.2.1 Irregular expenditure on repair of vehicles – Rs 2.774 million**

According to PPRA rules 2014, section 25. Bidding documents.–
(1) A procuring agency shall formulate precise and unambiguous bidding documents that shall be made available to the bidders immediately after the publication of the invitation to bid.

Scrutiny of repair of water boozer file of MC Khushab for the financial year 2018-20 revealed that management of MC Khushab got repaired 4 water boozer and sucker machine in violation of rules ibid.

Audit noticed following serious irregularities which made the whole process doubtful.

- i. Management floated tenders and considered two firms which did not provide their registration certificate (NTN) and GST invoices.
- ii. No bidding documents were prepared before floating tender as per PPRA rule
- iii. No demand of repair was on record
- iv. No technical and financial bid evaluation were found on record as required under PPRA rules 2014
- v. Technical and Financial bids have to be submitted through registered post but no record of registered post was found on record
- vi. Proposals were not sealed in envelope as required under PPRA rules 2014

In the light of above mentioned facts it appeared that work was awarded to firm without healthy competition. Detail is as under:

Sr.#	Work	Name of Firm	Qty	Amount
1	Repair of Sucker Machine	M/s Atlantic	1	1,992,000
2	Repair of water boozer	M/s Malik Ghulam Abbas	3	782,000
	Total			2,774,000

Audit holds that due to weak internal control management awarded work by violating the rules.

This resulted in irregular expenditure on repair of vehicles Rs 2.774 million.

The matter was reported to the CO/PAO in June, 2021. Neither reply was furnished nor DAC meeting convened despite repeated reminders till finalization of this report.

Audit recommends that matter may be investigated at appropriate level besides fixing of responsibility against the person (s) at fault.

PDP-14

9.4.2 Municipal Committee Jauharabad

9.4.2.1 Irregularities

9.4.2.1.1 Procurement related irregularities

9.4.2.1.1.1 Irregular work award for purchase of vehicle & machinery- Rs 32.527 million

According to PPRA rules 2014 (p) 'corrupt and fraudulent practice' means the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official or the contractor in the procurement process or in contract execution to the detriment of the procuring agency; or misrepresentation of facts in order to influence a procurement process or the execution of a contract, collusive practices among bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels and to deprive the procuring agency of the benefits of free and open competition and any request for, or solicitation of anything.

Scrutiny of the accounts record of MC Jauharabad for the financial year 2018-20 revealed that management incurred an expenditure of Rs.32.527 million for purchase of vehicle and machinery under the development programme PMSP. Expenditure was held irregular due to the following shortcomings:

Scrutiny of PPRA website it was noticed that all the advertisement condition was made at central place and circulated to all procuring agencies in District Khushab. They just filled the columns of dates and names in blank areas.

- i. As per term and condition laid down in ad, firms were bound to submit their technical and financial bid in one envelope through register post but the same was received by hand, no such evidence was there which proved that bids were received through post.
- ii. Neither technical / financial evaluation committee constituted nor evaluation report prepared and uploaded on PPRA website as per PPRA Rule 2014.
- iii. Tender sale record was not available.
- iv. No entry of transaction was found into Cash Book.
- v. M/s Kissan Engineering Pvt Ltd participated in the tendering process without submission of CDR.
- vi. Advance payment was made to contractor.

- vii. Advertisement in English newspaper was not found as required under PPRA rules.
- viii. Payment was made to Kissan Engineering but invoice of Gandhara industries limited was used.
- ix. Check list Performa for the functionality test of Sucker Machine with tank capacity 7000 liter was found empty..

Audit holds that due to weak internal control management of MC Jauharabad failed to abide by the term and condition.

This resulted in irregular work award by engineering branch for Rs 32.527 million

The matter was reported to the CO/PAO in June, 2021. Neither reply was furnished nor DAC meeting convened despite repeated reminders till finalization of this report.

Audit recommends regularization of expenditure besides fixing responsibility on person(s) at fault.

PDP No.2

9.4.2.1.1.2 Doubtful procurement of manhole cover and iron frame – Rs 1.118 million

As per rule 9 (b) of Punjab Local Government (Accounts) Rule 2017, “the drawing and disbursing officer and the payee of the pay, allowances, contingent expenditure or any other expense shall be personally responsible for any overcharge, fraud or misappropriation and shall be liable to make good that loss”.

Scrutiny of the accounts record of MC Jauharabad for the financial year 2018-20 revealed that management failed to maintain demand and consumption record of manhole cover & iron frame. Audit apprehended that in the absence of demand and consumption record purchase made was doubtful. Detail is as under:

MB No. with Page	Name of Scheme	Description of item	Qty	Rate (Rs)	Amount (Rs)
20184/7-10	Repair and rehabilitation, Maintenance of PCC / RCC/Slab/Main hole cover sanitation system area MC Jauharabad	RCC manhole cover	59	3320.15	195,889
		CI frame	45	7838.85	352,748
12481/30-34/66-67	Const. of PCC Slab ward No.10 MC area Jabad	RCC manhole cover 6” thick including CI frame	13	7172.80	93,246
12480/80-	Construction of Manhole with	RCC manhole	41	7024.60	288,000

83	RCC Slab manhole cover 22” with frame	cover 6” thick including CI frame			
		RCC manhole cover	20	2624.30	52,486
12482/57-59	Const. of PCC Slab/drain/Soling in ward No.7-12 MC area Jabad	RCC manhole cover 6” thick including CI frame	19	7124.60	135,367
Total					1,117,736

Audit holds that due to weak administrative control management failed to maintain demand and consumption record.

This resulted in irregular expenditure of Rs 1.118 million from public exchequer.

The matter was reported to the CO/PAO in June, 2021. Neither reply was furnished nor DAC meeting convened despite repeated reminders till finalization of this report.

Audit recommends for regularization of expenditure besides fixing responsibility against the person(s) at fault.

PDP No.32

9.4.2.2 Value for money and Service delivery issues

9.4.2.2.1 Non-collection of conversion / building fee - Rs 3.85 million

According to rule 55 (c & e) of Punjab Land Use Rules, 2009, the conversion fee for the conversion of peri-urban area or intercity service area to residential use shall be one percent of the value of the land as per valuation table. Conversion fee for educational buildings shall be 10% of value of land as per valuation table.

Scrutiny of the accounts record of MC, Jauharabad for the financial year 2018-20 revealed that management did not recover conversion and building fee from Aspire College and Royal Garden Housing Scheme. Detail is as under:

Name of Building	Total Area	Total Area in Marla's	DC Commercial Rate / Marla 2019-20	Total Value	Conversion fee
Royals Garden at Jauharabad Muzaffargah Road near Chak No. 52/13 MB Owner Name M. TahirFaraz S/o Niaz Ahmad Rana Resident of Chak No.187 EB. Guggu Tehsil BurewalaVehari.	231 Kanal	4620	30,000	138,600,000	1,386,000
DhokDholo Opposite Tehsil Council Office Jauharabad Tehsil District Khushab Name of Owner Syed MujahidHussain Shah	08 Kanal	160	154,000	24,640,000	2,464,000
Total					3,850,000

Audit holds that due to weak financial controls commercialization fee not recovered.

This resulted in loss on account of non-collection of conversion & building fee for Rs. 3.85 million.

The matter was reported to the CO/PAO in June, 2021. Neither reply was furnished nor DAC meeting convened despite repeated reminders till finalization of this report.

Audit recommends recovery besides fixing of responsibility against the persons at fault.

PDP No.22, 29

9.4.2.2.2 Non-recovery of lease amount - Rs 3.311 million

As per clause 5&18 of agreement deed the lease holder will not claim any rebate in any case and he will present a person as guarantor or

bank guarantee for recovery purpose in case of non-payment by contractor. Further, as per rules 14 of Punjab Local Government Accounts Rules, 2017 read with rule 7 of the Punjab Local Government Budget Rules, 2017, the collecting officer shall collect the receipt in a transparent manner beyond any doubt of misappropriation, frauds, embezzlement or compromise, and ensure that the revenue collected against a demand is credited in the local fund immediately and necessary entries are made in demand and collection register.

Scrutiny of the accounts record of MC Jauharabad for the financial year 2018-20 revealed that management auctioned the collection rights of Parking of General Bus stand and Rickshaw fees to different contractors but contractors failed to deposit Rs 3.311 million. Detail is as under:

Year	Name of Collecting Head	Name of Contractor	Date of contract award	Total Demand (Rs)	Total Amount Received (Rs)	Arrears (Rs)
2018-19	General Bus Stand	KhawajaMaqsood Ellahi	1.11.18-30.6.19	4,073,000	2,900,720	1,172,280
2019-20	General Bus Stand	Syed Muzammal Hussain Shah	1.12.19-30.6.20	4,179,998	2,364,999	1,814,999
2019-20	Rickshaw fees	Nadir Ali	1.07.19-30.6.20	605,000	280,915	324,085
Total						3,311,364

Audit holds that due to weak financial management the amount of leases was not recovered from the contractors.

This resulted in non-recovery of lease amount - Rs 3.311 million.

The matter was reported to the CO/PAO in June, 2021. Neither reply was furnished nor DAC meeting convened despite repeated reminders till finalization of this report.

Audit recommends that amount of arrears may be recovered and deposited into government treasury besides action against the person (s) at fault.

[PDP No.27]

9.4.2.2.3 Non-imposition of penalty – Rs 3.253 million

As per Clause 39 of contract agreement, the contractor shall pay, as compensation, an amount equal to 1% of the amount of the contract subject to the maximum of 10% or such smaller amount as the Engineer in-charge may decide, for delay in completion of work.

Scrutiny of the accounts record of MC Jauharabad for the financial year 2018-20 revealed that management of MC Jauharabad failed to

impose penalty against the contractors who failed to complete the work within stipulated time period. Detail is as under:

Item Name	Due date of delivery	Actual date of delivery	Period of Delay (Days)	Amount	Penalty @ 10%
Garbage compactor 7.8 CM Isuzu NPR Chassis complete in all	5.3.20-4.5.20 (60 days)	25.8.20	110	6,790,000	679,000
Solid waste bin 0.8 cm 25 Nos (CV. No.138)	5.3.20-4.5.20 (60 days)	25.8.20	110	962,000	96,200
Purchase of Mini Tipper Loader Rickshaw 03 nos. (CV. No.49)	5.3.20-4.5.20 (60 days)	22.7.20	77	1,845,000	184,500
Purchase of Garbage container for Arm Roll Ruck (CV. No.137)	5.3.20-4.5.20 (60 days)	25.8.20	110	4,350,000	435,000
Payment of arrears for Armed Roll Truck for sanitation	5.3.20-4.5.20 (60 days)	25.8.20	110	5,130,000	513,000
Sewer suction Unit 7000 liters on Isuzu FTR Truck chassis	5.3.20-4.5.20 (60 days)	16.7.20	69	13,450,000	1,345,000
Total				32,527,000	3,252,700

Audit holds that due to weak internal control management failed to recover penalty on late completion of schemes.

This resulted in non-imposition of penalty worth Rs 3.253 million.

The matter was reported to the CO/PAO in June, 2021. Neither reply was furnished nor DAC meeting convened despite repeated reminders till finalization of this report.

Audit recommends fixing responsibility against the person(s) at fault and recovery of the amount involved.

PDP No.28

9.4.2.2.4 Loss due to non-realization of water charges - Rs 1.301 million

According to PLGA 2013 (117) Collection of taxes, (1) (3) (4), A tax or fee levied under this Act shall be collected in the prescribed manner. If a person fails to pay any tax or fee or any other money payable to a local government, the local government and, if so requested by the local government, the Government shall recover the tax, fee or other money as arrears of land revenue. The recovery of tax, fee or other money under subsection shall not absolve the person from prosecution for any offence under this Act or any other law.

Scrutiny of the receipts record of MC Jauharabad for the financial year 2018-20 revealed that management of MC Jauharabad failed to recover water charges of Rs 1.301 million. Detail is as under:

Detail of 2018-19	Target	Actual	Balance
C0388047 - Receipts on account of sale of water – residential	735,0000	577,040	157,960
C0388048 - Receipts on account of sale of water – commercial	50,000	0	50,000
C0388051 - Receipts on account of sale of water - through tankers	16,000	10,900	5,100
C0388054 - Sewerage Fee/ Charges/ Nali Tax	640,000	635,200	4,800
C0388056 - Receipts from public latrines	59,500	55,790	3,710
Detail of 2019-20	0	0	0
C0388046 - Water connection/ disconnection/ re-connection fee	150,000	93,950	56,050
C0388047 - Receipts on account of sale of water – residential	850,000	355,190	494,810
C0388048 - Receipts on account of sale of water – commercial	100,000	0	100,000
C0388051 - Receipts on account of sale of water - through tankers	100,000	0	100,000
C0388054 - Sewerage Fee/ Charges/ Nali Tax	450,000	194,400	255,600
C0388056 - Receipts from public latrines	80,000	7500	72,500
Total	3,230,500	1,929,970	1,300,530

Audit holds that due to weak financial controls arrear of water rate was not recovered.

This resulted in loss on account of non-recovery of water charges Rs 1.301 million.

The matter was reported to the CO/PAO in June, 2021. Neither reply was furnished nor DAC meeting convened despite repeated reminders till finalization of this report.

Audit recommends recovery of stated amount from the concerned.

PDP No.31

9.4.2.3 Others

9.4.2.3.1 Irregular award of contract less than reserve price – Rs 4.327 million

According to rule 10, 11 & 12 of the Punjab Local Governments (Auction of Collection Rights) Rules 2016, The reserve price for an income shall be determined by average actual income of the respective local government received for last preceding three years. At least three attempts shall be made to award the contract through open bid, equal to the reserve price or more, by the administration of local government before the commencement of financial year. The bids for collection rights received in auction, if less than the reserve price, shall be rejected by the Mayor or Chairman and the local government. If the bid is not received equal to or above the reserve price in three attempts, the Mayor or the Chairman shall place the matter before the House to examine the reasonability of the bids and decide acceptance or rejection of the bid after recording reasons of its rejection or acceptance.

Scrutiny of the accounts record of MC Jauharabad for the financial year 2018-20 revealed that management awarded contract of collection rights of parking add fee at less price than reserve price. Detail is as under:

Sr. No.	Auction of Rights	Year	Reserve Price	Auction Amount	Below from Reserve price (Rs)
1	Parking Adda Fee	2018-19	6,000,000	4,073,000	1,927,000
2	Parking Adda Fee	2019-20	6,200,000	3,800,000	2,400,000
Total			12,200,000	7,873,000	4,327,000

Audit holds that due to poor managerial control, contract for collection of parking of adda fees was awarded for an amount less than the reserve price.

This resulted in loss to the government amounting to Rs 4.327 million.

The matter was reported to the CO/PAO in June, 2021. Neither reply was furnished nor DAC meeting convened despite repeated reminders till finalization of this report.

Audit recommends for inquiring the matter at competent level besides fixing of responsibility against the person(s) at fault.

PDP No.23

CHAPTER 10

Municipal Committees District Mianwali

10.1 Introduction

Municipal Committees were established on 01.01.2017 under Punjab Local Government Act (PLGA) 2013. Municipal Committee shall be a body corporate having perpetual succession and a common seal, with power to acquire and hold property and enter into any contract and may sue and be sued in its name. Chairman of municipal committee is the executive head and Chief Officer coordinates and facilitates the performance of functions assigned under the supervision of chairman. Schedule of establishment for a municipal committee includes planning, finance, municipal regulation and municipal infrastructure offices.

a) Audit Profile of Municipal Committees of District Mianwali

Rs in million

Sr. No.	Description	Total No. of Formations	Audited	Expenditure Audited	Receipts Audited
1	MC Mianwali	1	1	239.994	205.515
2	MC KammarMushani	1	1	34.643	102.775
3	MC Piplan	1	1	44.902	56.305

b) Classified Summary of Audit Observations

Audit observations amounting to Rs 7.885 million were raised in this report during current audit of “Municipal Committees of District Mianwali.” This amount also includes recoveries of Rs 7.130 million as pointed out by the audit. Summary of audit observations classified by nature is as under:

Overview of audit observations

Rs in million

Sr. No.	Classification	Amount Placed under Audit Observation
1	Non-production of record	-
2	Reported cases of fraud, embezzlement, and misappropriation	-
3	Irregularities:	-
	a. HR/Employees related irregularities	-
	b. Procurement related irregularities	-
	c. Management of accounts with commercial banks	-
4	Value for money and service delivery issues	7.885
5	Others	-
	Total	7.885

c) Comments on Budget and Accounts (Variance Analysis)

As per the Accounts for the financial year 2019-20 of the Municipal Committee Mianwali, original and final budget (development and non-development) was Rs533.686 million. Against the final budget, total expenditure of Rs 244.846 million was incurred by Municipal Committee Mianwali a during financial year 2019-20 which was less than original grant of Rs533.686 million indicating poor financial planning and resulting in saving of Rs 288.840 million against the final grant. The break-up of total budget and expenditure is given in the following table:

Rs in million

Description	Original Grant	Suppl. Grant	Final Grant	Exp.	Excess / Saving	% age Saving
Salary	474.774	-	474.774	221.355		48
Non-Salary	162.258	-	162.258	53.740		58
Development	200.850	-	200.850	65.740		69
Total	837.882	-	837.882	341.015		54
	Receipt			352.873		

The comparative analysis of the budget and expenditure of current and previous financial years is depicted as under:

Rs in million

Financial Year	Final Grant	Expenditure	Excess(+) / Saving(-)	% age of Saving
2018-19	521.788	233.363	231.570	62
2019-20	837.882	341.015	288.840	54

There was 42% increase in budget allocation and 73% increase in expenditure incurred during financial year 2019-20 as compared to financial year 2018-19, while there was overall saving / excess of Rs 288.840 million during 2019-20 showing an increase of 25% as compared to financial year 2018-19.

10.2 Sectoral Analysis

Out of total 146 development schemes, Management of MCs of District Mianwali was able to complete 75 scheme indicating achievement of 51% as detailed below:

Name of MC	Total Schemes	Schemes Completed	Completed Schemes (%)
MC Mianwali	56	17	30
MC KammarMushani	0	0	0
MC Piplan	90	58	54
Total	146	75	51

10.3 Brief comments on the status of compliance with PAC directives

The audit report pertaining to the following period was submitted to the Governor of the Punjab. Status of PAC meetings is as under;

Sr. No.	Audit Year	Municipal Committee	No. of Paras	Status of PAC Meeting
1	2018-19	Mianwali	25	Not Convened
2	2018-19	Kala Bagh	11	Not Convened
3	2018-19	Isa Khel	10	Not Convened

10.4 Audit Paras

10.4.1 Municipal Committee Mianwali

10.4.1.1 Value for money and service delivery issues

10.4.1.1.1 Less recovery of water rates and auction money – Rs 7.13 million

According to PLGA 2013 (117) Collection of taxes, (1) (3) (4) A tax or fee levied under this Act shall be collected in the prescribed manner. If a person fails to pay any tax or fee or any other money payable to a local government, the local government and, if so requested by the local government, the Government shall recover the tax, fee or other money as arrears of land revenue. The recovery of tax, fee or other money under subsection shall not absolve the person from prosecution for any offence under this Act or any other law.

Scrutiny of accounts record of MC Mianwali for the financial year 2018-20 revealed that management of MC Mianwali failed to recover dues from water users and auctioned amount of leases from the contractors. The management of MC did not make any serious effort to recover the receipts Detail is as under:

No of Water connection	Tariff	Amount to be recovered	Amount Recovered	Amount recoverable
4,145	1,200	4,974,000	743,691	4,230,309
Sr. No.	Description of Receipt head	Auctioned amount was to be recovered	Amount received	Aamount recoverable (Rs)
1	Advertisement Fee 2018-19	3,245,000	2,962,400	295,000
3	Add Parking Fee (2019-20)	17,014,001	14,408,500	2,605,501
Sub-Total		20,259,001	17,370,900	2,900,501
Grand Total				7,130,810

Audit holds that due to weak administrative and financial controls due and auction amount was not recovered.

This resulted in less-recovery of water rates and lease money Rs. 7.13 million.

The matter was reported to CO/PAO in June, 2021. Matter was further discussed in DAC meeting held on 31.08.2021 in which management replied, "MC Mianwali is well aware of the aggravating situation of recovery of water rate. A request has been made to the Deputy

Commissioner to declare the said amount as arrears. In order to resolve the issue, team comprising of (05) staff members have been constituted to expedite the process of recovery”. DAC directed the department to make efforts for recovery in 30 days. No progress intimated till finalization of this report.

Audit recommends the recovery of the pointed out amount at the earliest.

PDP-15, 19

10.4.2 Municipal Committee KammarMushani

10.4.2.1 Value for money and service delivery issues

10.4.2.1.1 Less recovery of income tax – Rs 0.755 million

According to rule 236 (A) of Income Tax Act 2001, advance tax needs to be deducted at the time of sale by auction @10% if the lessee is filer and 20% in case of non-filer.

Scrutiny of the auction files of following collection rights of Kammar Mushani for the financial years 2017-20 revealed that management recovered advance income tax @ 10% from the contractors, despite the fact that those were not appearing at ATL of FBR online portal.

Financial Year	Name of Auction	Recovery due	Income Tax applied	Income Tax due
2019-20	Parking Fee	2,350,000	235,000	470,000
	TehBazari	1,300,000	130,000	260,000
	Slaughtering Fee	142,000	14,200	28,400
	Advertisement fee	52,000	5,200	10,400
2018-19	Parking Fee	2,620,000	262,000	393,000
	TehBazari	1,270,000	127,000	190,500
	Slaughtering Fee	141,000	14,100	21,150
	Advertisement fee	50,000	5,000	7,500
2017-18	Parking Fee	2,238,000	223,800	335,700
	TehBazari	920,000	92,000	138,000
	Slaughtering Fee	126,616	12,662	18,992
	advertisement fee	40,000	4,000	6,000
Total		11,249,616	1,124,962	1,879,642
Income Tax less recovered (1,879,642 - 1,124,962)				754,681

Audit holds that due to weak financial discipline, income tax was not recovered prescribed rates.

This resulted in less recovery of advance income tax of Rs 754,681.

The matter was reported to CO/PAO in June, 2021. In DAC meeting held on 31.08.2021, management admitted the fact that recovery of income tax @ 10% of lease money was made instead @20% despite the contractor was not filer. DAC up held the view point of audit and directed the department to recover the balance amount.

Audit recommends that recovery of income tax at the earliest.

PDP-08

CHAPTER 11

Municipal Committees District Nankana Sahib

11.1 Introduction

Municipal Committees were established on 01.01.2017 under Punjab Local Government Act (PLGA) 2013. Municipal Committee shall be a body corporate having perpetual succession and a common seal, with power to acquire and hold property and enter into any contract and may sue and be sued in its name. Chairman of municipal committee is the executive head and Chief Officer coordinates and facilitates the performance of functions assigned under the supervision of chairman. Schedule of establishment for a municipal committee includes planning, finance, municipal regulation and municipal infrastructure offices.

a) Audit Profile of Municipal Committee District Nankana Sahib

Rs in million

Sr. No.	Description	Total No. of Formations	Audited	Expenditure Audited	Receipts Audited
1	MC Nankana	1	1	101.345	106.240

b) Classified Summary of Audit Observations

Audit observations amounting to Rs 32.089 million were raised in this report during current audit of “Municipal Committees District Nankana Sahib.” This amount also includes recoveries of Rs 1.665 million as pointed out by the audit. Summary of audit observations classified by nature is as under:

Overview of audit observations

Rs in million

Sr. No.	Classification	Amount Placed under Audit Observation
1	Non-production of record	6.133
2	Reported cases of fraud, embezzlement, and misappropriation	-
3	Irregularities:	
	d. HR/Employees related irregularities	11.497
	e. Procurement related irregularities	6.317
	f. Management of accounts with commercial banks	-
4	Value for money and service delivery issues	-
5	Others	8.142
	Total	32.089

c) Comments on Budget and Accounts (Variance Analysis)

As per Appropriation Accounts for the financial year 2019-20 of the Municipal Committee Nanakana, total budget (development and non-development) was Rs 228.922 million. Against the budget, total expenditure of Rs 132.866 million was incurred by MCs during financial year 2019-20. This resulted in saving of Rs 96.056 million, indicating poor financial planning. The break-up of total budget and expenditure is given in the following table:

Description	Budget Allocation	Expenditure	Excess (+) / Saving (-)	% age saving
Salary	105.002	76.053	28.949	28
Non-salary	67.420	48.199	19.221	29
Development	56.500	8.614	47.886	85
Total	228.922	132.866	96.056	42

The comparative analysis of the budget and expenditure of current and previous financial years is depicted as under:

Financial Year	Budget Allocation	Expenditure	Excess (+) / Saving (-)	% age of saving
2018-19	81.239	81.239	0	0
2019-20	228.922	132.866	96.056	42

There was 182% increase in budget allocation and 64% increase in expenditure incurred during financial year 2019-20 as compared to financial year 2018-19, while there was overall saving of Rs 96.056 million during the financial year 2019-20 showing an increase of 42% as compared to financial year 2018-19.

11.2 Sectoral Analysis

Out of total 13 development schemes, Management of MC Nanakana was not able to complete even a single scheme indicating very poor result.

11.3 Brief comments on the status of compliance with PAC directives

The audit report pertaining to the following period was submitted to the Governor of the Punjab. Status of PAC meetings is as under;

Sr. No.	Audit Year	Municipal Committee	No. of Paras	Status of PAC Meeting
1	2018-19	MC Nankana	6	Not Convened
2	2018-19	MC Sangla Hill	7	Not Convened

11.4 AUDIT PARAS

11.4.1 Municipal Committee Nankana Sahib

11.4.1.1 Non-production of Record

11.4.1.1.1 Non-production of development schemes record - Rs 6.133 million

According to Section 14 (2, 3) of Auditor General of Pakistan (Functions, Powers & Terms and Conditions of Service) Ordinance 2001, the officer in charge of any office shall afford all facilities and provide record for audit inspection and comply with requests for information in as complete a form as possible and with all reasonable expedition. Any person or authority hindering the auditorial functions of the Auditor General of Pakistan regarding inspection of accounts shall be subject to disciplinary action under relevant Efficiency and Discipline Rules, applicable to such person.

During scrutiny of accounts of Municipal Committee Nankana for the financial year 2018-20, it was observed that the record of following development schemes was not available with Municipal Officer (Infrastructure) for audit scrutiny.

Name of schemes	Description of record not produced	Rs in million
Reh of PCC & Sewer line Naseeb Elahi Moh Moga Mandi	Administrative Approval, Technical Sanction Estiamtes, procurement process, Bill of Contractors, Measurement Book, approval of rate analysis from competent authority and basis of rate analysis	1.993
P/F street light Buchaki road to Shamshan Ghat etc.		1.65
Reh. of sewer line street M. Ashfaq Bhatti Moh Qasaban etc.		2.49
Total		6.133

The matter was reported to the PAO during May 2021. DAC in its meeting, directed for provision of record.

Audit recommends fixing of responsibility on person(s) at fault.

[PDP-14]

11.4.1.2 Irregularities

11.4.1.2.1 HR/ Employee related irregularities

11.4.1.2.1.1 Appointments of daily wages staff without fulfillment of codal formalities- Rs 9.832 million

As per Para 11 of the Recruitment Policy issued by the S&GAD vide No. SOR-IV(S&GAD)10-1/2003 dated 17.9.2004 Wage Rate Policy, 2017 the appointment to a post included in the schedule shall be advertised properly in leading newspapers and recruitment to all posts in the schedule shall be made on the basis of merits specified for regular establishment.

During scrutiny of accounts of Municipal Committee Nankana for the 2018-20, it was observed that management appointed 109 number daily wages staff and made payment amounting to Rs 9.832 million. Payment was held irregular because appointments were made without observing codal formalities like advertisement in the print media, selection criteria of the incumbents, educational certificate, medical fitness certificates, domicile etc. Moreover, applications for recruitment, joining reports and duty roaster were not on record to validate their joining. The engagement of contingent paid employees perpetuated with their span of engagement encompassing the whole financial year. The 89 days spells of engagement were mechanically renewed.

Audit holds that due to weak internal control of management irregular appointments were made.

This resulted in irregular payment of Rs 9.832 million

The matter was reported to the PAO during May 2021. DAC in its meeting directed the department to provide copies of advertisement, interview list etc.

Audit recommends fixing of responsibility against persons at fault besides regularization of the expenditure with the sanction of competent authority.

[PDP-27]

11.4.1.2.1.2 Overpayment of holiday / overtime allowance - Rs 1.665 million

According to Secretary Local Government office memo No. SO. Admn-III(I.G)3-70/2007 (P) dated 24-01-2014, there is no provision regarding grant of holiday allowance to the employees of essential services, however, duty of the officials posted for provision of essential

services like water and sanitation, may be arranged in such a way that these services are continuously provided to general public during all the seven days and the weekly rest may be allowed to them on rotation basis.

During scrutiny of accounts of Municipal Committee Nankana for the financial year 2018-20, it was observed that management made payment amounting to Rs 1.665 million to staff for so called holiday / overtime allowance. Payment was held irregular because there was no rules provision regarding payment of such allowances. No justification and reason was given for the payment of allowance. Scrutiny of accounts further revealed that the staff was appointed on shift basis. Hence there was no question about the additional duty etc.

Audit holds that due to weak internal controls and financial indiscipline, unauthorized payment was made.

This is resulted in overpayment of holiday / overtime allowance amounting to Rs 1.665 million

The matter was reported to the PAO during May 2021. DAC in its meeting, directed the department to provide instructions of the government and work done during holidays.

Audit recommends for regularization besides fixing of responsibility on person(s) at fault.

[PDP-26]

11.4.1.2.2 Procurement related irregularities

11.4.1.2.2.1 Unauthorized expenditure on account of non-scheduled items- Rs 3.517 million

According to the instructions issued by the Finance Department, vide No RO (Tech) FD-18-23/2004, dated 21.09.2004, rate analysis for the non-standardized items shall be prepared by the Executive Engineer / Deputy Director, clearly giving the specifications of the material used and approved by the competent authority not below the rank of Superintending Engineer/Director on the basis of input rates/MRS of relevant bi-annual and template placed at website of Finance Department.

During scrutiny of accounts of Municipal Committee Nankana for the financial year 2018-20, it was observed that the department made payment of Rs 3.517 million on account of non-scheduled items such as of manhole covers and rings while executing schemes for provision and fixing of manhole covers. However, technical sanctioned estimate did not enclose the approved analysis of non schedule items due to which the appropriateness and authenticity of rates in Technical Sanctioned Estimate could not be verified. Further approval of non schedule item was also not provided.

Audit holds that payment of non schedule items without approval of rate analysis separately was due to weak internal controls and poor financial discipline.

This resulted in unauthorized expenditure amounting to Rs 3.517 million.

The matter was reported to the PAO during May 2021. DAC in its meeting directed the department to provide approval of non-scheduled items from competent authority.

Audit recommends for regularization besides fixing of responsibility on person(s) at fault.

[PDP-07]

11.4.1.2.2.2 Non-imposition / recovery of penalty - Rs 2.80 million

According to Clause 39 read with Clause 37 of contract agreement, if a contractor fails to complete the work within stipulated period, he is liable to pay compensation @1% to 10% of amount of the agreement or any smaller amount as decided by the Engineer in-charge to be worked out per day but not exceeding maximum of 10% of the construction of

contract. The contractor shall have to apply within one month for extension in time limit before the expiry of scheduled time of completion.

During scrutiny of accounts of Municipal Committee Nankana for the financial year 2018-20, it was observed that management awarded the contracts of development works to various contractors. The contractors neither completed the works within stipulated time nor applied for any time extension before the completion of contract period but no penalty was imposed on the defaulter contractors. **Annexure-P**

Audit was of the view that non-imposition of penalty was occasioned due to weak monitoring system and ineffective financial discipline.

This resulted in non recovery of liquidated damages amounting to Rs 2.80 million.

The matter was reported to the PAO during May 2021. DAC in its meeting directed the department to decide the case to case matter of contractors.

Audit recommends for recovery of liquidated damages besides fixing of responsibility on person(s) at fault.

[PDP-02]

11.4.1.3 Others

11.4.1.3.1 Non-reconciliation of TTIP receipt – Rs 8.142 million

According to LG&CD department government of Punjab letter No.SO tax(LG)2-46/08(PI) dated 20.2.2011 on the subject collection of Tax on transfer of immovable property the recovery of TTIP shall be reconciled with the revenue staff preferably on a daily basis any departure from the direction shall be interpreted as “misconduct” and “corrupt practice” in terms of PEEDA Act 2006.

During scrutiny of accounts of Municipal Committee Nankana for the financial year 2018-20, it was observed that MC realized Rs 8.142 million on account of Tax on transfer of Immovable Property (TTIP). Management collected TTIP but did not reconcile with Resident Audit & Accounts Office and the record of revenue department got retain with the sub-registrar concerned. In the absence of the invocation of “consideration value” the authenticity about the full realization of assessed fee could not be verified by the audit. Detail is given below:

Financial Year	Amount
2018-19	3.00
2019-20	1.642+3.50=5.142
Total	8.142

Audit was of the view that non reconciliation of receipts of TTIP was due to defective financial management and internal controls.

This resulted in non-reconciliation of TTIP receipts amounting to Rs 8.142 million.

The matter was reported to the PAO during May 2021. DAC in its meeting, DAC directed the department to get it reconcile with revenue department.

Audit recommends for regularization besides fixing of responsibility on person(s) at fault.

[PDP-12]

CHAPTER 12

Municipal Committees District Narowal

12.1 Introduction

Municipal Committees were established on 01.01.2017 under Punjab Local Government Act (PLGA) 2013. Municipal Committee shall be a body corporate having perpetual succession and a common seal, with power to acquire and hold property and enter into any contract and may sue and be sued in its name. Chairman of municipal committee is the executive head and Chief Officer coordinates and facilitates the performance of functions assigned under the supervision of chairman. Schedule of establishment for a municipal committee includes planning, finance, municipal regulation and municipal infrastructure offices.

a) Audit Profile of Municipal Committees of District Narowal

(Rs in million)

Sr. No.	Description	Total No. of Formations	Audited	Expenditure Audited	Receipts Audited
1	MC Narowal	1	1	56.332	42.232
2	MC Shakargarh	1	1	108.252	32.485
	Total			164.584	74.717

b) Classified Summary of Audit Observations

Audit observations amounting to Rs 113.163 million were raised as a result of this audit. This amount also includes recoverable of Rs 64.055 million as pointed out by the audit. Summary of the audit observations classified by nature is as under:

Overview of audit observations

Rs in million

Sr. No.	Classification	Amount Placed under Audit Observation
1	Non-production of record	-
2	Reported cases of fraud, embezzlement, and misappropriation	-
3	Irregularities:	
	a. HR/Employees related irregularities	-
	b. Procurement related irregularities	48.982
	c. Management of accounts with commercial banks	-
4	Value for money and service delivery issues	-
5	Others	64.181
	Total	113.163

c) Comments on Budget and Accounts (Variance Analysis)

As per the Appropriation Accounts for the financial year 2019-20 of the Municipal Committees of District Narowal, total budget (development and non-development) was Rs 403.58 million. Against the budget, total expenditure of Rs 367.54 million was incurred during financial year 2019-20. Which was less than allocated budget of Rs 367.54 million indicating poor financial planning and resulting in saving of Rs 36.04 million against the budget. The break-up of total budget and expenditure is given in the following table:

(Rs in million)

Description	Budget Allocation	Expenditure	Excess (+) / Saving (-)	% age saving
Salary	226.00	205.82	-20.18	8.93%
Non-Salary	72.64	62.48	-10.16	13.99%
Development	104.93	99.24	-5.69	5.43%
Total	403.58	367.54	-36.04	9.45%

The comparative analysis of the budget and expenditure of current and previous financial years is depicted as under:

Financial Year	Budget Allocation	Expenditure	Excess (+) / Saving (-)	% age of saving
2018-19	359.19	319.68	-39.51	11%
2019-20	403.58	367.54	-36.04	9.45%

There was 12.35 % increase in budget allocation and 14.97% increase in expenditure incurred during financial year 2019-20 as compared to financial year 2018-19, while there was overall saving / excess of Rs 36.04 million during the financial year 2019-20 showing a decrease of 8.78% as compared to financial year 2018-19.

12.2 Sectoral Analysis

Out of total 74 development schemes, Management of MCs of District Narowal was able to complete 58 scheme indicating achievement of 78% as detailed below:

Name of MC	Total Schemes	Schemes Completed	Completed Schemes (%)
MC Narowal	48	37	77
MC Shakargarh	26	21	81
Total	74	58	78

12.3 Brief comments on the status of compliance with PAC directives

The audit report pertaining to the following period was submitted to the Governor of the Punjab. Status of PAC meetings is as under;

Sr. No.	Audit Year	Municipal Committee	No. of Paras	Status of PAC Meeting
1	2018-19	MC Narowal	12	Not convened
2	2018-19	MC Shakargarh	8	Not convened

12.4 AUDIT PARAS

12.4.1 Municipal Committee Narowal

12.4.1.1 Irregularities

12.4.1.1.1 Procurement related Irregularities

12.4.1.1.1.1 Irregular payment due to non preparation of PC-I - Rs 13.55 million

According to Section 3 of Punjab Local Government works rule 2017, the work costing Rs 1.5 million or above shall be prepared on the PC-I prescribed by the Govt. and approved in the manner prescribed for approval of PC-I.

During the audit of Municipal Committee Narowal for the financial years 2018-19 & 2019-20, it was observed that the following schemes amounting to Rs 13.55 million were awarded to the contractors and still were in progress. Schemes were executed without preparing PC-I on prescribed format. This resulted in irregular expenditure of Rs 13.55 million as detailed below;

(Amount in Rs)

Name of Scheme	Contractor	Work order No.	Estimate Cost
Const. of Boundry wall Ladies Park	Azmat Mehmood	03-04 dated: 01-08-2014	5,000,000
Improvement of Ladies Park	Sana Ullah Butt	555-56 Dated: 09-11-16	3,500,000
Const. of Streets PCC ward No.11	Muhammad Amin	505 dated: 20-11-2017	1,650,000
Desilting of covered dide drain and construction of missing portion from Mira Shah husain chowk to silakot phatak	Muhammd waqas	646-47 Dated: 23-01-18	1,800,000
Upgradation of Municipal Committee Hall	Raza & Co.	770 Dated: 02-05-18	1,600,000
Total			13,550,000

Audit holds that due to non compliance of rules schemes were executed without preparation and approval of PC-I.

The matter was reported to PAO in May, 2021. Neither any reply was submitted nor DAC meeting was convened till finalization of this report.

Audit recommends regularization of the matter besides fixing the responsibility against person (s) at fault.

[PDP No.12]

12.4.1.1.1.2 Irregular expenditure by splitting – Rs 1.132 million

According to rule 9 of PPRA 2014, “save as otherwise provided and subject to the regulations, a procuring agency shall announce in an appropriate manner all proposed procurements for each financial year and

shall proceed accordingly without any splitting or regrouping of the procurements so planned.(2) The procuring agency shall advertise in advance annual requirements for procurement on the website of the Authority as well as on its website.

During audit of Municipal Committee Narowal for the financial year 2018-20 it was observed that expenditure of Rs 1.132 million was incurred on LED Lights, hiring of generator/tents etc in cattle market on the occasion of eid ul azha 2019. The expenditure was incurred on quotation basis by splitting the indents in order to avoid advertisement at PPRA website. This resulted in irregular and un-economical expenditure for Rs 1.132 million by avoiding open competition as detailed below:

Name of Suppliers	Bill No. Date	Description	Amount (Rs)
Mian M. Salee Brothers	-	Providing 20 LED Lights for 10 Day is cattle market on eid	99,000
Mian M. Salee Brothers	-	Providing 20 LED Lights for 10 Day is cattle market on eid	98,800
Sana Ullah But	17.08.2019	Advertising flexes for eid ul azha	62,640
Sana Ullah But	17.08.2019	Hiring of Excavator for digging on Eid Ul Azha	84,200
Sana Ullah But	-	Providing tents for Catle Market on Eid Ul Azha	95,000
Mian M. Salee Brothers	-	Rent of Generator in Cattle Market on Eid Ul Azha	99,000
Mian M. Salee Brothers	-	Purchase of Plasric Bags for Eid Ul Azha	99,750
Sana Ullah But	-	Providing tents for Catle Market on Eid Ul Azha	98,000
Sana Ullah But	-	Providing tents for Catle Market on Eid Ul Azha	99,450
Sana Ullah But	05.08.2019	Advertising flexes for eid ul azha	99,750
Mstechnology	-	Instalation of CCTV Cameras in Catle Market on Eid Ul Azha	97,950
Sana Ullah But	17.08.20149	Hiring of 4 vehicles on Eid Ul Azha	98,400
Total			1,131,940

Audit holds that due to non-compliance of rule, expenditure was incurred by splitting the indent.

This resulted in irregular expenditure of Rs 1.132 million

The matter was reported to PAO in May, 2021. Neither any reply was submitted nor DAC meeting was convened till finalization of this report.

Audit recommends enquiry of the matter besides fixing of responsibility against the officers/officials at fault.

[PDP No.22]

12.4.1.2 Others

12.4.1.2.1 Loss to government due to non-recovery of water rate charges Rs 45.516 million

According to Rule 47(1) PLG (Budget) Rules, 2017 the collecting officer shall ensure that all revenue due is claimed, realized and credited immediately in the local fund and entered in the proper receipt head.

Scrutiny of demand and collection register of Municipal Committee Narowal revealed that 6,508 water connections were disconnected by MC during the period but arrears for Rs 45.516 million was not recovered from them on recovery of water rate charges resulted in loss to government amounting to Rs 45.516 million.

Audit holds that due to weak internal controls, the Local Government dues were not collected.

This resulted in non-recovery of water rate charges of Rs 45.516 million.

The matter was reported to PAO in May, 2021. Neither any reply was submitted nor DAC meeting was convened till finalization of this report.

Audit recommends recovery of outstanding amount besides fixing of responsibility against officers at fault.

[PDP No. 01]

12.4.1.2.2 Less recovery of conversion and commercialization fee - Rs.8.418 million

According to rule 60(1) of Punjab Land Use (Classification, Reclassification and Redevelopment) Rules 2009 “City District Government or a Tehsil Municipal Administration shall levy following fee for conversion of land use:

Value of land as per Valuation Table	Conversion fee
Less than one million rupees	5%
From one million rupees to ten million rupees	10%
More than ten million rupees	20%

During Audit of Municipal Committee Narowal it was observed that conversion / commercialization fee was calculated by considering the residential schedule rate of the property instead of commercial schedule rate. The management charged residential rate and recovered conversion fee Rs 2.262 million against the actual receipt of Rs 10.580 million. This resulted in less recovery of Rs 8.417 million as detailed below;

Name	Address	Arrea	Sched ule rate	Total Amount	Amount Due (20%)	Amount received	Less recovery
Nisar Akhtar & Zulfiqar Ahmed	Railway Bazar Khajur wali Gali	9 Marla 266 Sf	2,200, 000	22,000,000	4,400,000	1,416,320	2,983,680
Muhammad Khalil S/o Ghulam Muhammad	Opposite Chan Peer Darbar	6 Marla	2,700, 000	16,200,000	3,240,000	257,960	2,982,040
Abdul Waheed Anwar	Zafarwal Bypass	2 Marla 87 Sf	4,200, 000	14,700,000	2,940,000	488,000	2,452,000
Total					10,580,000	2,162,280	8,417,720

Audit holds that due to weak internal control and non compliance of rules less commercialization fee was recovered.

This resulted in less recovery of Rs 8.418 million.

The matter was reported to PAO in May, 2021. Neither any reply was submitted nor DAC meeting was convened till finalization of this report.

Audit recommends early recovery besides fixing of responsibility.

[PDP No.02]

12.4.1.2.3 Non-imposition of penalty - Rs 4.55 million

According to Clause 39 read with Clause 37 of contract agreement if a contractor fails to complete the work within stipulated period, he is liable to pay compensation at the rate 1% to 10% of amount of the agreement or any smaller amount as decided by the Engineer in-charge to be worked out per day but not exceeding maximum of 10% of the construction of contract. The contractor shall have to apply within one month for extension in time limit before the expiry of scheduled time of completion.

MC Narowal awarded the different works to various contractors but the works could not be completed within stipulated time. The contractors did not apply for extension in time limit to the Engineer-in-charge. Neither any case for extension in time limit was processed nor penalty Rs 4.55 million was imposed on the contractors on account of delay. Further if penalty of delay imposed on the contractor then he could not claim price variation from the government. **Annexure-Q**

Audit holds that due to weak internal control and non-compliance of rule, the penalty was not imposed.

This resulted in non-imposition of penalty Rs 4.55 million due to incomplete works.

The matter was reported to PAO in May, 2021. Neither any reply was submitted nor DAC meeting was convened till finalization of this report.

Audit recommends that the penalty be imposed against defaulted contractors besides fixing responsibility.

[PDP No.08]

12.4.2 Municipal Committee, Shahkargarh

12.4.2.1 Irregularities

12.4.2.1.1 Procurement related Irregularities

12.4.2.1.1.1 Irregular expenditure due to non preparation of PC-I for Rs 34.300 million

According to Section 3 of Punjab Local Government works rule 2017, the Work costing Rs. 1.5 million or above shall be prepared on the PC-I prescribed by the Govt. and approved in the manner prescribed for approval of PC-I.

During the audit of Municipal Committee Shakargarh for the financial year 2018-20, it was observed that different schemes amounting to Rs 34.300 million were neither prepared on PC-1 nor the same was approved on PC-I prescribed by the Government. This resulted in irregular expenditure of Rs 34.300 million.

Sr. No.	Name of Scheme	Contractor	Work order No.	Amount
1	Rehabilitation of rising main water Supply Scheme Graveyard Essian	AM Arshad	386	5.000
2	Rehabilitation of Sewerage Scheme Mohallah Ghousia Chowk and Rehmat Pura	Adial Developer	418	7.500
3	Reconstruction of Nullah Sewer pipe St Masjid Ya Rasool allah Mohallah Bijli Ghar Janobi	Waseem Ashraf	390	1.500
4	Reconstruction of Street Prof Sajid wali Din Pur Kalan	New Rana Const.	413	1.900
5	Reconstruction of Nullah Graveyard road Darbar Baba Noor ul Din Sarkar Darman road to St Sheikh Javeed Late	Idial Developer	396	4.000
6	Reconstruction of Graveyard road from Chammal road toward House Sheikh Hafeez	Muhammad Sarwar	397	4.000
7	Reconstruction of St Masjid Norani wali Mohallah Muslim Town St Master Khurshid wali Seth Sulman wali St Mian Shabbir wali	Ijaz Iqbal	398	1.800
8	Reconstruction of adjoining streets Noorani road Shakargarh	AM Arshad	400	1.800
9	Reconstruction of St Masjid Khizra wali Mohallah Islamabd	Muhammad Sarwar	402	1.800
10	Reconstruction of St Allah Rakha Haji Razaq Master Rasheed wali Darman road Shakargarh	Waheed Const.	406	1.600
11	Reconstruction of St Faryad WAPDA Ch Rasheed USA Ch Iqbal Rafiq Mughal wali Mohallah Bijli Ghar	Chairman Builder	407	1.700
12	Reconstruction of St Adnan Ansari wali Mohallah Muslim Town	Muhammd Kabir	422	1.700
Total				34.30

Audit holds that due to non compliance of rules PC-I were not prepared.

The matter was reported to PAO in May, 2021. Neither any reply was submitted nor DAC meeting was convened till finalization of this report.

Audit recommends regularization of the matter besides fixing the responsibility against person (s) at fault.

[PDP No.05]

12.4.2.2 Others

12.4.2.2.1 Non- imposition of penalty Rs 2.988 million

According to Clause 39 read with Clause 37 of contract agreement if a contractor fails to complete the work within stipulated period, he is liable to pay compensation at the rate 1% to 10% of amount of the agreement or any smaller amount as decided by the Engineer in-charge to be worked out per day but not exceeding maximum of 10% of the construction of contract. The contractor shall have to apply within one month for extension in time limit before the expiry of scheduled time of completion.

MC Shakargarh awarded the various schemes during the financial year 2018-20 to the contractors but the schemes could not be completed within stipulated time. The contractors did not apply for extension in time limit to the Engineer-in-charge. Neither any case for extension in time limit was processed nor penalty of Rs 2.988 million was imposed on the contractors on account of delay. **Annexure-R**

Audit holds that due to weak internal control and non-compliance of rule, the penalty was not imposed.

This resulted in non-imposition of penalty Rs 2.988 million due to incomplete works.

The matter was reported to PAO in May, 2021. Neither any reply was submitted nor DAC meeting was convened till finalization of this report.

Audit recommends that the penalty be imposed against defaulted contractors besides fixing responsibility.

[PDP No.04]

12.4.2.2.2 Loss to government due to non-recovery of water rate charges Rs 2.711 million

According to Rule 47(1) PLG (Budget) Rules, 2017 the collecting officer shall ensure that all revenue due is claimed, realized and credited immediately in the local fund and entered in the proper receipt head.

Scrutiny of demand and collection register of Municipal Committee Shakargarh revealed that a sum of Rs 2.711 million was due from the water users and was not recovered by the management of Municipal Committee. Non recovery of water rate charges resulted in loss to government amounting to Rs 2.711 million.

Audit holds that due to weak internal controls, the Local Government dues were not collected.

This resulted in non-recovery of water rate charges Rs 2.711 million.

The matter was reported to PAO in May, 2021. Neither any reply was submitted nor DAC meeting was convened till finalization of this report.

Audit recommends early recovery besides fixing of responsibility.

[PDP No.01]

CHAPTER 13

Municipal Committees District Okara

13.1 Introduction

Municipal Committees were established on 01.01.2017 under Punjab Local Government Act (PLGA) 2013. Municipal Committee shall be a body corporate having perpetual succession and a common seal, with power to acquire and hold property and enter into any contract and may sue and be sued in its name. Chairman of municipal committee is the executive head and Chief Officer coordinates and facilitates the performance of functions assigned under the supervision of chairman. Schedule of establishment for a municipal committee includes planning, finance, municipal regulation and municipal infrastructure offices.

a) Audit Profile of Municipal Committees of District Okara

Rs in million

Sr. No.	Description	Total No. of Formations	Audited	Expenditure Audited	Receipts Audited
1	MC Renala Khurd	1	1	57.209	120.570
2	MC Okara	1	1	125.619	130.459

b) Classified Summary of Audit Observations

Audit observations amounting to Rs 431.272 million were raised in this report during current audit of “Municipal Committees District Mianwali.” This amount also includes recoveries of Rs 23.689 million as pointed out by the audit. Summary of audit observations classified by nature is as under:

Overview of audit observations

Rs in million

Sr. No.	Classification	Amount Placed under Audit Observation
1	Non-production of record	-
2	Reported cases of fraud, embezzlement, and misappropriation	-
3	Irregularities:	-
	d. HR/Employees related irregularities	19.050
	e. Procurement related irregularities	26.038
	f. Management of accounts with commercial banks	-
4	Value for money and service delivery issues	
5	Others	951.488
	Total	994.571

c) Comments on Budget and Accounts (Variance Analysis)

As per Appropriation Accounts for the financial year 2019-20 of the Municipal Committees of District Okara, total budget (development and non-development) was Rs 1053.938 million. Against the budget, total expenditure of Rs 944.054 million was incurred during financial year 2019-20. This resulted in saving of Rs 175.882 million, indicating poor financial planning. The break-up of total budget and expenditure is given in the following table:

Description	Budget Allocation	Expenditure	Excess (+) / Saving (-)	% age saving
Salary	330.960	310.066	20.894	6
Non-salary	92.380	85.946	6.434	7
Development	19.540	17.246	2.294	12
Total	442.88	413.258	29.622	7

The comparative analysis of the budget and expenditure of current and previous financial years is depicted as under:

Financial Year	Budget Allocation	Expenditure	Excess (+) / Saving (-)	% age of saving
2018-19	608.05	583.961	24.089	4
2019-20	442.88	413.258	29.622	7

There was 27.16 % decrease in budget allocation and 29.23 % decrease in expenditure incurred during financial year 2019-20 as compared to financial year 2018-19, while there was overall saving of Rs 29.622 million during the financial year 2019-20 showing an increase of 3 % as compared to financial year 2018-19.

13.2 Sectoral Analysis

Out of total 45 development schemes, management of MCs of District Okara was able to complete 30 schemes indicating the achievement of 67% as detailed below:

Name of MC	Total Schemes	Schemes Completed	Completed Schemes (%)
MC Okara	45	30	67
MC Renala Khurd	0	0	0
Total	45	30	67

13.4 Brief comments on the status of compliance with PAC directives

The audit report pertaining to the following period was submitted to the Governor of the Punjab. Status of PAC meetings is as under;

Sr. No.	Audit Year	Municipal Committee	No. of Paras	Status of PAC Meeting
1	2018-19	MC Renala Khurd	25	Not Convened
2	2018-19	MC Okara	11	Not Convened

13.4 Audit Paras

13.4.1 Municipal Committee Okara

13.4.1.1 Irregularities

13.4.1.1.1 HR/ Employee related Irregularities

13.4.1.1.1.1 Irregular payment of salaries to daily wage staff - Rs 9.951 million

As per preface of Schedule of Wage Rates, 2017 issued by the Government of the Punjab Finance Department, the appointment of contingent staff may be made by competent authority subject to the following conditions;

- a) The posts shall be advertised properly in leading newspapers.
- b) The recruitment to all posts in the Schedule shall be made on the basis of merit specified for regular establishment vide para 11 the Recruitment policy issued by S&GAD vide No. SOR-IV (S&GAD) 10-1/2003 dated 17.09.2004.

Audit of MC Okara reveled that MC incurred expenditure of Rs 9.951 million for payment of salaries to contingent paid staff during financial years 2018-20. Expenditure was held irregular due to the fact that;

- i) The approval of Finance Department was not provided to audit.
- ii) Staff was appointed without fulfilling codal formalities as mentioned in the recruitment policy referred above.
- iii) Sanctioned strength of the staff was not available in the budget book.
- iv) Appointment orders, duties roaster, disbursement record, acquittantance rolls and CNIC copies were also not provided.

Audit holds that irregular payment was made due to defective financial discipline and weak internal controls.

This resulted in irregular expenditure of Rs 9.951 million.

Annexure-S

The matter was reported to the PAO during May 2021. Reply was neither received nor was the DAC meeting convened till finalization of report.

Audit recommends fixing of responsibility against the person(s) at fault besides disciplinary action against incumbents.

[PDP.12]

13.4.1.1.2 Procurement related irregularities

13.4.1.1.2.1 Irregular award of contract of General Bus Stand- Rs 7.00 million

According to Section 13 Of auction and collection Rule 2016.- If the bid is not received equal to or above the reserve price in three attempts, the Mayor or the Chairman shall place the matter before the House to:

- (a) examine the reasonability of the bids; and
- (b) decide acceptance or rejection of the bid after recording reasons of its rejection or acceptance.

Audit of MC Okara for the year 2018-20, it was revealed that a contract of Adda purchee fee Genral Bus Stand was auctioned for Rs 7.000 million in favor of Khalid Mahmood S/O Khushi Muhammad against the reserve price of Rs 19.866 million. The contract was awarded below the reserve price and without taking the approval of higher authorities. This caused irregular award of contract amounting to Rs 7.00 million.

Sr. No	Name of Contract	Reserve Price	Actual Amount of Bid	Period	Name of Contractor	Recovered Amount	Balance
1	Adda Parchi Fee GBS	19,866,667	7,000,000	01-01-2019 To 30-06-2019	Khalid Mahmood S/O Khushi Muhammad	7,000,000	Nil

Audit holds that irregular award of contract was occurred due to poor financial discipline and weak internal controls.

This resulted in irregular award of contract amounting to Rs 7.000 million.

The matter was reported to the PAO during May 2021. Reply was neither received nor was the DAC meeting convened till finalization of report.

Audit recommends for regularization of matter besides fixing of responsibility against person(s) at fault.

[PDP.26]

13.4.1.1.2.2 Un-authorized expenditure on account of non-schedule item - Rs 3.438 million

The rates for various components of the Non-Scheduled items of work shall be based on (MRS) and where such components of item of

work are not contained in the (MRS) average prevailing market rates shall be made basis for arriving at the Non-Schedule Rate. Copies of the analysis and of composite rates sanctioned by the Superintending Engineer for non-Schedule items shall be sent to the Secretary, Standing Rates Committee, according to para 4(iii & iv) of CSR. In no case, the procurement shall be made without getting the specification of stores vetted / approved by the competent authority as per para 5 of the Purchase Manual. Further in order to arrive at the rate analysis of non-schedule items the standard format on website has been prescribed which is to be filled from MRS and the market rates.

During scrutiny of accounts of Municipal Officer Infrastructure, MC Okara for the financial years 2018-20, it was observed that the department made payment of Rs 3.438 million on account of non-scheduled items. Technical sanctioned estimate did not enclose the analysis of rates due to which the appropriateness and authenticity of rates in Technical Sanctioned Estimate could not be verified. Further approval of non-scheduled items was also not provided. **Annexure-T**

Audit holds that irregular payment by violating rule above was due to weak supervisory controls and poor financial management.

This resulted in irregular expenditure amounting to Rs 3.438 million.

The matter was reported to the PAO during May 2021. Reply was neither received nor was the DAC meeting convened till finalization of report.

Audit recommends that matter be probed at higher level for regularization of expenditure from competent authority besides fixing of responsibility against person at fault.

[PDP.21]

13.4.1.1.2.3 Irregular purchase of manhole covers - Rs 2.478 million

According to Para 5.15 & 5.36 of PW Audit Manual regarding Maintenance and Repair of Works, it has been decided that "Term Contract" system would be followed in the manner that all works would be allotted after wide publicity through press at the commencement of financial year and works will not be divided up into small groups without prior and specific orders of the Chief Engineer. Further, according to Rule 12(1) and 9 of Punjab Procurement Rules 2014, procurements over one hundred thousand rupees and up to the limit of two million rupees shall be advertised on the PPRA's website.

MC Okara incurred an expenditure of Rs2.478 million for purchase of manhole covers during the financial year 2018-20. Purchase was held irregular because job was split into small orders, to avoid open competition. In addition to that, stock entry, issuance and further point to point disbursement details were not on record as enumerated below:

Date	Voucher No.description of work	Amount
09/08/2019	SUPPLY MANHOLE COVERS	586,146
01/06/2019	Supply of Manhole Covers iron Fram 24	526,374
01/06/2019	Manhole covers different places MC OKARA	318,734
22/10/2018	Manhole cover different places	241,500
19/02/2019	Mainhole Cover different places M.C.Okara	233,914
28/11/2018	Manhole at SirkiMuhallah road & Basti Mehr din	74,022
26/01/2019	P/F of manhole cover at Muhram rout Samadpura	67,619
18/08/2018	Manhole Ghazi Abad	57,350
09/08/2019	Construction Manhole Ibrahim Colony Okara	54,106
18/08/2018	Manhole Samad Pura Road	51,930
22/10/2018	Manhole at Sabri colony main street	50,359
23/11/2018	Manhole Sharif Town	45,922
24/06/2019	Rapiar manhole khan colony	44,100
30/06/2020	Manhole as per specification etc near Delhi Sweet	35,076
22/02/2020	CIA Frame Manhole Covers - B Zone	34,196
30/06/2020	Manhole Covers Christian Colony, Benazir Road Okara.	30,843
09/08/2019	Manhole near New Campus School Okara	26,688
Total		2,478,879

Audit was of the view that irregular purchase was made due to weak financial discipline.

This resulted in irregular expenditure amounting to Rs2.478 million.

The matter was reported to the PAO during May 2021. Reply was neither received nor was the DAC meeting convened till finalization of report.

Audit recommends seeking regularization of the matter in a manner prescribed besides fixing of responsibility against the person(s) at fault.

[PDP.14]

13.4.1.2 Others

13.4.1.2.1 Short recovery on account of tax on transfer of immovable property – Rs 158.934 million

According to letter No.C.No.4 (99)IT-Budget/2016 dated 7th December, 2016 Tax u/s 236(c) where taxpayer is non filer, rate of tax will be charge @ 2% on transfer of immovable property and tax is 1 % for filer.

Municipal Committee Okara collected tax on transfer of immovable property @ 1% in its jurisdictions but according to the instructions of FBR the rate of TTIP for filer is 1% and for non-filer is 2%. It was noticed that TTIP was collected @ 1% on all cases of immovable property without verification of filer and non-filer status which resulted in short recovery of Rs158.934 million during the financial years 2018-20. Further the TTIP income was not reconciled with the Sub Registrar as well as with the concerned bank, as detailed below.

Year	Commodity	Head	1% Recovery	Additional 1% not recovered
2018-19	TTIP	B-01313	66,667,613	66,667,613
2019-20	TTIP	B 01313	92,266,392	92,266,392
Total				158,934,005

Audit is view that short recovery of government dues was made due to poor financial discipline and weak internal controls.

This resulted in loss to government amounting to Rs158.934 million.

The matter was reported to the PAO during May 2021. Reply was neither received nor was the DAC meeting convened till finalization of report.

Audits recommend recovery of the amount besides fixing of responsibility against the person(s) at fault.

[PDP.20]

13.4.1.2.2 Irregular receipt of rent of shops– Rs 115.739 million

According to Rule 16 of Punjab Local Government (Property) Rules, 2018, shops and commercial property shall be leased out through competitive biddings. The initial lease period of the shop shall not be exceeded fifteen years. There shall be an automatic increase of the rent @ 10% each year. The lease may be extended with mutual consent for any period not exceeding ten years subject to rent assessed by the District Rent Assessment Committee. There shall be an automatic increase of the rent @ 10% each year.

During audit of MC Okara for the financial years 2018-20, it was observed that the shops were owned by the local government. These shops were leased out since 50 to 55 years. The realization on account of rent of shops could not be termed as legitimate without fulfilment of process competitive bidding.

Audit is view that competitive bidding process was not adopted due to poor financial discipline and weak internal controls.

This resulted in irregular receipt of rent of shops Rs 115.739 million.

The matter was reported to the PAO during May 2021. Reply was neither received nor was the DAC meeting convened till finalization of report.

Audits recommend recovery of the amount besides fixing of responsibility against the person(s) at fault.

[PDP.4]

13.4.1.2.3 Non-recovery of arrears of rent of shops - Rs 100.575 million

According to Section 118 of the Punjab Local Government Act, 2019 read with Rule 12 of the Punjab Local Government (Taxation) Rules 2019, failure to pay any tax and other money claimable under this Ordinance shall be an offence and amount shall be recovered as arrears of land revenue.

During the audit of MC Okara for the financial year 2018-20, it was observed that the management of MC failed to recover Rs 100,575,017 on account of rent of shops during 2018-20. Neither recovery was affected nor judicial action taken against the defaulters. This resulted in non-recovery of government dues.

Audit is view that non recovery of government dues was made due to poor financial discipline and weak internal controls.

This resulted in loss to government amounting to Rs 100.575 million.

The matter was reported to the PAO during May 2021. Reply was neither received nor was the DAC meeting convened till finalization of report.

Audit recommends recovery of the amount besides fixing of responsibility against the person(s) at fault.

[PDP.3]

13.4.1.2.4 Non-recovery due to illegal commercial use of property – Rs 36.500 million

As per para 7, Appendix-D of TMA Building Regulations 2006, in case of unauthorized change in the character or use of a building or part thereof from residential to commercial or industrial or office use, the Authority shall recover a daily fine of Rs 5,000, if the offence is continued after serving notice, if necessary shall demolish the property.

During the audit of MC Okara for the Financial year 2018-20, it was observed that authority issued a number of notices to owners of properties mentioned below for commercialization of property as the same was being used as commercial activities by the owners. Neither the owner paid commercialization dues nor the MC recovered penalty of Rs 36,500,000 (from 01-07-2018 to 30-06-2020) = 730 days @ Rs 5,000 day=5000x10x730) so far, as detailed below;

Sr. No.	Name	Address	Nature of Property	Total area of Land			Rate per Marla	Total Land Value
				K	M	S		
1	Ifikhar	Peoples Colony	Shop	0	2	0	9,25,000	18,50,000
2	Bilal Aslam	Chak No. 2/4L Okara	School	16	0	0	2,00,000	6,40,000,00
3	Mudasir Amin	Al-Raheem City	Shop	0	3	0	5,30,000	15,90,000
4	Mohd. Adil	Chak No. 51/2L Okara	Shop	0	9	0	2,75,000	24,75,000
5	Abdul Kareem	Latif Abad	Shop	0	1	0	7,00,000	7,00,000
6	Azam Khan	Shahzad Park Okara	Shop	0	8	0	6,10,000	48,80,000
7	Liyaqatetc	Canal View	Shop	0	5	0	3,50,000	17,50,000
8	Mohd. Imran	Aziz Yaqoub Town	Shop	0	3	0	9,25,000	27,75,000
9	Mohd. Zahid	Chak No. 2/4L Okara	School	8	0	0	2,00,000	3,20,000,00
10	Mohd. Afzal etc	Chak No. 56/2L Okara	School	36	0	0	75,000	5,40,000,00

Audit holds that non recovery was due to weak supervisory controls and poor financial management.

This resulted in loss to government amounting to Rs36.500million.

The matter was reported to the PAO during May 2021. Reply was neither received nor was the DAC meeting convened till finalization of report.

Audit recommends that matter be probed at higher level for recovery from from the defulters besides fixing of responsibility against the person(s) at fault.

[PDP.5]

13.4.1.2.5 Less realization of government money – Rs 30.224 million

According to Rule 47(1) PLG (Budget) Rules, 2017 the collecting officer shall ensure that all revenue due is claimed, realized and credited immediately in the local fund and entered in the proper receipt head.

During the audit of MC Okara, it was revealed that the following contracts were auctioned in favor of different contractors but department failed to realize government dues from the contractors, as detailed below:

Sr. No.	Name of contract places	R.Price	Bid amount	Period	Total deposit	Balance (Rs)
1	Truck/Taxi Stand	1622000	3105000	01-07-2018 To 30-06-2019	2842465	262,535
2	AddaParchi Fee GBS	18215099	27000000	01-07-2019 To 30-06-2020	9691356	22,961,369
3	Board Tax	9376667	9400000	01-07-2019 To 30-06-2020	4924404	5,496,146
4	Fee Rickshaw Stand	1397667	3820000	01-07-2019 To 30-06-2020	3352018	467,982
5	Truck/Taxi Stand	2188667	2502000	01-07-2019 To 30-06-2020	1465318	1,036,707
	Total					30,224,739

Audit holds that less recovery of government dues was made due to poor financial discipline and weak internal controls.

This resulted in loss to government due to less recovery amounting to Rs 30.224 million.

The matter was reported to the PAO during May 2021. Reply was neither received nor was the DAC meeting convened till finalization of report.

Audits recommend recovery of the said amount besides fixing of responsibility against the person(s) at fault.

[PDP.22]

13.4.1.2.6 Non-recovery of permanent commercialization fee—Rs 16.603 million

As per para 50 (a) of Notification of Government of the Punjab, Land and Parliamentary Affairs Department issued vide No. SOR (LG)8-18/2020, dated 28.12.2020, the conversion fee for the conversion of residential, industrial or site development zone (Agriculture Area) abutting list “A” roads to commercial use shall be ten percent of the commercial value of the land or plot or property as per valuation table and in case the

valuation table is not available ten percent of the average sale price of preceding twelve months of land in the vicinity as determined by the district price assessment committee.

During the audit of MC Okara for the financial year 2018-20 it was observed that under mentioned owners of the properties completed their commercial projects. Neither they got approval of maps from the competent forum nor they deposited commercialization fee and MO Planning did not take any action to recover commercialization / map fees. This resulted in non-recovery of government dues as detailed below:

SR No	Name	Address	Nature of Property	Total area of Land			Rate per Marla	Total Land Value expected	Conversion fee @10%
1	Iftikhar	Peoples Colony	Shop	0	2	0	9,25,000	18,50,000	185000
2	Bilal Aslam	Chak No. 2/4L Okara	School	16	0	0	2,00,000	6,40,000.00	6400000
3	Mudasir Amin	Al-Raheem City	Shop	0	3	0	5,30,000	15,90,000	159000
4	Mohd. Adil	Chak No. 51/2L Okara	Shop	0	9	0	2,75,000	24,75,000	247500
5	Abdul Kareem	Latif Abad	Shop	0	1	0	7,00,000	7,00,000	71000
6	Azam Khan	Shahzad Park Okara	Shop	0	8	0	6,10,000	48,80,000	488000
7	Liyaaqatetc	Canal View	Shop	0	5	0	3,50,000	17,50,000	175000
8	Mohd. Imran	Aziz Yaqoub Town	Shop	0	3	0	9,25,000	27,75,000	277500
9	Mohd. Zahid	Chak No. 2/4L Okara	School	8	0	0	2,00,000	3,20,000.00	3200000
10	Mohd. Afzal etc	Chak No. 56/2L Okara	School	36	0	0	75,000	5,40,000.00	5400000
Total									16,603,000

Audit holds that non recovery was due to weak supervisory controls and poor financial management.

This resulted in non recovery of government dues amounting Rs16.603 million.

The matter was reported to the PAO during May 2021. Reply was neither received nor was the DAC meeting convened till finalization of report.

Audits recommend recovery of the said amount besides fixing of responsibility against the person(s) at fault.

[PDP.2]

13.4.1.2.7 Less recovery of government money due to late auction the contract – Rs 9.933 million

As per rule 3 of Punjab Local Government (Auctioning of Collection of Rights) Rules 2016:- (1) Subject to sub-rule (2), a local Government may award contract, assign right to collect income on its behalf, to the contractor for the next or current Financial year. Further, according to Section 130 of Punjab Local Government Act-2013, a local government may in the prescribed grant lease of an immovable property through public auction. Further, according to Rule 47 (1)of Punjab Local Government Budget Rules 2017, the collecting officers shall be to ensure that all revenue due is claimed, realized and credited immediately in the local fund and entered in the proper receipt head.

During the audit of MC Okara for the year 2018-20, it was revealed that the contract Adda Parchi Fee of Genral Bus Stand was auctioned six month after of close financial year. No. fruitful efforts were made to auction the contract or collected government money through self collection from 1-7-2018 to 30-12-2018.

Sr.#	Name of Contract	Reserve Price	Actual Amount of Bid	Recovered Amount	Balance	Amount Rs
1	Adda Parchi Fee GBS	19866667	7000000	7000000	Nil	9933333

Audit holds that less recovery of government dues was due to poor financial discipline and weak internal controls.

This resulted in loss to government amounting to Rs9.933 million.

The matter was reported to the PAO during May 2021. Reply was neither received nor was the DAC meeting convened till finalization of report.

Audits recommend recovery of the said amount besides fixing of responsibility against the person(s) at fault.

[PDP.23]

13.4.1.2.8 Non-recovery of infrastructure design fee – Rs 5.919 million

As per section 38 (b) and (c) of Punjab Private Housing Schemes and Land Sub-Division Rules 2010 notified by the government of the Punjab vide notification No. SOR (LG) 38-2/2001-P dated 13.03.2010, a developer shall deposit a fee for approval of design and specification for water supply, sewerage and drainage at the rate of Rs 500 per kanal and approval of design and specification for roads, bridge and footpath of a scheme at the rate of Rs 500 per kanal.

During the audit of MC Okara for the financial years 2018-20, it was observed that the MO Planning approved the housing schemes. A long period has elapsed but the developers of the schemes neither deposited the fee for “approval of design and specification for water supply, sewerage and drainage as well as the fee for approval of design and specification of roads, bridge and footpath” in the account of MC Okara nor the Authority recovered the same from the developers which is a serious violation of the rule *ibid*.

Audit holds that non recovery was due to weak supervisory controls and poor financial management.

This resulted in loss to government amounting to Rs 5.919 million.

The matter was reported to the PAO during May 2021. Reply was neither received nor was the DAC meeting convened till finalization of report.

Audits recommend recovery of the said amount besides fixing of responsibility against the person(s) at fault.

[PDP.6]

13.4.1.2.9 Non-recovery of water rates-Rs 4.109 million

As per Rule 4.1 of PFR Vol-I, “The departmental controlling officer should see that all sums due to Govt. are regularly received and checked against demands and that they are paid into the treasury.”

Audit of M.O (F) Okara for the financial year 2018-20, it was revealed that Rs4.109 million on account of water charges were less recovered from the consumers as detailed below:

Year	Nature of connection	Issue	Rate	Recoverable amount	Total
2018-20	Domestic	1454	150	218100*12*2	5,234,400
	Commercial	07	100	700*12*2	16,800
	Motor connection	115	250	28750*12*2	115,000
Total Dues					5,366,200
Recovered					1,256,630
Outstanding					4,109,570

Audit holds that non recovery of water charge was made due to poor financial discipline and weak internal controls.

This resulted in loss to government amounting Rs 4.109 million.

The matter was reported to the PAO during May 2021. Reply was neither received nor was the DAC meeting convened till finalization of report.

Audits recommend recovery of the amount besides fixing of responsibility against the person(s) at fault.

[PDP.24]

13.4.1.2.10 Loss due to illegal construction of housing schemes – Rs 63.896 million

As per para 50 (c) of notification of Government of the Punjab, Land and Parliamentary Affairs Department issued vide No. SOR(LG)8-18/2020, dated 28.12.2020, the conversion fee for the conversion of site development zone (Agriculture area) to residential use shall be two percent of the agricultural value of the land or plot or property as per valuation table and in case the valuation table is not available ten percent of the average sale price of preceding twelve months of land in the vicinity as determined by the district price assessment committee. Rule 10 of the Punjab Private Housing Schemes and Land Sub-division Rules 2010, prescribe that (1) a Town Municipal Administration, a Tehsil Municipal Administration or a Development Authority shall ensure that a housing scheme is planned and sanctioned in accordance with the National Reference Manual on Planning and Infrastructure Standards, prepared by Ministry of Housing & Ministry of Environment Government of Pakistan. (2) Notwithstanding the generality of the sub-rule (1) above, the developer while planning a housing scheme shall adhere to following requirements: (a) open space or park, seven percent and above; (b) graveyard, two percent and above; (c) commercial area, fixed five percent; (d) public buildings from two percent to ten percent; As per notification of MC approval fee for housing society is @ Rs 2,000 per canal and conversion fee from agriculture to residential area @ 2% of average sale price.

During the audit of accounts of MC Okara for the financial years 2018-20, it was observed that MC did not recover fee amounting to Rs 63.896 million from 34 housing schemes. Benchmarks set for the private housing schemes were not observed by the authorities in MC. Total areas of the schemes were not worked out. A large number of schemes remained unapproved and no action was taken against these illegal schemes. A detailed survey and complete integration of the area was called for to detect illegal housing colonies. **Annexure-U**

Audit holds that loss due to illegal construction of housing schemes was due to weak supervisory controls and poor financial management.

This resulted in loss amounting to Rs 63.896 million.

The matter was reported to the PAO during May 2021. Reply was neither received nor was the DAC meeting convened till finalization of report.

Audits recommend recovery of the amount besides fixing of responsibility against the person(s) at fault.

[PDP.1]

13.4.2 Municipal Committee Renala Khurd

13.4.2.1 Irregularities

13.4.2.1.1 HR/Employees related irregularities

13.4.2.1.1.1 Irregular appointment of daily wages staff – Rs 9.099 million

According to LG&CD, Government of the Punjab letter No. SO.ADMN.III (LG)MISC/ 2015P dated 24-08-2017, fresh daily wages sanitary workers can be hired for 89 days with the gap of not less than 03 days between each term, only from the Interim Schedule of Establishment. According to Rule 37(1) of PLG (Budget) Rules 2017, each Drawing Disbursing Officer shall ensure that authorized budget allocations are spent in conformity with the Schedule of Authorized Expenditure. As per preface of Schedule of Wage Rates, 2017 issued by the Government of the Punjab Finance Department, the appointment of contingent staff may be made by competent authority subject to the following conditions;

- a) The posts shall be advertised properly in leading newspapers.
- b) The recruitment to all posts in the Schedule shall be made on the basis of merit specified for regular establishment vide para 11 the Recruitment policy issued by S&GAD vide No. SOR-IV (S&GAD) 10-1/2003 dated 17.09.2004.

During scrutiny of accounts of MC Renala Khurd for the period 2018-20, it was observed that an amount of Rs 9.099 million was paid to daily wages staff but the posts were not advertised in daily newspaper. Moreover, applications for recruitment, joining reports and duty roaster were not on record to validate their joining. The engagement of contingent paid employees perpetuated with their span of engagement encompassing the whole financial year. The 89 days spells of engagement were mechanically renewed. This turned out to be a covert attempt to circumvent the binding condition of recruitment based on open advertisements.

Audit holds that payment on account of daily wages had been made without fulfillment of mandatory condition of recruitment due to ineffective financial discipline and weak internal controls.

The matter was reported to the PAO during May, 2021. Neither reply was received nor was DAC meeting convened till the finalization of this report.

Audit recommends regularization the matter besides fixing of responsibility against the officer(s) / official(s) at fault. (PDP No.19)

13.4.2.1.2 Procurement related irregularities

13.4.2.1.2.1 Doubtful payment without record entry in measurement book – Rs 3.686 million

According to para 4.5 of B&R Department Code, the measurement book must be looked upon as a most important record since it is the basis of all accounts of quantities, whether of work done by labor or by the piece or by contract, or of materials received, which have to be counted or measured for payment.

During the audit of MC Renala Khurd for the financial year 2018-20, it was observed that the MO (Infrastructure) made payment of Rs 3.686 million to contractors for different minor development works without recording measurement of works executed at various sites in MB in violation of provision of rules.

Due to weak internal controls and financial management payment was made without record entry in measurement book.

This resulted in doubtful payment without record entry in measurement book amounting to Rs 3.686 million. **Annexure-V**

The matter was reported to the PAO during May, 2021. Neither reply was received nor was DAC meeting convened till the finalization of this report.

Audit recommends regularization besides fixing of responsibility against the officer(s) / official(s) at fault.

(PDP-11)

13.4.2.1.2.2 Irregular payment of electricity bills – Rs 9.436 million

According to Rule 9 (c) Punjab Local Government (Accounts) Rules, 2017, every drawing & disbursing officer and payee of the pay, allowances, contingent expenditure or any other expenditure shall be personally responsible for any overcharge, fraud or misappropriation and shall be liable to make good that loss.

During scrutiny of accounts of Municipal Committee Renala Khurd for the financial year 2018-20, it was observed that management made payment amounting to Rs 9.436 million on account of street light bill, water supply and office to LESCO but load of the devices / all street lights under the jurisdiction of MC was not calculated to ensure the actual/correct use of electricity. This resulted in misuse of electricity and unauthentic payment of Rs 9.436 million.

FY	Description	Rs in million
2018-19	Electricity	6.491
2019-20	-do-	2.945
		9.436

Audit was of the view that overbilling of electricity had occurred due to mis-use of electricity and weak internal controls.

This resulted in irregular payment on account of electricity amounting Rs 9.436 million.

The matter was reported to the PAO during May, 2021. Neither reply was received nor was DAC meeting convened till the finalization of this report.

Audit recommends regularization of expenditure.

(PDP-05)

13.4.2.2 Others

13.4.2.2.1 Irregular execution of scheme without preparation of PC-I - Rs 2.736 million

According to Rule 4(3) of Punjab Local Governments (Works) Rules, 2017, “the work costing rupees 1.5 or above shall be prepared on the PC-I prescribed by the Government and approved in the manner prescribed for approval of PC-I”

During the audit of MC Renala Khurd for the financial year 2018-20, it was observed that management executed development scheme “construction sewer line, tuff tile Mohalla Garibabad” at a cost of Rs 2.736 million without preparing PC-I as required in the rule *ibid*.

Audit holds that irregular payment was made due to weak internal controls.

This resulted in irregular payment of Rs 2.736 million.

The matter was reported to the PAO during May, 2021. Neither reply was received nor was DAC meeting convened till the finalization of this report.

Audit recommends regularization besides fixing of responsibility against the officer(s) / official(s) at fault.

(PDP -8)

13.4.2.2.2 Loss due to illegal construction of housing schemes – Rs 216.365 million

As per Government of the Punjab, Land & Parliamentary Affairs Department Notification No. SOR(LG)8-18/2020, dated 28.12.2020, the conversion fee for the conversion of site development zone (Agriculture area) to residential use shall be two percent of the agricultural value of the land as per valuation table and in case the valuation table is not available ten percent of the average sale price of preceding twelve months of land in the vicinity as determined by the district price assessment committee.

During audit of MC Renala Khurd for the financial year 2018-20, it was observed that forty two housing schemes were established in the territory of MC Renala Khurd but government dues regarding security fee, approval fee and conversion fee was not recovered from housing societies. Scrutiny of accounts revealed that benchmarks set for the private housing schemes were not observed by the authorities. All these schemes remained unapproved and no action was taken against these illegal schemes by the management. **Annexure-W**

Audit holds that government dues were not recovered due to weak internal controls and ineffective financial discipline.

This resulted in loss of Rs 216.365 million.

The matter was reported to the PAO during May, 2021. Neither reply was received nor was DAC meeting convened till the finalization of this report.

Audit recommends recovery besides fixing of responsibility against the person(s) at fault.

(PDP -3)

13.4.2.2.3 Non-recovery of commercialization fee – Rs 12.921 million

As per Government of the Punjab, Land & Parliamentary Affairs Department Notification No. SOR(LG)8-18/2020, dated 28.12.2020, the conversion fee for the conversion of residential, industrial or site development zone (Agriculture Area) to commercial use shall be ten percent of the commercial value of the land or plot or property as per valuation table and in case the valuation table is not available ten percent of the average sale price of preceding twelve months of land in the vicinity as determined by the district price assessment committee.

During audit of MC Renala Khurd for the financial year 2018-20, it was observed that agricultural property was converted into commercial projects but approval of maps from the competent forum was not provided and did not deposit commercialization fee and MO Planning did not take any action to recover commercialization fee. This resulted in non-recovery of government dues. **Annexure-X**

Audit holds that government dues were not recovered due to weak internal controls and ineffective financial discipline.

The matter was reported to the PAO during May, 2021. Neither reply was received nor was DAC meeting convened till the finalization of this report.

Audit recommends imposition of recovery besides fixing of responsibility against the person(s) at fault .

PDP-04

13.4.2.2.4 Non-obtaining of mortgage deed/bank guarantee from the developers- Rs 172.800 million

As per Rule 17 (f) (i) (ii), a Municipal Committee Administration, shall, prior to issuance of sanction for scheme, require a developer to:

A mortgage deed, in accordance with form C, twenty percent for housing scheme of saleable area as security for completion of development work, or

A performance bond, in accordance with form D and D1, consisting of a performance agreement and a bank guarantee respectively.

During the audit of MC Renala Khurd for the Financial Year 2018-20, it was observed that the authority of MC approved lay out plan of “Tariq Garden” housing scheme. The authority was required to get mortgage 20% of saleable area of the scheme as a security for completion of development work or performance bond but MC did not obtain the same.

Name of Housing Scheme	Approval year	Total Area (in Kanals)	20% Saleable area (in Kanals)	Area in Marlas (20% of saleable Area)	Amount Per Marla	Value of 20% transfer deed
Tariq Garden Chak No.5/1RA	14-05-2019	180	36	720	240,000	172,800,000

Audit holds that due measures were not taken due to weak internal controls and ineffective financial discipline resulting in loss of Rs 172.800 million.

The matter was reported to the PAO during May, 2021. Neither reply was received nor was DAC meeting convened till the finalization of this report.

Audit recommends imposition of recovery besides fixing of responsibility against the person(s) at fault.

(PDP-6)

13.4.2.2.5 Less-recovery of rent of shops-Rs 1.115 million

As per Rule 3 of Punjab Local Government (Auctioning of Collection of Rights) Rules 2016, (1) Subject to sub-rule (2), a local Government may award contract, assign right to collect income on its behalf, to the contractor for the next or current Financial Year. Further, according to Section 130 of Punjab Local Government Act-2013, a local government may in the prescribed grant lease of an immovable property through public auction. Further, according to Rule 47 (1) of Punjab Local Government Budget Rules 2017, the collecting officers shall be to ensure that all revenue due is claimed, realized and credited immediately in the local fund and entered in the proper receipt head.

During the audit of the MO (Finance) MC, it was observed that as per D&C Register and relevant records government receipts on account of shops rent were less recovered from the consumers. This resulted less recovery of government money amounting to Rs1.115 million.

Audit is view that due to weak internal control government receipts were less recovered.

The matter was reported to the PAO during May, 2021. Neither reply was received nor was DAC meeting convened till the finalization of this report.

Audit recommends responsibility may be fixed for less recovery of government receipts.

(PDP 15)

13.4.2.2.6 Less-recovery on account of different auctions – Rs 3.114 million

According to Rule 9 (b) of the Punjab Local Government accounts rules 2017, the collector of tax, fee, rate, charges of the local government shall be personally responsible for any overcharging, fraud, misappropriation or delay for crediting the amounts so collected to the account of the local government and shall be liable to make good the loss arising from his culpable negligence.

Audit of the MO (Finance) MC Renala Khurd, it was observed that as per D&C Register and relevant records different contracts were auctioned but government money was less realized from the contractors. This resulted in less recovery of government money amounting to Rs.3.114 million.

Sr. No.	Fin. Year	Name of the contract	Contractor Name	Auction amount	Recovery	Non recovery
1	2018-19	Contract Bus Stand	Muhammad Mazher Bhatti	450000	150500	299500
2		Raska Stand		1680000	588000	1092000
3		Contract Car Taksi Stand		430000	98000	332000
4		Wagon stand		600000	60000	540000
5	2019-20	Raska Stand	Sabir Ali	1225000	755000	470000
6		Contract Car Taksi Stand		401000	252600	148400
7		Wagon stand		455000	293000	162000
8		Slater House		Muhammad Arshad	105000	34500
		Ttotal				3114400

Audit is view that due to weak internal control government receipts were less recovered.

The matter was reported to the PAO during May, 2021. Neither reply was received nor was DAC meeting convened till the finalization of this report.

Audit recommends responsibility may be fixed for less recovery of government receipts.

(PDP 16)

CHAPTER 14

Municipal Committees of District Rawalpindi

14.1 Introduction

Municipal Committees were established on 01.01.2017 under Punjab Local Government Act (PLGA) 2013. Municipal Committee shall be a body corporate having perpetual succession and a common seal, with power to acquire and hold property and enter into any contract and may sue and be sued in its name. Chairman of municipal committee is the executive head and Chief Officer coordinates and facilitates the performance of functions assigned under the supervision of chairman. Schedule of establishment for a municipal committee includes planning, finance, municipal regulation and municipal infrastructure offices.

a) Audit Profile of Municipal Committees of District Rawalpindi

Rs in million

Sr. No.	Description	Total No. of Formations	Audited	Expenditure Audited	Receipts Audited
1	MC Gujar Khan	01	01	138.080	132.357
2	MC Kahuta	01	01	69.748	77.971
	Total	02	02	207.828	210.328

b) Classified Summary of Audit Observations

Audit observations amounting to Rs 30.171 million were raised in this report during current audit of “Municipal Committees of District Rawalpindi”. This amount also includes recoveries of Rs 30.171 million as pointed out by the audit. Summary of audit observations classified by nature is as under:

Overview of audit observations

Rs in million

Sr. No.	Classification	Amount Placed under Audit Observation
1	Non-production of record	-
2	Reported cases of fraud, embezzlement, and misappropriation	-
3	Irregularities:	
	g. HR/Employees related irregularities	-
	h. Procurement related irregularities	-
	i. Management of accounts with commercial banks	-
4	Value for money and service delivery issues	19.722
5	Others	10.449
	Total	30.171

c) Comments on Budget and Accounts (Variance Analysis)

As per the Appropriation Accounts for the financial year 2019-20 of the Municipal Committees of District Rawalpindi, total budget (development and non-development) was Rs814.035 million. Against the budget, total expenditure of Rs359.295 million was incurred during financial year 2019-20. Which was less than allocated budget of Rs814.035 million indicating poor financial planning and resulting in saving of Rs454.740 million against the budget. The break-up of total budget and expenditure is given in the following table:

Description	Budget Allocation	Expenditure	Excess (+) / Saving (-)	% age saving
Salary	186.881	161.716	-25.165	13.47%
Non-Salary	210.196	116.312	-93.884	44.67%
Development	416.958	81.267	-335.691	80.51%
Total	814.035	359.295	-454.740	55.86%

The comparative analysis of the budget and expenditure of current and previous financial years is depicted as under:

Financial Year	Budget Allocation	Expenditure	Excess (+) / Saving (-)	% age of saving
2018-19	733.750	592.714	141.036	19.22%
2019-20	814.035	359.295	-454.740	55.86%

There was 10.942% increase in budget allocation and 39.39% decrease in expenditure incurred during financial year 2019-20 as compared to financial year 2018-19, while there was overall saving / excess of Rs454.740 million during 2019-20 showing an increase of 36.64% as compared to financial year 2018-19.

14.2 Sector Analysis

Out of total 44 development schemes, Management of MCs of District Rawalpindi was able to complete 42 scheme indicating achievement of 95% as detailed below:

Name of MC	Total Schemes	Schemes Completed	Completed Schemes (%)
MC Gujar Khan	37	35	95
MC Kahuta	7	7	100
Total	44	42	95

14.3 Brief comments on the status of compliance with PAC directives

The audit report pertaining to the following period was submitted to the Governor of the Punjab. Status of PAC meetings is as under;

Sr. No.	Audit Year	Municipal Committee	No. of Paras	Status of PAC Meeting
1	2018-19	MC Gujar Khan	07	Not Convened
2	2018-19	MC Kahuta	05	Not Convened

14.4 Audit Paras

14.4.1 Municipal Committee Gujar Khan

14.4.1.1 Value of money and service delivery issues

14.4.1.1.1 Non-imposition of penalty on late completion – Rs 1.569 million

As per clause 39 of contract agreement read with clause 37 of contract agreement, if a contractor fails to complete the work within stipulated period, he is liable to pay compensation @1% to 10% of the amount of the agreement or any smaller amount as decided by the Engineer in-charge to be worked out per day but not exceeding maximum of 10% of the construction of the contract. The contractor shall have to apply within one month for extension in time limit before the expiry of schedule time of completion. Further, according to clause 7 of letter No.SO(MC-Day) (LG) 9-2/2019 dated 11.09.2019, the completion of schemes/works is before end of June, 2020.

Scrutiny of development schemes of Municipal Committee, Gujar Khan for the Financial Year 2018-20 revealed that works were awarded to contractors for Rs 15,693,000 but the works were not completed within stipulated time. The contractor neither applied for time extension nor penalty was imposed on the contractors on account of delay in completion of schemes. This resulted in non-recovery of penalty @ 10% Rs 1.569 million as detailed below:

Sr. No.	Name of Work	T.S Estimate	Date of Start	Due Date of Completion	Actual Date of Completion	10% Penalty
1	Repair and maintenance of retaining wall, wing wall, of culvert and beds i/c cleaning and dewatering of nullah kass pully Dhoke lal towards dera bains pully mohalla babu Gulab	2,915,000	25.11.19	24.03.20	02.05.20	291,500
2	Improvement of 2 NO halls housing	4,000,000	27.08.19	26.02.20	WIP	400,000
3	Repairing of old latrine i/c sewerage line behind spare parts shop general bus stand gujar khan	1,350,000	29.06.19	28.11.19	04.08.20	135,000
4	Repair and maintenance of nullah near anwar-e-madina masjid	1,000,000	29.06.19	28.12.19	WIP	100,000
5	Repair and cleaning of nullah remaining portion hayat sar road Gujar Khan	1,500,000	29.06.19	28.09.19	02.05.20	150,000
6	Reconstruction of path i/c road cut of ghrebu jhotel to tube well	4,928,000	27.02.20	30.06.20	Date not mentioned	492,800
	TOTAL	15,693,000				1,569,300

Audit holds that due to weak internal controls and non compliance of rules penalty was not imposed.

The matter was reported to PAO in May, 2021. DAC meeting was convened on 19.06.2021 wherein management replied that extensions in time limit were granted by the administrator with 0% penalty. Reply of the management is not acceptable as no documents regarding extensions were provided. DAC decided to keep the para pending with the direction to impose penalty but no progress was reported till finalization of this report.

Audit recommends imposition of penalty and recovery from the contractors besides fixing responsibility against the person(s) at fault.

[PDP No.19]

14.4.1.2 Others

14.4.1.2.1 Non-recovery of Water Rate – Rs 10.449 million

According to Rule 11 (2) (C) of Punjab Local Government (Accounts) Rules 2017, the Chief Officer shall ensure that any sums due to the local government are promptly realized and credited to the local fund.

During audit of Municipal Committee, Gujar Khan for the Financial Year 2018-20, it was observed that management of MC Gujar Khan did not make efforts to recover the outstanding dues of water rate. This resulted in non recovery of Rs 10,448,953 as detailed below:-

Description	Amount (Rs)
Water rate upto June, 2019	12,300,497
Water Rate (current target)	6,905,530
Recoverable upto June/2020	19,206,027
Recovered upto June/2020	6,412,580
Balance upto June/2020	12,793,447
Recovered during FY 2019-20 (reported in DAC meeting)	2,344,494
Outstanding	10,448,953

Audit holds that due to weak internal and financial control, water charges was not recovered.

The matter was reported to PAO in May 2021. DAC meeting was convened on 19.06.2021 wherein management replied that MC authorities recovered Rs 2,344,494 and for remaining dues, making efforts to recover the outstanding dues from the consumers of water connection supply. Outstanding dues are being recovered by taking all parameters accordingly. DAC decided to reduce the para for Rs10.449 million for recovery but no further recovery was reported till finalization of this report.

Audit recommends recovery of outstanding amount besides fixing responsibility against person(s) at fault.

[PDP No.07]

14.4.2 Municipal Committee Kahuta

14.4.2.1 Value for money and service delivery Issues

14.4.2.1.1 Non-achievement of income target - Rs 18.153 million

According to Rule 47(1) PLG (Budget) Rules, 2017 the collecting officer shall ensure that all revenue due is claimed, realized and credited immediately in the local fund and entered in the proper receipt head.

Scrutiny of record of MC Kahuta revealed that during 2018-20 MC Kauta failed to achieve income targets amounting to Rs 18.153 million.

Annexure-Y

Audit holds that due to internal controls failure and financial mismanagement, income targets were not achieved resulted in short recovery of income Rs 18.153 million.

The matter was reported to the CO/PAO in April, 2021. It was replied that special efforts were made throughout the period for achieving the income targets. DAC in its meeting held on 01.07.2021 observed that no revised targets were made during the corona epidemic. DAC directed to probe the matter. No compliance was reported till finalization of this Report. till finalization of this Report.

Audit recommends that matter be justified besides fixing the responsibility against the person(s) at fault.

[PDP No. 01 & 06]

CHAPTER 15

Municipal Committees District Sargodha

15.1 Introduction

Municipal Committees were established on 01.01.2017 under Punjab Local Government Act (PLGA) 2013. Municipal Committee shall be a body corporate having perpetual succession and a common seal, with power to acquire and hold property and enter into any contract and may sue and be sued in its name. Chairman of municipal committee is the executive head and Chief Officer coordinates and facilitates the performance of functions assigned under the supervision of chairman. Schedule of establishment for a municipal committee includes planning, finance, municipal regulation and municipal infrastructure offices.

a) Audit Profile of Municipal Committees of District Sargodha

Rs in million

Sr. No.	Description	Total No. of Formations	Audited	Expenditure Audited	Receipts Audited
1	MC Kotmomin	1	1	80.427	138.749
2	MC Shahpur	1	1	38.319	247.279
3	MC Bhalwal	1	1	132.812	70.322

b) Classified Summary of Audit Observations

Audit observations amounting to Rs 58.838 million were raised in this report during current audit of “Municipal Committees District Sargodha.” This amount also includes recoveries of Rs32.551 million as pointed out by the audit. Summary of audit observations classified by nature is as under:

Overview of audit observations

Rs in million

Sr. No.	Classification	Amount Placed under Audit Observation
1	Non-production of record	-
2	Reported cases of fraud, embezzlement, and misappropriation	-
3	Irregularities:	-
	a. HR/Employees related irregularities	-
	b. Procurement related irregularities	3.441
	c. Management of accounts with commercial banks	-
4	Value for money and service delivery issues	55.397
5	Others	-
	Total	58.838

c) Comments on Budget and Accounts (Variance Analysis)

As per the Accounts for the financial year 2019-20 of the Municipal Committees of District Sargodha, total original budget (development and non-development) was Rs 1,576.693 million. Against the final budget, total expenditure of Rs 213.060 million was incurred during financial year 2019-20 which was less than original grant of Rs 1,576.693 million indicating poor financial planning and resulting in saving of Rs 1,363.633 million against the final grant. The break-up of total budget and expenditure is given in the following table:

Rs in million

Description	Original Grant	Suppl. Grant	Final Grant	Exp	Excess/ Saving	% age Saving
Salary	688.208	-	688.208	204.619	-483.589	67
Non-Salary	501.975	-	501.975	115.315	-386.660	73
Development	386.510	-	386.510	75.559	-310.951	80
Total	1,576.693	-	1,576.693	395.493	-1363.633	72
	Receipt			430.677		

The comparative analysis of the budget and expenditure of current and previous financial years is depicted as under:

Rs in million

Financial Year	Final Grant	Expenditure	Excess (+) / Saving (-)	%age of Saving
2018-19	813.429	374.961	185.296	43
2019-20	1,576.693	395.493	1,363.633	72

There was 80% increase in budget allocation and 12% decrease in expenditure incurred during financial year 2019-20 as compared to financial year 2018-19, while there was overall saving / excess of Rs 558.398 million during 2019-20 showing an increase of 201% as compared to financial year 2018-19.

15.2 Sectoral Analysis

Out of total 154 development schemes, Management of MCs of District Mianwali was able to complete 68 scheme indicating achievement of 51% as detailed below:

Name of MC	Total schemes	Schemes completed	Completed schemes (%)
MC Kotmomin	38	12	32
MC Shahpur	42	15	36
MC Bhalwal	74	41	55
Total	154	68	44

15.3 Brief comments on the status of compliance with PAC directives

The audit report pertaining to the following period was submitted to the Governor of the Punjab. Status of PAC meetings is as under;

Sr. No.	Audit Year	Municipal Committee	No. of Paras	Status of PAC Meeting
1	2018-19	Bhalwal	18	Not Convened
2	2018-19	Shahpur	14	Not Convened
3	2018-19	Sahiwal	17	Not Convened
4	2018-19	Kotmomin	14	Not Convened
5	2018-19	Sillanwali	14	Not Convened

15.4 Audit Paras
15.4.1 Municipal Committee Bhalwal
15.4.1.1 Irregularities
15.4.1.1.1 Procurement related irregularities
15.4.1.1.1.1 Irregular purchase of garbage container – Rs 3.441 million

According to Rule 12 (1) & (2) of PPRA Rules, 2014, procurements over one hundred thousand rupees and up to the limit of two million rupees shall be advertised on the PPRA's website in the manner and format specified by regulation by the PPRA from time to time. In case of procurements valuing above rupees 2.00 million, advertisement in two national dailies, one English and other Urdu, will appear in addition to advertisement on PPRA website.

Scrutiny of the purchase file of garbage container of MC Bhalwal for the financial year 2018-20 revealed that management of MC Bhalwal purchase 14 garbage container without following PPRA rules. Audit further noticed that no bidding document was prepared before purchase of articles. Audit further noticed that management also failed to deduct GST and income tax from the invoice.

Audit holds that due to weak administrative controls the advertisement on English newspaper mandatory as per rule was not published.

This resulted in irregular award of auctions Rs 3.441 million.

The matter was reported to CO/PAO in June, 2021. Matter was further discussed in DAC meeting held on 20.09.2021 in which management replied that "purchase of five (5) cubic meter container 14 Nos. were purchased after fulfillment of codal formalities. It is also worth mentioning here that advertisement notice was published on daily News Paper the Nation dated 20.04.2020 and also was up loaded on PPRA website". DAC pended the para and directed the department to provide supporting documents within two days but department failed to provide supporting documents.

Audit recommends that matter may be got regularized from competent authority.

PDP-14

15.4.1.2 Value for money and service delivery issues

15.4.1.2.1 Non-recovery of conversion fee from housing societies – Rs 32.551 million

According to Rule 60 sub rules (c) The conversion fee for the conversion of peri-urban area or intercity service area to residential use shall be one percent of the value of the land as per valuation table or one percent of the average sale price of preceding twelve months of land in the vicinity, if valuation table is not available;

Scrutiny of the MO(P& C) record for the financial year 2018-20 revealed that management of the MC Bhalwal failed to recover the conversion fee from the owner of housing societies and the Preliminary planning permission (PPP) issued by District planning and design committee (DPDC) has already expired. It was noticed that sale purchase of plots are being carried out without depositing a single penny into Government Treasury. Detail is as under:

Sr. No.	Name of Housing Society	Area in Marla	DC rate Value	Total Value	1% Conversion fee
1	I-Con Valley	3185	220,000	700,700,000	7,007,000
2	Canal View	6750	176,000	1,188,000,000	11,880,000
3	Tariq Garden	2266	270,000	611,820,000	6,118,200
4	Nawazish town	3430	220,000	754,600,000	7,546,000
	Total Recovery			3,255,120,000	32,551,200

Audit holds that due to weak internal controls management failed to recover the conversion fee.

This resulted in non-recovery of conversion fee from housing societies amounting to Rs 32.551 million.

The matter was reported to CO/PAO in June, 2021. Matter was further discussed in DAC meeting held on 20.09.2021 in which management replied, “Housing schemes pointed out in Audit Para are under process in MC Bhalwal. Conversion Fee can only be charged by MC Bhalwal after technical scrutiny and due approval of lay out plan as per Rule No 17 of the Punjab Housing Schemes and Land Sub Division, 2010”. DAC pended the para as sale and purchase in the societies is in progress and directed to take appropriate action besides recovery.

Audit recommends recovery besides fixing of responsibility against the persons at fault.

PDP-13

**15.4.1.2.2 Less recovery on account of auction of collection rights
– Rs 2.902 million**

According to section (117) (1) (3) (4) Collection of taxes, PLGA, 2013, a tax or fee levied under this Act shall be collected in the prescribed manner. If a person fails to pay any tax or fee or any other money payable to a local government, the local government and, if so requested by the local government, the Government shall recover the tax, fee or other money as arrears of land revenue.

Scrutiny of the auction files of MC Bhalwal for the financial year 2018-20 revealed that management of the MC Bhalwal did not collect the 100% receipts from contractors, due to this negligence of the management, Government has to sustain a loss due to less recovery. Detail is as under:

F.Y 2018-19

Sr.#	Name of Auction	Recovery Due	Recovery Effected	Recoverable Amount
1	Parking Adda Fee	6,026,000	5,779,000	247,000
2	Rickshaw Stand Fee	1,972,250	1,896,500	75,750
3	Advertisement Tax	3,340,750	1,293,700	2,047,050
4	Slaughtering Fee	201,250	197,500	3,750
	Total	11,540,250	9,505,940	2,034,310
F.Y 2019-20				
1	Parking Adda Fee	9,142,500	8,663,500	479,000
2	Rickshaw Stand Fee	3,174,000	3,036,000	138,000
3	Taxi Car Stand Fee	179,400	174,600	4,800
4	Advertisement Tax	1,782,500	1,280,840	501,660
5	Slaughtering Fee	187,450	184,300	3,150
6	Gutter / Sewerage Fee	80,500	80,000	500
	Total	14,286,450	13,419,240	867,210
	Grand Total	25,826,700	22,925,180	2,901,520

Audit holds that due to weak financial indiscipline management failed to recover the 100% auctioned amount.

This resulted in less recovery of Rs 2.902 million on account of auction of collection rights.

The matter was reported to CO/PAO in June, 2021. In DAC meeting held on 20.09.2021, management replied, "MC Bhalwal being autonomous body prepare its annual budget to estimate income and expenditures. Municipal Committee being autonomous body imposes taxes and fees to generate its Income resources.

Audit recommends that matter may be looked into and made good by recovery.

PDP-02

15.4.2 Municipal Committee Kotmomin

15.4.2.1 Value for money and service delivery issues

15.4.2.1.1 Non-recovery of conversion fee - Rs 9.180 million

According to section 60 (e) Punjab Land Use Rules 2009, the conversion fee for the conversion of land use to educational or healthcare institutional use shall be ten percent (10%) of the value of the land as per valuation table or ten percent of the average sale price of preceding twelve months of land in the vicinity, if valuation table is not available;

Scrutiny of accounts and physical survey conducted by staff of MC Kotmomin for the financial year 2018-20 revealed that listed below private colleges/schools were constructed and established at different locations under the jurisdiction of MC Kotmomin but building and conversion fees Rs 9.180 million was still not recovered. Detail is as under.

Sr. No	Name of Owner	Location	Type of Building	Area in Kanals	Rate per Kanal	Total Value	Conversion Fees	Building Fee	Total Amount
1	Manzoor Ahmed S/o Muhammad etc	Bhalwal road	Superior College	10	1,400,000	14,000,000	1,400,000	400,000	1,800,000
2	Muhammad Talha S/o Haji Khaliq Dad	Seem Nala	Readers College	8	1,400,000	11,200,000	1,120,000	320,000	1,440,000
3	Muhammad Aslam S/o Baz Khan	By pass Bhalwal Road	Aspire College	8	1,400,000	11,200,000	1,120,000	320,000	1,440,000
4	RanaNadeem S/o Asghar Ali	Mateela Road	Punjab College	10	1,400,000	14,000,000	1,400,000	400,000	1,800,000
5	AnjumShehzad S/o Sher Ali	Seem Nala	Allied School	2--1/2	1,400,000	3,500,000	350,000	100,000	450,000
6	RanaNadeem Ali S/o Asghar Ali	Mateela Road	Dar e arqam School	4--1/2	1,400,000	6,300,000	630,000	180,000	810,000
7	Aziz Ahmed	Bhabda Road	Ghazali School	4	1,400,000	5,600,000	560,000	160,000	720,000
8	Ansar Abbas S/p Allah Yar	Mateela Road	Momentes School	4	1,400,000	5,600,000	560,000	160,000	720,000
Total									9,180,000

Audit holds that due to weak internal controls conversion fee from building and private colleges not recovered.

This resulted in to loss due to non-recovery of conversion fees of Rs 9.180 million.

The matter was reported to CO/PAO in June, 2021. In DAC meeting held on 20.09.2021, management replied, "Notice for less recovery has been issued to owner of buildings, affected recovery would be shown in next audit". DAC pended the para till recovery.

Audit recommends recovery of amount involve besides fixing of responsibility for such negligence.

PDP No.08, 09

15.4.2.1.2 Non-recovery of building and conversion fees - Rs 7.9 million

According to Punjab Land Use (Classification, Reclassification and Redevelopment) Rules 2009's rule 60 (a), the conversion fee for the conversion of a residential, industrial, peri urban area or intercity service area to commercial use shall be as under:

Value of Land as Per Valuation Table	Conversion Fee
Less than one million rupees	5%
From one million rupees to ten million rupees	10%
More than ten million rupees	20%

Further as per Punjab Gazzate published by authority Lahore Monday dated 25.06.2018 further notified by MC Kotmomin vide letter No.MC/KM/296 dated 30.05.2018 rate for commercial buildings is 2000 per marla per floor and for residential buildings is 500 per marla per floor.

Scrutiny of accounts records and physical survey conducted by staff of MC Kotmomin for the financial year 2018-20 revealed that Ali market was constructed at Bhagtanwla Road on area of 100 marlas but building and conversion fee of Rs 7.90 million was not recovered. Detail is as under:

Name of Owner	Area (marlas)	Schedule Rate per Marla	Total Value	Conversion fee 20%	Building fee 2,000 per Marla	Total Building and conversion fees
Ansar Abbas S/o Allah Yar	100	385,000	38,500,000	7,700,000	200,000	7,900,000

Audit holds that due to weak internal control building and conversion fee could not be recovered.

This resulted in to loss due to non recovery of building and conversion fees of Rs 1.530 million.

The matter was reported to CO/PAO in June, 2021. In DAC meeting held on 20.09.2021, management replied, "Notice for less recovery has been issued to owner of buildings, affected recovery would be shown in next audit". DAC pended the para till recovery.

Audit recommends recovery of amount involve besides fixing of responsibility for such negligence.

PDP No.02

15.4.3 Municipal Committee Shahpur

15.4.3.1 Value for money and Service delivery issues

15.4.3.1.1 Less realization of water rates – Rs 2.864 million

According to PLG 2013 (117) Collection of taxes, (1) (3) (4) A tax or fee levied under this Act shall be collected in the prescribed manner. If a person fails to pay any tax or fee or any other money payable to a local government, the local government and, if so requested by the local government, the Government shall recover the tax, fee or other money as arrears of land revenue. The recovery of tax, fee or other money under subsection shall not absolve the person from prosecution for any offence under this Act or any other law.

Scrutiny of accounts record of MC Shahpur for the financial year 2018-20 revealed that management failed to recover the receipts on account of water rates resulting in loss of Rs 2.864 in the shape of less recovery. Detail is as under:

Year	Arrears Previous Years	Demand Current F.Y	Total Demand (Rs)	Recovery (Rs)	Balance (Rs)
2019-20	2,573,170	1,000,080	3,573,250	708,800	2,864,450

Audit holds that due to weak Internal and Financial Controls water rates were not recovered.

This resulted in less realization of waters rates Rs 2.864 million.

The matter was reported to CO/PAO in June, 2021. Matter was further discussed in DAC meeting held on 20.09.2021 in which management replied, “During the transition period of local governments under PLGA 2019, staff of MC was distributed to other local governments that resulted in acute shortage of staff in MC Shahpur consequently, less recovery of water rate was made”. DAC pended the para till recovery.

Audit stresses upon recovery of amount involved.

PDP No.05

CHAPTER 16

Municipal Committees District Sheikhpura

16.1 Introduction

Municipal Committees were established on 01.01.2017 under Punjab Local Government Act (PLGA) 2013. Municipal Committee shall be a body corporate having perpetual succession and a common seal, with power to acquire and hold property and enter into any contract and may sue and be sued in its name. Chairman of municipal committee is the executive head and Chief Officer coordinates and facilitates the performance of functions assigned under the supervision of chairman. Schedule of establishment for a municipal committee includes planning, finance, municipal regulation and municipal infrastructure offices.

a) Audit Profile of Municipal Committees of District Sheikhpura

Sr. No.	Description	Total No. of Formations	Audited	Expenditure Audited	Receipts Audited
1	MC Ferozewala	1	1	77.321	51.287
2	MC Muridke	1	1	197.654	75.529
3	MC Sharaqpur Sharif	1	1	82.930	24.395
4	MC Sheikhpura	1	1	60.879	634.010

b) Classified Summary of Audit Observations

Audit observations amounting to Rs 813.447 million were raised in this report during current audit of “Municipal Committees Shariqpur Sharif of District Sheikhpura”. This amount also includes recoveries of Rs 165.359 million as pointed out by the audit. Summary of audit observations classified by nature is as under:

Overview of audit observations

Sr. No.	Classification	Rs in million Amount Placed under Audit Observation
1	Non-production of record	-
2	Reported cases of fraud, embezzlement, and misappropriation	-
3	Irregularities:	
	a. HR/Employees related irregularities	1.231
	b. Procurement related irregularities	46.550
	c. Management of accounts with commercial banks	-
4	Value for money and service delivery issues	672.166
5	Others	93.500
	Total	813.447

c) Comments on Budget and Accounts (Variance Analysis)

As per Appropriation Accounts for the financial year 2019-20 of the Municipal Committees of District Sheikhpura, total budget (development and non-development) was Rs 698.932 million. Against the budget, total expenditure of Rs 513.022 million was incurred by MCs during financial year 2019-20. This resulted in saving of Rs 185.910 million indicating, poor financial planning. The break-up of total budget and expenditure is given in the following table:

Description	Budget Allocation	Expenditure	Excess (+) / Saving (-)	% age saving
Salary	259.302	224.062	35.24	14
Non-salary	315.077	268.179	46.898	15
Development	124.553	20.781	103.772	83
Total	698.932	513.022	185.91	27

The comparative analysis of the budget and expenditure of current and previous financial years is depicted as under:

Financial Year	Budget Allocation	Expenditure	Excess (+) / Saving (-)	% age of saving
2018-19	629.039	436.069	192.970	31
2019-20	698.932	513.022	185.910	27

There was 11.11 % increase in budget allocation and 17.647% increase in expenditure incurred during financial year 2019-20 as compared to financial year 2018-19, while there was overall saving of Rs 185.910 million during the financial year 2019-20 showing a decrease of 4 % as compared to financial year 2018-19.

16.2 Sectoral Analysis

Out of total 85 development schemes, management of MCs of District Sheikhpura was able to complete 03 schemes indicating the very poor achievement of 4% as detailed below:

Name of MC	Total Schemes	Schemes Completed	Completed Schemes (%)
MC Ferozewala	0	0	0
MC Muridke	52	0	0
MC Sheikhpura	22	1	5
MC Sharqpur	11	2	18
Total	85	3	4

16.4 Brief comments on the status of compliance with PAC directives

The audit report pertaining to the following period was submitted to the Governor of the Punjab. Status of DAC meetings is as under;

Sr. No.	Audit Year	Municipal Committee	No. of Paras	Status of PAC Meeting
1	2018-19	MC Sheikhpura	25	Not Convened
2	2018-19	MC Shariqpur Sharif	11	Not Convened

16.4 Audit Paras
16.4.1 Municipal Committee Ferozewala
16.4.1.1 Irregularities
16.4.1.1.1 HR/Employees related irregularities
16.4.1.1.1.1 Overpayment of House Rent Allowance - Rs 1.231 million

According to office memorandum No. F.2(2)R-5/2020 dated 02-07-2018 (Regulations Wing) Finance Division PDP-7 of the Finance Division O.M No. F.1/7/Imp-II/87 dated 01-07-1987, the rate of house rent allowance will be 45% of the minimum of BPS-2008 for the declared big cities and for other cities @ 30% of the minimum of BPS-2008.

During audit of accounts of MC Ferozewala for the financial year 2018-20, it was observed that staff was posted in the jurisdiction of District Sheikhpura. House Rent Allowance was being paid at the rate of 45% instead of 30%. **Annexure-Z**

Audit was of the view that 45% house rent allowance was paid due to weak internal controls.

This resulted in overpayment of Rs 1.231 million on account of house rent allowance to employees

The matter was reported to PAO concerned in June 2021. DAC meeting was held on 25.09.2021, management replied that the office of MC is located in Shahdra where the house rent allowance is allowed. DAC directed the management to get advice from FD regarding the entitlement in case of special circumstances. No compliance was shown to audit till finalization of report.

Audit recommends recovery of overpayment besides fixing of responsibility against the officers/ Officials at fault.

(PDP-2)

16.4.1.1.2 Procurement related irregularities

16.4.1.1.2.1 Non-recovery of penalty charges from contractors - Rs 4.852 million

If a contractor fails to complete the work within stipulated period, he is liable to pay compensation @1% to 10% of amount of the agreement or any smaller amount as decided by the Engineer in-charge to be worked out per day but not exceeding maximum of 10% of the construction of contract. The contractor shall have to apply within one month for extension in time limit before the expiry of scheduled shall have to apply within one month for extension in time limit before the expiry of scheduled time of completion according to Clause 39 read with Clause 37 of contract agreement.

During audit of accounts of MC Ferozewala for the financial year 2018-20, it was observed that contract of development schemes were awarded to contractors. Schemes were not completed within stipulated time. Neither cases for extension in time limit were processed nor penalties of Rs 4.852 million were imposed on contractors for delay in completion of schemes. **Annexure-AA**

Audit holds that penalties were not imposed on contractors due to weak internal controls.

This resulted in overpayment of Rs 4.852 million.

The matter was reported to the CO/PAO in the month of June, 2021. DAC in its meeting held on 25.09.2021 directed the department to decide cases at the time of completion of projects. No compliance was shown to audit till finalization of report.

Audit recommends recovery besides fixing of responsibility against the person (s) at fault.

(PDP-3)

16.4.1.1.2.2 Irregular expenditure due to splitting up of indents – Rs 11.426 million

According to Rule 4 Punjab Procurement Rules 2014, a procuring agency, while making any procurement, shall ensure that the procurement is made in a fair and transparent manner, the object of procurement brings value for money to the procuring agency and the procurement process is efficient and economical.

During audit of MC Ferozewala for the financial year 2018-20, it was observed that expenditure of Rs 11.426 million was incurred by splitting up indents to avoid the tendering process **Annexure-AB**

Audit was of the view that intends were splitted up by management to avoid open competition.

This resulted in irregular expenditure of Rs11.426 million.

The matter was reported to the PAO concerned during June, 2021. DAC meeting was held on 25.09.2021, management replied that day to day work was executed as per PPRA rules. DAC directed for regularization of the matter.

Audit recommends for regularization of expenditure besides fixing of responsibility against person(s) at fault.

(PDP-11)

16.4.1.1.2.3 Irregular expenditure in violation of PPRA Rules – Rs 4.658 million

According to Rule 12(1) & (2) of Punjab Procurement Rules 2014, procurements over one hundred thousand rupees and up to the limit of two million rupees shall be advertised on the PPRA's website in the manner and format specified by PPRA regulation from time to time. Further, as per 59 (d) (iii & iv) of Punjab Procurement Rules 2014, for reasons of extreme urgency brought about by events unforeseeable by the procuring agency, the time limits laid down for open and limited bidding methods cannot be met, however, the circumstances invoked to justify extreme urgency must not be attributable to the procuring agency; and the Provincial Cabinet, for reason to be recorded in writing, approves any specific procurement to be made on urgent basis and shall fix the time for such urgency.

Chief Officer MC Ferozewala made payments of Rs 4.658 million on account of purchase of different goods without advertisement on PPRA website as required by rule *ibid*. **Annexure-AC**

Audit holds that expenditure was incurred without advertisement to avoid open completion due to weak internal controls.

This resulted in irregular expenditure of Rs4.658 million

The matter was reported to PAO concerned in June 2021. DAC meeting was held on 25.09.2021 and the management replied that day to day work were executed as allowed in urgency clause of PPRA rules. DAC

directed for regularization of the matter. No compliance was shown to audit till finalization of report.

Audit recommends for regularization of expenditure besides fixing of responsibility against the person(s) at fault.

(PDP-24)

16.4.1.2 Value for money and service delivery issues

16.4.1.2.1 Loss due to non-collection of parking fee - Rs 5.100 million

According to Rule 9 (b) of the Punjab Local Government accounts rules 2017, the collector of tax, fee, rate, charges of the local government shall be personally responsible for any overcharging, fraud, misappropriation or delay for crediting the amounts so collected to the account of the local government and shall be liable to make good the loss arising from his culpable negligence

During audit of Chief Officer Ferozewala during the financial year 2018-20, it was observed that Management did not auction collection rights of parking stands. Further, Management did not opt for self collection of parking fee because of Municipal Corporation sustained a loss as detailed below:

Type of vehicle Stand	working days	Ticket Rate	average parking fee	Calculation 02 years	Loss
Car	300	50	50	300 x 2 x 50 x 50	1,500,000
Motor cycle	300	30	100	300 x 2 x 100 x 30	1,800,000
Raksha	300	30	100	300 x 2 x 100 x 30	1,800,000
Total					5,100,000

Audit was of the view that parking fee was not collected due to negligent behaviour of management.

This resulted in loss for Rs 5.060 million.

The matter was reported to the CO / PAO in June, 2021. DAC meeting was held on 25.09.2021 and management replied that the process has been initiated. DAC upheld the para till compliance. No compliance was shown to audit till finalization of report.

Audit recommends to conduct inquiry to fix responsibility against person(s) at fault.

(PDP-7, 15)

16.4.1.2.2 Less -recovery of water charges- Rs 16.167 million

As per rule 4.1 of PFR Vol-I, “the departmental controlling officer should see that all sums due to Govt. are regularly received and checked against demands and that they are paid into the treasury.”

During Audit of MC Ferozewala for the financial year 2018-20, it was observed that water charges of Rs 16.167 million were not recovered from consumers as detailed below:

(Rs in million)

Year	Area	Total connection	Connection charges	Total recoverable amount	Recovered (Rs)	Balance (Rs)
2019-20	Ferozewala	9930	150	17.874+ 0.108	6.951	10.922
	Kot Abdul Malik	5550	150	9.990+ 0.054	5.425	4.564
						15.487

Case of Defaulter: -

Area	Total Connection	Amount (Rs)
Kot Abdul Malik	89	400,608
Ferozwal	37	279,665
	Total	680,273

Audit was of the view that water charges were not recovered due to ineffective financial discipline.

This resulted in loss of Rs 16.167 million.

The matter was reported to PAO concerned in June 2021. DAC meeting was held on 25.09.2021 and the management replied that notices have been served for recovery. DAC upheld the para till recovery of amount. No compliance was shown to audit till finalization of report.

Audit recommends recovery of outstanding dues.

(PDP-17,18)

16.4.1.3 Others

16.4.1.3.1 Non-forfeiture of lapsed securities - Rs1.019 million

As per instruction contained in article 399 CPWA code, PDP- 54 DFR and PDP- 12.7 of PFR laid down that all lapsed confiscated and unclaimed deposits lying more than 3 complete years may be credit to government revenue.

During audit of Municipal Corporation Ferozewala for the financial year 2018-20 it was observed that security deposits of Rs1,018,741 were not forfeited even after three years as detailed below:

Name of Scheme	Year	Estimate cost (Rs)	Security Amount (Rs)
Const. of Nallah, Drain & PCC street Aslam shopkeeper to Masjid AhleHadeesChak # 39 Tehsil Ferozwala	2016-17	7,00,000	69,860
Const. of Nallah & PCC Govt. Primary School Chak # 39	2016-17	1,650,515	164,851
Const. of Nallah & PCC street Ramzan Karyana Store Chak 39	2016-17	1,348,288	134,829
Const. of Nallah & PCC street Abbas Mughal Chak # 39	2016-17	1,298,310	129,765
Const. of drain, Nallah & PCC moranwalaUC 42	2016-17	2,499,518	249,951
Const. of drain, Nallah and PCC Saadpar UC 42	2016-17	1,300,000	129,679
Const. of drain, Nallah & PCC Doseer UC 42	2016-17	1,198,800	119,880
Const. of Drain village Bharth UC 23	2016-17	200,000	19,926
			1,018,741

Audit holds that security deposits were not forfeited due to defective financial discipline.

This resulted in loss of Rs 1.018 million to public exchequer.

The matter was reported to PAO concerned in June 2021. DAC meeting was held on 25.09.2021 and the management replied that compliance will be made. DAC upheld the para till compliance. No compliance was shown to audit till finalization of report.

Audit recommends for early deposit of unclaimed securities to treasury without further loss of time.

(PDP-20)

16.4.2 Municipal Committee Muridke

16.4.2.1 Irregularities

16.4.2.1.1 Procurement related irregularities

16.4.2.1.1.1 Irregular expenditure in violation of PPRA Rules - Rs 1.827 million

According to Rule 8 of PPR 2014, a procuring agency shall, devise annual planning for all proposed procurements with the object of realistically determining the requirements of the procuring agency, within its available resources, delivery time or completion date and benefits that are likely to accrue to the procuring agency in future.

Audit of MC Muridkey for the Financial years 2018-20, revealed that expenditure of Rs 1.827 million was incurred on following items for making arrangements on the eve of Muharram 2018. The expenditure was incurred without preparation of action plan, survey report and requirements from the administration of Imam Bargah / route of Jaloos. Funds were expended by calling quotations in violation of PPRA rules.

Sr. No.	Description	Contractor	Billing date	Amount
1	Installation of CCTV cameras from Mujahid Hotel to Sadar bazar	Tajamal & Co.	25.09.18	95,280
2	Installation of CCTV cameras from sadar thana bazar to mizar House.			94,560
3	Installation of CCTV cameras from Main bazar to sadar bazar.			95,280
4	Installation of CCTV cameras on rental basis at Markazi Jaloos 8 to 10 Muharram		18.09.18	214,380
5	Purchase of lights on the eve of muharram	M. Ajmal & co.	27.9.18	365,962
6	Providing temporary generator, lights, search lights etc. on muharram 2018			962,132
	Total:-			1,827,594

Audit holds that due to weak internal controls expenditure was incurred in violation of PPRA Rules to avoid competitive rates.

The matter was reported to the PAO during May, 2021. In DAC meeting was held on 25.09.2021 management replied that the expenditure was incurred to control law and order situation in Moharram. DAC directed to get the expenditure regularized.

Audit recommends regularization of expenditure besides fixing of responsibility against person(s) at fault.

[PDP No.1]

16.4.2.2 Value for money and service delivery issues

16.4.2.2.1 Irregular payment without record entry in the measurement book - Rs 3.477 million

As per instruction No. 3 and 12 of measurement book, all the entries of civil work shall be recorded in the MB and the officer making payment shall himself check and observe that the arithmetical calculations are correct.

During audit of accounts record of MC Muridkey for the financial years 2019-20, it was revealed that the MC management executed M&R works and made payment of Rs 3.477 million without its record entry in MB in violation of criteria *ibid*.

Audit holds that due to weak internal control expenditure was incurred in violation of rules.

The matter was reported to the PAO during May, 2021. DAC meeting was held on 25.09.2021 and the management replied that MB was not required for petty works costing less than Rs 50,000. DAC directed the management to prepare MBs for works costing more than Rs 50,000.

Audit recommends regularization of expenditure besides fixing of responsibility against person(s) at fault.

[PDP No. 9, 21]

16.4.2.2.2 Non-imposition of penalty for delay in completion of schemes—Rs 1.566 million

As per Clause 39 of contract agreement, the contractor shall pay, as compensation, an amount equal to 1% of the amount of the contract subject to the maximum of 10% or such smaller amount as the Engineer in-charge may decide, for delay in completion of work.

MO (Infrastructure) of MC Muridkey awarded 05 schemes valuing Rs 15.683 million to various govt.-contractors during the financial years 2018-20. The schemes were to be completed in four months but contractors neither completed the schemes within stipulated period nor applied for extension. Department did not impose penalty @ 10% amounting to Rs 1.566 million for late completion of the schemes.

Sr. No.	Name of Scheme	Name of Contractor	App. Cost	Work award	Completion / Status	Penalty
1	Rehabilitation of PCC road from kala pul towards safdar electric shop along the canal hadokay	Ch. M. Ishaq Mayo	4.920	25.02.2020	WIP	0.492

2	P/F manhole cover 22", 24", 26" dia with CI frame (700 Nos) for raising of existing manhole (100 Nos) and construction of gully grating chambers concrete 12"x12" (113 Nos) at different street	Sajjad Ahmed	7.119	25.02.2020	WIP	0.7119
3	Const. of water supply pipe line Sui Gas bazar & ling streets muhallah old daoke	Ali Const. Co	1.155	25.02.2020	28.07.2020	0.115
4	Rehabilitation of PCC & sewerage Riaz Shah street link Maqbool pehlwan street & Baba Mast Darbar Street Mohallan Ahmed pura		1.313	25.02.2020	10.07.2020	0.131
5	Rehabilitation of PCC & drain street No. 19,15 & 9 Basra colony	Green star & co	1.176	25.02.2020	27.11.2020	0.117
			15.683			1.5669

Audit holds that penalty on late completion of schemes was not imposed due to weak internal controls and defective financial discipline.

This resulted in non-imposition of 10% penalty amounting to Rs 1.566 million.

The matter was reported to the PAO during May 2021. DAC in its meeting held on 25.09.2021, directed the department to decide cases at the time of completion of projects.

Audit recommends fixing of responsibility against the person(s) at fault and recovery of the amount involved.

[PDP No.14]

16.4.2.3 Others

16.4.2.3.1 Non-realization of arrear of auctions – Rs 7.741 million

As per rules 28(4) of Punjab Local Government Auction of Collection of Rights 2016, if the income so received is found less than the contractual amount, the difference shall be recovered from the contractor as arrears of Land Revenue.

During audit of record of Municipal Corporation Muridkey for the Financial years 2018-20, it was revealed that the rights of “Add Fee General Buss Stand Muridkey” were auctioned for Rs 24.534 million. An amount of Rs 16.793 million was realized against the demand of Rs 24.534 million. The remaining amount of Rs 7.741 million was not realized as detailed below;

(Rs in million)

Year	Descr.	Reserve price	Demand (Income Tax + salaries)	Amount realized from contractor up to 11 th November 2018	Amount realized through departmental collection w.e.f 12.11.2018 to 30.06.2019	Total collection	Amount not realized
2018-19	Adda Fee General	11.030 (auction)	12.841	7.594	3.669	11.263	1.578
2019-20	Buss Stand Muridke	11.693 (R.P)	11.693	-	-	5.530	6.163
	Total:-		24.534			16.793	7.741

Audit holds that due to weak financial controls, arrears of auction were not realized.

This resulted in loss to government amounting to Rs 7.741 million.

The matter was reported to the PAO during May 2021. DAC meeting was held on 25.09.2021 and the management replied that the amount will be recovered. DAC directed the management for early recovery of amount.

Audit recommends recovery of auction money from the defaulters.

[PDP No.2]

16.4.2.3.2 Non-recovery of arrears of water charges– Rs 3.500 million

According to Punjab Local Government Act 2013 (81)2 (o) a Municipal Committee / Corporation shall be responsible to collect approved taxes, fees, rates rents, tolls, charges, fines and penalties from the consumers.

During audit of Municipal Corporation Muridkey for the period 2018-20, it was observed that collecting officer made less recovery on account of water charges from the consumers of residential and commercial connections. An amount of Rs 7.495 million was realized against the demand of Rs 11.115 million, resulting in non-recovery of outstanding arrears of Rs 3.500 million. Moreover, the management of MC Muridkey did not impose fine for late/non-deposit of water charges as detailed below;

(Rs in million)

Year	Description of connections	No. of connection	Rate	Demand	Amount realized	Amount not realized
2018-19	Residential	4552	100	5.515	3.661	1.800
	Commercial	08	500			
2019-20	Residential	4629	100	5.600	3.834	1.700
	Commercial	12	500			
				11.115	7.495	3.500

Audit holds that due to weak internal controls, arrears of water charges were not realized.

This resulted in loss of Rs 3.500 million to government.

The matter was reported to the PAO during May 2021. DAC meeting was held on 25.09.2021 and the management replied that recovery of waster charges is a continuous process and the amount will be recovered. DAC directed the management for early recovery of amount.

Audits recommend recovery of the amount besides fixing of responsibility against the person(s) at fault.

[PDP No.5]

16.4.2.3.3 Non-accountal of manhole covers -Rs 11.804 million

As per Specification No 18.1 of B & R Vol.2 part ii of 1967 the cost of salvaged material / dismantled material shall be recovered from the contractor or reuse on the work. According to Rule 15.4(a) of PFR Vol-I, all materials received should be examined, counted, measured and weighed, as the case may be, when delivery is taken, and they should be kept in charge of a responsible government servant. The receiving government servant should also be required to give a certificate that he has actually received the materials and recorded them in his appropriate stock registers.

During audit of MC Muridkey for the financial year 2019-20, it was noticed that MC Muridkey replaced 2152 manhole covers with and

without iron frames at a cost of Rs 11.804 million. The cost of old material i.e existing iron frame/iron ring was neither recovered nor cost estimate was reduced. Further, the stock entry and details where manhole covers were affixed was not on record. **Annexure-AD**

Audit holds that due to weak internal controls the cost of old material was not deducted while making payment of the contractor's bills.

This resulted in loss to government exchequer amounting to Rs 11.804 million.

The matter was reported to the PAO during May 2021. DAC meeting was held on 25.09.2021 and the management provided the bills of the manholes covers. DAC directed the management to provide MB of the items.

Audit recommends recovery besides fixing of responsibility for lapse and negligence against the person(s) at fault.

[PDP No.15, 16]

16.4.2.3.4 Non-forefieture of performance securtiy - Rs 16.311 million

As per Rule 11 (2) of Local Government Works Rules 2017, in case the contractor fails to comply with the terms and condition of contract, the engineer incharge shall take such action as may be necessary including invoking the penal provision of the contract to safe guard the interest of the government.

During audit of M.C Muridkey for the financial year 2019-20, it was revealed that MC Muridkey issued work orders for following two schemes during February, 2020. The contractor of the scheme at serial No. 1 failed to execute the scheme. The contractor of the scheme at serial No. 2 became defaulter after having payment of 1st running bill for Rs 2.211 million. The engineer in-charge did not take any action to black list contractors and forfeit the earnest money. Further, the schemes were not executed on risk and cost to safe guard the interest of the government, as detailed below;

(Rs in million)

Sr. No.	Name of Scheme	Name of Contractor	App. Cost	Work order No. & date	Status
1	Providing of Philips street lights 60-w Road Flair Model (100 No), supply and installation of single phase metter with cable connection (6 Nos)	Ali const. co.	3.999	77 dated 25.02.2020	Contractor failed to start the work

	etc				
2.	Rehabilitation of water supply schemes (2 Nos) canal colony & Hassan Park MC Muridkey	Gharib Alam	12.312	95 dated 25.02.2020	Ist & running bill of Rs 2211761 vide MB No. 26283 page 7-12
			16.311		

Audit holds that due to weak internal and administrative controls contractors were not black listed and earnest money was not forfeited.

This resulted in wastage of public money amounting to Rs 16.311 million.

The matter was reported to the PAO during May 2021. DAC meeting was held on 25.09.2021 and the management replied that the matter is in court of law. DAC upheld the para till decision of the court.

Audit recommends fixing of responsibility against the person(s) for lapses and negligence.

[PDP No.17]

16.4.3 Municipal Committee Sharaqpur Sharif

16.4.3.1 Irregularities

16.4.3.1.1 Procurement related irregularities

16.4.3.1.1.1 Irregular expenditure by violating PPRA Rules – Rs 1.282 million

According to Rule 12(1) read with Rule 9 of Punjab Procurement Rules 2014, procurements over two hundred thousand rupees and up to the limit of two million rupees shall be advertised on the PPRA’s website in the manner and format specified by PPRA regulation from time to time. A procuring agency shall announce in an appropriate manner all proposed procurements for each Financial Year and shall proceed accordingly without any splitting of the procurements so planned. The annual requirements thus determined would be advertised in advance on the PPRA’s website.

Audit of MC Shariqpur Sharif for the financial year 2019-20, revealed that expenditure of Rs 1.282 million was incurred on the eve of Eid ul Ezha 2019. The expenditure was incurred without adopting the procedure under PPRA Rules. Moreover, the bill was prepared by adding 20% contractor’s profit amounting to Rs 180,000 which was undue favour to the contractor and loss of public funds. Detail is as under;

(Rs in million)

Description	Firm	Date	Expenditure	20% addition
Arrangements on Eid-ul-Azha 2019	Khan & Co.	01.08.2019	1.282	0.180

Audit holds that due to weak financial discipline purchases were made by ignoring PPRA.

This resulted in expenditure by violating the procedure under PPRA Rules.

The matter was reported to the PAO during May 2021. In DAC meeting held on 25.09.2021 department replied that the expenditure was incurred on urgency basis. DAC directed for regularization of expenditure. No compliance was shown to audit till finalization of report.

Audit recommends regularization of expenditure besides recovery.

[PDP # 7]

16.4.3.1.1.2 Non-imposition of penalty of schemes – Rs 1.882 million

As per Clause 39 of contract agreement, the contractor shall pay, as compensation, an amount equal to 1% of the amount of the contract subject to the maximum of 10% or such smaller amount as the Engineer in-charge may decide, for delay in completion of work.

During audit of MC Shariqpur Sharif for the financial year 2019-20, it was noticed that MO (Infrastructure) awarded work of 05 schemes costing Rs 18.833 million for a period of four months. The contractors did not complete the schemes within stipulated time period. Neither any case for extension in time limit was processed nor penalty of Rs 1.882 million imposed to the contractors due to delay in completion of scheme.

Sr. No.	Name of Scheme	Name of Contractor	App. Cost	Sate of award	Status	Penalty
1	Repair of Carpet Road, at Darbar Road, Jinnah Road, Approach Road and others, City Sharaqpur Sharif (Area = 5750 Sft).	MJ Enterprises	1,950,000	08.02.20	WIP	0.195
2	Repair of Eid Ghah Road with Tuff Tile, City Sharaqpur Sharif (L=1207 Rft).	Qasim Ali	6,650,000	08.02.20	WIP	0.665
3	Repair of Manhole Covers, City Sharaqpur Sharif (162 Nos.).	RH Khan	1,995,000	08.02.20		0.199
4	Repair of PCC Street and Tuff Paver Street at Main Bazar, Mohallah Sheikhana, Chah Tabachianwala, Bhatti Town and others, City Sharaqpur Sharif. (L=2100Rft.)	Al-Abbas	5,238,000	08.02.20	WIP	0.523
5	Repair of Sewerage line Thatha Laway Road from Chwok Shair-e-Rabbani to Graveyard, City Sharaqpur Sharif (L=948Rft).	Yasir Rafi	3,000,000	08.02.20	WIP	0.300
TOTAL			18,833,000			1.882

Audit holds that due to weak internal controls, penalty was not imposed upon the contractors due to non-completion of schemes within time frame for completion.

This resulted in non-recovery of penalty worth Rs 1.882 million.

The matter was reported to the PAO during May 2021. DAC in its meeting held on 25.09.2021 directed the department to decide cases at the time of completion of projects. No compliance was shown to audit till completion of report.

Audit recommends fixing of responsibility against the person(s) at fault and recovery of the amount involved.

16.4.3.1.1.3 Doubtful payment without record entry in measurements book-Rs 1.933 million

As per instruction No 3 and 12 of Measurement Book, all the entries of civil work shall be recorded in the MB and the officer making payment shall himself check and observe that the arithmetical calculations are correct.

During audit of accounts of MC Shariqpur Sharif for the financial years 2019-20, it was revealed that the MC Shariqpur Sharif executed M&R schemes. Payment amounting to Rs 1.933 million was made to the contractors without record entry in Measurement Book in violation of criteria ibid **Annexure-AE**

Audit holds that due to weak internal controls expenditure was incurred in violation of rules.

This resulted in unauthentic payment of Rs 1.933 million.

The matter was reported to the PAO during May 2021. In DAC meeting held on 25.09.2021 department replied that the recording of MB was not required in case cost of project is less than Rs100,000 no rule was provided. DAC directed for compliance of para. No compliance was shown to audit till finalization of report.

Audit recommends regularization of expenditure from competent forum.

16.4.3.2 Others

16.4.3.2.1 Advance payment to the contractor without execution of development work – Rs 3.989 million

As per Rule 17(1)&(2) all measurements recorded shall be checked by the engineering staff in the manner prescribed. Further as per Rules 18(12) no advance payment to a contractor shall be made by a Local Government.

During the audit of MC Shariqpur Sharif for the Financial Years 2019-20, it was observed that the management of MC made payment of Rs 3.989 million to the contractors of following schemes in June 2020. As per record full payment was shown made to the contractors after record entries in the MBs whereas the management of MC vide its letter after full payment requested the contractors to complete the work at site. It reflects that MC shariqpur made advance payment to the contractors as detailed below;

(Rs in million)

Name of work	Date of final payment	Letter to complete of work at site	Estimated cost	Payment
Repair of Tuff tile street Hussain Ali Nawaz	16.06.2020	Letter No. 69 dated 06.8.20 and letter No.77 dated 03.09.20	1.00	0.997
Repair of sewerage line Thatha Laway road from chowk Shair-e-Rabbani to graveyard, city sharqpur city	16.06.2020	Letter No. 36 dated 28.4.20, letter No.68 dated 06.08.20 and letter No. 76 dated 03.9.20	3.00	2.992
Total			4.00	3.989

Audit holds that due to weak administrative and financial controls payment was made in advance without execution of work.

This resulted in non-transparent/advance payment of Rs 3.989 million

The matter was reported to the PAO during May 2021. DAC in its meeting held on 25.09.2021 directed the department to probe the matter and verify the status of payments. No compliance was shown audit till finalization of report.

Audit recommends fixing of responsibility for advance payment.

[PDP # 5]

16.4.3.2.2 Non-recovery of arrears – Rs 2.244 million

According to Punjab Local Government Act 2013 (81)2 (o) a Municipal Committee shall be responsible to collect approved taxes, fees, rates rents, tolls, charges, fines and penalties.

During audit of Municipal Committee Shariqpur Sharif for the financial year 2019-20, it was observed that MC collected Rs 11.235 million on account of water charges and rent of shops against the demand of Rs 13.479 million. The remaining amount of Rs 2.244 million was not collected as detailed below;

(Rs in million)

Description	No. of shops / water supply connection	Total demand	Recovery	Outstanding amount
Water supply arrears	5243	7.759	6.071	1.688
Rent of shops	48	5.720	5.164	0.556
Total:-		13.479	11.235	2.244

Audit holds that due to weak internal controls, arrears of water charges and rent of shops were not realized.

This resulted in loss to government Rs 2.244 million.

The matter was reported to the PAO during May 2021. DAC meeting was held on 25.09.2021 department replied that the bills of last quarter were in process and recovery will be made. DAC directed to expedite the recovery. No compliance was shown to audit till finalization of report.

Auditors recommend recovery of the amount besides fixing of responsibility against the person(s) at fault.

[PDP # 9]

16.4.4 Municipal Committee Sheikhpura

16.4.4.1 Irregularities

16.4.4.1.1 Procurement related irregularities

16.4.4.1.1.1 Irregular expenditure due to splitting job orders - Rs 10.293 million

According to Rule 12(1) and 9 of Punjab Procurement Rules 2014, procurements over one hundred thousand rupees and up to the limit of two million rupees shall be advertised on the PPRA's website in the manner and format specified by regulation by the PPRA from time to time. A procuring agency shall announce in an appropriate manner all proposed procurements for each financial year and shall proceed accordingly without any splitting or regrouping of the procurements so planned. The annual requirements thus determined would be advertised in advance on the PPRA's website as well as on the website of the procuring agency in case the procuring agency has its own website.

Municipal Corporation Sheikhpura spent Rs 10.293 million on supply of soil, bamboos, manhole covers etc. during financial years 2018-20. Expenditure was incurred by splitting indents to avoid tendering process. **Annexure-AF**

Audit holds that payment was due to weak internal and administrative control.

This resulted in irregular expenditure due to splitting job orders amounting to Rs 10.293 million.

The matter was reported to the CO / PAO in May, 2021. DAC meeting was held on 01-10-2021, DAC directed the management for regularization the expenditure but no compliance was shown till the finalization of report.

Audit recommends regularization expenditure besides fixing of responsibility against their person(s) at fault.

[PDP No 08]

16.4.4.1.1.2 Expenditure incurred on arrangement of different events without open tender – Rs 4.054 million

According to Rule 12(1) & (2) of Punjab Procurement Rules 2014, procurements over one hundred thousand rupees and up to the limit of two million rupees shall be advertised on the PPRA's website in the manner and format specified by PPRA regulation from time to time. Further, as

per 59 (d) (iii & iv) of Punjab Procurement Rules 2014, for reasons of extreme urgency brought about by events unforeseeable by the procuring agency, the time limits laid down for open and limited bidding methods cannot be met, however, the circumstances invoked to justify extreme urgency must not be attributable to the procuring agency; and the Provincial Cabinet, for reason to be recorded in writing, approves any specific procurement to be made on urgent basis and shall fix the time for such urgency.

Municipal Corporation Sheikhpura made payments amounting to Rs 4.054 million during financial year 2018-19. Expenditure was incurred without advertising on PPRA website as required by rule ibid as detailed below:

Voucher No.	Date	Description	Contractor Name	Amount
89	29.11.2018	Arrangement On Eid Milad-un-Nabi	M. Amin & Co.	1,848,705
80	6.2.2019	arrangements of Moharram	M. Amin & Co.	900,000
86	7.2.2019	arrangements of Moharram temporary lights	TabassumJaved	443,070
8	28.6.2019	arrangements for Muharram	M. Amin & Co.	862,642
	Total			4,054,417

Audit holds that payment was due to weak internal and administrative control.

This resulted in irregular expenditure without open tender amounting to Rs 4.054 million

The matter was reported to the CO / PAO in May, 2021. DAC meeting was held on 01-10-2021, DAC upheld the para and directed the management for regularization of expenditure but no compliance was reported till the finalization of report.

Audit recommends regularization expenditure besides fixing of responsibility against their person(s) at fault.

[PDP No 14]

16.4.4.1.1.3 Irregular expenditure on account of Street light material – Rs 3.29 million

According to Rule 10(1)(2) of PPRA 2014 “A procuring agency shall determine specifications in a manner to allow the widest possible competition which shall not favour any single contractor nor put others at a disadvantage. The specifications shall be generic and shall not include references to brand names, model numbers, catalogue numbers or similar other classifications but if the procuring agency is satisfied that the use of, or a reference to, a brand name or a catalogue number is essential to

complete an otherwise incomplete specification, such use or reference shall be qualified with the words “or equivalent”.

Municipal Corporation Sheikhpura incurred expenditure amounting to Rs 3.29 million on purchase of street lights during financial years 2018-20. Specifications of street lights were not mentioned in bidding documents. What was to be procured was not mentioned in anywhere.

Voucher No.	Date	Contractor Name	Amount
129	22.10.2018	TabassumJaved	1,308,480
57	9.8.2019	Sindhu Brothers	1,245,388
84	29.1.2020	Sindhu Brothers	736,217
Total			3,290,085

Audit holds that expenditure was incurred due to weak internal controls.

This resulted in irregular expenditure amounting to Rs 3.29 million.

The matter was reported to the CO / PAO in May, 2021. DAC meeting was held on 01-10-2021, DAC directed the management for regularization of expenditure but no compliance was reported till the finalization of report.

Audit recommends regularization and fixing of responsibility against the person(s) at fault.

[PDP No 16]

16.4.4.1.1.4 Irregular expenditure without technical sanction - Rs 1.053 million

According to the instructions issued by the Finance Department, vide No RO (Tech) FD-18-23/2004, dated 21.09.2004, rate analysis for the non-standardized items shall be prepared by the Executive Engineer/Deputy Director, clearly giving the specifications of the material used and approved by the competent authority not below the rank of Superintending Engineer/Director on the basis of input rates/MRS of relevant quarter and template placed at website of Finance Department.

During the audit of Municipal Corporation Sheikhpura for the financial years 2018-20, it was observed that rent of exeavator amounting to Rs 1.053 million was paid without approval of TS estimate and its rates as detailed below:

Voucher No.	Date	Contractor Name	Amount
90	16.10.2018	Danish & CO.	89,320

91	16.10.2018	Danish & CO.	89,320
92	16.10.2018	Danish & CO.	89,320
201	22.4.2019	Danish & CO.	284,200
53	19.5.2020	Fine Traders	500,980
Total			1,053,140

Audit holds that expenditure was incurred due to weak internal controls.

This resulted in irregular expenditure amounting to Rs 1.053 million.

The matter was reported to the CO / PAO in May, 2021. DAC meeting was held on 01-10-2021, DAC directed the management for regularization but no compliance was reported till the finalization of this report.

Audit recommends regularization and fixing of responsibility against the person(s) at fault.

16.4.4.2 Value for money and Service delivery issues

16.4.4.2.1 Loss to the government due to non-lease of shops through competitive biddings– Rs 559.952 million

According to Rule 16 of Punjab local government property Rules 2018, the shops and commercial property should be leased out by the local government through competitive bidding and the initial lease period of the shop or commercial property shall not exceed fifteen years and may be extended for period not exceeding ten years subject to the revised rent assessed by the District Rent assessment Committee

According to Rule 4 of Punjab local government property Rules 2018 the manager of the property shall ensure that the rented property fetches the maximum rent from the market and the manager shall be personally responsible to the local government for any loss caused as a result of his default or negligence in the discharge of his responsibilities.

Management of Municipal Corporation Sheikhpura did not recover rent of shops at market rates. Scrutiny of the accounts revealed that 746 shops were not auctioned in last fifteen years. Lease agreements, its extension were not available with Municipal Corporation. Rent received from the shops was very nominal. Shops were located in main markets. Local fund of Municipal Corporation has sustained loss of Rs 559.952 million. **Annexure-AG**

Audit holds that nominal rent of shops was being received due to defective financial discipline.

This resulted in loss amounting to Rs 559.952 million.

The matter was reported to the CO / PAO in May, 2021. DAC meeting was held on 01-10-2021, DAC upheld the para for recovery but no compliance was reported till the finalization of report.

Audit recommends charging of rent as per market rate besides fixing of responsibility against the person(s) at fault.

[PDP No 01]

16.4.4.2.2 Loss to the Government due to sub-letting of shops by the original lessee– Rs 85.904 million

According to Rule 4 of Punjab local government property Rules 2018, the manager of the property shall ensure that the rented property fetches the maximum rent from the market and the manager shall be personally responsible to the local government for any loss caused as a result of his default or negligence in the discharge of his responsibilities. As per lease agreement, lessee could not sub-let shop to another tenant.

During audit of office of Municipal Corporation Sheikhpura for the financial years 2018-20, it was observed that shops were rented out at nominal rent to tenants. Tenants sub-letted 188 shops in violation of agreement. Further, Tenants were making profit by charging higher rent than Municipal Corporation as detailed below:

Received by MC	Received by Tenant	Difference PM	01-1-2017 to 30-06-2020
497,520	1,451,410	953,890	40,063,380
194,370	309,290	114,920	4,826,640
218,300	377,280	158,980	6,677,160
180,190	997,730	817,540	34,336,680
			85,903,860

Audit holds that nominal rent was charged due to defective financial discipline.

This resulted in loss amounting to Rs 85.904 million.

The matter was reported to the CO / PAO in May, 2021. DAC meeting was held on 01-10-2021, DAC directed the management to recover difference but no compliance was reported till the finalization of report.

Audit recommends recovery of rent at market rates besides fixing of responsibilities against the person(s) at fault.

[PDP No 04]

16.4.4.3 Others

16.4.4.3.1 Non-recovery of water charges–Rs 22.161 million

As per rule 4.1 of PFR Vol-I, “The departmental controlling officer should see that all sums due to Govt. are regularly received and checked against demands and that they are paid into the treasury.”

During audit of Municipal Corporation Sheikhpura for the period 2018-20 it was observed that water charges amounting to Rs 22.161 million were not recovered.

Audit holds that due to weak internal and administrative control water charges were not recovered.

This resulted in loss amounting to Rs 22.161 million.

The matter was reported to the CO / PAO in May, 2021. DAC meeting was held on 01-10-2021, DAC directed the management to recover amount through land revenue act but no compliance was reported till the finalization of report.

Audit recommends recovery besides fixing of responsibility against ther person(s) at fault

[PDP No 05]

16.4.4.3.2 Non-recovery of rent of shops –Rs 19.907 million

As per rule 4.1 of PFR Vol-I, “The departmental controlling officer should see that all sums due to Govt. are regularly received and checked against demands and that they are paid into the treasury.”

During audit of Municipal Corporation Sheikhpura for the financial years 2018-20, it was revealed that rent of government property (shops) was not collected since January 2020. **Annexure-AH**

Audit holds that due to weak internal and administrative control government money was not collected.

This resulted in loss amounting to Rs 19.907 million.

The matter was reported to the CO / PAO in May, 2021. DAC meeting was held on 01-10-2021, DAC directed the management for recovery but no compliance was reported till the finalization of report.

Audit recommends recovery besides fixing of responsibility against ther person(s) at fault.

[PDP No 06]

16.4.4.3.3 Non-recovery of receipts from defaulter contractors – Rs 4.832 million

As per rule 4.1 of PFR Vol-I, “The departmental controlling officer should see that all sums due to Govt. are regularly received and checked against demands and that they are paid into the treasury.”

During audit of Municipal Corporation Sheikhupura for the period 2018-20 it was observed that collection rights of advertisement boards and parking stands fees were auctioned but lease amount was still out standing as detailed below:

Sr. No.	Name of Contract	Arrears
1	Advertisement Boards Fee 2018-19	370,000
2	Advertisement Boards Fee 2019-20	4,283,300
3	Parking Stand NADRA office	142,220
4	Mice Parking Stand Sheikhupura	36,150
	Total	4,831,670

Audit holds that due to weak internal and administrative control government revenue was not collected.

This resulted in loss amounting to Rs 4.832 million.

The matter was reported to the CO / PAO in May, 2021. DAC meeting was held on 01-10-2021, DAC directed the management for recovery but no compliance was reported till the finalization of report.

Audit recommends recovery besides fixing of responsibility against ther person(s) at fault.

[PDP No 15]

CHAPTER 17

Municipal Committees District Sialkot

17.1 Introduction

Municipal Committees were established on 01.01.2017 under Punjab Local Government Act (PLGA) 2013. Municipal Committee shall be a body corporate having perpetual succession and a common seal, with power to acquire and hold property and enter into any contract and may sue and be sued in its name. Chairman of municipal committee is the executive head and Chief Officer coordinates and facilitates the performance of functions assigned under the supervision of chairman. Schedule of establishment for a municipal committee includes planning, finance, municipal regulation and municipal infrastructure offices.

a) Audit Profile of Municipal Committees of District Sialkot

(Rs in million)

Sr. No.	Description	Total No. of Formations	Audited	Expenditure Audited	Receipts Audited
1	M.C Daska	1	1	52.035	42.352
2	M.C Pasrur	1	1	29.95	33.99
3	M.C Sambrial	1	1	13.179	21.62
4	T.C Kotli Loharan	1	1	2.838	2.675
	Total			98.002	100.637

b) Classified Summary of Audit Observations

Audit observations amounting to Rs 210.008 million were raised as a result of this audit. This amount also includes recoverable of Rs 67.419 million as pointed out by the audit. Summary of the audit observations classified by nature is as under:

Overview of audit observations

Rs in million

Sr. No.	Classification	Amount Placed under Audit Observation
1	Non-production of record	-
2	Reported cases of fraud, embezzlement, and misappropriation	-
3	Irregularities:	
	a. HR/Employees related irregularities	
	b. Procurement related irregularities	70.867
	c. Management of accounts with commercial banks	-
4	Value for money and service delivery issues	-
5	Others	139.141
	Total	210.008

c) Comments on Budget and Accounts (Variance Analysis)

As per the Appropriation Accounts for the financial year 2019-20 of the Municipal Committees of District Sialkot, total budget (development and non-development) was Rs 868.99 million. Against the budget, total expenditure of Rs 761.23 million was incurred during financial year 2019-20. Which was less than allocated budget of Rs 868.99 million indicating poor financial planning and resulting in saving of Rs 107.76 million against the budget. The break-up of total budget and expenditure is given in the following table:

(Rs in million)

Description	Budget Allocation	Expenditure	Excess (+) / Saving (-)	% age saving
Salary	486.63	426.29	-60.35	12.40%
Non-Salary	156.42	129.41	-27.01	17.27%
Development	225.94	205.53	-20.41	9.03%
Total	868.99	761.23	-107.76	12.90%

The comparative analysis of the budget and expenditure of current and previous financial years is depicted as under:

Financial Year	Budget Allocation	Expenditure	Excess (+) / Saving (-)	% age of saving
2018-19	773.40	688.33	-85.07	11%
2019-20	868.99	761.23	-107.76	12.90%

There was 12.36 % increase in budget allocation and 10.60% increase in expenditure incurred during financial year 2019-20 as compared to financial year 2018-19, while there was overall saving / excess of Rs 107.76 million during the financial year 2019-20 showing an increase of 27% as compared to financial year 2018-19.

17.2 Sectoral Analysis

Out of total 162 development schemes, Management of MCs of District Sialkot was able to complete 127 scheme indicating achievement of 79% as detailed below:

Name of MC	Total Schemes	Schemes Completed	Completed Schemes (%)
M.C Daska	71	54	76
M.C Pasrur	39	32	82
M.C Sambrial	47	38	81
T.C Kotli Loharan	5	3	60
Total	162	127	78

17.3 Brief comments on the status of compliance with PAC directives

The audit report pertaining to the following period was submitted to the Governor of the Punjab. Status of PAC meetings is as under;

Sr. No.	Audit Year	Municipal Committee	No. of Paras	Status of PAC Meeting
1	2018-19	M.C Daska	14	Not Convened
2	2018-19	M.C Pasrur	11	Not Convened

17.4 AUDIT PARAS

17.4.1 Municipal Committee Daska

17.4.1.1 Irregularities

17.4.1.1.1 Procurement related irregularities

17.4.1.1.1.1 Irregular expenditure due to splitting the indents - Rs 14.298 million

According to rule 9 of PPRA 2014, “save as otherwise provided and subject to the regulations, a procuring agency shall announce in an appropriate manner all proposed procurements for each financial year and shall proceed accordingly without any splitting or regrouping of the procurements so planned. (2) The procuring agency shall advertise in advance annual requirements for procurement on the website of the Authority as well as on its website.

During audit of Municipal Committee Daska for the financial year 2018-20, it was observed that contracts of hiring of excavator, generator, tractors development schemes and plants for Rs 14.298 million were awarded to the contractors on quotation basis. The indents were split up to avoid the advertisement of tenders on PPRA website. Further log books of rental machinery were not maintained.

(Rs in million)

Sr. No.	Description	Financial Year	Amount
1	hiring of excavator, Generator and tractors	2019-20	7.708
2	Development schemes (On quotations	2019-20	5.019
3	Plants	2019-20	1.571
Total			14.298

Audit holds that due to non compliance of rules expenditure was incurred without open tender.

This resulted in regular expenditure of Rs 14.298 million.

The matter was reported to PAO in May, 2021. Neither any reply was submitted nor DAC meeting was convened till finalization of this report.

Audit recommends regularization of the matter besides fixing the responsibility against person (s) at fault.

[PDP No. 13, 14 & 15]

17.4.1.1.1.2 Irregular award of contract – Rs 12.004 million

According to Rule 12(1) read with Rule 9 of Punjab Procurement Rules 2014, procurements over one hundred thousand rupees and up to the

limit of two million rupees shall be advertised on the PPRA's website in the manner and format specified by PPRA regulation from time to time. A procuring agency shall announce in an appropriate manner all proposed procurements for each Financial Year and shall proceed accordingly without any splitting of the procurements so planned. The annual requirements thus determined would be advertised in advance on the PPRA's website.

During audit of Municipal Committee Daska for the financial year 2018-20, it was observed the rate contracts for Rs 12.004 million were awarded to different contractors on quotations basis without calling tenders and advertisement during 2018-19. This resulted in irregular expenditure of Rs 12.004 million.

Audit holds that due to non compliance of rules, rate contract was awarded without advertisement on PPRA.

The matter was reported to PAO in May, 2021. Neither any reply was submitted nor DAC meeting was convened till finalization of this report.

Audit recommends regularization of the matter besides fixing responsibility against the person(s) at fault.

[PDP No.10]

17.4.1.2 Others

17.4.1.2.1 Non-recovery of water rate charges - Rs 6.94 million

According to Rule 47(1) PLG (Budget) Rules, 2017 the collecting officer shall ensure that all revenue due is claimed, realized and credited immediately in the local fund and entered in the proper receipt head.

Scrutiny of demand and collection register of Municipal Committee Daska for the financial year 2018-20 revealed that a sum of Rs 6.94 million was due from the water users and was not recovered by the MC. Non-recovery of water rate charges resulted in loss to government amounting to Rs 6.94 million as detailed below;

Financial Year	Amount (Rs)
2018-19	6,165,773
2019-20	774,720
Total	6,940,493

Audit holds that due to weak internal controls, the Local Government dues were not collected.

This resulted in non-recovery of water rate charges Rs 6.94 million.

The matter was reported to PAO in May, 2021. Neither any reply was submitted nor DAC meeting was convened till finalization of this report.

Audit recommends early recovery besides fixing of responsibility.

[PDP No. 03]

17.4.1.2.2 Non recovery of conversion / commercialization fee - Rs 4.175 million

According to rule 60(1) of Punjab Land Use (Classification, Reclassification and Redevelopment) Rules 2009 "City District Government or a Tehsil Municipal Administration shall levy following fee for conversion of land use:

Value of land as per Valuation Table	Conversion fee
Less than one million rupees	5%
From one million rupees to ten million rupees	10%
More than ten million rupees	20%

During Audit of Municipal Committee Daska for the financial year 2018-20, it was observed that Conversion/commercialization fee for Rs 4.175 million was not recovered from different persons. Department

issued notices to the concerned for deposit of conversion / commercialization fee but no follow up was made to effect recovery. This resulted in loss of government revenues, as detailed below;

Name of Owners	Location	Total value of the property	Percentage	Amount (Rs)
Muhammad Adeel	New Badar Autos Gujranwala Road	5000000	20%	1,000,000
Muhammad Usman	Bharoke Road	14377400	20%	2,875,480
Usman S/o Abdul Rasheed	Ladhay Road Near Govt. Primary school	3000000	10%	300,000
Total				4,175,480

Audit holds that due to poor financial management recovery was not affected.

The matter was reported to PAO in May, 2021. Neither any reply was submitted nor DAC meeting was convened till finalization of this report.

Audit recommends early recovery besides fixing of responsibility.

[PDP No. 07]

17.4.1.2.3 Non-recovery of bus stand fee - Rs 2.163 million

According to Rule 17 (e) of Punjab Local Government (Budget) Rules 2017, the primary obligation of collecting officers shall be to ensure that all revenue due is claimed, realized and credited immediately into the Local Government Fund under the proper receipt head.

During audit of Municipal Committee Daska for the period 2018-19 & 2019-20, it was noticed that auction of collection of bus stand fee for the financial year 2019-20 was made by the M.C on 16.05.2019. The rate contract was awarded to Mr. Muhammad Nadeem S/o Haji Ahmed vide No. MC/DSK-19/419 dated 13.06.2019 for Rs 10,650,000. The department failed to collect Rs. 2.163 million from the contractor as detailed below.

Description	Amount (Rs)
Contract Amount	10,650,000
Income tax	1,065,000
Total Recoverable	11,715,000
Amount Recovered	9,552,000
Amount Recoverable	2,163,000

Audit holds that due to poor financial management recovery was not affected.

This resulted in non recovery of Rs 2.163 million.

The matter was reported to PAO in May, 2021. Neither any reply was submitted nor DAC meeting was convened till finalization of this report.

Audit recommends early recovery besides fixing of responsibility.

[PDP No. 06]

17.4.1.2.4 Non-recovery of advertisement tax - Rs 1.616 million

According to clause 20-other deposits (2) The contractor shall be responsible for deposit of salaries, pension contribution, premium of group insurance, leave salary, all allowances and other fringe benefits permissible to the employees of a local government attached with him for administration and collection of respective income before the start of each month in advance.

During audit of Municipal Committee Daska for the period 2018-20, it was noticed that auction of collection of advertisement tax for the financial year 2019-20 was made by the M.C on 16.05.2019. The rate contract was awarded to Mr. Rana Akhtar Ali S/o Abdul Ghaffar vide No. MC/DSK-19/418 dated 13.06.2019 for Rs 3,801,000. The department failed to collect Rs 1.616 million as detailed below;

Description	Amount (Rs)
Contract Amount	3,801,000
Income tax	380,100
Salary of Employee	479,517
Total Recoverable	4,660,617
Amount Recovered	3,045,020
Amount Recoverable	1,615,597

Audit holds that due to poor financial management recovery was not affected.

This resulted in non recovery of Rs 1.616 million.

The matter was reported to PAO in May, 2021. Neither any reply was submitted nor DAC meeting was convened till finalization of this report.

Audit recommends early recovery besides fixing of responsibility.

[PDP No. 04]

17.4.2 Municipal Committee Pasrur

17.4.2.1 Irregularities

17.4.2.1.1 Procurement related irregularities

17.4.2.1.1.1 Irregular award of contract without tendering process – Rs 2.40 million

Accordinging of PPRA Rules 2014 (s) ‘framework contract’ means a contract whereby the procurement is made for a certain volume or quantity of a particular good, a set of goods, services or works over a specific period against an agreed sum or rate per item or lump sum.

Municipal Committee Pasrur District Sialkot awarded the contract to Total Market Communication Gujrat for printing of water bills on 10.12.2016 for the period of five years w.e.f 01.01.2017 to 31.12.2021. During the scrutiny of record it was found that Defunct TMA Pasrur made the agreement with Total Market Communication Gujrat on 01.12.2013 for the period of three years with effect from 01.12.2013 to 31.12.2016 later on the contract was extended for further five years with effect from 01.01.2017 to 31.12.2021 without any tendering process. Awarding of the contract without guidelines of PPRA is serious violation of government directions detail below;

(Amount in Rs)

Financial Years	No of Quarter involved for the period 01.01.2017 to 30.12.2021	Average Number of Bill Printed in each Quarter	Total Amount @ of Rs 20 per Bill
2016-21	20	6,000	2,400,000

Audit holds that the contract was extended without tendering process. This is resulted the unauthorized award of contract valuing Rs 2.40 million due to poor financial management and weak internal controls.

The matter was reported to the management in May, 2021. Neither reply was furnished nor DAC meeting convened till the finalization of this Report.

Audit recommends fixing responsibility against the person(s) at fault.

[PDP No 15]

17.4.2.2 Others

17.4.2.2.1 Non-reconciliation of TTIP Income –Rs 39.194 million

According to LG&CD department government of Punjab letter No.SO tax(LG)2-46/08(PI) dated 20.2.2011 on the subject collection of Tax on transfer of immovable property the recovery of TTIP shall be reconciled with the revenue staff preferably on a daily basis any departure from the direction shall be interpreted as “misconduct” and “corrupt practice” in terms of PEEDA Act 2006.

During audit of Municipal Committee Pasrur District Sialkot for the period 2018-20, it was observed that Municipal Committee Pasrur District Sialkot shown income of Rs 39.194 million received during the period on account of Transfer Tax on Immovable Property but same was not reconciled with the Registrar office/ Revenue office Tehsil Pasrur. This resulted in un-authentic receipt due to non-reconciliation of TTIP income of Rs 39.194 million.

Financial Year	Description	Fee Realized (Rs)
2018-19	TTIP	18,970,515
2019-20	TTIP	20,223,884
Total		39,194,399

Audit holds that due to weak internal control and weak management the revenue was not got reconciled which resulted in unauthentic receipts.

The matter was reported to the management in May, 2021. Neither reply was furnished nor DAC meeting convened till the finalization of this Report.

Audit recommends reconciliation of the TTIP income with concerned registrar / revenue office besides fixing responsibility against officers at fault.

[PDP No. 12]

17.4.2.2.2 Less recovery of conversion fee – Rs 7.543 million

According to rule 60(1) of Punjab Land Use (Classification, Reclassification and Redevelopment) Rules 2009 “City District Government or a Tehsil Municipal Administration shall levy following fee for conversion of land use:

Value of land as per Valuation Table	Conversion fee
Less than one million rupees	5%
From one million rupees to ten million rupees	10%
More than ten million rupees	20%

During audit of Municipal Committee Pasrur District Sialkot for the year 2018-20, it was observed that MO (Planning) did not recover the conversion fee of under mentioned cases which resulted in less collection of conversion fee of Rs 7.543 million as detail below:-

Sr. No.	Name of Building plan	Name of applicant	Date of Application	Receipts No	Conversion Fee	Remarks
1	School	Gulzar Aziz S/O Abdul Aziz	08.04.2019	001510	232,450	Receipts issued but not deposited by applicant
2	School	Hafiz Imtiaz S/O Hashim Ali	27.06.2019	0001604	130,680	
3	Marriage Hall	M. Ashiq S/O M. Sadiq			7,180,000	
Total					7,543,130	

Audit holds that due to weak internal and financial controls, department did charged the actual rates which resulted less recovery of conversion fee of Rs 7.543 million.

The matter was reported to the management in May, 2021. Neither reply was furnished nor DAC meeting convened till the finalization of this Report.

Audit recommends recovery of remaining amount besides fixing responsibility against officers at fault.

[PDP No.18]

17.4.2.2.3 Doubtful expenditure for repair of filtrations plant - Rs 1.001 million

According to Rule 2.33 of PFR Volume-I every Government servant should realize fully and clearly that he will be held personally responsible for any loss sustained by Government through fraud or negligence on his part.

Municipal Committee Pasrur District Sialkot incurred the expenditures amounting to Rs 1.001 million on account of repair of filtrations plant working at different locations of Tehsil Pasrur during the financial period 2018-20. The expenditure held irregular due to the following reasons.

- i. Demand or request for repair of filtrations plant from the general public was not in the record.
- ii. Repair & maintenance was neither entered in the repair register.

- iii. Filters were changed by the contractor despite the fact of plumbing staff of MC.
- iv. Due to non utilization of own staff extra 20% contractor profit was paid to contractor.
- v. Old and replaced parts were not entered in dead stock register.
- vi. Contractor did not provide the invoices of replaced parts so that the price of replaced parts could be verified.
- vii. Even in some invoices supplier did not mention the detail of work done.

Due to above mentioned irregularities, audit concluded that amount drawn on arranged documents and seems to doubtful expenditure.

Audit holds that due to weak internal controls, expenditure was incurred without fulfilling codal formalities.

The matter was reported to the management in May, 2021. Neither reply was furnished nor DAC meeting convened till the finalization of this Report.

Audit recommends investigation of the matter besides fixing responsibility against the person (s) at fault.

[PDP No.19]

17.4.3 Municipal Committee Sambrial

17.4.3.1 Irregularities

17.4.3.1.1 Procurement related irregularities

17.4.3.1.1.1 Un-authorized execution of development schemes without preparation and approval of PC-I - Rs 33.90 million

According to Section 3 of Punjab Local Government works rule 2017, the Work costing Rs 1.50 million or above shall be prepared on the PC-I prescribed by the Govt. and approved in the manner prescribed for approval of PC-I.

During the audit of Municipal Committee Sambrial District Sialkot for the financial year 2017-20, it was observed that PC-I of the development schemes amounting to Rs 33.90 million were not prepared by the MO (I&S). The work award letters were issued to the contractor without approval of schemes as per PC-I prescribed by the government.

Audit holds that due to non-compliance of rules, development schemes were executed without preparation and approval of PC-I

This resulted in unauthorized expenditure of Rs 33.90 million.

The matter was reported to the management in May, 2021. Neither reply was furnished nor DAC meeting convened till the finalization of this Report.

Audit recommends investigation of the matter at appropriate level besides fixing of responsibility against the person (s) at fault.

[PDP No. 08]

17.4.3.1.1.2 Doubtful expenditure for repair of transport - Rs 5.129 million

According to Rule 2.33 of PFR Volume-I every Government servant should realize fully and clearly that he will be held personally responsible for any loss sustained by Government through fraud or negligence on his part.

Municipal Committee Sambrial District Sialkot incurred the expenditures amounting Rs 2.662 million on account of transport for repair and change of parts of official vehicle during the financial year 2017-20. The expenditure held irregular due to the following reasons.

- i. Audit made comparison of some selected repair bills with the log books which revealed that on specific dates major repair of vehicles was carried out but on the same date POL was issued to the vehicle.
- ii. Demand / requisition of drivers for repair of vehicle were not found in the record.
- iii. Repair & maintenance was neither entered in log book nor in the history sheet register.
- iv. Old and replaced parts were not entered in dead stock register.
- v. Audit made comparison between the repair of transport and POL consumed which revealed that percentage of repair in respect to POL consumed was 64% during the financial year 2017-18 and 47% in 2018-19 and just 27% in 2019-20.

Audit was of the view that amount drawn on arranged documents and seems to doubtful payment as detail below:-

Financial Year	Description	Amount (Rs)	POL drawn	% of Repair in
2017-18	Repair of Transport	2,231,891	3,476,02	64%
2018-19	Repair of Transport	1,747,463	3,696,10	47%
2019-20	Repair of Transport	1,150,589	4,206,811	27%
TOTAL		5,129,943	11,378,932	--

The matter was reported to the management in May, 2021. Neither reply was furnished nor DAC meeting convened till the finalization of this Report.

Audit recommends investigation of the matter at appropriate level besides fixing of resp.

[PDP No.28]

17.4.3.1.1.3 Irregular payment of street lights electricity bills- Rs 3.136 million

According to Rule 27(3) (a) of Punjab Local Government (Accounts) Rules 2017, the sanctioning authority shall exercise the same vigilance in the expenditure from the local fund as a person of ordinary prudence may exercise in respect of his own money.

Municipal Committee Sambrial District Sialkot paid an amount of Rs 3.136 million on account of electricity bills of street lights connections during the financial year 2017-20. During the scrutiny of record it was noticed Municipal Committee Sambrial District Sialkot paying the electricity bills to GEPCO without knowing the number of streets lights

attached with each meter connections. No survey was conducted since long time to know exact location, types and number of connections. MC Sambrial making the payment blindly and there is ample chance that GEPCO is making over line losses and theft on the cost of MC Sambrial budget. Furthermore trend total payment during the financial year 2019-20 was only Rs 891,164 despite of almost double increase of unit prices. There was a great chance that GEPCO made over the line losses during the financial period 2017-19 as detail below.

Financial Year	Description	Amount (Rs)
2017-18	Street Lights Charges	1,021,195
2018-19	Street Lights Charges	1,223,840
2019-20	Street Lights Charges	891,164
Total		3,136,199

Audit was of the view that due to weak financial management and internal control blindly payment was made to WAPDA resulted inefficient utilization of financial resources.

The matter was reported to the PAO in May, 2021. Neither reply was furnished nor DAC meeting convened till the finalization of this Report.

Audit recommends investigation of the matter at appropriate level.

[PDP No.26]

17.4.3.2 Others

17.4.3.2.1 Less recovery of conversion fee –Rs 42.226 million

According to Punjab Land use Rules 2009 Chapter VIII 60 (1) (e) the conversion fee for the conversion of land used for educational or healthcare institution shall be 10% of the value of commercial land as per valuation table or 10% of the average sale price of the preceding 12 months of commercial land in the vicinity if valuation table is not available.

During the audit of Municipal Committee Sambrial District Sialkot for the Financial Years 2017-18, 2018-19 & 2019-20, it was observed that building plans of following commercial properties were received by the management. Department calculated conversion fee amounting to Rs 42.226 million and challans were issued to the concerned for recover. However the government revenues were still outstanding.

(Amount in Rs)

Financial Year	Location	Type of Building	Amount Due
2017-18	Sanaullah, Wazirabad Sialkot Road	Moen Marquee	30,272,930
2017-18	Allah Raham More Sambrial	Commercial Building	9,922,500
2019-20	M. Arif Wazira Bad	Commercial Building	2,030,616
Total			42,226,046

Audit holds that due to weak administrative and financial controls commercialization fee was recovered from the property owner.

This is resulted the short realization of government revenue by the amount of Rs 42.226 million.

The matter was reported to the management in May, 2021. Neither reply was furnished nor DAC meeting convened till the finalization of this Report.

Audit recommends recovery of amount at the earliest .

[PDP No. 07]

17.4.3.2.2 Non-reconciliation of TTIP Income – Rs 31.527 million

According to LG&CD department government of Punjab letter No SOtax(LG)2-46/08(PI) dated 20.2.2011 on the subject collection of Tax on transfer of immovable property the recovery of TTIP shall be reconciled with the revenue staff preferably on a daily basis any departure from the direction shall be interpreted as “misconduct” and “corrupt practice” in terms of PEEDA Act 2006.

During audit of Municipal Committee Sambrial District Sialkot for the period 2019-20, it was observed that Municipal Committee Sambrial District Sialkot shown income of Rs 31.527 million received during the period on account of Transfer Tax on Immovable Property but same was not reconciled with the Registrar office/ Revenue office. Furthermore Demand and Collection register did not maintain. This resulted in un-authentic receipt due to non-reconciliation and non maintenance of D&C register of TTIP income of Rs 31.527 million.

(Amount in Rs)

Financial Year	Description	Fee Realized
2017-18	TTIP	13,379,088
2018-19	TTIP	10,251,254
2019-20	TTIP	7,896,830
Total		31,527,172

Audit holds that due to weak internal control and weak management the revenue was not got reconciled which resulted in unauthentic receipts.

The matter was reported to the management in May, 2021. Neither reply was furnished nor DAC meeting convened till the finalization of this Report.

Audit recommends reconciliation of the TTIP income with concerned registrar / revenue office besides fixing responsibility against officers at fault.

[PDP No. 04]

17.4.4 Town Committee Kotli Loharan

17.4.4.1 Others

17.4.4.1.1 Loss to Govt. by less collection of conversion / commercialization fee - Rs 2.756 million

According to rule 60(1) of Punjab Land Use (Classification, Reclassification and Redevelopment) Rules 2009 “City District Government or a Tehsil Municipal Administration shall levy following fee for conversion of land use:

Value of land as per Valuation Table	Conversion fee
Less than one million rupees	5%
From one million rupees to ten million rupees	10%
More than ten million rupees	20%

During audit of Town Committee Kotli Loharan for the financial year 2019-20, it was observed that planning branch had approved following cases of commercialization of land, but conversion / commercialization fee of the land was received less amounting to Rs 2.756 million due to applying residential rate instead of applying commercial rate of land.

This resulted in less receipt of commercialization as detailed below:

Name of owner	Description	Marla	Rate per marla	Value of land	Land conversion Fee due	Fee received	Fee less received
Asif Iqbal S/O Zafar Iqbal	Commercial hall at marala Road	21	1,120,000	23,520,000	2,352,000	485,100	1,866,900
Muhammad Ashraf s/o Muhammad Aslam	Commercial unit at marala Road	10	1,120,000	11,200,000	1,120,000	231,000	889,000
Total							2,755,900

Audit holds that collection of receipt was not expedited by management due to negligence and weak internal controls.

The matter was reported to PAO concerned in May, 2021 but neither reply was furnished nor DAC meeting convened till finalization of this report.

Audit recommends for recovery besides fixation of responsibility on person(s) at fault.

[PDP No. 03]

ANNEXURES

Annexure-A

Memorandum for Departmental Accounts Committee
Audit Year 2020-21

(Rs in million)

Sr. No.	Name of Formation	Description of Para	Nature of Para	Amount
District Attock				
1	MC Attock	Loss to local Government due to less calculation of commercial fees	Value of money & Service delivery	39.475
2		Non approval of Building Plans	-do-	14.978
3		Overpayment due to miscalculation and overpricing in estimate-	Others	0.738
4		Un-authorized execution of Development Schemes under project PMSP	Others	14.700
5		Loss to Local Government due to lease of property on low values without the Assessment of District Rent Assessment committee	Value of money & Service delivery	-
6		Non-collection of PST on leases	-do-	2.395
1	MC Fateh Jang	Less deduction of PST	Others	0.599
2		Loss on account of Rent due to Empty shops –	Value of money & Service Delivery	1.248
3		Non-recovery of arrears of water rate	Others	0.185
4		Over payment due to excess measurement	Others	1.450
5		Un-authorize payment of PST	Others	0.382
6		Loss to Government due to Charging of Wrong/Less Rates –	Others	2.143
7		Likely misappropriation due to less charging of conversion fee -	Others	0.177
8		Irregular delay in approval of Maps	Value of money & Service Delivery	0
9		Irregular expenditure without proper specification	Others	1.750
10		Loss incurred due to award of collection rights of General Bus Stand	Others	1.851
11		Less collection of auction money from the contractors	Others	1.581
1	MC Hassan abdal	Non imposition of penalty	Value of money and service delivery	2.887
2		Irregular expenditure on non-scheduled items	Others	1.295
3		Defective Preparation of Rough Cost Estimates	Others	27.591
4		Non- validation of schemes under PMSP	Value of money and service delivery	27.591
5		Non Collection of Advertisement Fee	Others	0.648
6		Loss to Government due to Charging of Wrong/Less Rates	Others	4.07

7		Loss to govt. due to non-enhancement/non-revision of shops rent	Value of money and service delivery	-
8		Non-deduction of PST on auction of collection rights	Others	0.904
9		Irregular expenditure without observing PPRA	Procurement	0.759
10		Unmatched Departmental figures with Annual Account	Others	-
11		Less charging of commercialization fee due to splitting the case of same building	Value of money and service delivery	5.158
12		Less recovery of shop rent	Others	1.499
District Bhakkar				
1	MC Bhakkar	Less deposit of auction money to MC account		0.285
2		Overpayment to petrol pump for POL than OGRA notified retail rates	Value for money& Service delivery issues	0.247
3		Non-verification/non-stock taking of the properties of MC	Others	
4		Non-maintenance of cash book/books, non-existence of system of reconciliation of receipt and expenditure		
5		Non-recovery of income tax and PST	Value for money& Service delivery issues	0.094
6		Non-disposal of solid waste refuse at designated land fill site causing danger to human health and environment	Others	
7		Loss due to less deduction of income tax	Value for money& Service delivery issues	0.064
8		Overpayment due to incorrect measurement of thickness of bricks used in brick soling	Others	0.131
9		Non-imposition of penalty due to non-completion of work	Others	0.500
1	MC Kallur Kot	Non-recovery of arrears of rent of shops	Others	4.856
2		Unjustified allocation of budget		9.526
3		Less deduction of income tax	Value for money& Service delivery issues	0.226
4		Less recovery of Tax on transfer of immovable property		1.354
5		Un-authorized purchase of Street lights / electric material Rs1.7 million and overpayment to contractors for supplies	Procurement	0.340
District Chakwal				
1	MC Chakwal	Loss on account of Rent due to Empty shops	Value of money	4.055
2		Non-recovery of arrears from defaulter contractor	Others	0.556
3		Less collection of auction money from the contractor	Others	1.143

4		Irregular execution of schemes of P/F LED lights	Others	8.120
5		Loss to Government due to Charging of Wrong/Less Rates	Value of money	5.404
6		Non transparent expenditure without tender	Procurement	0.733
7		Loss due to Non availability of road roller driver	Others	0
8		Unjustified expenditures on POL	Others	11.380
9		Irregular delay in approval of Maps	Value of money	0
10		No action against illegal constructions	Value of money	0
11		Non-recovery of penalty due to delay in completion of work	Value of money	0.853
12		Non auction against illegal constructions	Value of money	0
1	Municipal Committee Talagang	loss due to non credit of cost of old material	Others	0.687
2		Unjustified payment of 1% TPV to contractors		0.343
3		Loss due to empty shops		0.469
4		Irregular Award of 40 Shops of Bano Market to single contractor on twenty years lease resulting in loss to government		
5		Unmatched Departmental figures with Annual Account		3.357
6		Non-achievement of income target		87.011
7		Non reconciliation caused unmatched Departmental figures with cash Books		1.515
8		Loss to local fund due to non-deduction of PST from contractors		1.665
9		Un-authorize payment without Cubic Test of concrete		12.704
10		Irregular execution of PCC		11.586
11		Un-authentic receipt of TTIP due to collection in non-transparent manner		26.991
12		Un-authentic Government Receipt due to Non-conduct of Surveys		
13		Non-verification/non-stock taking of the properties of Municipal Committee		
14		Poor Performance of Planning Branch		
15		Non-provision of mortgage of 20% of scheme		265.770
16		Irregular execution of schemes without PC-I		20.900
17		Less Receipt of Land Conversion Fee		7.840
18		Less assessment of land value for conversion fees causing loss to government		5.313
19		Non-recovery of liquidated damages due to delay in completion of PMSP schemes		3.330
20		Non-deduction of PST on auction of collection rights		1.584
21		Non-inclusion of trades in license fee gazzete		
District Gujranwala				
1	MC Kamoke	Non Deposit of Advertisement fee	Other	0.480

2	Less Recovery of Advertisement Tax due to non-conducting of Survey -	Other	3.44
3	Non deduction of PST @16% from the contracts of auction of collection rights	Other	0.442
4	Non Submission of account of income by the contractor	Other	2.765
5	Non-obtaining the Surety against the auctions of contracts	Other	2.765
6	Non Collection of Water Charges	Other	0.824
7	Non Recovery of Income Tax on rent of shops	Other	0.689
8	Non reconciliation of TTIP Income		77.821
9	Un- authentic Govt. receipt due to non conduction of survey of manufacturer, vendor and trader	Others	---
10	Non Deduction of GST	Other	0.504
11	Non-obtaining of additional performance security on quoting rates below 5%	Procurement Irregularity	
12	Doubtful Expenditure of Removal of Wall Chalking		0.150
13	Doubtful expenditure on repair of Computer & Printers	Procurement Irregularity	0.358
14	Unjustified Payment on arrangement of Rabi-ul-Awal		0.4298
15	Unjustified Payment on arrangement of Kashmir Day	Procurement Irregularity	0.8131
16	Irregular procurement of shopping bags		0.750
17	Inefficient Utilization of government resources on purchase of Pena Flaxes	Value for money	-
18	Unjustified Payment of Rent of Trolleys & Rickshaws	Procurement Irregularity	0.315
19	Doubtful Consumption of POL due to defective maintenance of log book	Value for money	2.169
20	Doubtful Consumption of POL due to defective maintenance of log book	Value for money	18.479
21	Doubtful Consumption of POL due to defective maintenance of log book	Value for money	0.629
22	Doubtful Consumption of POL of Fire Brigade Vehicle	Others	0.094
23	Doubtful Consumption of POL on sucker & Jetting Machine	Others	3.916
24	Doubtful Expenditure for Repair of Transport	Procurement Irregularity	2.582
25	Doubtful Expenditure for Repair of Container	Procurement Irregularity	1.44
26	Non Preparation of maps for immoveable properties	Others	---
27	Non-presentation of Performance Report to Municipal Committee	Others Others	---

28		Non-inspection of offices of Municipal Corporation	Others	---
29		Non-prescribing the Key Performance Indicators	Value for money	----
30		Doubtful purchase of assets in absence of stock taking and preparation of report	Procurement Irregularity	----
31		Inefficient Utilization of government resources on lighting		4.471
32		Irregular purchase without floating tenders		2.966
33		Unjustified Payment on arrangement of Moharram-ul-Haram	Procurement Irregularity	3.36
34		Imprudent Expenditure on arrangement of Moharram-ul-Haram	Procurement Irregularity	1.081
35		Unjustified Payment on arrangement of Sale Point of Eid-ul-Azha	Procurement Irregularity	1.564
36		Unjustified Payment on arrangement of Independence Day	Procurement Irregularity	1.007
37		Less Recovery of Advertisement Tax due to non-conducting of Survey	Others	3.44
1	MC Nowshera Virkan	Non submission of progress reports of development expenditure	Others	16.63
2		Unauthorized expenditure	Procurement Irregularity	0.216
3		Loss to Local Government on account of water rate	Others	30.53
4		Irregular expenditure on account of purchases for events	Procurement Irregularity	0.501
5		Unauthorized payment of honoraria	HR Irregularity	0.174
6		Non deduction of conveyance allowance	HR Irregularity	0.360
7		Less collection of conversion fee	Others	0.485
8		Un- authentic Govt. receipt due to non conduction of survey of manufacturer, vendor and trader	Others	1.643
9		Less recovery of TTIP due to charging less rates	Others	1.764
10		Unjustified expenditure	Others	0.187
11		Unjustified payment of overtime allowance	HR Irregularity	1.008
12		Unjustified drawl of POL amounting Rs 109,710	Value for money	0.110
13		Unjustified expenditure on account of rent of Crain	Procurement Irregularity	0.370
14		Drawl of POL without maintenance of Log Books	Value for money	0.869
15		Unauthorized repair amounting	Others	0.461
16		Overstatement of closing balance due to non deduction of un-cashed cheques	Others	1.022
17		Unauthorized payment on account of PVC pipe -	Procurement Irregularity	1.702
18		Unauthentic Govt. receipt due to non-	Others	1.29

		conduction of survey for licensing fee and non-realization of receipts		
1	Municipal Committee, Wazirabad	Non Recovery of Income Tax on account of rent of shops	Others	1.689
2		Less recovery of license fee	Others	2.18
3		Irregular award of rate contract for collection of municipal taxes	Procurement Irregularity	10.095
4		Irregular payment of pending liabilities	Procurement Irregularity	4.673
5		Unauthorized addition of PST	Others	0.892
6		Loss to the Govt. due to less recovery of income tax	Others	0.007
7		Less deduction of Income Tax	Others	0.122
8		Non recovery of contractor renewal Fee	Others	0.336
9		Non imposition of penalty due to non submission of programme	Value for money	0.931
10		Non appointment of whole time qualified technical personnel Deduction of Salary from contractor	Others	0.65
11		Unauthorized & Overpayment for removal of Malba	Others	0.132
12		Non deduction of harrow sand	Others	0.068
13		Non-deduction of shrinkage on earth work	Others	0.065
14		Irregular payment of expenditure for sub base and base course material	Others	0.269
15		Recovery on account of non-deduction of brick rate due to using bricks of less measurement	Others	0.178
16		Irregular hiring of rental machinery by splitting	Procurement Irregularity	0.89
17		Irregular award of contract without advertisement on PPRA website	Procurement Irregularity	0.884
18		Irregular award of civil work by splitting the indent to avoid PPRA	Procurement Irregularity	2.693
19		Irregular purchase of plants and LED Lights by splitting the expenditure	Procurement Irregularity	0.333
20		Irregular drawl of POL	Others	12.433
21		Improper maintenance of record and non-follow-up of default cases	Others	-
22		Non reconciliation of TTIP Income	Others	-
23		Non verification of Service books and Non-verification of Degrees/certificates.	HR Irregularity	-
24		Irregular preparation of Rough Cost Estimate	Value for money	35.859
District Gujrat				
1	MC Kharian	Payment of street lights items without taking quotations for TS Estimates rates	Procurement Irregularity	1.081

2		Less deduction of Income Tax & PST	Others	0.388
3		Unauthorized payment to daily wages	HR Irregularity	0.283
4		Non reconciliation of TTIP	Others	20.90
5		Rejection of building plans due to violation of Building Bylaws	Others	-
6		Unjustified payment of pension	Others	3.828
7		Non recovery of water rate	Others	0.87
8		Unjustified payment of overtime allowance	HR Irregularity	1.266
9		Irregular expenditure	Procurement Irregularity	0.745
10		Unjustified drawl of POL for generator	Value for money	0.181
11		Irregular expenditure on account of purchases of penaflex	Procurement Irregularity	0.459
12		Unjustified payment of sales tax	Others	0.160
13		Payment of street lights items without taking quotations for TS Estimates rates	Procurement Irregularity	0.544
14		Recovery on account of non-deduction of brick rate due to using bricks of less measurement and less PSI	Others	0.188
15		Unjustified drawl of POL	Others	3.239
16		Unjustified repair of water supply lines	Procurement Irregularity	0.867
17		Irregular expenditure on account of purchases for events	Procurement Irregularity	0.506
18		Unjustified payment of contractor profit and furniture	Procurement Irregularity	0.167
19		Non collection of conversion fee	Others	1.20
20		Unauthorized payment on account of tuff tiles	Procurement Irregularity	5.002
21		Unauthorized payment without cube tests of PCC (1:2:4)	Procurement Irregularity	3.756
22		Non-realization of Provincial Sales Tax @ 16% on accounts of outsourcing of parking fee & advertisement tax	others	3.438
1	MC Lala Musa	Non deduction of PST @ 16% from the contracts of auction of collection rights	Others	0.801
2		Non-forfeited the security of the contractor	Others	0.870
3		Non-obtaining the Surety against the auctions of contracts	Others	5.01
4		Non Submission of account of income by the contractor.	Others	5.01
5		Doubtful Deposit of TTIP Income	Others	40.881
6		Unjustified Payment of Holiday Allowance	HR Irregularity	0.704
7		Irregular payment of Un-presented/un-cashed cheques	Others	2.895
8		Non Recovery of Rent due to Wrongful Occupation	Others	0.455
9		Irregular expenditure on account of stationery	Others	0.484

10	Irregular payment of NADRA Shares	Others	0.215
11	Fraudulent Payment for Removal of Pena flexes	Others	0.001
12	Non approval of building plans Loss of Revenue	Others	3.315
13	Doubtful Expenditure on Purchase of Personal Protective Equipments	Procurement Irregularity	0.804
14	Unjustified Payment of Rent of Trolleys for Sanitation Services	Procurement Irregularity	0.412
15	Fraudulent Appointment Under (Invalidated/Incapacitated) 17-A	HR Irregularity	0.366
16	Doubtful Expenditure on repair of Transformer	Procurement Irregularity	0.664
17	Inefficient Utilization of government resources on purchase of Pena Flaxes & Pakistani Flags	Others	0.277
18	Doubtful expenditure on repair of motors	Others	0.819
19	Doubtful payment for purchase of manhole cover	Others	0.163
20	Non Deduction of GST	Others	0.352
21	Loss to Municipal Committee on account of bank profit	Others	-
22	Non Preparation of maps for immoveable properties	Others	-
23	Non-presentation of Performance Report to Municipal Committee	Others	-
24	Non-inspection of offices of Municipal Committee	Others	-
25	Non-prescribing the Key Performance Indicators	Others	-
26	Doubtful purchase of assets in absence of stock taking and preparation of report	Others	-
27	Likely misappropriation of revenue collected through advertisement tax	Others	2.427
28	Supplies received without technical inspection	Others	4.00
29	Doubtful Payment on arrangement of Jishan-e-LalaMusa	Others	3.872
30	Non-obtaining of additional performance security on quoting rates below 5%	Others	2.132
31	Irregular purchase without floating tenders	Procurement Irregularity	2.2
32	Irregular award of contract	Procurement Irregularity	1.00
33	Irregular award of contract	Procurement Irregularity	1.10
34	Loss due to rent out the shops below market rate	Others	13.310
35	Doubtful consumption of POL due to	Value for money	9.912

		defective maintenance of logbook		
36		Doubtful expenditure for repair of transport	Others	2.662
37		Non-recovery of Income Tax on rent of shops	Others	- 2.039
38		Doubtful deposit of advertisement tax collection	Others	1.501
39		Loss to value of moveable properties due to negligence of management	Others	1.5
40		Unauthentic Govt. receipt due to non conduction of survey of manufacturer, vendor and trader	Others	1.269
41		Unknown whereabouts of government property	Others	-
42		Non-recovery of outstanding fee of advertisement contract	Others	0.857
1	MC SaraiAlamgir	Irregular payment to contractor on account of plants	Procurement Irregularity	0.350
2		Unauthorized payment to the contractors on account of manhole cover	Procurement Irregularity	0.337
3		Non submission of progress reports of development expenditure	Others	47.67
4		Unjustified payment of pacca brick work and PCC (1:2:4)	Others	0.312
5		Payment of plants without taking quotations for TS Estimates rates		0.350
6		Unauthorized expenditure on account of streets lights items	Procurement Irregularity	1.20
7		Unauthorized expenditure on account of RCC pipe		1.029
8		Less realization of government receipts	Others	0.995
9		Building plans in violation of Building Bylaws	Others	-
10		Unjustified payment of refund of receipt of cattle mandi	Others	2.904
11		Unauthorized extension in contract appointment	Others	-
12		Unauthorized payment of pension amounting	Others	18.68
13		Drawl of POL without maintenance of log books	Value for money	0.323
14		Unjustified expenditure on account of PCC (1:7:20)	Procurement Irregularity	1.282
15		Non collection of conversion fee from residential building plans	Others	0.272
16		Unjustified charging of residential building fee	Others	0.132
17		Non-conduction of quality control field test	Others	11.50
District Jehlum				
1	MC Dina	Non-recovery of Income Tax from	Others	0.358

		defaulting Contractor –		
2		irregular execution of schemes due to Non-deposit of additional performance security	Others	2.896
3		Irregular payment		0.707
4		Over payment due to excess measurement	Others	0.712
5		Non reconciliation of TTIP Income	Others	118.108
6		irregular payment	Others	2.23
7		irregular payment	Others	2.20
8		Over payment due to excess measurement	Others	0.142
9			Value of money and service delivery	-
10		Irregular delay in approval of Maps		
		Non-collection of PST on leases	-do-	12.482
1	MC Jehlum	Less collection of conversion fees	Others	0.462
2		Non collection of map fee	Others	0.290
3		Irregular payment of scheme without inspection/inquiry	Value of money & Service Delivery	3.230
4		Overpayment due to charging excess rates	Others	0.429
5		Low sewerage income due to less connections	Value of money & Service Delivery	-
6		Collection of conversion fees on residential value instead of commercial value	Others	-
7		Non imposition of penalty	Others	1.260
8			Value of money & Service Delivery	6.950
		Non completion of schemes under PMSP		
9		Less recovery of income than target	Others	20.360
10			Value of money and service delivery	3.833
		Non-collection of PST from the contractors		
11		Non-collection of PST on auction of collection rights	Value of money and service delivery	8.841
12		Less collection of auction money from the contractors	Others	7.353
1	MC Sohawa		Value of money & Service Delivery	0.550
		Award of contracts below reserve price		
2		Irregular expenditure on non-scheduled items	-do-	5.092
3		Non collection of additional performance security	Others	3.905
4			Value of money & Service Delivery	0.675
		Non completion of development scheme		
5		Irregular execution of schemes without PC-I	-do-	39.500
6		Non completion of schemes under PMSP	-do-	10.500
7		Less recovery due to departmental collection	-do-	0.971
8		Less charging of conversion fees	Others	22.590
9		Non approval of building plans	Value of money	-

			& Service Delivery	
10		Non-auction of shops at GBS	Others	1.152
11		Non-deduction of PST on auction of collection rights	Value of money and service delivery	2.958
12		Irregular expenditure due to splitting	Procurement	0.887
District Kasur				
1	MC Kasur	Loss to the government due to less realization of receipts than targets	ICW	-
2		Irregular expenditure on account of repair and maintenance	Irregularity	-
3		Non-collection/deposit of rent from shops	ICW	-
4		Execution of PCC work without having strength quality test reports	ICW	-
5		Non-recovery of government receipts	ICW	1.3
6		Irregular expenditure on repair and maintenance of vehicles and other items	Irregularity	1.724
7		Irregular expenditure on repair of transformer	Irregularity	1.109
8		Use of Sub-Standard Brick	Irregularity	0.846
9		Irregular expenditure on purchase of Manhole covers	Irregularity	0.604
10		Non-approval of Lead Chart by the Competent Authority for Earth work	Irregularity	0.478
1	MC KRK	Unjustified expenditure on the property of Federal Government	Irregularity	11.370
2		Irregular payment of steel	Recovery	0.948
3		Doubtful payment of electricity bills	Irregularity	5.011
4		Unauthorized expenditure on account of non-scheduled items	Irregularity	0.552
5		Non-recovery of arrears of advertisement board	Recovery	0.353
6		Loss due to illegal construction of housing schemes	Irregularity	-
7		Non-presentation of reports on planning and implementation of development plans	Irregularity	-
8		Unjustified difference in receipts/income due to non-reconciliation of Annual Accounts	Irregularity	0.794
9		Irregular payment without strength report of concrete	Irregularity	
10		Irregular payment of non-scheduled items	Irregularity	1.600
11		Irregular payment of holiday allowance	Irregularity	1.549
12		Irregular and doubtful payment of pension without evidence of personal identification	Irregularity	1.900
13		Irregular advance payment on purchase of Machinery & Equipment	Irregularity	1.066
14		Non reconciliation of expenditure		138.479
15		Non-black listing of contractors for non-start of work		5.900
16		Un-authentic Govt. receipt due to non-conduction of survey of manufacturer, vendor and trader		1.976

17		Non-reaction of shops		
1	MC Mustafabad	Unauthorized Grant of Advance Payment	Irregularity	0.651
2		Non-transparent Purchase of tyres	Irregularity	0.414
3		Non-deposit of GST into Government Account	Recovery	0.349
4		Unauthorized Payments for Steel without Mandatory Quality Tests	Irregularity	0.519
5		Unauthorized Expenditure on Imported Tiles	Irregularity	0.928
6		Payment of Electric Cables without having Test Report of PCSIR	Irregularity	0.589
7		Un-authentic receipt of TTIP due to collection in non-transparent manner	Irregularity	0
8		Unauthorized Block Allocation of Budget	Irregularity	0
9		Unauthorized execution of development schemes	Irregularity	0
10		Less recovery deposit into Govt. treasury	Recovery	0.425
11		Loss due to non recovery of tender fee	Recovery	0.11
12		Recovery on account of non-deduction of brick rate due to using bricks of less PSI	Recovery	0.275
13		Recovery on account of 10% Shrinkage of earth due to manual labour	Recovery	0.081
14		Overpayment of brick pavement	Recovery	0.143
15		Irregular payment of funds to PLGB	Irregularity	0
16		Irregular payment	Irregularity	0
17		Irregular Payment of Legal Charges/Court Fee	Irregularity	0.09
18		Less recovery of fee of approval of building map fee	Recovery	0.068
19		Non deduction of Income Tax	Recovery	0.011
20		Excess payment of TA/DA transfer grant	Recovery	0.025
21		Doubtful Expenditure on account of Electricity Bills	Irregularity	0.019
22		Doubtful expenditure due to non reconciliation of expenditure	Irregularity	0
23		Non prepared of Fixed Assets Register	Irregularity	0
24		Discrepancies in maintenance of record	Irregularity	0
25		Non-verification of pensioners certificates from Bank -	Irregularity	0
26		Irregular purchase of store items		0
27		Loss to Government due to non-deduction of PST/PRA from contractors and charging to works		
28		Execution of PCC Work without having Strength Quality Test Reports		0
29		Payment of Electricity Bills without Supporting Documents		0
30		Non-approval of Lead Chart by the Competent Authority		0
31		Unjustified Payment on account of steel		0
1	MC Pattoki	Loss due to less-realization of rent of shops than market rate	Internal control weakness	122.583 (approx.)

2		Irregular expenditure	Irregularity	7.640
3		Irregular payment on account of repair and maintenance	Irregularity	0.891
4		Overpayment of contractor's profit recovery thereof	Internal control weakness	0.328
5		Irregular Expenditure without approval of PC-I	Irregularity	2.300
6		Irregular purchase of different items for Yum Azadi	Irregularity	0.618
7		Less-realization of government money	Internal control weakness	0.560
8		Irregular expenditure without budget allocation	Irregularity	2.557
9		Doubtful purchase of street lights	Irregularity	3.468
10		Loss due to non submission of appeal in time	Irregularity	6.180
11		Wasteful expenditure on Regulations Branch	Value for money	13.146
12		Irregular expenditure due to use of sub-standard bricks	Value for money	1.878
13		Unauthorized payment of liabilities	others	1.477
14		Execution of PCC work without having strength quality test reports	others	1.621
15		Expenditure on account of disposal waste of private housing societies	others	3.569
16		Irregular expenditure on repair of machinery & equipment	others	1.627
17		Doubtful collection of building plan fee	others	3.724
18		Short recovery on account of tax on transfer of immovable property	others	31.520
19		Irregular expenditure on POL	others	19.032
20		Irregular sanction / non-sanction of rate analysis	others	6.713
21		Irregular lease of MC property and misuse thereof		1.400
1	MC Phool Nagar	Non awarded of time scale promotion in BS02, 04 and 5 to class four after completing 08, 16, 24 and 30 years service	Irregularity	-
2		Unauthorized and doubtful collection of building plan fee	Internal control weakness	0.923
3		Construction of illegal buildings in the territory of MC	Internal control weakness	-
4		Non-classification of land under the jurisdiction of MC	Others	-
5		Unauthorized expenditure on POL due to non-maintenance of log books of vehicles, generators	Irregularity	17.524
6		Unauthorized management of government properties	Internal control weakness	-
7		Irregular purchase without having approval	Irregularity	10.644

		of the austerity committee		
8		Irregular expenditure due to non-approval of lead chart	Irregularity	0.567
9		Irregular expenditure due to use of sub-standard bricks	Internal control weakness	0.941
10		Execution of PCC work without having strength quality test reports	Internal control weakness	0.590
11		Irregular expenditure on repair machinery & equipment	Irregularity	3.352
12		Irregular sanction / non-sanction of rate analysis	Irregularity	2.337
13		Un-authorized expenditure on account of non-scheduled item	Irregularity	2.369
14		Unauthorized expenditure due to extension in contract without approval of the Finance Department	Irregularity	11.421
15		Irregular payment of additional duty and holiday allowance	HR Related	1.260
16		Wasteful expenditure on Regulations Branch	Value for money	12.988
17		Loss to government due to theft of cables	others	1.310
18		Short recovery on account of tax on transfer of immovable property	others	18.742
		District Khushab		
1	MC Khushab	Loss due to non collection of monthly rent		22.451
2		Non recovery on account of auction of collection rights of parking stand		13.100
3		Less recovery on account of auction of collection rights		10.262
4		Non recovery of risk and cost		9.757
5		Loss on A/c of Permit Fee/License Fee		0.584
6		Overpayment on account of earth work by applying wrong rate	Value for money & Service delivery issues	0.129
7		Overpayment on account of cement concrete plain work by applying wrong rate		0.321
8		Non/Less deduction of GST, PST & Income Tax		0.958
9		Irregular Expenditure on earth filling		0.876
10		Non-preparation, non-presentation and non-publication of Performance Report, Non-launching of website regarding facilitation of public disclosure and access to information and Non-set up of computerized Complaint Cell		-
1	MC Jauharabad	Less recovery on account of Tax on Transfer of Immovable Property		30.262
2		Loss on rent of shops due to allotment at less than market rates for Rs 1.064 million and non-deposited of collected rent from temporary shops / cabins	Value for money & Service delivery issues	24.000
3		Irregular/un-justified expenditure on repair		21.895
4		Non Collection of advance Income Tax		3.785
5		Irregular expenditure on employment of		2.484

		daily wages staff		
6		Non-recovery of arrears of receipts		-
7		Non/Less deduction of GST, PST & Income Tax		0.958
8		Irregular Expenditure on earth filling		0.876
9		Non-preparation, non-presentation and non-publication of Performance Report, Non-launching of website regarding facilitation of public disclosure and access to information and Non-set up of computerized Complaint Cell	Others	-
District Mianwali				
1	MC Mianwali	Loss due to purchases at exorbitant rates and recovery	Procurement	0.148
2		Loss to Government due to non-deduction of Income Tax from Supplier		0.441
3		Loss to MC due to non-collection of rent of general bus stand canteen	Value for money& Service delivery issues	2.7
4		Loss to MC due to cancelation of rickshaw parking		2.247
5		Non collection of lease amount of Rokhry stand due to non-entrance in Agreement with lease holder		1.603
6		Doubtful Consumption of Cloreen	Others	0.237
7		Non Deduction of Income Tax on Honoraria Paid to Chairman & Vice Chairman		0.127
8		Loss on A/c of Permit Fee/License Fee	Value for money& Service delivery issues	0.762
9		Recovery due to using less PSI Bricks		0.094
10		Non recovery of House Rent, and 5% maintenance charges		0.178
11		Un-authorized drawl of Conveyance Allowance		0.120
1	MC Kamar Mushani	Non-collection of advance tax on auction of collection rights		0.755
2		Non cancellation of lease agreements with contractor	Others	11.250
3		Non recovery of arrear against different receipts heads		4.841
4		Un-authorized work award by engineering the procurement process	Procurement	2.828 0.481
5		Less income tax charged on auction of collection rights	Value for money	1.242
6		Non reflection of arrears into financial statements	Others	5.225
7		Difference on account of collection of rent of Shops		
8		Overpayment on account PCC by applying wrong rates	Value for money& Service delivery issues	0.056
9		Non obtaining of additional performance guarantee		0.613
10		Un-authorized negotiation with contractor in violation of PPRA rules	Others	0.800
11		Un-authorized award of contractor to non		0.800

		active contractor		
12		Less recovery on account of various leases		0.265
District Nankana				
1	MC Nankana	Unauthorized payment to contactors	Irregularity	2.074
2		Irregular block allocation and absence of approval of the House for ADP	Irregularity	-
3		Non compliance of internal controls in execution of development works	Irregularity	-
4		Non-preparation of Accounts of on NAM	Irregularity	-
5		Non-maintenance of records of transactions as per Chart of Accounts (CoA)	Irregularity	-
6		Non-preparation of General Purpose Financial Statements	Irregularity	-
7		Non-maintenance of primary record of transactions	Irregularity	-
8		Non-maintenance of Public Accounts Monies Record	Irregularity	-
9		Non-displaying / placement of Annual Accounts for General Public	Irregularity	-
10		Non-reconciliation of expenditure between DDO and Account Officer	Irregularity	-
11		Un-authorized expenditure	Irregularity	0.701
12		Irregular payment for PCC work without quality test	Irregularity	7.803
13		Non-approval of Lead Chart by the Competent Authority for Earth work	Irregularity	1.075
14		Non-achievement of receipts target	performance	14.924
15		Uneconomical award of receipt contract	Irregularity	6.51
District Narowal				
1	Municipal Committee, Narowal	Loss to government due to non-recovery of water rate charges	Others	0.713
2		Improper maintenance of record and non-follow-up of default cases	Others	
3		Non Recovery of Income Tax	Others	0.317
4		Irregular payment of pending liabilities	Others	7.99
5		Unauthorized addition of PST	Others	1.593
6		Loss to the Govt. due to less recovery of income tax	Others	0.008
7		Non recovery of contractor renewal Fee	Others	0.512
8		Non imposition of penalty due to non submission of programme	Value for money	0.841
9		Non appointment of whole time qualified technical personnel Deduction of Salary from contractor	Value for money	0.45
10		Unauthorized & Overpayment for removal of Malba	Procurement Irregularity	0.395
11		Non deduction of harrow sand	Procurement Irregularity	0.047
12		Non-deduction of shrinkage on earth work	Procurement Irregularity	0.78
13		Recovery on account of non-deduction of brick rate due to using bricks of less	Others	0.539

		measurement		
14		Irregular award of civil work by splitting the indent to avoid PPRA	Others	1.478
15		Irregular expenditure by splitting the indent to avoid PPRA	Procurement Irregularity	0.891
16		Unjustified Repair of Vehicles	Others	1.526
17		Irregular drawl of POL	Others	10.216
18		Non verification of Service books and Non verification of Degrees/certificates.	HR Irregularity	
19		Non reconciliation of TTIP Income	Others	
20		Non preparation of Annual Accounts and non preparation of monthly expenditure/receipt statement	Others	
21		Non-deposit of additional performance security	Others	1.618
22		Non recovery of Conversion/Commercialization fee for	Others	15.470
23		Irregular Preparation of Rough Cost Estimate	Others	33.90
24		Non-deposit of additional performance security	Others	10.144
14		Overpayment of brick pavement	Recovery	0.143
15		Irregular payment of funds to PLGB	Irregularity	0
16		Irregular payment	Irregularity	0
17		Irregular Payment of Legal Charges/Court Fee	Irregularity	0.09
18		Less recovery of fee of approval of building map fee	Recovery	0.068
19		Non deduction of Income Tax	Recovery	0.011
20		Excess payment of TA/DA transfer grant	Recovery	0.025
21		Doubtful Expenditure on account of Electricity Bills	Irregularity	0.019
22		Doubtful expenditure due to non reconciliation of expenditure	Irregularity	0
23		Non prepared of Fixed Assets Register	Irregularity	0
24		Discrepancies in maintenance of record	Irregularity	0
1	Municipal Committee, Shakargarh	Non recovery of contractor renewal Fee	Others	0.608
2		Non imposition of penalty due to non submission of programme	Value for money	1.004
3		Non appointment of whole time qualified technical personnel Deduction of Salary from contractor	Value for money	0.58
4		Unauthorized addition of PST	Others	2.88
5		Non Deduction of Old Material	Others	0.12
6		Unauthorized & Overpayment for removal of Malba	Others	0.299
7		Recovery on account of non-deduction of brick rate due to using bricks of less measurement	Others	0.31
8		Non deduction of harrow sand	Others	0.037
9		Non-deduction of shrinkage on earth work	Others	0.105
10		Irregular payment of expenditure for sub	Others	1.751

		base and base course material amounting		
11		Non Recovery of Income Tax	Others	0.57
12		Irregular award of contract without advertisement on PPRA website	Procurement Irregularity	1.19
13		Improper maintenance of record and non-follow-up of default cases	Others	-
14		Non verification of Service books and Non verification of Degrees/certificates.	HR Irregularity	-
15		Non reconciliation of TTIP Income	Others	-
16		Loss to govt due to non conduction of survey of manufacturer, vendor and Traders	Others	-
17		Non concelation of cheques	Others	0.186
18		Irregular Preparation of Rough Cost Estimate	Others	59.173
19		Non-recovery of conversion / commercialization fee for	Others	1.964
Distrcit Okara				
1	MC Okara	Loss to the government due to less realization of receipts than targets	Irregularity	263.073
2		Non-maintenance of log books	Irregularity	24.986
3		Overpayment of contractor's profit recovery thereof	Irregularity	836.028
4		Wasteful expenditure on Regulations Branch	Irregularity	19.188
5		Unauthentic payment due to non-recording measurements in MB	Irregularity	1.952
6		Un-authorized payment of electricity charges	Irregularity	33.320
7		Irregular payment of advance to employees	Irregularity	0.700
8		Un-authorized payment of pension, commutation & encashment	Irregularity	164.963
9		Irregular expenditure on repair		6.147
10		Non-recovery arrear of from consumers of water rates	Recovery	122.252
11		Irregular purchase of tuff paver tiles		4.016
12		Non-transparent expenditure to avoid open competition by splitting indents		2.839
1	MC Renala Khurd	Irregular expenditure due to use of sub-standard bricks	Irregularity	0.891
2		Execution of tuff tile without strength test reports	Irregularity	3.582
3		Illegal sale of area reserved for park and public area and non-recovery of graveyard plots	Irregularity	17.280
4		Less realization of receipts than targets	Recovery	32.600
5		Non-recovery of penalty charges from government contractors	Recovery	0.745
6		Addition of 5% PST/ PRA in estimates rather deduction from estimates	Recovery	0.415
7		Short recovery on account of tax on transfer of immovable property	Recovery	15.362
8		Doubtful collection of building plan fee	Irregularity	4.589

9		Non-transparent expenditure to avoid open competition by splitting indents	Irregularity	3.817
10		Non-recovery from consumers of water chargess	Recovery	0.168
11		Unauthorized expenditure on festivals without legal provision in rule	Irregularity	0.610
12		Irregular Expenditure	Irregularity	1.137
13		Irregular expenditure due to splitting purchase order to avoid advertisement at PPRA's Website	Irregularity	2.500
District Rawalpindi				
1	MC Gujar Khan	Non-recovery of loss from contract	Others	1.872
2		Non-recovery of loss from contractor	Others	3.685
3		loss to government due to non auctioning of collection rights of Adda parking fee	Value of Money & Service Delivery	4.811
4		Non-recovery of Income Tax from defaulting Contractor	Others	0.355
5		Loss on account of Rent due to Empty shops	Value of Money & Service Delivery	1.363
6		Loss to Govt. due to non deduction/ deposit of PRA	Others	0.805
7		Irregular payment for non scheduled items	Others	0.718
8		Irregular execution of PMSP scheme	Value of Money & Service Delivery	24.002
9		Over payment due to excess measurement	Others	0.126
10		Non functional of water supply scheme	Value of Money & Service Delivery	-
11		Un-justified expenditure on sanitation work	Others	1.734
12		Irregular execution of work	Others	2.748
13		Irregular delay in approval of Maps	Value of Money & Service Delivery	-
1	Municipal Committee Kahuta	Non Commercialization caused depriving from expected Revenue in Million of Rs	Others	
2		Unmatched Departmental figures with Annual Account	Others	10.941
3		Unmatched Departmental figures with cash Books	Others	1.085
4		Loss due to non-auction of shops		1.080
5		Non-recovery of liquidated damages due to delay in completion of schemes		1.030
6		Non-validation of schemes under PMSP		25.800
7		Unjustified Expenditure without Calling Tenders/ Advertisement	Others	0.198
8		Less Receipt of Land Conversion Fee	Others	0.277
9		Non-verification/non-stock taking of the properties of Municipal Committee	Others	
10		Loss to local fund due to non-deduction of PST from contractors	Others	2.238
11		Un-authentic completion of work without	Others	34.455

		satisfactory end users certificate		
12		Un-authorize payment without Cubic Test of concrete	Others	2.761
13		loss due to non credit of cost of old material	Others	0.687
14		Un-authentic Government Receipt due to Non-conduct of Surveys	Others	
District Sargodha				
1	MC Balwal	Irregular expenditure without advertisement on PPRA website	Procurement	0.421
2		Non recovery of HRA & CA		4.560
3		Non realization of water charges		3.717
4		Less adjustment of old bricks	Value for money& Service delivery issues	0.297
5		Loss on A/c of Permit Fee/License Fee		0.394
1	MC Kotmomin	Loss due to non recovery of arrears of leases	Value for money& Service delivery issues	0.618
2		Loss to municipal committee due to less recovery of bank profit		6.072
3		Non recovery of conversion Fees		1.530
4		Non-deduction of shrinkage on earth		0.062
5		Overpayment on sand		0.311
6		Non-recovery due to using less PSI Bricks		0.176
1	MC Shahpur	Loss due to non recovery of building Fees	Value for money& Service delivery issues	0.197
2		Loss due to non recovery of scrutiny fee and NOC Fees		0.064
3		Short realization on A/c of Rent of Shops		0.539
4		Loss on A/c of permit fee/license fee		0.423
5		Overpayment on sand		0.196
6		Non-deduction of shrinkage on earth work		0.213
District Sheikhpura				
1	MC Ferozewala	Difference between bank account and appropriation	Irregularity	11.174
2		Less deposit the death, birth, divoce and Nikha fee in the MC account	Recovery	0.254
3		Store items were not account for in the stock register and non-conducting of physical verification of store and stock	Irregularity	8.857
4		Irregular expenditure on repair of machinery	Irregularity	3.042
5		Irregular expenditure on repair of transformer	Irregularity	0.778
6		Unauthorized execution of Development schemes without satisfactory and completion certificate	Irregularity	55.037
7		Irregular sanction / non-sanction of rate analysis		1.134
1	MC Muridke	Un-authentic payment of electricity bills	Others	29.813
2		Un-authentic Govt. receipt due to non-conduction of survey of manufacturer, vendor and trader	Receipt	0.668
3		Doubtful payment of POL due to non-maintenance of consumption records	procurement	27.614
4		Irregular payment without quality test report of concrete	W&S	4.765

5		Irregular advance payment on purchase of Machinery & Equipment	procurement	2.740
6		Non transparent expenditure on removal of encroachment	W&S	1.497
7		Unauthorized expenditure on account of non-scheduled items	W&S	1.499
8		Irregular payment of Tuff Paver Tiles without strength tests reports	W&S	0.744
1	MC Sharqpur	Un-authentic license fee in the absence of survey report	Receipt	0.576
2		Doubtful payment of POL due to improper maintenance of consumption records	procurement	2.334
3		Non-achievements of receipt targets	Revenue target	119.991
4		Non-conducting of quality test report of Tuff Paver Tiles	W&S	2.648
5		Un-authorize payment without cube test of concrete	W&S	1.379
6		Non-reconciliation of receipt	Reconciliation	-
7		Non re-auction of shops		-
8		Irregular payment of non-scheduled	Irregularity	2.648
9		Non-black listing of the contractors	Irregularity	8.052
1	MC Sheikhupura	Loss to the government due to less realization of receipts than targets	ICW	-
2		Irregular expenditure on account of repair and maintenance	Irregularity	-
District Sialkot				
1	Municipal Committee, Daska	Non Recovery of Income Tax on account of rent of shops	Others	0.784
2		Less deposit of govt receipt for	Others	0.497
3		Irregular award of rate contract for collection of municipal taxes	Others	7.791
4		Improper maintenance of record and non-follow-up of default cases	Others	-
5		Non-deposit of Additional Performance Security	Others	0.159
6		Irregular payment of pending liabilities	Others	1.852
7		Non imposition of penalty recovery thereof	Value for money	0.367
8		Non accountal of items and splitting of indent	Procurement Irregularity	2.068
9		Irregular repair of machinery	Others	2.388
10		Irregular drawl of POL	Others	11.024
11		Irregular Paint on buildings by splitting the indent	Others	0.993
12		Doubtful Payment of Taxes Rs 12,506,943	Others	12.507
13		Unauthorized drawl of Pay through irregular appointment & promotion	Others	0.294
14		Less deposit of govt receipt for	Others	0.079
15		Unauthorized award of contract	Others	7
16		Non reconciliation of TTIP Income	Others	-
17		Non verification of Service books and Non-	HR Irregularity	-

		verification of Degrees/certificates.		
18		Non preparation of Annual Accounts and non-preparation of monthly expenditure/ receipt statement	Others	-
1	Municipal Committee Pasur	Difference of Water Collection Charges	Others	0.057
2		Non Recovery of Rent of Sub-judicious Shops	Others	0.397
3		Irregular expenditure on account of stationery	Others	0.362
4		Doubtful Expenditure on repair of Transformer	Others	0.223
5		Non-production of Service Record	Others	-
6		Non Preparation of maps for immoveable properties	Others	-
7		Non-presentation of Performance Report to Municipal Committee	Others	-
8		Doubtful purchase of assets in absence of stock taking and preparation of report thereof	Others	-
9		Undue favour to Contractor for Printing of Water Bills	Others	2.160
10		Difference in Cash Balance between Cash Book and Bank Statement	Others	2.005
11		Doubtful Consumption of POL due to defective maintenance of log books	Others	12.358
12		Loss due to rent out the shops below market rate	Others	7.420
13		Defective Maintenance of Water Collection Charges Record	Others	6.701
14		Un-authentic Govt. receipt due to non-conducting survey of manufacturers, vendors and traders	Others	2.091
15		Non deduction of PST @ 16% from the contracts of auction of collection rights	Others	1.228
16		Non-recovery of Income Tax on rent of shops for	Others	1.504
17		Non-accountal of purchased Street Light Material	Others	- 2.247
18		Irregular Expenditure on Purchase of Street light Material	Others	1.780
19		Non Deduction of PST from Contractor for Printing of Water Bills	Others	1.296
20		Non recovery of government revenue	Others	13.155
21		Doubtful Expenditure for Repair of Transport	Others	3.160
22		Non recovery of government revenue	Others	13.144

1	Municipal Committee Sambrial	Likely misappropriation of revenue collected through Advertisement tax	Others	0.266
2		Non deduction of PST @ 16% from the contracts of auction of collection rights	Others	0.935
3		Non-obtaining of additional performance security on quoting rates below 5%	Others	0.100
4		Excess Payment	Others	0.0167
5		Unauthorized Payment	Others	0.099
6		Irregular expenditure for constriction of kitchen	Others	0.322
7		Irregular expenditure on audit branch	Others	0.112
8		Difference of expenditure on account of POL in Annual Accounts	Others	0.454
9		Irregular expenditure on account of stationery	Others	0.616
10		Doubtful Expenditure on repair of Transformer	Others	0.264
11		Inefficient Utilization of government resources on purchase of Pena Flaxes & Pakistani Flags	Others	0.796
12		Doubtful Expenditure for Repair of Filtrations Plant	Others	0.215
13		Unjustified Payment of Holiday Allowance	HR Irregularity	0.539
14		Loss to Municipal Committee on account of bank profit	Others	-
15		Non Preparation of maps for immoveable properties	Others	-
16		Non-presentation of Performance Report to Municipal Committee	Others	-
17		Non-inspection of offices of Municipal Corporation	Others	-
18		Non-prescribing the Key Performance Indicators	Others	-
19		Doubtful purchase of assets in absence of stock taking and preparation of report thereof	Others	-
20		Irregular purchase of tractor without floating tenders	Procurement Irregularity	4.065
21		Non-accountal of purchased items	Others	2.74
22		Doubtful Consumption of POL due to defective maintenance of logbook	Others	11.378
23		Non-approval of lead chart by the competent authority for earthwork	Others	4.421
24		Unjustified Payment of Rent of Machinery	Procurement Irregularity	4.312
25		Un-authentic Govt. receipt due to non conducting survey of manufacturer, vendor	Others	2.041

		and trader		
26		Irregular payment of non-schedule items	Procurement Irregularity	2.00
27		Irregular award of contract	Procurement Irregularity	1.767
28		Non-approval of lead chart by the competent authority disposing the desalted material	Others	1.473
29		Unauthorized Payment - Recovery thereof	Others	1.44
30		Doubtful expenditure on repair of water supply lines	Others	1.190
31		Supplies received without technical inspection	Others	- 0.9597
32		Unjustified payment of House Building Advance & non recovery of HBA	HR Irregularity	1.434
1	Municipal Committee, Kotli loharan	Expenditure in excess budget allocation	Others	0.653
2		Irregular procurement of Covid-19 related items	Procurement Irregularity	0.149
3		Irregular procurement of computer and printer without specifications	Procurement Irregularity	0.144
4		Non-maintenance of History Sheet of Repair of Vehicle	Others	0.181
5		Irregular expenditure on rent of machinery	Others	0.393
6		Doubtful payment to daily wages staff	HR Irregularity	0.458
7		Non-deposit of taxes deducted from the Contractors	Others	0.207
8		Irregular pay of daily wages staff	HR Irregularity	1.191
9		Non-utilization of Funds	Others	56.087
10		Wrong booking of net amount to appropriation	Others	1.176

Annexure B

Sr. No.	Municipal Committee	Revised Budget	Expenditure	Excess / Savings
1	MC Attock	430.209	360.578	-69.631
2	MC Fateh Jang	33.999	33.999	0
3	MC Hassanabadal	175.856	157.873	-17.983
4	MC Bhakkar	736.629	365.691	-370.938
5	MC Kallur Kot	240.595	175.278	-65.317
6	MC Mankera	284.318	100.15	-184.168
7	MC Chakwal	304.277	304.277	0
8	MC Talagang	528.714	192.452	-336.262
9	MC Kamoke	436.28	398.04	-38.24
10	MC Nowshera Virkan	331.86	316.98	-14.88
11	M.C Wazirabad	390.21	371.33	-18.88
12	M.C Kharian	263.45	239.62	-23.83
13	M.C Lala Musa	623.015	612.21	-10.805
14	M.C Sare-i-Alamgir	232.96	228.84	-4.12
15	MC Dina	251.802	106.549	-145.253
16	MC Jhelum	594.708	253.143	-341.565
17	MC Sohawa	78.885	72.945	-5.94
18	Kasur	286.83	185.315	-101.515
19	KRK	125.094	72.782	-52.312
20	Mustfabad	107.511	47.85	-59.661
21	Pattoki	210.09	186.708	-23.382
22	Phoolnagar	71.593	65.135	-6.458
23	MC Khushab	790.646	377.478	-413.168
24	MC Jauharabad	350.255	224.99	-125.265
25	MC Mianwali	1,008.765	648.633	-360.132
26	MC Kammar Mushani	173.98	93.63	-80.35
27	MC Piplan	193.078	121.358	-71.72
28	NNK	107.856	101.345	-6.511
29	M.C Narowal	470.45	452.051	-18.399
30	M.C Shakargarh	260.62	252.47	-8.15
31	MC Okara	825.169	247.551	-577.618
32	Renala Khurd	57.209	54.315	-2.894
33	MC Gujar Khan	521.124	260.528	-260.596
34	MC Kahuta	419.53	99.616	-319.914
35	MC Bhalwal	440.715	358.95	-81.765
36	MC Kotmomin	800.01	217.37	-582.64
37	MC Shahpur	123.489	103.564	-19.925
38	MC Ferozewala	367.573	117.623	-249.95
39	MC Muridke	373.824	322.045	-51.779
40	Sharqpur Sharif	139.999	103.94	-36.059
41	SKP	465.201	100.805	-364.396
42	M.C Daska	576.28	560.78	-15.5
43	M.C Pasrur	428.31	417.513	-10.797
44	M.C Sambrial	358.15	344.54	-13.61
45	T.C Kotli Loharan	12.08	11.56	-0.52
	Total	16,003.198	10440.4	5,562.798

Annexure-C

Sr. No.	Vr. No.	Date	Particular of Bills-2018-20	Gross Amount
1	62	26.07.2019	Purchase of LED Bulb 25-W (100 Nos) (Attock Motor Winding & Spareparts, Nazakat Ali)	80,000
2	63	26.07.2019	Purchase of LED Bulb 12-W (100 Nos) (Attock Motor Winding & Spareparts, Nazakat Ali)	30,000
3	20	07.08.2019	Rent of Shawal Tractor MO(Services) Branch (Hafazat Nawaz & Sons, Government Contractor)	23,850
4	135	26.08.2019	Rent of Executor Tractor (Services Branch) (Hafazat Nawaz & Sons Government Contractor)	94,500
5	133	26.08.2019	Rent of Shawal Tractor (Services Branch) (Hafazat Nawaz & Sons Government Contractor)	26,500
6	148	26.08.2019	Rent of Shawal Tractor for carriage Filth Depot (Services Branch) (Muhammad Umer & Company, Government Contractor)	96,000
7	139	26.08.2019	Rent of Roosi Tractor Cattle Mandi Attock (Services Branch) (Muhammad Umer & Company, Government Contractor)	16,500
8	21	07.08.2019	Purchase of Waste Court etc for Sanitary Staff Sanitation Branch (Quantity 100) (Hafazat Nawaz & Sons, Government Contractor)	50,000
9	23	07.08.2019	Repair of Transport Shawal Tractor No.1019 Sanitation Branch (Hafazat Nawaz & Sons, Government Contractor)	14,000
10	24	07.08.2019	Repair of Transport AKG-1019 Shawal Tractor Sanitation Branch (Hafazat Nawaz & Sons, Government Contractor)	85,000
11	30	07.08.2019	Repair of Transport Heno Truck AK 5984 Sanitation Branch (Muhammad Umer & Company)	25,800
12	31	07.08.2019	Repair of Vehicle AK-4250, Rocket Truck Sanitation Branch (Muhammad Umer & Company)	96,974
13	32	07.08.2019	Repair of Vehicle Jetting Machine Sanitation Branch (Muhammad Umer & Company)	42,800
14	33	07.08.2019	Repair of China Tractor No. II, Sanitation Branch (Muhammad Umer & Company)	22,700
15	25	07.08.2019	Repair of China Tractor No. II, Sanitation Branch (Hafazat Nawaz & Sons, Government Contractor)	25,600
16	27	07.08.2019	Repair of Vehicle AK 7500 Chief Officer Branch (Hafazat Nawaz & Sons, Government Contractor)	48,700
17	48	07.08.2019	Repair of Transport Loading Rikshaws Sanitation Branch (Ameer ud din)	10,600
18	49	07.08.2019	Repair of Rikshaws Sanitation Branch (Ameer ud Din)	11,500
19	28	07.08.2019	Repair of Motor Tube Well , Water Supply Branch (Muhammad Umer & Company)	74,000
20	29	07.08.2019	Repair of Motor HP-30 Tube Well R Block , Water Supply Branch (Muhammad Umer & Company)	43,000
21	37	07.08.2019	Repair of Pump Sumercical R Block Attock (Muhammad Umer & Company)	28,000
22	38	07.08.2019	Repair of Pump HP - 3 Masjid Bilal (Muhammad Umer & Company)	23,000
23	39	07.08.2019	Repair of Motor Behar Colony Behar Colony (Muhammad Umer & Company)	43,000
24	40	07.08.2019	Repair of Motor Chirstan Colony HP -3 (Muhammad Umer & Company)	46,500
25	41	07.08.2019	Repair of Motor Near Tubewell Comsat University HP -3 (Muhammad Umer & Company)	49,500
26	42	07.08.2019	Repair of Pump Choi West (Muhammad Umer & Company)	28,000
27	43	07.08.2019	Repair of Submercical Pump Tube Mehar Pura Gharbi (Muhammad Umer & Company)	27,200
28	21	27.02.2020	Repair of Motor Tubewell People Colony 2 , Water Supply Branch (M/s Hafazat Nawaz & Sons, Government Contractor)	46,000
29	22	27.02.2020	Repair of Motor Tubewell People Colony 1 , Water Supply Branch (M/s Hafazat Nawaz & Sons, Government Contractor)	46,000
30	23	27.02.2020	Repair of Motor Tubewell Farooq-e-Azam Colony, Water Supply Branch (M/s Hafazat Nawaz & Sons, Government Contractor)	46,000
31	44	07.08.2019	Purchase of Column Set Tube Well Awan Shareef (Muhammad Umer & Company)	38,000
32	166	26.08.2019	Purchase of Flags, Batches etc for 14th August 2019 (Muhammad Umer & Company Government Contractor)	94,350
33	174	26.08.2019	Purchase of Flags for 14th August 2019 National Days (Muhammad Umer & Company Government Contractor)	14,880
34	175	26.08.2019	Purchase of Sticks for 14th August 2019 National Days (Muhammad Umer & Company Government Contractor)	4,000
35	150	26.08.2019	Purchase of Sticks & Flags for Kashmir Day (Muhammad Fayyaz, Government Contractor)	5,000
36	161	26.08.2019	Making of Paniflex for Dangi Campaign 2019 (Services Branch) (Raju Publicity, Paniflex Printer)	9,922
37	162	26.08.2019	Making of Paniflex for Cattle Mandi Attock for Eid ul Azha (Services Branch) (Raju Publicity, Paniflex Printer)	24,645
38	163	26.08.2019	Making of Paniflex for Cattle Mandi Attock for Eid ul Azha (Services Branch) (Raju Publicity, Paniflex Printer)	23,850
39	164	26.08.2019	Making of Paniflex for Kashmir Days (Services Branch) (Raju Publicity, Paniflex Printer)	7,950
40	165	26.08.2019	Making of Paniflex for 14th August 2019 National Days (Services Branch) (Raju Publicity, Paniflex Printer)	8,851
41	40	11.09.2018	Refreshment bill for 14th August 2018 MO(I) Branch (Shareen Mahal Bakers & Genreal Store, Muhammad Ashraf)	98,490
42	41	11.09.2018	Purchase of Flags etc for 14th August 2018 (Hafazat Nawaz & Sons, Government Contractor)	49,980
43	42	11.09.2018	Rent of Tentage Service Items for 14th August 2018 (Al- Hafiz Traders, Muhammad Afzal)	86,660
44	43	11.09.2018	Rent of Tentage Service for Cattle Mandi Eid ul Azha 2018 (Al- Hafiz raders, Muhammad Afzal)	24,640
45	106	10.01.2020	Purchase of Front Loader & Back Hoe (The Awan Engineering Works)	1,845,000
46	20	27.02.2020	Quotation work Purchase of Paint for Decoration / Painting of Teen Meela Chowk Attock (M/s Hafazat Nawaz & Sons, Government Contractor)	98,280
47	15	25.02.2020	Quotation work Purchase of Paint for Decoration / Painting of Teen Meela Chowk Attock (M/s Hafazat Nawaz & Sons, Government Contractor)	98,280

48	16	25.02.2020	Repair of Motor Tubewell People Colony 2 , Water Supply Branch (M/s Hafazat Nawaz & Sons, Government Contractor)	46,000
49	17	25.02.2020	Repair of Motor Tubewell People Colony 1 , Water Supply Branch (M/s Hafazat Nawaz & Sons, Government Contractor)	46,000
50	18	25.02.2020	Repair of Motor Tubewell Farooq-e-Azam Colony, Water Supply Branch (M/s Hafazat Nawaz & Sons, Government Contractor)	46,000
51	72	09.03.2020	Repair of Paint Vehicles Sanitation Branch (AK 4250 & AK 4155 Trolley China Tractor Trolley 1 (Muhammad Umer & Company Government Contractor)	47,500
52	73	09.03.2020	Repair of Paint Vehicles Sanitation Branch (Hino Truck AK 6648 Tractor Trolley China Tractor Trolley 2 (Muhammad Umer & Company Government Contractor)	47,500
53	74	09.03.2020	Rent of Roose Tractor / China Tractor for Clean & Green Punjab (Muhammad Umer & Company Government Contractor)	93,100
54	75	09.03.2020	Rent of Roose Tractor / China Tractor for Clean & Green Punjab (Muhammad Umer & Company Government Contractor)	93,100
55	86	19.05.2020	Rent of China Tractor with Trolley for MO(Services) Branch (M/s Muhammad Umer & Company Government Contractor)	80,000
56	87	19.05.2020	Rent of China Tractor with Trolley for MO(Services) Branch (M/s Muhammad Umer & Company Government Contractor)	80,000
57	76	09.03.2020	Purchase of Grill and Plant MO(Services) Branch (Muhammad Umer & Company, Government Contractor)	24,000
58	159	21.03.2020	Purchase of Flowers for Punjab Clean & Green	99,000
59	160	21.03.2020	Purchase of Plants / Flowers for Teen Meela Park (Punjab Clean & Green)	99,000
60	112	23.06.2020	Purchase of Nut Bolt & Sanitary Items, Water Supply Branch (Suleman Sanitary Store)	98,320
61	113	23.06.2020	Purchase of Saloos Valve & Sanitary Items for Tubewell Mehar Pura Gharbi Attock (Suleman Sanitary Store)	83,780
62	114	23.06.2020	Purchase of Electric Spray Pump Chief Officer Branch (Abdullah Traders)	81,900
63		15.05.2020	Rent of Tractor Trolley & Shawal Tractor (Hifazat Nawaz & Sons, Government Contractor)	96,000
64		15.05.2020	Rent of Tractor Trolley & Shawal Tractor (Hifazat Nawaz & Sons, Government Contractor)	96,800
65		15.05.2020	Rent of Tractor Trolley & Shawal Tractor (Hifazat Nawaz & Sons, Government Contractor)	91,000
66		15.05.2020	Rent of Tractor Trolley & Shawal Tractor (Hifazat Nawaz & Sons, Government Contractor)	88,800
67		15.05.2020	Purchase of Locks & Writing pain regarding Ucs (Muhammad Umer & Company, Government Contractor)	11,200
68	100	19.05.2020	Making of Fiber, Iron Shed for Car Stand, Mirza Suzaki Stand Attock (K.T Traders, General Item Supplier)	93,600
69	101	19.05.2020	Making of Water Pit & Floor, Engineering Branch (M/s Jaba Construction, Government Contractor)	80,000
70	39	10.06.2020	Rehabilitation of Passenger Shed People Attock (M/s Hifazat Nawaz & Sons, Government Contractor)	415,000
71	40	10.06.2020	Rehabilitation of Boring / Machinery for 3 Meela Chowk Attock (M/s Hifazat Nawaz & Sons)	750,000
72	74	15.04.2020	Labour for Painting Crub Stone 3 Meela Chowk Attock MO(Services) Branch (M/s Hafazat Nawaz & Sons, Government Contractor)	219,240
73	75	15.04.2020	Labour for Painting Walls Along main Road Attock Mo(Services) Branch (M/s Hafazat Nawaz & Sons, Government Contractor)	235,712
74	14	04.09.2018	Making of Paniflex for Dangi MO(S) Branch (Hifazat Nawaz & Sons)	48,800
75	15	04.09.2018	Purchase of shopping Bag for Eid Azha 2018 MO(S) Branch (Hifazat Nawaz & Sons)	35,000
76	16	04.09.2018	P/Lying of Mud for burial of Animals Body for Eid Azhar 2018 (Hifazat Nawaz & Sons)	28,000
77	44	11.09.2018	Purchase of Cheri Red for Peoples Colony Green Belt Walking Track (Muhammad Fayaz, Government Contractor)	18,500
78	44	11.09.2018	Refreshment bill for 14th August 2018 MO(I) Branch (Shareen Mahal Bakers & Genreal Store, Muhammad Ashraf)	98,490
79	45	11.09.2018	Purchase of Flags etc for 14th August 2018 (Hafazat Nawaz & Sons, Government Contractor)	49,980
80	46	11.09.2018	Rent of Tentage Service Items for 14th August 2018 (Al- Hafiz Traders, Muhammad Afzal)	86,660
81	47	11.09.2018	Rent of Tentage Service for Cattle Mandi Eid ul Azha 2018 (Al- Hafiz raders, Muhammad Afzal)	24,640
82	48	11.09.2018	Purchase of Cheri Red for Peoples Colony Green Belt Walking Track (Muhammad Fayaz,	18,500
83	74	11.09.2018	Rent of Sound System etc for 14th August 2018 (Marshall Electric Works)	50,000
84	75	11.09.2018	Rent of Sound System etc for 14th August 2018 (Marshall Electric Works)	50,000
85	86	21.12.2018	Rent of Lighting in MC Attock (Eil Melal un Nabi 2018) (Shaheen Sound System & Decoration Light, Nasir Iqbal)	80,000
86	87	21.12.2018	Rent of Sound System (Eil Melal un Nabi 2018) (Shaheen Sound System & Decoration Light, Nasir Iqbal)	70,000
87	88	21.12.2018	Purchase of C.O.B Driver 30 Watt (40 Nos) (Famous Traders)	99,800
88	89	21.12.2018	Purchase of LED Bulb 18-watt (140 Nos) (Famous Traders)	99,400
89	101	24.12.2018	Purchase of Sweets for 12th Rabi ul Awal 2018 (Shareen Mahal Bakers & General Store)	94,500
90	102	24.12.2018	Purchase of Refreshment Items for 12th Raib ul Awal 2018 (Shareen Mahal Bakers & General Store)	93,500
91	103	24.12.2018	Purchase of File Cover Decoration Items for 12th Raib ul Awal 2018 (Sohaib Book Depot Books Sales & Stationers)	57,800
92	116	22.02.2019	Purchase of Balchas with Handi Cart etc for Sanitation Branch (M/s Mazhar Majeed,	191,250
93	117	22.02.2019	Purchase of Plants for Teen Meela Park Chowk Garden Branch (Chand Nursery Form, Sajad Ahmed)	82,550
94	37	06.04.2019	Purchase of COB Driver, Street Light Branch (Famous Traders, Raja Mohsin Kamal)	82,000
95	38	06.04.2019	Purchase of COB Clip, Street Light Branch (Famous Traders, Raja Mohsin Kamal)	82,000
96	39	06.04.2019	Purchase of Sodium Lights Street Light Branch (Ali Akbar Traders)	96,806
			TOTAL	8,714,730

Annexure-D

Name of scheme	Award Date	Date of completion	Status	Agreement Amount	Penalty @ 10%
Const./Repair Culverts Model Colony Jinnah Colony, Peer Mittha Road Katra Mai road Wazirabad	26.10.17	26.12.17	W.I.P	1,000,000	100,000
Const: of drain pcc / sewerage street munir ahmed cheema advocate daska road	17.05.18	17.07.18	W.I.P	499,550	49,955
Const: of drain / tuff tiles sewerage tahli wala dera katra mai	23.09.17	23.11.17	Late	499,550	49,955
Const: of drain / tuff tiles sewerage street imran wali & attached streets rail bazar	23.09.17	23.11.17	W.I.P	499,750	49,975
Const: of PCC (B/W) ghuslan majeed colony ward no. 02 wazirabad	13.06.18	20.6.18	Late	88,593	8,859
Const: of drain PCC/Tuff Tiles sewerage street javed marbal wali, street graveyard wali & attached streets ward No. 9	23.09.17	23.11.18	W.I.P	999,500	99,950
Const: of Drain PCC/Tuff Tiles sewerage street charch wali & Attached streets Haji Pura Daska Road	23.09.17	30.11.17	23.12.2018	499,000	49,900
Const: of drain pcc/tuff tiles sewerage street attached city park, street malik abdul razaq wali to JS Bank etc ward No. 27	23.09.17	23.11.17	27.04.2018	1,001,000	100,100
Const: of drain PCC/Tuff tiles sewerage street Muhammad Latif wali spal colony, gali molvi inayat wali & attached streets word No.03 jafria colony	23.09.17	23.11.17	25.01.2018	999,500	99,950
P/Fixing street lights	23.09.17	23.11.17	W.I.P	2,000,000	200,000
Const: of wall, P/Fixing of gate and repair stores mohallah sheru	23.09.17	23.10.17	26.09.2018	199,920	19,992
Const: of drain pcc/tuff tiles sewerage street sachal house to janaz ghah, inayat shah wali, street asghar saroya wali & attached streets ward No. 35	23.09.17	23-11-17	02.10.2018	1,000,000	100,000
Const: of sewerage PCC street No. 41 Street No. 3(B/W) Street Choudhrany Wali, (B/W) Muslim Road Jinnah Colony	11.05.18	11.07.18	02.10.2018	749,775	74,978
Const: of drain pcc/tuff tiles sewerage street masjid wali, daska road, street shahid mughal wali & attached streets ward No. 30	23.09.17	23.11.17	02.10.2018	999,000	99,900
Const: of drain pcc/tuff tiles sewerage street haji iqbal aray wala, street adnan gujar wali, street gulzar wala & Attached streets	30.11.17	30.11.17	20.10.2018	995,000	99,500
Const: of drain pcc/tuff tiles sewerage street shabir wali, Mukhtar wali, & attached streets ward No. 17	27.09.17	27.11.17	20.10.2018	999,000	99,900
Const: of drain pcc/tuff tiles sewerage street mian mukhtar waki , street mustafa wali & attached streets ward No. 24	23.09.17	23.11.17	20.12.2018	1,000,000	100,000
Const: of sludge carrier moti bazar ward No. 20	09.01.18	09.02.18	31.01.2019	395,000	39,500
Const: of drain pcc/tuff tiles sewerage street shakil wali, street saith amjad wali & attached street ward No. 19	23.09.17	23.11.17	31.01.2019	998,500	99,850
Const: of drain pcc/tuff tiles sewerage (B/W) street shakil wali, street Asif Khan Wali, Zulfiqar Wali & Attached streets Ward No. 18	23.09.17	23.11.17	31.01.2019	999,400	99,940
Const: of drain pcc nallah / tuff tiles sewerage street hawali wala, gulzar wali & attached streets ward No. 20	23.09.17	23.11.17	03.05.2019	999,000	99,900
Supply of loader rakshay for sanitation	19.03.20	18.06.20	W.I.P	879,207	87,921
Rehabilitation & Re-Const OF service Road Overhead Bridge Western Service ROA	20.03.20	18.06.20	W.I.P	1,210,612	121,061
Repair of solid waste machienry	19.03.20	118.06.20	W.I.P	486,389	48,639
Reyhabilitaion /Reconstruction of municipal liabrary	20.03.20	18.06.20	W.I.P	835,713	83,571
Rehabilitation & Re-Const OF Hamid Nasir Chattha PARK G.T Road, Food Court Park and Beautification Points Municipal Committee Wazirabad	19.03.20	18.06.20	W.I.P	1,498,000	149,800

Rehabilitation & Re-Const of Drains Main Bazaar Qudratabad with Attached Streets MC Wazirabad	19.03.20	18.06.20	W.I.P	3,693,022	369,302
Repair and Maintenance of Filtration Plants MC Wazirabad	19.03.20	18.06.20	W.I.P	409,198	40,920
Supply of Manhole Covers with Frame M.C wazirabad	19.03.20	18.6.20	W.I.P	348,425	34,843
Reconstruction of Walk Ways Toilets ETC in Park MC	20.03.20	18.06.20	W.I.P	1,096,600	109,660
Total					2,787,821

Annexure-E

Sr.No.	File No.	Name of scheme	Estimated cost	Date of commencement	Date of completion as per work order	Actual date of completion	Penalty @10%
01	01	Wajahat Munir	2,000,000	06/02/2020	31/03/2020	WIP	200,000
02	04	Usman & Co	932,000	06/02/2020	31/03/2020	WIP	93,200
03	09	Ulfatmehmood	1,000,000	06/02/2020	06/04/2020	WIP	100,000
04	10	Mani construction	1,000,000	03/02/2020	31/03/2020	WIP	100,000
05	12	Ulfat mehmoood	1465,000	06/02/2020	06/04/2020	WIP	146,500
06	35	Ahsan suleman	2,200,000	12/02/2020	12/04/2020	WIP	220,000
07	47	Waqar hussain	1,000,000	02/02/2020	05/02/2020	WIP	100,000
08	17	Ulfat mehmoood	1,000,000	06/02/2020	30/06/2020	WIP	100,000
09	24	Ulfat Mehmood	805,000	12/02/2020	30/6/2020	WIP	80,500
10	26	Akbar Ali	741,000	06/02/2020	30/6/2020	WIP	74,100
11	33	Usman and co	2,600,000	04/02/2020	15/04/2020	WIP	260,000
12	45	Akbar ali	925,000	06/02/2020	30/06/2020	WIP	92,500
13	48	Waqar Hussain	1,000,000	07/02/2020	30/06/2020	WIP	100,000
14	50	Ulfat mehmoood	925,000	06/02/2020	15/04/2020	WIP	92,500
15	51	Mani construction	3,275,000	03/02/2020	31/03/2020	WIP	327,500
16	52	Rathor Builder	1,000,000	07/02/2020	30/06/2020	WIP	100,000
17	55	Jawad sultan	1,000,000	07/02/2020	31/03/2020	WIP	100,000
18	57	Akbar ali	700,000	06/02/2020	30/06/2020	WIP	70,000
Total Contract amount			23,568,000	Total Penalty amount			2,356,800

Annexure-F

Shop No.	Name of Market	Name of Highest Bidder	Highest Bidder Name & Rate offered in re-auction of 02/2021	Period	Rent Demanded / received	Rent if allotted to highest bidder	loss PM	Loss
1	Tehsil Road Market	Sheik Qaiser	Khurram Shahzad S/o M. Ameen Rs 25,300	10/2019 to 01/2020	11,871	158,000	146,129	584,516
				02/2020 to 01/2021	13,059	158,000	144,941	1,739,292
				02/2021	14,365	158,000	143,635	143,635
2	Ghalla Mandi	Majid Ali	Haider Ali S/o Ghulam Sarwar Rs. 19,600	10/2019 to 08/2020	4,608	35,500	30,892	339,812
				09/2020 to 02/2021	5,069	35,500	30,431	182,586
7	Ghalla Mandi	Mehboob Ahmed	Haider Ali S/o Ghulam Sarwar Rs. 19,500	10/2019 to 08/2020	7,088	43,000	35,912	395,032
				09/2020 to 02/2021	7,796	43,000	35,204	211,224
6	Shandar Chowk	Amir Din	Tayyab Mehmood Butt S/o Fateh Butt Rs 42000	10/2019 to 08/2020	5,760	80,000	74,240	816,640
				09/2020 to 02/2021	6,336	80,000	73,664	441,984
12	Shandar Chowk	M. Arslan	Nabeel Feroz S/O M Feroz Rs 80000	10/2019 to 08/2020	5,671	87,500	81,829	900,119
				09/2020 to 02/2021	6,239	87,500	81,261	487,566
21	Shandar Chowk	Waqas	M. Idrees S/o M.Younas (awarded to his son) Rs 57800	10/2019 to 08/2020	5,670	60,000	54,330	597,630
				09/2020 to 02/2021	6,237	60,000	53,763	322,578
32	Shandar Chowk	Farooq Ahmed	Riaz Ahmed S/o M Nawaz Rs31100	10/2019 to 02/2021	-	100,000	100,000	1,700,000
33	Shandar Chowk	Farooq Ahmed	Riaz Ahmed S/o M Nawaz Rs27400	10/2019 to 02/2021	-	100,000	100,000	1,700,000
16	Maternity Home	Waqar Tanzeem	Bilal Abbass S/O M Abbass Rs 19400	10/2019 to 07/2020	4,871	27,500	22,629	226,290
				08/2020 to 02/2021	5,358	27,500	22,142	22,149
17	Maternity Home	M Shahbaz	Bilal Abbass S/O M Abbass Rs 20700	10/2019 to 07/2020	7,018	40,500	33,482	334,820
				08/2020 to 02/2021	7,720	40,500	32,780	32,787
			Total					11,178,660

Annexure-G

Arrear of Sahulat Bazar for Period of Lease 01.01.2015 to 31.05.2017							
Khokha No	Name	Financial Year	Rate	Amount	Total Due	Recovered	Outstanding
1	M. Ameen	2014-15	11,000	66,000	357,610	96,710	260,900
		2015-16	12,100	145,200			
		2016-17	13,310	146,410			
2	M. Shafique	2014-15	10,200	61,200	331,602	169,342	162,260
		2015-16	11,220	134,640			
		2016-17	12,342	135,762			
3	Asim	2014-15	10,300	61,800	334,853	105,463	229,390
		2015-16	11,330	135,960			
		2016-17	12,463	137,093			
4	M. Javed	2014-15	10,250	61,500	333,228	148,403	184,825
		2015-16	11,275	135,300			
		2016-17	12,403	136,428			
5	Talib Hussain	2014-15	10,320	61,920	335,503	176,437	159,066
		2015-16	11,352	136,224			
		2016-17	12,487	137,359			
6	M. Zubair	2014-15	10,230	61,380	332,577	142,478	190,099
		2015-16	11,253	135,036			
		2016-17	12,378	136,161			
7	Asad Javed	2014-15	10,330	61,980	335,828	94,707	241,121
		2015-16	11,363	136,356			
		2016-17	12,499	137,492			
8	Azhar Mehmood	2014-15	10,370	62,220	337,129	106,200	230,929
		2015-16	11,407	136,884			
		2016-17	12,548	138,025			
9	Tariq Mehmood	2014-15	10,390	62,340	337,779	87,572	250,207
		2015-16	11,429	137,148			
		2016-17	12,572	138,291			
10	Tariq Hussain	2014-15	10,380	62,280	337,454	137,560	199,894
		2015-16	11,418	137,016			
		2016-17	12,560	138,158			
Total					3,373,563	1,264,872	2,108,691

Annexure-H

Sr. No.	Bill No. & date	Name of supplier	Description	Amount
1	3.9.2018	M. Ashiq Ansari	repair of tractors	90,400
2	3.9.2018		repair of tractors	53,800
3	3.9.2018		repair of tractors	78,900
4	3.9.2018		repair of tractors	36,700
5	3.9.2018		repair of tractors	85,200
6	29.9.2018	Shaheen Mehmood	repair of tractors 640-4	96,500
7	29.1.2019	Madina Builders	repair of tractors	81,000
8	29.1.2019		repair of tractors	46,400
9	29.1.2019		repair of tractors	92,300
12	29.6.2019	M. Ishaque	Repair of tractor 260-1 MC Kasur	232,000
1	13.8.2018	Nazir Ahmed Shahid	repair of sanitation machinery	86,000
2	13.8.2018		repair of sanitation machinery water bozzar	72,000
1	13.8.2018		repair of street lights Railway Park	80,700
2	13.8.2018		repair of street lights Kasur Garden	49,300
3	13.8.2018		repair of street lights Main Shehbaz Khan Road	27,800
1	13.8.2018		repair of transformer Turbine Munir Shaheed Colony	97,400
2	13.8.2018		repair of transformer Turbine Syeda Abad	92,800
3	13.8.2018		repair of transformer Turbine Basti Lal Shah	91,500
4	13.8.2018		repair of transformer Turbine Band Sahari	94,000
5	13.8.2018		repair of transformer Turbine Purana Larri Adda	97,000
6	13.8.2018		repair of transformer Turbine Tehsil Dar Chowk	98,800
7	13.8.2018		repair of transformer Turbine Munir Shaheed Colony	81,600
8	1.9.2018		Muhammad Ilyas	repair of starter turbine Tehsail Dar Chowk
9	4.9.2018	repair of transformer Haji Gaggan		98,832
1	20.8.2019	Al-Moieez	repair of turbine Ali Ahmed Shah Colony Kasur	95,700
2	20.8.2019		repair of turbine Sher Shah Kasur	95,120
1	5.3.2020	Zaman Enterprises	providing and fixing of dust bin Kasur Garden City Kasur	98,800
2	5.3.2020		providing and fixing of benches Kasur Garden City Kasur	98,000
3	26.2.2020		providing and fixing of dust bin Kasur Garden City Kasur	98,800
1	31.3.2020	A&A Construction Co.	Repair & painting of Mori Gate Kasur	98,000
2	28.3.2020		Repair & painting of Naya Bazar Kasur	98,000
1	6.3.2019	Shafiq Ahmed	Providing and plantation of different plants in Kasur Gargen Mandi Morh Kasur	99,700
2	6.3.2019		Providing and plantation of different plants in Kasur Gargen Mandi Morh Kasur	98,600
				2,899,652

Annexure-I

Irregular expenditure by violating PPRA Rules – Rs 2.308 million

Sr. No.	Year	Description	Firm	Date	Expenditure
1.	2019-20	Tentages	SA Ch. & Co.	15.08.2019	99000
2.	-do-	Lighting	SA Ch. & Co.	15.08.2019	84000
3.	-do-	Sound system	SA Ch. & Co.	15.08.2019	46000
4.	-do-	Refreshment	SA Ch. & Co.	15.08.2019	80000
5.	2018-9	Chuna	Modern Const. co	15.08.2018	52620
6.	-do-	Refreshment	Modern Const. co	15.08.2018	99900
7.	-do-	Tentages	Modern Const. co	15.08.2018	90750
8.	-do-	Lighting	Modern Const. co	15.08.2018	99990
9.	-do--	Advertisement	Modern Const. co	15.08.2018	96000
10.	-do-	Prize distribution	Modern Const. co	15.08.2019	64900
11.	-do-	Lighting	Modern Const. co	15.08.2018	99990
12.	-do-	Lighting	Modern Const. co	15.08.2018	99990
13.	-do-	Sound system	Modern Const. co	15.08.2018	89100
14.	2017-18	Flexes	Rana Sarwar & Co	15.08.2017	96000
15.	2017-18	Flexes	Mohammad Yaqoob	15.08.2017	99700
	Total:-				1297940

Irregular expenditure by violating PPRA Rules – Rs 2.308 million

Sr.#	Year	Description	Firm	Date	Expenditure
1.	2018-19	Excavator	Shafiq Ahmed Const. Co.	13.08.2018	94163
2.	-do-	Shopping bags	Khushi Enterprises	10/2018	98300
3.	-do-	Shopping bags	Khushi enterprise	10/2018	99000
4.	-do-	Shopping bags	Khushi enterprises	10/2018	98300
5.	-do-	Jacket for workers	Khushi enterprises	10/2018	78000
6.	-do-	Shopping bags	Khushi enterprises	10.2018	84800
7.	2019-20	Shopping bags	SA Ch. & Co.	03.08.2019	96000
8.	2019-20	Shopping bags	SA Ch. & Co.	13.08.2019	96000
9.	2019-20	CCTV Camera at sale points of eid ul ezha 2019	SA Ch. & Co.	Nil	74500
	Total:-				819063

Irregular expenditure by violating PPRA Rules – Rs 2.308 million

Sr.#	Description	Contractor	Billing date	Amount
1.	CCTV cameras	Ahmed shahzad	30.07.2018	96300
2.	LED for CCTV cameras	Ahmed shahzad	30.07.2018	96600
				192900

Annexure-J

Sr. No.	Name of contract	Name of Contractor	Contract Date	Amount
1	Construction of Soling drains, and culverts PCC ward no9 to 12	S.A Ch. & Co	09.01.2018	2.000
2	Construction of Soling, Nalian, PCC, Piplian Ward 5 to 8	Imran & Co	09.01.2018	2.000
3	Construction of Soling, Nalian, PCC, Piplian Ward 1 to 4	Rana Sardar & Co	09.01.2018	2.000
4	Construction of Slaughter house	S.A Ch. & Co	30.12.2017	2.000
5	Renovation Office Building MC KRK	Saleem Ullah Constr Co	30.12.2017	1.700
6	Repair & maintenance office Building MC KRK	Rana Sarwar and Co	30.12.2017	2.000
7	Renovation & Remaining work office Building MC KRK		08.02.2020	1.980
8	Construction & renovation of office building phse 2 MC KRK	Suhail & Co	08.06.2019	5.000
9	Construction of Slaughter house phase 2	S.A Ch. & Co	30.06.2019	2.500
10	Repair & maintenance sever pipe line, const of main hole and galli	Saleem Ullah Constr Co	06.02.2018	1.200
11	Const/renovation of model rahri bazar canal bank near MC KRK	SA Ch. & Co.	13.12.2017	2.000
	Total:-			24.38

Annexure-K

Sr. No.	Work	Contractor	Billing date	Billing amount
1.	Estimate for uplifting of garbage from different points in jurisdiction of MC KRK	Modern const. Co.	26.11.2018	98716
2.	estimate for fixing CCTV cameras at General Bus Stand MC KRK	Ahmed Shahzad	30.07.2018	96300
3.	Providing of excavator for trench of tunnel	Ahmed Shahzad	02.08.2018	94163
4.		Ahmed Shahzad	27.08.2018	93670
5.	Providing of excavator for trench of tunnel	Khushi enterprises	20.08.2018	87600
6.	Providing of excavator for trench of tunnel	Ahmed Shahzad	20.08.2018	99702
7.		Ahmed Shahzad	28.07.2018	99702
8.	Providing of excavator for trench of tunnel	Khushi enterprises	30.07.2018	95900
9.		Khushi enterprises	08.08.2018	98600
10.	Repair of disposal line & disposal work at MC KRK	Khushi enterprises	22.10.2018	96000
11.	Repair water supply change of damaged /broken pipe line at zafar key road MC KRK	Khushi enterprises	22.10.2018	99000
12.	P/F dust bin small at MC KRK	SA Ch. & Co.	17.06.20	73000
13.	P/F dust bin small at MC KRK	SA Ch. & Co.	19.06.20	43500
14.	Providing of LED lights at eid ul ezha sale point	M.Ashraf	02.08.2019	91000
15.	P/F of flexes	M. Ashrat	11.02.2020	90800
16.	P/F of disposal No. 2	SA Ch. & Co.	12.11.2019	81000
17.	P/L tractor with front blad	SA Ch. & Co.	09.01.2020	98000
18.	Uplifting of garbage with excavator change road	SA Ch. & Co.	28.12.2019	98658
19.	P/F penaflex for awareness campaign	SA Ch. & Co.	20.12.2019	98315
20.	Hiring of excavator for removal of garbage	SA Ch. & Co.	09.01.2020	99441
21.	Hiring of excavator for removal of garbage	SA Ch. & Co.	27.12.2019	99180
22.	P/F of sign boards	SA Ch. & Co.	22.01.2020	69600
23.	Hiring of excavator	Sohail & Co.	09.01.2020	91700
24.	Repair of wash room for sanitation office	Sohail & Co.	09.01.2020	50000
25.	P/L of limestone on right side of canal	SA Ch. & Co.	18.01.2020	97730
26.	P/L of limestone on both sides of canal	SA Ch. & Co.	23.01.2020	98600
27.	P/L paint on different janglay, graveyard, pul meher etc	SA Ch. & Co.	17.01.2020	98000
28.	Repair of leakage of main sewer pipe line chirch road MC KRK / rewinding of motor 75 HP disposal No. 3	Rana server & co.	22.08.2017	193000
	Total			2630877

Annexure-L

Date	Description	Amount (Rs)
28-8-2018	Hiring of tentage	215,480
	Hiring of tentage	39,100
12/12/2018	Hiring of tentage	28,410
	Total hiring	282,990
29-9-2018	Making of flexes	26,400
19-11-2018	Making of flexes	52,300
12/05/2018	Making of flexes	26,400
12/05/2018	Making of flexes	24,400
	Making of flexes	27,620
	Making of flexes	49,500
04/06/2019	Making of flexes	92,000
16/9/2019	purchase flexs	81,750
11/11/2019	purchase flexs	37,090
30/11/2019	purchase flexs	47,200
	Total Flexes	464,660
	Installation of barriers	67,000
	Installation of barriers	99,500
	Installation of barriers	98,500
	Total Barriers	265,000
	Rent of lights church	58,500
28-8-2018	Streetlight material	4,998
28-8-2018	Streetlight material	99,977
29-8-2018	Streetlight material	98,865
30-10-2018	Streetlight material	89,060
11/05/2018	Streetlight material	88,000
11/05/2018	Streetlight material	77,700
22-11-2018	Streetlight material	38,084
22-11-2019	Streetlight material	36,270
22-11-2018	Streetlight material	89,598
03/12/2019	Streetlight material	36,270
03/12/2019	Streetlight material	89,598
14-5-2019	Streelight material	96,200
14-5-2019	Streelight material	48,552
09/04/2019	purchase lights	34,000
09/11/2019	rent lights	43,800
30/11/2019	rent lights	40,405
22/08/2019	purchase lights	98,246
22/08/2019	purchase sodium light	94,710
17/09/2019	purchase led lights	37,750
30/11/2019	purchase sodium light	77,798
17/01/2020	purchase street lights	91,878
09/12/2019	purchase lights abbas park	25,890
19/03/020	Purchase street lights for Malik pura	82,348
19/03/020	Purchase Street Lights faisal Colony	99,500
23/06/020	Purchase Lights for Account Branch	19,085
	Total Setreet lights	1,697,082
28-8-2018	Repair of water supply	12,250
28-8-2018	Repair of water supply	25,600
28-8-2018	Repair of water supply	24,750
10/08/2018	Water supply repair	28,400

30-10-2018	Repair of water supply	19,200
11/05/2018	Repair water supply pipe	32,190
11/05/2018	Repair of water supply	4,450
11/05/2018	Repair of water supply	32,190
11/05/2018	Repair of water supply	12,800
	Total repair of water supply	191,830
20-10-2018	Purchase of plant	58,500
09/12/2019	purchase plants	86,520
23/06/020	Purchase Plants for Parks	93,300
	Total Plants	238,320
	Grand Total	3,139,882

Annexure-M

Sr. No.	Name of Scheme	Address	Area	Marla	Rate per Marla	Total sale price of Colony / society	Conversion fee 2%
1	Alif Town	Near Sui Gas Office	110 K	2200	300,000	660,000,000	13,200,000
2	Lahore Global City	Bypass Multan Road	122 K 19 M	2459	120,000	295,080,000	5,901,600
3	Jadda Town	Near Safan Wala Chowk	187 K 16 M	3756	375,000	1,408,500,000	28,170,000
4	Falkan City	Canal Road	255 K 17 M	5117	300,000	1,535,100,000	30,702,000
5	Alnoor City	Social Security Hospital	65 K 12 M	1312	400,000	524,800,000	10,496,000
6	Faisal Hayat Town	KotDaleep Singh	158 K 6 M	3166	120,000	379,920,000	7,598,400
7	Phool Nagar Avenue	Bypass Multan Road	114 K 14 M	2294	400,000	917,600,000	18,352,000
8	Doola Town	Sherpur Road	44K 7 M	887	350,000	310,450,000	6,209,000
9	Bullay Shah Housing Scheme	Near Church Multan Road	50 K	1000	120,000	120,000,000	2,400,000
10	Shafique Town	Parnawa	51 K 4 M	1024	150,000	153,600,000	3,072,000
11	Asghar Town	Near Anwar Town	56 K	1120	300,000	336,000,000	6,720,000
12	Shahram Town	Welcome Road	40 K	800	120,000	96,000,000	1,920,000
13	Makka Town	KotKharak Singh	24 K	480	350,000	168,000,000	3,360,000
14	Dubai Town	KotDaleep Singh	32 K	640	120,000	76,800,000	1,536,000
15	Ali Town	Near Sui Gas Office	24 K	480	300,000	144,000,000	2,880,000
16	Sikandar Hayat City	Multan Road	37 K	740	350,000	259,000,000	5,180,000
17	Model City	Near Church Multan Road	16 K	320	300,000	96,000,000	1,920,000
							149,617,000

Annexure-N

Detail Receipt Head	Budget Estimate for Year 201819	Recovered	Less recovery
B01302 UIP Tax / Share of net proceeds assigned to Districts/TMAs etc.	15,000,000	10,054,595	4,945,405
B01313 Tax on Transfer of Immovable Property	10,000,000	8,436,651	1,563,349
C03683 Grant from Provincial Government PFC Share NonDevelopment/Transitional	59,201,100	49,334,250	9,866,850
C0388001 License fee Articles of Food and Drink	800,000	684,000	116,000
C0388016 General Bus Stand fee	2,600,000	2,169,700	430,300
C0388021 TongaRerra etc.	150,000	113,270	36,730
C0388027 Fee for approval of Building/ Construction Plan	600,000	456,600	143,400
C0388047 Receipts on account of sale of water – residential	2,200,000	1,105,400	1,094,600
C0388071 Registration/ Enlistment of Contractors	100,000	66,000	34,000
C0388077 Advertisement Fee on sign boards of shops/ commercial places	1,000,000	927,834	72,166
C0388086 Road cutting charges	1,000,000	0	1,000,000
C0388090 Sale of stocks and stores	200,000	0	200,000
C0388093 Arrears of Water charges	1,800,000	835,975	964,025
C0388099 Arrears of Leases	813,000	100,000	713,000
C01803 Interest realized on investment of cash balance	1,200,000	1,036,461	163,539
Sub-Total	96,664,100	75,320,736	21,343,364
B01313 Tax on Transfer of Immovable Property	12,000,000	2,418,757	9,581,243
C03806 Citizen Certificates Fee	400,000	111,600	288,400
C0388001 License fee (Profession / Vacation / Trade)	800,000	120,000	680,000
C0388016 General Bus Stand fee	3,000,000	1,324,980	1,675,020
C0388020 Riksha/Motorcycle/ Bicycle Stand fee	2,640,000	621,000	2,019,000
C0388027 Fee for approval of Building/ Construction Plan	500,000	78,230	421,770
C0388034 Fine for Encroachments	150,000	42,200	107,800
C0388041 Salary / Rent/ Lease income of Slaughter House	440,000	96,000	344,000
C0388047 Receipts on account of sale of water residential	1,800,000	103,000	1,697,000
C0388048 Receipts on account of sale of water commercial	75,000	8,400	66,600
C0388054 Sewerage Fee/ Charges/ Nali Tax	200,000	0	200,000
C0388071 Registration/ Enlistment of Contractors	100,000	55,000	45,000
C0388077 Advertisement Fee on sign boards of shops/ commercial places	1,400,000	205,000	1,195,000
C0388086 Road cutting charges	1,000,000	0	1,000,000
C0388087 Copying fee	50,000	0	50,000
C0388090 Sale of stocks and stores	200,000	0	200,000
C0388091 Others Miscellaneous Fee	200,000	4,000	196,000
C0388093 Arrears of Water charges (Residential)	1,500,000	279,650	1,220,350
C0388096 NOC Fee	50,000	0	50,000
C0388099 Arrears of Leases	663,000	0	663,000
E01305 Receipts from investment of Cash Balance by Local Govts	1,200,000	733,310	466,690
B01310 Other Collection	8,000,000	4,417,219	3,582,781
B01313 Tax on Transfer of Immovable Property	12,000,000	7,886,199	4,113,801
C03806 Citizen Certificates Fee	300,000	81,600	218,400
C0388016 General Bus Stand fee	1,675,020	940,000	735,020
C0388020 Riksha/Motorcycle/ Bicycle Stand fee	2,000,000	1,830,000	170,000
C0388047 Receipts on account of sale of water residential	1,400,000	618,900	781,100
C0388077 Advertisement Fee on sign boards of shops/	1,000,000	194,950	805,050

commercial places			
C0388086 Road cutting charges	1,000,000	202,487	797,513
C0388090 Sale of stocks and stores	50,000	2,000	48,000
C0388093 Arrears of Water charges (Residential)	1,000,000	499,694	500,306
C0388096 NOC Fee	50,000	0	50,000
C0388099 Arrears of Leases	663,000	0	663,000
E01305 Receipts from investment of Cash Balance by Local Govts	1,500,000	895,735	604,265
Sub-Total	59,006,020	23,769,911	35,236,109
Grand Total			56,479,573

PDP No.32					
Year	Name of the contract	Name of contractor	Contract amount (Rs)	Recovery (Rs)	Balance (Rs)
2018-19	Ricksha Stand	Muhammad Iqbal S/O Rasheed Ahmad	2007000	1514760	492240
	Lari Adda Fee	Rana Imran Phool Nager	2427000	2277000	150000
2019-20	board tax	Marag Ali S/O Muhammad Qasim	1260000	793160	466840
	Lari Adda Fee	Irshad Ahmad S/O Abdul Latif	2710000	1693980	1016020
	Raska Stand fee	Muhammad Iqbal S/O Rasheed Ahmad	2400000	1934364	465636
		Total	10804000	8213264	2590736

PDP No.33						
Year	Total Connection	Months	Rate	Recoverable amount	Recovered	Balance (Rs)
2019-20	2545	12	100	3,054,000	618,900	2,435,100

Annexure-O

Sr. No.	Name of School	Address	Rate P Marla	Area in marlas	Total Price of Area	Conversion fee @ 10%
1	Dawan Educational Complex	Fiaz Town	300000	60	18,000,000	1,800,000
2	Shoq e Ilam Public School	Multan Road	250000	80	20,000,000	2,000,000
3	S.S Girls High School	Multan Road	280000	80	22,400,000	2,240,000
4	Punjab College	Multan Road	250000	161	40,250,000	4,025,000
5	The Standard School	KotJoyan Wala	150000	10	1,500,000	150,000
6	The Green International	Balloki Road	150000	12	1,800,000	180,000
7	National Education Centre School	Balloki Road	140000	15	2,100,000	210,000
8	Al Nageeb School System	Muslim Town	150000	10	1,500,000	150,000
9	Abid Cambridge School	Madina Colony	200000	15	3,000,000	300,000
10	The Misali School	Madina Colony	200000	10	2,000,000	200,000
11	The Eden International School	Eid Gah Road	300000	10	3,000,000	300,000
12	Al Hadi Educational Complex	Mian K More	250000	12	3,000,000	300,000
13	The knowledge School	KRK Road	500000	20	10,000,000	1,000,000
14	Ismat Public School	Mian K More	300000	20	6,000,000	600,000
15	JW School	Sherpur Road	250000	100	25,000,000	2,500,000
16	The Superior School System	Kot Fazal Shah	220000	15	3,300,000	330,000
17	The Orient School	Moh Sabri	200000	10	2,000,000	200,000
18	Quaid e Azam Public School	Moh Sabri	250000	15	3,750,000	375,000
19	Leads School System	Multan Road	275000	15	4,125,000	412,500
20	The Alif School	Bilal Pura	120000	15	1,800,000	180,000
21	Allama Iqbal High School	Islam Pura	300000	20	6,000,000	600,000
22	Kanzul Iman School	Multan Road	150000	15	2,250,000	225,000
23	The Inspire School	KotKharak Singh	150000	12	1,800,000	180,000
24	Noor ul Huda Model School	Parnawan	150000	10	1,500,000	150,000
25	Al Syed Public School	Parnawan	150000	10	1,500,000	150,000
26	The Arqam School	Parnawan	150000	12	1,800,000	180,000
27	The Savy School System	Kot Fazal Shah	150000	15	2,250,000	225,000
28	Dar e Arqam School	Lambay Jagir Road	300000	30	9,000,000	900,000
29	D C F School	Liaqat Town	150000	15	2,250,000	225,000
30	The Little Angle School	Liaqat Town	150000	12	1,800,000	180,000
31	The Islamic School	Liaqat Town	150000	10	1,500,000	150,000
32	National College of Technology	Lambay Jagir Road	150000	20	3,000,000	300,000
33	Allied School System	Sheller Road	250000	178	44,500,000	4,450,000
34	The Educator	Sheller Road	250000	170	42,500,000	4,250,000
35	Aspire College	Sheller Road	250000	100	25,000,000	2,500,000
36	Misali Public School	Jadda Town	375000	20	7,500,000	750,000
37	New Model Public School	TallayWali Masjid	300000	10	3,000,000	300,000
38	Nizami IT School System	TallayWali Masjid	300000	10	3,000,000	300,000
39	Sufi Kinder Garden School	TallayWali Masjid	300000	10	3,000,000	300,000
40	The Liseum Public School	ChahFaqiran Wala	300000	10	3,000,000	300,000
41	Suffa Educational Complex	Kot Fazal Shah	250000	10	2,500,000	250,000
42	Shaheen Model School	Anwar Town	300000	10	3,000,000	300,000
43	The Orient School	Asghar Town	300000	12	3,600,000	360,000
44	Ashraf Marriage Hall	Near Church	120000	100	12,000,000	1,200,000
45	Syed Marriage Hall	Near Church	120000	100	12,000,000	1,200,000
46	Chand Marriage Hall	Near Shafiq Hospital	120000	81	9,720,000	972,000
47	Rafique Marriage Hall	Near Degree Collage	120000	120	14,400,000	1,440,000
48	Pilaf Marquee	Bye Pass Road	250000	80	20,000,000	2,000,000
49	Sardar Haneef Marriage Hall	Near Govt. H/S No.1	220000	40	8,800,000	880,000
50	Al-Jannat Marriage Hall	Safaan Wala Chok	250000	40	10,000,000	1,000,000
51	Ali-Haveri Marriage Hall	KotKharak Singh	280000	25	7,000,000	700,000
52	JW Restaurant	Bye Pass Road	250000	40	10,000,000	1,000,000
53	Al-Shifa Hospital	Near Church	120000	20	2,400,000	240,000
54	Ghani Hospital	Near Thana	250000	10	2,500,000	250,000
55	Abdul Rasheed Hospital	Near Church	120000	12	1,440,000	144,000
56	Rao Hospital	Near Graveyard	250000	12	3,000,000	300,000
57	Khanzada Hospital	Babri Masjid	230000	20	4,600,000	460,000
58	Social Security Hospital	Near Bye Pass	230000	40	9,200,000	920,000
59	Almustafa Hospital	Liaqat Town	240000	40	9,600,000	960,000
	Total					48,643,500

Annexure-P

Name of Scheme	Cost	Date of start	Time allowed (months)	Date of Completion	Penalty (Rs)
Rehabilitation of PCC/sewerage line Aisha Masjid, Basti Feroz Purian etc.	2,000,000	06.04.20	2	04.09.2020	200,000
Rehabilitation of sewerage line Bhatt abadi, street master Abdul Ghafoor etc.	6,000,000	03.02.20	4	WIP	600,000
Rehabilitation of PCC & sewer line Gali Gurdwara Kiara Sahib, Arshad ex-Nazim etc.	2,000,000	06.04.20	2	WIP	200,000
Reh of PCC & sewer line Mandar wali gali, Hafiz Fazal elahi etc.	2,000,000	06.04.20	2	WIP	200,000
Reh of PCC & sewer line Makka colony, Um-Salma Wali Gali	2,000,000	06.04.20	2	WIP	200,000
Reh of PCC & sewer line Girls School to Pehlwan Jutt House	2,000,000	06.04.20	2	21.07.2020	200,000
Reh of PCC & Sewer line BOP Bank wali Gali, Madina Town etc.	2,000,000	06.04.20	2	01.02.2021	200,000
Reh of PCC & Sewer line Zeeshan Town, Allama Muhibbul Nabi	2,000,000	06.04.20	2	21.07.2020	200,000
Reh of Sewerage line Muhallah Shad Bagh Colony Nankana	5,000,000	03.02.20	4	05.09.2020	500,000
Reh of sewerage lines block housing colony Nankana	3,000,000	03.02.20	4	12.09.2020	300,000
Total					2,800,000

Annexure-Q

Sr. No.	Name of Scheme	Req. Date of Completion	Date of completion	Contract amount	Liquidity Damages
1	Providing & Fixing of Filtration Plant Moh .Hajvair Naghar Narowal	08-04-17	W.I.P	650,000	65,000
2	Repairing of Disposal works Rensiwal	07-04-17	W.I.P	1,000,000	100,000
3	Const. of street Mirza Zafar Iqbal wali Mohallah Deffence Colony Narowal	30.02.2017	W.I.P	99,000	9,900
4	Const. and Repair of Street Mohalla Amin Colony Narowal	30/06/2017	W.I.P	94,000	9,400
5	Const. of street Khushi Muhammad Wali Mohallah Samana Abad Narowal	30/06/2017	W.I.P	86,382	8,638
6	Const. of Streets Sewerage PCC& Near Zafarwal Bypass Narowal	30/06/2017	Late Complete	515,886	51,589
7	Const. of Boundry wall Ladies Park	08-11-16	06-12-18	4,995,500	499,550
8	Improvement of Ladies Park	05-09-18	05-03-19	3,489,500	348,950
9	Const. of Street Masjid Usmania wali Ward No.22 Mohalla Jillani Colony Narowal	29/04/2017	Late Complete	379,960	37,996
10	Const. of Streets Darin & PCC ward No.17	30/06/2017	25-06-2017	299,670	29,967
11	Const. of Streets PCC in ward No. 12	30/06/2018	Late Complete	998,000	99,800
12	Const. of Streets PCC ward No.11	30/06/2018	W.I.P	1,646,205	164,621
13	Const. Of Streets PCC,& Drains Street Imam bargah wali ward No.25	30/06/2017	Late Complete	416,640	41,664
14	Const. of Shops Mohallah Islam Purrah Narowal	30/06/2017	W.I.P	557,200	55,720
15	Const. of Streets Drain & PCC ward No.04	20/11/2017	W.I.P	998,500	99,850
16	Const. of Street Drain & PCC ward No.10	30/06/2018	15-07-2018	1,095,050	109,505
17	Providing and repairing of Street lights Circular Road narowal	30/06/2018	10-05-18	598,680	59,868
18	Const. of Streets Soling Drain & OCC Mohalla Shoaib Town Narowal	30/06/2018	Late Complete	896,490	89,649
19	Const. of Shop Mohallah Gunj Hussain Abad	30/06/2018	Late Complete	348,425	34,843
20	Desilting of covered dide drain and construction of missing portion from Mira Shah husain chowk to silakot phatak	30/04/2018	05-10-19	1,542,645	154,265
21	Const. of Street Ward No.01 City Narowal	30/06/2018	W.I.P	997,625	99,763
22	Const. of Street Ward No. 04	30/06/2018	W.I.P	999,050	99,905
23	Const. of Street Ward No.07 City Narowal	30/08/2018	08-02-18	999,525	99,953
24	Const. of Street Ward No.08 City Narowal	30/06/2018	Late Complete	999,050	99,905
25	Const. of Street Ward No.10 city Narowal	30/06/2018	W.I.P	999,050	99,905
26	Const. of Street Ward No.02 City Narowal	30/06/2018	Late Complete	999,050	99,905
27	Const. of Street Ward No.15 City Narowal	30/06/2018	08-10-18	999,050	99,905
28	Const. of Street Ward No.20 city Narowal	30/06/2018	Late Complete	999,525	99,953
29	Const. of Street ward No.21	15/05/2018	W.I.P	996,200	99,620

Sr. No.	Name of Scheme	Req. Date of Completion	Date of completion	Contract amount	Liquidity Damages
30	Const. of Street Ward No.22 City Narowal	30/06/2018	Late Complete	999,525	99,953
31	Const. of Street Ward No.25 City Narowal	30/06/2018	20-05-18	998,100	99,810
32	Const. of Street Mohalla christian Colony Narowal	30/12/2018	06-11-18	399,775	39,978
33	Upgradation of Swimming Pool	30/06/2018	15-05-19	416,875	41,688
34	Const. of Streets Sewerage Mohalla Rasool Nagar Narowal	10-10-18	10-05-18	679,867	67,987
35	Const. Of Street Mohalla Abu bakar Pura	30/09/2018	Late Complete	333,500	33,350
36	Const. of Street Gulshan Abid Town	08-02-18	Late Complete	762,076	76,208
37	Const. of Streets Drain and Soling Mohallah Mughal Pura Narowal	30/08/2018	W.I.P	599,544	59,954
38	Const. of Street Khalid Mughal wali	20/11/18	Late Complete	599,715	59,972
39	Const. of Street Tahir Advocate wali Mohalla hajvair Nagar	15/08/2018	08-10-18	450,000	45,000
40	Const. of Street Sewerage line Mohalla Mumtaz Colony Narowal	20/08/2018	15-08-18	599,715	59,972
41	Upgradation of Municipal Committee Hall	30/06/2018	14-01-19	1,334,000	133,400
42	Const. of Streets Sewerage Moh. Model Town Near Mian Marriage Hall	20/07/2018	10-07-18	998,100	99,810
43	Const. of Streets Drain & PCC Mohallah Sarwar Town & Mohalla Loharan	08-02-18	Late Complete	745,245	74,525
44	Const. of Streets Drain & PCC Mohallah Abass Nagar Narowal	15/10/2018	Late Complete	700,612	70,061
45	Const. of Streets Drain & PCC Street Qasim wali Mohalla Abass Nagar	30/07/2018	Late Complete	99,952	9,995
46	Const. Of Streets Sewerage Street Usman wali near boys degree College	20/11/2018	11-06-18	337,300	33,730
48	Const. of Street Al Khan Resturent wali	08-10-18	01-08-18	987,563	98,756
49	Const. of Street Naeem wali Mohallah Ansarian Narowal	30/06/2018	05-10-18	798,100	79,810
50	Const. of Streets PCC Chowk Al-Hadees To Chan Peer Road	15/08/2018	08-01-18	500,250	50,025
52	Const. of Street ward No. 04 Mohalla Afzal Pura Narowal	30-09-208	09-02-18	794,250	79,425
54	Const. of street Rasheed butt wali Gali Khajoor wali	30/06/2018	Late Complete	198,600	19,860
55	Improvement of Jassar Chowk & Rensiwal Chowk	30-03-2018	13-03-18	992,620	99,262
56	Const. and Repairing of Manhole covers Zafarwal Road Narowal	31.12.18	W.I.P	492,875	49,288

Annexure-R

Name of Scheme	Work order Date	Time Duration	Date of completion	Contract amount	Liquidity Damages
Rehabilitation of rising main water Supply Scheme Graveyard Essian	27-01-2020	5 month	21-08-20	4.244	0.4244
Rehabilitation of Sewerage Scheme Mohallah Ghousia Chowk and Rehmat Pura	02.06.2020	4 Month	15-10-20	5.908	0.5908
Reconstruction of land fill site near Nullah Bain	27-01-2020	3 Month	20-07-20	1.003	0.1003
Reconstruction of culverts near Ranger HQ Back side City Police Station Graveyard road near Salsabeel School Bhor wala Chowk St Masjid wali Din Pur Kalan	07.02.2020	3 Month	20-06-20	0.789	0.0789
Reconstruction of St Arif Khan Mohallah Rashid Pura	27-01-2020	4 Month	20-07-20	0.788	0.0788
Reconstruction of St Abbas Khan wali Mohallah Rashid Pura Janobi	27-01-2020	3 Month	20-05-20	0.815	0.0815
Reconstruction of Nullah St Papu Qarishi wali Mohallah Manzoor Colony Shakargarh	27-01-2020	3 Month	11.05.20	1.300	0.13
Reconstruction of Graveyard road from Chammal road toward House Sheikh Hafeez	27-01-2020	5 month	21-08-20	3.832	0.3832
Reconstruction of sewerage from puli Rashid Pura Janobi Anwar Karyana Store and St Mansoor wali	07.02.2020	4 Month	16-06-20	1.047	0.1047
Reconstruction of adjoining streets Noorani road Shakargarh	27-01-2020	4 Month	05-11-20	1.444	0.1444
Reconstruction of Street Malik Bullah Qari Abid Noori wali Malik Afzal wali Chammal road	27-01-2020	3 Month	09-08-20	1.000	0.1
Reconstruction of St Masjid Khizra wali Mohallah Islamabd	27-01-2020	4 Month	15-09-2020	1.724	0.1724
Reconstruction of St Ch Ashfaq Motla Ch Anees wali Mohallah Riaz Pura	25-01-2020	4 Month	WIP	1.014	0.1014
Reconstruction of St Faryad WAPDA Ch Rasheed USA Ch Iqbal Rafiq Mughal wali Mohallah Bijli Ghar	27-01-2020	3.5 Month	07-08-20	1.322	0.1322
Reconstruction of St Masjid Al Mustafa Filtration Plant Wali Mohallah Iqbal Pura	08.02.2020	3 Month	26-06-2020	1.088	0.1088
Reconstruction of St near Khalikia School Mohallah Siraj Gunj	27-01-2020	3 Month	07-10-20	0.645	0.0645
Reconstruction of St Chohan Chowk toward Masjid Ayoobia and St Sabria Sirjia Rashid Pura	27-01-2020	3 Month	06-08-20	0.748	0.0748
Reconstruction of St Afzal Gola farosh wali Mohallah Ansrian	28-01-2020	2.5 Month	06-08-20	0.408	0.0408
Reconstruction of Street Naveed WAPDA wali Mohallah Nawaz Abad	27-01-2020	3 Month	21-05-2020	0.763	0.0763
	Total			29.882	2.9882

Annexure-S

Date	VoucherNo. and Payment Details	Amount (Rs)
10/09/2018	V. 2) Daily Wages Sewerman 8/18	259,650
14/09/2018	V. 11) Daily Wages Sanitary Workers	948,588
17/06/2019	V. 2) Daily wages Sewerman 05/2019	244,648
07/11/2019	V. 2) Daily wages Sewerman 10/2019	447,175
16/11/2019	V. 2) Daily wages Sewerman 10/2019	661,819
09/01/2020	V. 2) Daily wages Sewerman	439,097
09/01/2020	V. 3) Daily wages Sanitary Worker	714,326
18/02/2020	V. 2) Daily wages Sewerman	514,045
06/03/2020	V. 2) Daily wages Sanitary Worker (Clean & Green) 2/2020	1,149,120
10/03/2020	V. 2) Daily wages Sewerman 25	482,125
31/03/2020	V. 2) Daily wages Sewerman (Clean & Green)	19,950
31/03/2020	V. 3) Daily wages Sewerman	483,455
03/04/2020	V. 2) Daily wages Sewerman 03/2020	619,780
08/04/2020	V. 2) Daily wages Sanitary Worker (Clean & Green) 2/2020	335,160
08/04/2020	V. 3) Daily wages Sanitary Worker (Clean & Green) 3/2020	1,437,730
07/05/2020	V. 2) Daily wages Sewerman	727,510
07/05/2020	V. 3) Daily wages Sewerman	75,810
19/05/2020	V. 2) Daily wages Sewerman 04/2020 (Corona)	77,140
19/05/2020	V. 3) Daily wages Sewerman 04/2020 (Corona)	47,880
12/06/2020	V. 2) Daily wages Sewerman 05/2020	266,000
	Total	9,951,008

Annexure-T

Date	Vouchers No. and Payment Details	Amount
09/08/2019	V. 3) Supply manhole covers	586,146
01/06/2019	V. 4) Supply of Manhole Covers iron Fram 24	526,374
01/06/2019	V. 6) Construction of manhole covers different places MC okara	318,734
22/10/2018	V. 9) manhole cover different places	241,500
19/02/2019	V. 7) Mainhole Cover different places M.C.Okara	233,914
28/11/2018	V. 3)manhole at SirkiMuhallah road & Basti Mehr din	74,022
26/01/2019	V. 10) P/F of manhole cover at Muhram rout Samadpura	67,619
18/08/2018	V. 4) Manhole Ghazi Abad	57,350
09/08/2019	V. 4) Construction Manhole Ibrahim Colony Okara	54,106
18/08/2018	V. 3) Manhole Samad Pura Road	51,930
22/10/2018	V. 7)manhole at Sabri colony main street	50,359
23/11/2018	V. 2) Manhole Sharif Town	45,922
24/06/2019	V. 4) Rapiar manhole khan colony	44,100
30/06/2020	V. 2) Manhole as per specification etc near delhi sweet shop	35,076
22/02/2020	V. 2) CIA Frame Manhole Covers - B Zone	34,196
30/06/2020	V. 5) Manhole Covers Christian Colony, Benazir Road Okara.	30,843
09/08/2019	V. 3) Manhole near New Campus School Okara	26,688
24/01/2019	V. 3) Manhole, tuff tile etc at Ghaziabad str. 3 and atishbaz road	23,943
30/06/2020	V. 4) Manhole Covers Christian Colony Okara.	18,375
20/06/2020	V. 6) Manhole Cover & Frame	15,312
27/08/2018	V. 3) Manhole Ghazi Abad	7,400
27/08/2018	V. 4) Manhole Samad Pura Road	6,700
27/08/2018	V. 11) Manhole Ghazi Abad	5,550
27/08/2018	V. 15) Manhole Samad Pura Road	5,020
27/08/2018	V. 11) Manhole Ghazi Abad	3,700
27/08/2018	V. 14) Manhole Samad Pura Road	3,350
01/06/2019	V. 8) Bill providing and fixing of street lights in ward No-15 dera usman MC okara	77,500
01/06/2019	V. 9) Bill providing & fixing of street lights in ward No-15 at mohala ahmed abad MC okara	77,120
22/10/2018	V. 2) fixing of LED street lights ward No. 31	73,446
22/10/2018	V. 3) P/F of street lights at Ward No. 4 , 1/4L	68,884
22/10/2018	V. 6) P/F of street lights Faisal Mehmood colony ward No. 23	68,884
22/10/2018	V. 7) P/F of street lights for ward No. 25	68,884
22/10/2018	V. 8) P/F of street lights Sabri colony , Sardar town ward No. 31	68,884
22/10/2018	V. 4) P/L of street lights at Qari colony, Sharif pura, Sindhu colony ward No. 25	68,524
22/10/2018	V. 5) P/L of street lights at sabirPayya town Ward No. 3	67,162
01/06/2019	V. 4) Purchase of energy savers 85/W for street lights MC Okara	47,048
09/08/2019	V. 3) PURCHASE OF STREET LIGHTS WARD NO.4,5,6,12	44,400
22/10/2018	V. 13) P/F of street lights at Imam bargahKot Nehal Singh Muhram ul Harram 2018	32,503
22/10/2018	V. 15) P/F of street lights Muhram route at Sadar Bazar, depalpur chowk etcMuhram ul Harram 2018	29,202
22/10/2018	V. 16) P/F of street lights at Imam bargah F block, Sindhi MuhallahetcMuhram ul Harram 2018	28,111
05/09/2019	V. 2) Purchase of street lights for Eid ul Azha MC Okara	21,980
22/10/2018	V. 14) P/F of street lights at Imam bargahSamdpuraMuhram ul Harram 2018	18,054
30/12/2019	V. 5) Street Lights for Sher Rubani Town Okara	9,420
	Total	3,438,235

Annexure-U

Sr. No.	Name of Scheme & Address	Average sale price per marla	Total Area in Marlas	Total sale price of society	Conversion fee 2%
1	Fareed Block (LSD) Chak No.53/2L Okara	150,000	320	48,000,000	960,000
2	Naimat U Allah Town (LSD) Chak No.53/2L Okara	2,75,000	320	8,800,000	176,000
3	Abbas Town (LSD) Chak No.53/2L Okara	1,50,000	480	72,000,000	1,440,000
4	Faizan Ghafoor (LSD) Chak No.53/2L Okara	1,50,000	240	36,000,000	720,000
5	Hashim Town (LSD) Chak No.53/2L Okara	2,85,000	320	91,200,000	1,824,000
6	Sohaib Saleem Block (LSD) Chak No.53/2L Okara	2,50,000	320	80,000,000	1,600,000
7	Jabbar Block (LSD) Chak No.53/2L Okara	2,25,000	240	54,000,000	1,080,000
8	New Makkah Block (LSD) Chak No.52/2L Okara	390,000	320	124,800,000	2,496,000
9	South City (LSD) Chak No.52/2L Okara	3,90,000	960	374,400,000	7,488,000
10	Home City (LSD) Chak No.52/2L Okara	3,90,000	320	124,800,000	2,496,000
11	Aziz Park (LSD) Chak No.55/2L Okara	3,90,000	480	187,200,000	3,744,000
12	Shabbir Block (LSD) Chak No.53/2L Okara	2,40,000	320	76,800,000	1,536,000
13	Usman Block (LSD) Chak No.54/2L Okara	3,00,000	480	144,000,000	2,880,000
14	Husnain Block (LSD) Chak No.54/2L Okara	1,75,000	240	42,000,000	840,000
15	Afzal Block (LSD) Chak No.53/2L Okara	2,50,000	160	40,000,000	800,000
16	Rabia Ghafoor Town (LSD) Chak No.53/2L Okara	1,50,000	320	48,000,000	960,000
17	(LSD) Chak No.53/2L Okara Ahsan Ghaffar Town	1,85,000	320	59,200,000	1,184,000
18	Bushra Gaffar Town (LSD) Chak No.53/2L Okara	1,85,000	400	74,000,000	1,480,000
19	Sammya Ghaffar Block (LSD) Chak No.55/2L Okara	2,00,000	480	96,000,000	1,920,000
20	Noor City (LSD) Chak No.53/2L Okara	3,10,000	320	99,200,000	1,984,000
21	Haram Fatima (Phase I,ii,iii) (LSD) Chak No.55/2L Okara	2,40,000	480	115,200,000	2,304,000
22	Hamza Block (LSD) 36.37/2R	1,75,000	320	56,000,000	1,120,000
23	Rehman Block (LSD) 39/3R Akbar Road	2,00,000	400	80,000,000	1,600,000
24	Baba Fareed Housing Scheme (LSD) 39/3R	1,75,000	480	84,000,000	1,680,000
25	Makkah Madni Town (LSD) Chak No.53/2L Okara	3,10,000	640	198,400,000	3,968,000
26	Hamza Ghaffar Town (LSD) Chak No.55/2L Okara	2,25,000	320	72,000,000	1,440,000
27	Safdar Ghaffar Town (LSD) Chak No.55/2L Okara	2,00,000	320	64,000,000	1,280,000
28	Jawad Avenue Block A to F (LSD) Chak No.55/2L Okara	3,10,000	1280	396,800,000	7,936,000
29	Ahmad Garden (LSD) Chak No.6/4L Okara	2,00,000	320	64,000,000	1,280,000
30	Khaya baanyaqoobTown(LSD) Chak No.53/2L Okara	2,50,000	320	8,000,000	160,000
31	Wahla Town (LSD) Chak No.55/2L Okara	2,25,000	320	72,000,000	1,440,000
32	Karam Illahi Block (LSD) Chak No.39/3R Okara	1,50,000	320	48,000,000	960,000
33	Sardar Karamat Block (LSD) Chak No.49A/2L Okara	1,75,000	320	56,000,000	1,120,000
					63,896,000

Annexure-V

Sr. No.	Name of Schemes	Expenditure
1	Repair Manhole at bastirao sb	99,950
2	P/L Tuff tile at Gulzar Mustafa	99,872
3	P/L Tuff tile at Gulzar Mustafa	99,800
4	Repair Menhole MC Renala	99,789
5	P/L Tuff tile at Gulzar Mustafa	99,744
6	Repair Menhole at Anwar Shaheed Colony	99,669
7	P/L Tuff tile Near Ali Autos G.T Road	99,400
8	Repair Menhole at Khizar town	99,377
9	Repair Menhole At Dabi Bazar	99,211
10	P/L Tuff tile near Tehsil Courts	99,167
11	P/L Tuff tile Street Arshad Kambo Hameed Town	99,129
12	Repair Manhole at Gulzar Mustafa	98,795
13	P/L Tuff tile Near Madina Building G.T Road	98,694
14	P/L Tuff tile at Sahar Hospital near Ali medical store	98,535
15	P/L Tuff tile at Near Alfalah Bank	98,533
16	P/L Tuff tile at Near Tehsil Courts	98,500
17	P/L Tuff tile at Near Dr. Tofiq	98,470
18	P/L Tuff tile Near Aslam Autos G.T Road	98,456
19	P/L Tuff tile near Tehsil Courts	98,420
20	P/L Tuff tile at Near national bank	97,694
21	P/L Tuff tile at falkonpharmacy	96,979
22	P/L Tuff tile Near Madina Building G.T Road	95,915
23	Repair Menhole At Kocha Bilal near post office	94,272
24	P/L Tuff tile at G.T Road	94,085
25	P/L Tuff tile Darbar sofi Sardar	93,773
26	P/L Tuff tile at Near Asif Medical Store	93,645
27	Repair Menhole At Azam Town	93,537
28	P/L Tuff tile at Near Hamza Cooling center	92,374
29	P/L Tuff tile Darbar sofi Sardar	92,304
30	P/L PVC Pipe line Khizar Town	91,882
31	P/L PVC Pipe line Khizar Town	91,882
32	P/L Tuff tile ChughtaiLabortary G.T Road	91,148
33	P/L Tuff tile at Near abidpkwancenter	90,129
34	P/L Tuff tile Near Bilal Mobiles	81,884
35	Repair Menhole At Muslim Town	77,787
36	P/L PVC Pipe line Khizar Town	71,098
37	P/L Tuff tile Karkhana Bazar	67,085
38	P/L Tuff tile at Near Hafiz Autos	66,163
39	const. of Boundary wall for graveyard tary shah	66,000
40	P/F Banch etc Usman Park	63,000
	Total	3,686,147

Annexure-W

Sr. No.	Name of Housing Scheme	Average sale price per Marla	Average sale price per Kanal	Total sales price of society	Area in Kanal	Description	Amount
1	Sahara City	250,000	5,000,000	12,000,000	24	Security fee	1,000
						Approval fee total Kanal	48,000
						Conversion fee 2%	240,000
2	Asghar Block	700,000	14,000,000	117,600,000	84	Security fee	1,000
						Approval fee total Kanal	168,000
						Conversion fee 2%	2,352,000
3	Sultan Town	265,000	5,300,000	12,720,000	24	Security fee	1,000
						Approval fee total Kanal	48,000
						Conversion fee 2%	254,400
4	Faisal Block	300,000	6,000,000	14,400,000	24	Security fee	1,000
						Approval fee total Kanal	48,000
						Conversion fee 2%	288,000
5	Adjoining to Abdullah Town 20/2L	220,000	4,400,000	44,000,000	100	Security fee	1,000
						Approval fee total Kanal	200,000
						Conversion fee 2%	880,000
6	RaoNadeem Town / Alvi Town	300,000	6,000,000	9,600,000	16	Security fee	1,000
						Approval fee total Kanal	32,000
						Conversion fee 2%	192,000
7	Rao Town / Khalid Town	300,000	6,000,000	9,600,000	16	Security fee	1,000
						Approval fee total Kanal	32,000
						Conversion fee 2%	192,000
8	Zaman Park	210,000	4,200,000	840,000	2	Security fee	1,000
						Approval fee total Kanal	4,000
						Conversion fee 2%	16,800
9	Ghani Town	210,000	4,200,000	5,040,000	12	Security fee	1,000
						Approval fee total Kanal	24,000
						Conversion fee 2%	100,800
10	Bloch Trade Center	235,000	4,700,000	7,520,000	16	Security fee	1,000
						Approval fee total Kanal	32,000
						Conversion fee 2%	150,400
11	Ayan Traders Commercial Market	210,000	4,200,000	1,680,000	4	Security fee	1,000
						Approval fee total Kanal	8,000
						Conversion fee 2%	33,600
12	Civic Garden	270,000	5,400,000	38,880,000	72	Security fee	1,000
						Approval fee total Kanal	144,000
						Conversion fee 2%	777,600
13	Adjoining to Rehman Town	210,000	4,200,000	10,500,000	25	Security fee	1,000
						Approval fee total Kanal	50,000
						Conversion fee 2%	210,000
14	Rose Valley II 20/2L	200,000	4,000,000	1,072,000,000	268	Security fee	1,000
						Approval fee total Kanal	536,000
						Conversion fee 2%	21,440,000
15	Madina City 20/2L	230,000	4,600,000	920,000,000	200	Security fee	1,000
						Approval fee total Kanal	400,000
						Conversion fee 2%	18,400,000
16	Javed Block 20/2L	215,000	4,300,000	305,300,000	71	Security fee	1,000
						Approval fee total Kanal	142,000
						Conversion fee 2%	6,106,000
17	Husain Block 20/2L	350,000	7,000,000	308,000,000	44	Security fee	1,000
						Approval fee total Kanal	88,000
						Conversion fee 2%	6,160,000
18	Rehman Orchard 21/2L	200,000	4,000,000	388,000,000	97	Security fee	1,000
						Approval fee total Kanal	194,000
						Conversion fee 2%	7,760,000
19	Society Homes 5/IRA	210,000	4,200,000	142,800,000	34	Security fee	1,000
						Approval fee total Kanal	68,000
						Conversion fee 2%	2,856,000
20	Royal Garden 5/IRA	425,000	8,500,000	255,000,000	30	Security fee	1,000
						Approval fee total Kanal	60,000
						Conversion fee 2%	5,100,000
21	Al-Noor City	425,000	8,500,000	612,000,000	72	Security fee	1,000

	20/2L					Approval fee total Kanal	144,000
						Conversion fee 2%	12,240,000
22	Azan City 20/2L	200,000	4,000,000	324,000,000	81	Security fee	1,000
						Approval fee total Kanal	162,000
						Conversion fee 2%	6,480,000
23	Sahara City 21/2L	250,000	5,000,000	225,000,000	45	Security fee	1,000
						Approval fee total Kanal	90,000
						Conversion fee 2%	4,500,000
24	Saad Villas 21/2L	350,000	7,000,000	455,000,000	65	Security fee	1,000
						Approval fee total Kanal	130,000
						Conversion fee 2%	9,100,000
25	Sahara Model City	250,000	5,000,000	450,000,000	90	Security fee	1,000
						Approval fee total Kanal	180,000
						Conversion fee 2%	9,000,000
26	The Smart City	250,000	5,000,000	430,000,000	86	Security fee	1,000
						Approval fee total Kanal	172,000
						Conversion fee 2%	8,600,000
27	Mandi Block	250,000	5,000,000	110,000,000	22	Security fee	1,000
						Approval fee total Kanal	44,000
						Conversion fee 2%	2,200,000
28	Liaba Residential	220,000	4,400,000	184,800,000	42	Security fee	1,000
						Approval fee total Kanal	84,000
						Conversion fee 2%	3,696,000
29	Al-Farooq Villas	300,000	6,000,000	576,000,000	96	Security fee	1,000
						Approval fee total Kanal	192,000
						Conversion fee 2%	11,520,000
30	ZafarJaved Avenue	300,000	6,000,000	576,000,000	96	Security fee	1,000
						Approval fee total Kanal	192,000
						Conversion fee 2%	11,520,000
31	MakkaMadin a Town	160,000	3,200,000	92,800,000	29	Security fee	1,000
						Approval fee total Kanal	58,000
						Conversion fee 2%	1,856,000
32	Rehman City II	200,000	4,000,000	256,000,000	64	Security fee	1,000
						Approval fee total Kanal	128,000
						Conversion fee 2%	5,120,000
33	Khalid City	200,000	4,000,000	124,000,000	31	Security fee	1,000
						Approval fee total Kanal	62,000
						Conversion fee 2%	2,480,000
34	Sukh Chain City	230,000	4,600,000	501,400,000	109	Security fee	1,000
						Approval fee total Kanal	218,000
						Conversion fee 2%	10,028,000
35	Rehman Garden	200,000	4,000,000	136,000,000	34	Security fee	1,000
						Approval fee total Kanal	68,000
						Conversion fee 2%	2,720,000
36	Ajwa City	250,000	5,000,000	390,000,000	78	Security fee	1,000
						Approval fee total Kanal	156,000
						Conversion fee 2%	7,800,000
37	Additional Abadi 20/L	240,000	4,800,000	307,200,000	64	Security fee	1,000
						Approval fee total Kanal	128,000
						Conversion fee 2%	6,144,000
38	Hassan Town	170,000	3,400,000	149,600,000	44	Security fee	1,000
						Approval fee total Kanal	88,000
						Conversion fee 2%	2,992,000
39	Gulshan e Hussain Town	220,000	4,400,000	105,600,000	24	Security fee	1,000
						Approval fee total Kanal	48,000
						Conversion fee 2%	2,112,000
40	Ahmad Colony	190,000	3,800,000	243,200,000	64	Security fee	1,000
						Approval fee total Kanal	128,000
						Conversion fee 2%	4,864,000
41	Wahab Town	210,000	4,200,000	168,000,000	40	Security fee	1,000
						Approval fee total Kanal	80,000
						Conversion fee 2%	3,360,000
42	Maryam Villas	240,000	4,800,000	470,400,000	98	Security fee	1,000
						Approval fee total Kanal	196,000
						Conversion fee 2%	9,408,000
							216,365,600

Annexure-X

Name	Location / Area / Mohallah	Area of Land		Rate /Acre as per DC Rates 2018-20	Value of Land	Commercialization Fee to be realized @ 10%
		K	M			
Rao Sajjad	Greeababad		0.5	580,000	290,000	29,000
Sheik Zahid	Greeababad		2	580,000	1,160,000	116,000
Muhammad Nadeem	Usman Park		0.5	190,000	95,000	9,500
Sana Ullah	Usman Park		1	190,000	190,000	19,000
Baba Hayyat	Lehrasib Town		0.5	190,000	95,000	9,500
Yasin	Usman Park		0.5	190,000	95,000	9,500
QasimMastri	Usman Park		0.4	190,000	76,000	7,600
Shoukat	Usman Park		0.6	190,000	114,000	11,400
Ch. Farooq	21-2/L Bypass	14	0	270,000	75,600,000	7,560,000
Faisal Iqbal	20-2/L Shergarh Road	4	0	270,000	21,600,000	2,160,000
Muhammad Ashraf	Tariq Garden		1	240,000	240,000	24,000
Zafar	Tariq Garden		1	240,000	240,000	24,000
Mubarak Ali	Tariq Garden		1	240,000	240,000	24,000
Muhammad Imran	Tariq Garden		1	240,000	240,000	24,000
Ayoub	Tariq Garden		1	240,000	240,000	24,000
Farhat Nisa	Tariq Garden		3	1,700,000	5,100,000	510,000
Saeed	Mitchel Road		3	1,700,000	5,100,000	510,000
Raja Zahid	Mitchel Road		2	1,700,000	3,400,000	340,000
Iqbal Jutt	Mitchel Road		2	1,700,000	3,400,000	340,000
Ch. Farooq	Model School Road		2	1,700,000	3,400,000	340,000
Ch. Kaleem	Model School Road		2	1,700,000	3,400,000	340,000
Shehzad Tufail	Model School Road		2	1,700,000	3,400,000	340,000
Tabassum Zia	Raid Town GT Road		2	750,000	1,500,000	150,000
						12,921,500

Annexure-Y

Period	Name of Head	Budgeted Income	Actual as per Cash Book	Short Fall
2018-19	Adda Parking fee	947,000	181,890	765,110
2018-19	TTIP	14,500,000	13,644,718	855,282
2018-19	Advertisement fee	600,000	332,550	267,450
2018-19	License Fee	720,000	703,170	16,830
2018-19	Fine of Encroachment	110,000	53,950	56,050
2018-19	Rent of Shops (there's)	645,000	567,090	77,910
2018-19	Water Rate Charges	6,379,200	2,707,770	3,671,430
2018-19	Arrears Water Rate Charges	7,100,000	1,244,970	5,855,030
2018-19	Sale of Stock & Store	55,000	250	54,750
2018-19	Advance & Deposit	300,000	10,000	290,000
2018-19	Misc Income	500,000	266,340	233,660
2018-19	Arrear Cattle Mandi Ex-TC Kahuta.	150,000	0	150,000
2018-19	Arrear License Fee Ex-Town Committee Kahuta.	70,700	0	70,700
2018-19	Arrear Adda Toll Tax	46,800	0	46,800
2019-20	License Fee	378,000	358,330	19,670
2019-20	Water Rate Charges	3,267,179	601,335	2,665,844
2019-20	Arrears Water Rate Charges	3,267,179	601,335	2,665,844
2019-20	Copying fee	167,000	143,440	23,560
2019-20	Advance & Deposit	100,000	0	100,000
2019-20	Arrear Cattle Mandi Ex-TC Kahuta.	150,000	0	150,000
2019-20	Arrear License Fee Ex-Town Committee Kahuta.	70,700	0	70,700
2019-20	Arrear Adda Toll Tax	46,800	0	46,800
		39,570,558	21,417,138	18,153,420

Annexure-Z

Name of Employee	Scale	Designation	Drawn 45% HRA	Allowed 30% HRA	Overpayment PM	Months	Recovery
Usman Liaqat	18	Chief Officer	8713	5810	2903	24	69672
Abdul Aziz Asif	18	MO (F)	8713	5810	2903	24	69672
Muhammad Sharif	18	MO (I&S)	8714	5810	2904	24	69696
Muhammad Saleem	18	MO (P)	8713	5810	2903	24	69672
Muhammad Muzafar Ali	17	Private Secretary	6649	4433	2216	24	53184
Shamsh ul Hassan	17	Tax Superintendent	6649	4433	2216	24	53184
Umar Nawaz Khan	17	MO (I&S)	6649	4433	2216	24	53184
Saba Rahim	17	MO (Arkitact	6649	4433	2216	24	53184
Mian Khan	16	Assistant	4090	2727	1363	24	32712
Rana Riaz Ahmad	16	Assistant	4090	2727	1363	24	32712
Syed Imran Ali Shah	16	Assistant	4090	2727	1363	24	32712
Sheena Parvez	16	MO (F) II	4049	2727	1322	24	31728
Ghulam Mahdi	16	Assistant	4090	2727	1363	24	32712
Syed Faheem Shahzad	16	Assistant	4090	2727	1363	24	32712
Safdar Ali	16	Assistant	4049	2727	1322	24	31728
Malik Mazhar Husain	14	Sr. Clerk	3321	2214	1107	24	26568
Ejaz Ali	14	Sr. Octoray Clerk	3321	2214	1107	24	26568
Arif Ali	14	Octoray Clerk	3321	2214	1107	24	26568
Muhammad Nawaz	14	Octoray Clerk	3321	2214	1107	24	26568
Abid Husain	14	Octoray Clerk	3321	2214	1107	24	26568
Muhammad Kamran	14	Sub Engineer	3321	2214	1107	24	26568
Nadeem Abbas	14	Sr. Clerk	3321	2214	1107	24	26568
Usama Junaid	11	Court Clerk	2778	1853	925	24	22200
Muhammad Usman	11	Jr. Clerk	2778	1853	925	24	22200
Munir Ahmad	11	Licence Clerk	2778	1853	925	24	22200
Muhammad Fazal Ullah	11	Jr. Taz Collector	2778	1853	925	24	22200
Muhammad Salman	11	Octoray Clerk	2778	1853	925	24	22200
Muhammad Arif	11	Jr. Clerk	2778	1853	925	24	22200
Haseeb Ur Rehman	11	Building Clerk	2778	1853	925	24	22200
Muhammad Akram	4	N/Q	1456	1336	120	24	2880
Abdul Sattar	4	Store Keeper	2187	1458	729	24	17496
Ahmad Mansoor	4	Tax Collector	2187	1458	729	24	17496
Muhammad Saleem	3	N/Q	2119	1413	706	24	16944
Asgar Ali S/o Sadique	3	N/Q	2119	1413	706	24	16944
Khalid Husain	2	N/Q	1413	1366	47	24	1128
Muhammad Aslam	2	N/Q	1456	1367	89	24	2136
Karamat Ali	1	N/Q	2005	1336	669	24	16056
Tahir Husan	1	N/Q	2004	1336	668	24	16032
Muhammad Ashraf	1	N/Q	2004	1336	668	24	16032
Irfan Mehmood	1	King Man	2005	1336	669	24	16056
Muhammad Ameer	1	N/Q	2004	1336	668	24	16032
Riaz Shoukat	1	N/Q	2006	1336	670	24	16080
							1231152

Annexure-AA

Sr. No.	Name & location of schemes	Approved Cost	% age completion	Penalty 10%
1	Providing Manhole 22,24,26 (614 Nos),Municipal Corporation Ferozewala.	2438000	87	243800
2	Re-boring of Dysfunctional water supply scheme at Hama Town / Sufi Soap, City Kot Abdul Malik,Municipal Corporation Ferozewala.	3800000	79	380000
3	Rehabilitation of Sewerage System Street No. 05 Pump wala bazar Rachna Town MC Ferozewala (L=210Rft)	715000	90	71500
4	Rehabilitation of Sewerage System Madrasa Jamia Islamia Rizivia Sui Gas Road Aziz town MC Ferozewala (L=880Rft)	5060000	75	506000
5	Rehabilitation of Sewerage System Double Story Masjid wala Bazar MC Ferozewala (L=300Rft).	725000	65	72500
6	Re-boring of Dysfunctional water supply scheme at Jamal Town, City Kot Abdul Malik.	3800000	73	380000
7	Rehabilitation of Sewerage System Namda road Rachna Town MC Ferozewala (L=1875Rft).	7010000	81	701000
8	Repair Adnan Street Link Main Bazaar Rachna Town MC Ferozewala	7000000	1	700000
9	Desilting of Swer line from Hafiz Dhadar Shop to Hajveri Sweets City Kot Abdul MalikMunicipal Corporation Ferozewala.	550000	79	55000
10	Rehabilitation of Filtration Plant (01-No.) Rachna Town, MC Ferozewala.	700000	74	70000
11	Rehabilitation of Sewerage System Miqqad Street Imamia Colony MC Ferozewala (L=261Rft)	790000	85	79000
12	Repair of Main Road with Tuff Paver from Hajveri Sweets LHR-Sheikhupura Road towards Scheme No.3, City Kot Abdul Malik. (L=1600Rft)	6000000	74	600000
13	Construction of solid waste flithdipo / collecting point in jurisdiction of Municipal Corporation Ferozewala.	2360000	57	236000
14	Repair of Sewerage line from Main Chowk 3 No. Scheme to Shop Hafiz Dhadar City Kot Abdul Malik (L=1502Rft)	7121000	35	712100
15	Construction of Manhole and Repair of Sewer line at Service Road Punjab Flour Mill Near Rachna Town MC FZW	447300	83	44730
				4851630

Annexure-AB

Tok en No.	Date	Description of purchase items	Amount
51	18/10/2018	Expenses on 14th August	71797
54	18/10/2018	Expenses on 14th August	98031
58	18/10/2018	Repairing work of motor etc	70823
59	18/10/2018	Repairing work of motor etc	66847
60	18/10/2018	Repairing work of motor etc	99520
14	19/06/2019	Yaum e Ali Arrangement	99000
15	19/06/2019	Yaum e Ali Arrangement	99000
16	19/06/2019	Yaum e Ali Arrangement	90000
17	19/06/2019	Yaum e Ali Arrangement	90000
18	19/06/2019	Yaum e Ali Arrangement	99000
19	19/06/2019	Yaum e Ali Arrangement	99000
137	19/05/2019	Hire charges of CCTV camera on religious festival at different Jamia Masjids	91453
138	19/05/2019	Hire charges of CCTV camera on religious festival at different Jamia Masjids	91389
139	19/05/2019	Hire charges of CCTV camera on religious festival at different Jamia Masjids	91490
140	19/05/2019	Hire charges of CCTV camera on religious festival at different Jamia Masjids	91370
105	26/03/2020	Hire Charges of Excavator Machine With Diesel and Driver and Hire Charges of Trolley for Carried out Solid Waste With Diesel and Driver	99,500
89	26/03/2020	Hire Charges of Excavator Machine With Diesel and Driver and Hire Charges of Trolley for Carried out Solid Waste With Diesel and Driver	95,586
94	26/03/2020	Hire Charges of Excavator Machine With Diesel and Driver and Hire Charges of Trolley for Carried out Solid Waste With Diesel and Driver	95,586
90	26/03/2020	Hire Charges of CCTV Camers and Lights for Christmas Bazaar and Church MC Ferozewala	94,858
113	26/03/2020	Hire of Charges of Shamiana, Qannat, Chair and Table for Atta Sale Point Rachna Town ,Imamia Colony , Near Gost Wala Bazar KAM and 40 Feet Bazaar KAM Municipal Corporation Ferozewala Date: 21-01-2020 to 09-02-2020	94,699
140	21/04/2020	Hire Charges of Excavator Machine of Clean Main Nallah KAM MC Ferozewala	86,000
55	18/5/2020	Hire Charges of Shamiana ,Qannat , Chair and Table etc for Atta Sale Point Rachna Town Imamia Colony Gost Wala Bazaar and 40 Feet Bazaar KAM MC Ferozewala	85,620
154	25/4/2020	Hire Charges of Excavator Machine with Diesel Near KAM MC Ferozewala	84,000
51	13/04/2020	Hire of Charges of Shamiana, Qannat, Chair and Table for Atta Sale Point Rachna Town ,Imamia Colony , Near Gost Wala Bazar KAM and 40 Feet Bazaar KAM Municipal Corporation Ferozewala Date: 10-02-2020 to 28-02-2020	83,220
50	13/04/2020	Hire of Charges of Shamiana, Qannat, Chair and Table for Atta Sale Point Rachna Town ,Imamia Colony , Near Gost Wala Bazar KAM and 40 Feet Bazaar KAM Municipal Corporation Ferozewala Date: 29-02-2020 to 19-03-2020	83,220
160	25/4/2020	Hire Charges of Shahmina Qannat Chair and Table at Sale Point Rachna Town Imamia Colony Gost Wala Bazar and Feet Bazaar KAM Date: 27-03-2020 to 15-04-2020 MC Ferozewala	83,220
		Total Hiring Charges	2,334,229
106	26/03/2020	Removal of Solid Waste WoloStreet NO.11 Main Bazaar Rachna Town MC Ferozewala	99,880
107	26/03/2020	Removal of Solid Waste Madina Masjid Street No.18 Main Bazar Link Street No.18 Rachna Town MC Ferozewala	99,800
92	26/03/2020	Removal of Solid Waste Back Side Masjid Haji Aalam MC Ferozewala	99,500
104	26/03/2020	Removal of Solid Waste Madina Masjid Street No.19 Main Bazar Link Street No.18 Rachna Town MC Ferozewala	99,500
105	26/03/2020	Hire Charges of Excavator Machine With Diesel and Driver and Hire Charges of Trolley for Carried out Solid Waste With Diesel and Driver	99,500
89	26/03/2020	Hire Charges of Excavator Machine With Diesel and Driver and Hire Charges of Trolley for Carried out Solid Waste With Diesel and Driver	95,586
93	26/03/2020	Removal of Solid Waste Faizpur Khurad MC Ferozewala	95,586
94	26/03/2020	Hire Charges of Excavator Machine With Diesel and Driver and Hire Charges of Trolley for Carried out Solid Waste With Diesel and Driver	95,586

198	31/4/2020	Removal of Solid Waste Luangian Da Thata Near Fayyaz Pur MC Ferozewala	88,000
148	21/04/2020	Solid Waste Near FayazPur Inter-Change MC Ferozewala	85,860
162	25/4/2020	Finsh Solid Waste Nikasoo Road MC Ferozewala	84,000
		Total Removal of solid waste	1,042,798
99	26/03/2020	Main Hole Arrangement&ProvidingRCC Main Hole Covers FaremPuplies Colony MC Ferozewala	97,642
101	26/03/2020	Main Hole Arrangment&ProvidingRCC Main Hole Covers FaremWandiyalaDiyal Shah MC Ferozewala	97,642
102	26/03/2020	Main Hole Arrangment&ProvidingRCC Main Hole Covers FaremHaider Road MC Ferozewala	97,642
103	26/03/2020	Main Hole Arrangment&ProvidingRCC Main Hole Covers FaremPump Wala Bazaar MC Ferozewala	97,642
91	26/03/2020	Repairing of Manhole Cover Arrangement & Providing RCC MainHole Covers FareemSoi Gas Road KAM MC Ferozewala	97,524
86	26/03/2020	Main Hole Arrangement&ProvidingRCC Main Hole Covers FaremSharappurKhurad Bazar Noori Puri Bazaar Asad Town MC Ferozewala	96,921
95	26/03/2020	Repair of Manhole and Providing & Fixing RCC Manhole Cover and Fareem at Khaki Bazar and Streets MC Ferozewala	96,717
67	13/04/2020	Manhole& Providing & Fixing of Manhole Cover &Fram at PDP-dise School & Main Bazaar KAM , MC Ferozewala	96,623
82	26/03/2020	Main Hole Arrangment&ProvidingRCC Main Hole Cover Farem Habib Shadihallkhlq Shah Street Puplies Colony MC Ferozewala	95,620
83	26/03/2020	Main Hole Arrangement&ProvidingRCC Main Hole Covers Farem Jalal Town Rachna Town Puplies Colony MC Ferozewala	94,737
100	26/03/2020	Main Hole Arrangement&ProvidingRCC Main Hole Covers FaremRachna Town Bazaar Link Street MC Ferozewala	93,871
136	30/5/2020	Repair Sewerage Line Repair Manhole Chambers Providing & Arrangement Manhole Covers Street Railway Line Imamia Colony MC Ferozewala	86,016
63	13/04/2020	Manhole & Providing & Fixing of Manhole Cover &Fareem at Main Jamal Town Link Street MC Ferozewala	85,808
36	04/11/2020	Repair of Manhole and Providing and Fixing of RCC Manhole Cover and Frame at Jalal Town MC Ferozewala	85,808
161	25/4/2020	Repair Manhole Arrangement& Providing RCC Manhole Cover FaremDogarChowk , Link Street Mian Colony MC Ferozewala	85,808
58	13/04/2020	Repair of Manhole Arrangement & Providing RCC Manhole Covers FramsImamBarga Scheme No. 02 KAM , MC Ferozewala	85,807
34	04/11/2020	Repair Manhole Cover and Providing and Fixing of RCC Manhole Cover and Fram at Anexxy Colony Street NO. 03 MC Ferozewala	85,807
33	04/11/2020	Repair Manhole Cover and Providing and Fixing of RCC Manhole Cover and Fram at Baldia Road PaniWaliTankiTokeStopMCFerozewala	85,807
32	04/11/2020	Repair Manhole Cover and Providing and Fixing of RCC Manhole Cover and Fram at WandalaDiyalShahMCFerozewala	85,807
142	21/04/2020	Repair Manhole Cover Arrangement& Providing RCC Manhole Cover Fareem Street No. 07 Melad Chowk MC Ferozewala	85,807
146	21/04/2020	Repair Manhole Covers, Chambers Arrangement& Providing Manhole Cover Main Bazaar Nain Sukh MC Ferozewala	85,807
19	11/05/2020	Manhole Providing & Arrangement RCC Main Hole Covers Shahzed Sikandar Street MC Ferozewala	85,805
60	18/5/2020	Repair Manhole Providing &Arrangment RCC Manhole Covers Fareem Link Street Umar Park Imamia Colony MC Ferozewala	85,573
64	19/5/2020	Repair Manhole Providing and Arrangement RCC Manhole Cover Sharaqpur Road Doliya Wala Bazaar Area KAM MC Ferozewala	85,542
145	21/04/2020	Repair Manhole Covers, Chambers Arrangement& Providing Manhole Cover Niksoo Road Begum KotMCFerozewala	85,182
149	21/04/2020	Desiling of Manhole Chamber at Main Bazaar Mian Colony MC Ferozewala	85,000
150	21/04/2020	Desiling of Manhole Chamber Link Streets at Mian Colony Main Bazaar MC Ferozewala	85,000
57	13/04/2020	Manhole Arrangement & Providing RCC Manhole Covers Fareem Asif Abad Colony KAM , MC Ferozewala	84,911

46	13/04/2020	Repair of Manhole & Providing & Fixing of RCC Manhole Cove & Frame at Rizwan Park & Bhoukhra Pura MC Ferozewala	84,911
42	13/04/2020	Repair Manhole Cover and Providing and Fixing of RCC Manhole Cover and Fram at Jalal Town MC Ferozewala	84,911
144	21/04/2020	Repair Manhole Cover Arrangment & Providing RCC Manhole Cover Fareem Main Bazaar Sharaqpur Khurd KAM MC Ferozewala	84,911
18	05/11/2020	Repair Manhole Providing & Arrangement RCC Main Hole Cover Jalal Town Rachna Town MC Ferozewala	84,911
69	13/4/2020	Repair of Manhole Chamber & Providing & Fixing of Manholes Covers & Frams at Drum Manhole Bazaar Jamal Town MC Ferozewala	84,842
59	18/5/2020	Repair Manhole Providing & Arrangement RCC Covers Fareem Khaki Bazaar Soi Gas Road Sadat Colony MC Ferozewala	84,683
8	06/05/2020	Sewerage Lines Riscing Manhole Covers link Street Namda Road Rachan Town MC Ferozewala	84,617
147	21/04/2020	Repair Manhole Covers, Chambers Arrangment & Providing Manhole Cover Mian Colony MC Ferozewala	84,286
137	30/5/2020	Repair Manhole Chambers Providing & Arrangement Manhole Covers Nizampura MC Ferozewala	84,286
64	13/04/2020	Manhole Chambers & Providing & Fixing of RCC Manhole Cover & Frams at Street Jamal Town MC Ferozewala	84,083
156	25/4/2020	Repair of Manhole and Providing and Fixing of RCC Manhole Cover at Abdul Rehman Street Jamal Town MC Ferozewala	84,000
15	06/08/2020	Repair Line Riscing Repair Manhole Link Street Masjid Noor Ul Hadi Mohallah Rachna Town Ferozewala	83,706
48	13/04/2020	Repair of Manhole and Providing and Fixing of RCC Manhole Cover and Frame at Umar Park Main Bazaar Imamia Colony MC Ferozewala	83,118
56	18/5/2020	Repair Sewerage Line & Repair Manhole Chambar Shareef Rachna Town MC Ferozewala	80,993
		Total repairing of manholes	3,696,134
39	10/04/2020	Providing and Fixing Flexes and Steamers for Jurisdiction of MC Ferozewala	99,000
9	10/04/2020	Providing and Fixing Flexes and Steamers Kashmir Day of MC Ferozwala	97,637
71	13/4/2020	Providing and Fixing Flexes and Steamers Plant for Clean and Green Punjab (Pakistan Day) at Jurisdiction of MC Ferozwala	85,950
127	19/5/2020	Providing and Fixing Flexes at Jurisdiction of MC Ferozewala	85,200
193	27/4/2020	Providing and Fixing Flexes and Steamers for Awareness of Corona Virus at Jurisdiction MC Ferozewala	82,700
192	27/4/2020	Providing and Fixing Flexes and Steamers for Mobile Corruption Report apps at MC Ferozewala	80,550
		Total Flexes	531,037
87	26/03/2020	Supply of Bamboos, Jharoo, Area KAM Municipal Coporation Ferozewala for the Month of December 2019	94,700
197	31/4/2020	Supply of Bamboos Jharoo Area Wandala Dayal Shah MC Ferozewala Area KAM for the Month of April 2020	94,700
128	17/04/2020	Supply of Bamboos, Jharoo Area KAM MC Ferozwala for the Month of February 2020	92,770
134	17/04/2020	Supply of Bamboos, Jharoo Area KAM MC Ferozwala for the Month of March 2020	92,769
109	26/03/2020	Supply of Bamboos, Jharoo, Municipal Coporation Ferozewala for the Month of February 2020	87,700
61	18/5/2020	Supply of Bamboos, Jharoo, Municipal Coporation Ferozewala for the Month of May 2020	87,700
55	13/04/2020	Supply of Bamboos, Jharoo, Area Ferozewala for the Month of March 2020	85,897
66	13/04/2020	Supply of Bamboos, Jharoo Area Ferozewala MC Ferozwala for the Month of March 2020	85,897
		Total purchase of Bamboos	722,133
97	26/03/2020	Repair Rehmat Colony Ali Street Sharaq Pur Khurad KAM, MC Ferozwala	97,528
162	26/03/2020	Repair Street Lights Village Bhulley Banawal MC Ferozwala	96,296
161	26/03/2020	Repair of Front Wheel Hub Seal Carrier Gear Garari Tractor SAJ-11 MC Ferozwala	93,026

108	26/03/2020	Repair of Works of Tractor SAJ-10 KAM MC Ferozewala	91,148
132	30/5/2020	Repair of Tube-Well Abbas Chowk Imamia Colony MC Ferozewala	86,160
133	30/5/2020	Repair of Tube-Well Abbas Chowk Imamia Colony MC Ferozewala	86,060
7	06/05/2020	Repair of Pump No.01 Disposal Works RangianJangian MC Ferozewala	86,000
76	13/04/2020	Replacement of Damaged Colum Pipe With Shaft and Repairing of Bawl Assembly etc Tube-Well Abbas Chowk Imamia Colony MC Ferozewala	85,980
57	18/5/2020	Repair / Rewinding of Electric Motor 60 H.P Water Supply KAM MC Ferozewala	85,956
10	26/04/2020	Repair of Adnan Streets Link Main Bazaar Rachna Town MC Ferozewala	85,916
41	10/06/2020	Repair of Pump Disposal Works RangianJangian MC Ferozewala	85,900
141	21/04/2020	Repair of Nallah Near Office KAM MC Ferozewala	85,785
77	13/04/2020	Repair / Rewinding of Electric Motor 40 H.P at Tube Well Husnain Chowk Imamia Colony MC Ferozewala	85,600
140	30/5/2020	Repair / Rewinding of Electric Motor 60 H.P Disposal Work RangianJangian MC Ferozewala	85,600
138	30/5/2020	Repair Tube-Well Providing & Arrangement Colum Shaft Pipe Peoples Colony MC Ferozewala	85,560
159	25/4/2020	Repair of Iron Hand Cart for KAM MC Ferozewala	85,400
73	13/04/2020	Repair of Transformer 50 KVA of KAM Abdul Malik MC Ferozewala	85,350
139	30/5/2020	Repairing of Tube-Well and Providing and Fixning Colum Shaft Pipe at Peoples Colony MC Ferozewala	85,260
157	25/4/2020	Repair of Sucker Machine Clutch Plate , Pressure PlasteGair etc MC Ferozewala	85,070
152	25/04/2020	Repair / Rewinding of Electric Motor 60 HP Sufi Soap Water Supply KAM MC Ferozewala	85,032
129	17/04/2020	Repair of Truck SAG-1033 MC Ferozewala	84,900
44	13/04/2020	Repair of Links Street No, 03 Rachana Town MC Ferozwala	84,764
45	13/04/2020	Repair Street No,04 Rachana Town Ferozewala	84,764
68	13/04/2020	Repair of Jetting Machine KAM , MC Ferozewala	84,610
75	13/04/2020	Repair of Transformer 100 KVA at Tube Well Umar Chowk Imamia Colony MC Ferozewala	84,015
78	13/04/2020	Repair / Rewinding of Electric Motor 30 H.P at Tube Well Abbas Chowk Imamia Colony MC Ferozewala	83,890
47	13/04/2020	Repair Street Sikandar Gujjar Pump Wala Bazaar MC Ferozwala	83,024
135	30/5/2020	Providing Colroination Tanks Repair Dosing Pumps Tube-Well Area KAM MC Ferozewala	82,840
53	13/04/2020	Providing & Fixing of Calorine Tanks & Repair Works of Dosing Pumps Area MC Ferozewala	82,840
		Total Repairing work	2,504,274
57	18/5/2020	Repair / Rewinding of Electric Motor 60 H.P Water Supply KAM MC Ferozewala	85,956
77	13/04/2020	Repair / Rewinding of Electric Motor 40 H.P at Tube Well Husnain Chowk Imamia Colony MC Ferozewala	85,600
140	30/5/2020	Repair / Rewinding of Electric Motor 60 H.P Disposal Work RangianJangian MC Ferozewala	85,600
152	25/04/2020	Repair / Rewinding of Electric Motor 60 HP Sufi Soap Water Supply KAM MC Ferozewala	85,032
78	13/04/2020	Repair / Rewinding of Electric Motor 30 H.P at Tube Well Abbas Chowk Imamia Colony MC Ferozewala	83,890
		Total Rewinding work	426,078
73	13/04/2020	Repair of Transformer 50 KVA of KAM Abdul Malik MC Ferozewala	85,350
75	13/04/2020	Repair of Transformer 100 KVA at Tube Well Umar Chowk Imamia Colony MC Ferozewala	84,015
		Total repairing of Transformers	169,365
		Grand Total	11,426

Annexure-AC

Vr. No.	Dated	Commodity	Amount
84	26/03/2020	Payment of Fire Incident Occurred at Peerzada Colony MC Ferozewala	976,918
79	13/04/2020	Payment of Surgical Mask, Galoves, Kits, etc of MC Ferozewala	172,940
137	21/04/2020	Payment of Providing and Fixing Streamers for Awareness of Corona Jurisdiction of MC Ferozewala	317,250
199	30/4/2020	Payment of Providing and Fixing Streamers for Unanimous Declaration Arranging Prayers and Taraweeh in Masjid and Imambargahs at Jurisdiction of MC Ferozewala	135,000
10	8/6/2020	Payment of Arrangements of Establishment of Critical Bazaar At Abul-Khair KAM MC Ferozewala	531,305
40	10/6/2020	Payment of Providing and Fixing Steramers and Pamphlet for Awareness of Corona Virus SOP Jurisdiction of MC Ferozewala	183,700
54	10/6/2020	Payment of Amount Provide Rent Vehcile Pak Army COVID duty Ferozewala	162,000
16	8/6/2020	Payment of Finsh Solid Waste Mehmood Colony Tuheed Park Karbala Street MC Ferozewala	327,705
191	27/4/2020	Payment of Repair of Tractor and Engine Overhalling SAJ-11 MC Ferozewala	446,283
141	30/5/2020	Payment of Tractor SAD-3155 & Engine Overhalling MC Ferozewala	308,883
12	8/6/2020	Payment of Providing and Fixing of Tyre with Tube Trolley Tractor SAJ-3155 MC Ferozewala	263,868
11	8/6/2020	Payment of Providing & Fixing of Rim Tyres and Nut Bolt Jetting Machine KAM MC Ferozewala	569,145
9	8/6/2020	Payment of Providing and Fixing of Tyre with Tube Tractor SAJ-19 MC Feozewala	263,736
		Total	4658733

Annexure-AD

Sr. No.	Work	Contractor	Date of award	TS cost	No. of manhole covers	Amount
1.	P/F manhole cover 22", 24", 26" dia with CI frame (700 Nos) for raising of existing manhole (100 Nos) and construction of gully grating chambers concrete 12"x12" (113 Nos) at different street MC Muridkey	Sajjad Ahmed	25.02.2020	7.118	800	6.446
2.	P/L of existing manhole covers 22",24" and 26" in UC 15, 16, & 26 MC Muridkey	M. shafique	14.01.2020	0.499	87	.456
3.	P/L of existing manhole covers 22",24" and 26" in UC 17, 18, & 19 MC Muridkey	Syed Riad Ul Hasan	14.01.2020	0.499	125	0.478
4.	P/L of existing manhole covers 22",24" and 26" in MC Muridkey	Syed Riad Ul Hasan	14.04.2019	0.998	233	0.927
5.	P/L of existing manhole covers 22",24" and 26" in MC Muridkey	Syed Riad Ul Hasan	13.12.2018	1.098	265	1.033
6.	P/L of existing manhole covers 22",24" and 26" in MC Muridkey	Ali Const. Co	14.01.2020	0.499	127	0.478
7.	P/L of existing manhole covers 22",24" and 26" in MC Muridkey	Syed Riad Ul Hasan	15.09.2018	1.098	283	1.032
8.	P/L of existing manhole covers 22",24" and 26" in MC Muridkey	Syed Riad Ul Hasan	07.08.2019	1.000	232	0.954
	Total:-				2152	11.804

Annexure-AE

Sr. No.	Work	Contractor	Billing date	Amount
1.	Repair of B/W of children park.(Phase-I)	MD & CO	06.07.2019	97,300
2.	Repair of B/W of children park.(Phase-II)	MD & CO	18.07.2019	38,900
3.	Replacement of main distribution board at ladies park	MD & CO	07.07.2019	99,200
4	Repair of main panel board ladies park	MD & CO	06.03.2020	89,080
5.	Repair of sewerage line at Sir Mubassar Ali Street Hakim Ghari	MD & CO	29.07.2019	39,400
6.	Providing and fixing of fiber glass shed at sabzi mandi chowk	MD & CO	10.06.2019	97,700
7.	P/L tuff tile at chowk sabzi mandi for establishment of shops	Khan & Co.	25.06.2019	98,300
8.	Repair of electric motor located at chowk sher-e-rubbani	MD & CO	31.08.2019	99,350
9.	Repair of manhole cover with slab at shaheen street	MD & CO	22.08.2019	33,000
10.	Repair of manhole cover at Madina park, main bazar	MD & CO	14.08.2019	49,000
11	Repair of penal box tubewell water supply at Nabi Pur Kiran	Khan & Co.	14.05.2020	60,600
12	Repair of motory cycle card	Afzal	24.02.2020	89,314
13	Renovation and painting of kerb stone along approach road in city	Khan & Co.	17.01.2020	95,800
14	Sign board at Ghazipur stop MC sharippur	Khan & Co.	18.02.2020	98,100
15	Sign board at jaranwala road near THQ	Khan & Co.	10.02.2020	98,000
16	Renovation, painting and distempering at children park	MD & Co.	12.02.2020	98,000
17	Renovation, painting and distempering at ladies park	MD & Co.	25.01.2020	96,300
18	Renovation, painting and distempering at bara adda and karb stone along approach road	MD & Co.	18.02.2020	98,000
19	Renovation, painting and distempering at filth depote and sanitation machinery	MD & Co.	24.01.2020	99,600
20	Erection of LED pipe on gates for beatification at different area of city MC	MD &Co.	30.01.2020	99,700
21	Erection of LED pipe on gates for beatification at different area of city MC	MD &Co.	22.01.2020	56,800
22	Providing fabrication and fixing of MS door for filth depote at Husn-e jamil shah hall bara add near honey sweet and skp	MD &Co.	20.01.2020	89,300
23	Repair of manhole covers at bismillah colony	MD &Co.	31.01.2020	13,200
24	Repair of manhole covers at Kot Muzaffar Ali near Ghat stop	MD &Co.	25.01.2020	99,950
	Total:-			1,933,894

Annexure-AF

Voucher No.	Date	Amount	Description	Contractor Name
90	16.1.2019	48,000	Purchase / supply of misc. items	Sindhu Brothers
82	16.1.2019	48,000	Purchase / supply of soil	Sindhu Brothers
83	16.1.2019	48,000	Purchase / supply of soil	Sindhu Brothers
84	16.1.2019	48,000	Purchase / supply of soil	Sindhu Brothers
102	16.1.2019	49,000	Purchase / supply of flood material	Ehsaan Engineering
100	16.1.2019	49,500	Purchase / supply of plants seeds	Ehsaan Engineering
95	16.1.2019	49,500	Purchase / supply of soil	Ehsaan Engineering
103	16.1.2019	49,800	Purchase / supply of flood material	Ehsaan Engineering
64	16.1.2019	97,167	Purchase / supply of bamboos	Ahmed Nazir & CO.
90	16.10.2018	89,320	rent of excavator	Danish & CO.
91	16.10.2018	89,320	rent of excavator	Danish & CO.
92	16.10.2018	89,320	rent of excavator	Danish & CO.
87	16.10.2018	98,020	rent of vehicle pickup	Danish & CO.
88	16.10.2018	98,020	rent of vehicle pickup	Danish & CO.
89	16.10.2018	98,020	rent of vehicle pickup	Danish & CO.
17	18.12.2019	98,280	Purchase / supply of bamboos for disposal works	M. Nadeem Aslam
18	18.12.2019	98,280	Purchase / supply of bamboos for disposal works	M. Nadeem Aslam
19	18.12.2019	98,280	Purchase / supply of bamboos for disposal works	M. Nadeem Aslam
21	18.9.2019	47,850	rent of serch lighs Imam bargah main bazar Kalan	M. Amin & Co.
34	18.9.2019	47,850	rent of serch lights Imam bargah Kalan	M. Amin & Co.
32	18.9.2019	47,850	rent of serch lights stand Jinnah Park	M. Amin & Co.
25	18.9.2019	49,219	rent of generator imam bargah eid gah graveyard	M. Amin & Co.
23	18.9.2019	49,561	rent of generator imam bargah kalan	M. Amin & Co.
29	18.9.2019	49,776	rent of serch lights stand Khokhar town	M. Amin & Co.
94	19.3.2019	93,015	Purchase / supply of hydro chloride	Danish & CO.
117	19.4.2019	96,525	Purchase / supply of bamboos	Shahzaib & Co.
118	19.4.2019	96,525	Purchase / supply of bamboos	Shahzaib & Co.
119	19.4.2019	97,168	Purchase / supply of bamboos	Shahzaib & Co.
2	2.2.2019	81,626	Purchase / supply of earth filling	Tabassum Javed
99	20.3.2020	98,865	Purchase / supply of bamboos for disposal works	M. Nadeem Aslam
108	21.5.2020	56,600	Purchase / supply of manholes	M. Amin & Co.
115	21.5.2020	96,525	Purchase / supply of safety equipments for Carona	M. Nadeem Aslam
116	21.5.2020	96,525	Purchase / supply of safety equipments for Carona	M. Nadeem Aslam
110	21.5.2020	97,812	Purchase / supply of bamboos for disposal works	M. Amin & Co.
198	22.4.2019	82,368	Purchase / supply of cloth for Punjabi Paghrian	M. Amin & Co.
212	22.4.2019	87,029	Purchase / supply of CCTV cameras for Muharram	M. Amin & Co.
199	22.4.2019	87,515	Purchase / supply of cloth for Punjabi Paghrian	M. Amin & Co.
33	27.12.2019	94,934	Purchase / supply of flexes for awareness of cleanliness activities	Nadeem Aslam
35	27.12.2019	94,934	Purchase / supply of flexes for awareness of cleanliness activities	Nadeem Aslam
32	27.12.2019	94,934	Purchase / supply of flexes on eve of 6th September	Nadeem Aslam
39	27.12.2019	94,934	Purchase / supply of flexes on eve of 6th	Nadeem Aslam

			September	
40	27.12.2019	94,934	Purchase / supply of flexes on eve of 6th September	Nadeem Aslam
41	27.12.2019	94,934	Purchase / supply of flexes on eve of 6th September	Nadeem Aslam
36	27.12.2019	94,934	Purchase / supply of flexes on eve of Kashmir day	Nadeem Aslam
37	27.12.2019	94,934	Purchase / supply of flexes on eve of Kashmir day	Nadeem Aslam
38	27.12.2019	94,934	Purchase / supply of flexes on eve of Kashmir day	Nadeem Aslam
43	27.12.2019	98,280	Purchase / supply of bamboos for disposal works	Nadeem Aslam
44	27.12.2019	98,280	Purchase / supply of bamboos for disposal works	Nadeem Aslam
50	27.12.2019	99,000	Purchase / supply of Keri on routes of Moharram	Nadeem Aslam
51	27.12.2019	99,280	Purchase / supply of bamboos for disposal works	Nadeem Aslam
34	27.12.2019	99,934	Purchase / supply of flexes for awareness of cleanliness activities	Nadeem Aslam
119	27.2.2019	77,220	Purchase / supply of electric material	Ahmed Nazir & CO.
111	27.2.2019	96,525	Purchase / supply of bamboos for sanitation	Ahmed Nazir & CO.
114	27.2.2019	96,525	Purchase / supply of material of disposal works	Ahmed Nazir & CO.
112	27.2.2019	97,039	Purchase / supply of material of disposal works	Ahmed Nazir & CO.
113	27.2.2019	99,742	Purchase / supply of material of disposal works	Ahmed Nazir & CO.
181	27.6.2020	48,720	purchase of batteries for Audit branch	M. Nadeem Aslam
180	27.6.2020	48,720	purchase of batteries for CO office	M. Nadeem Aslam
77	27.6.2020	62,420	Purchase / supply of flexes	M. Amin & Co.
78	27.6.2020	70,331	Purchase / supply of flexes	M. Amin & Co.
91	27.6.2020	74,000	Purchase / supply of manhole	Qasim Ali
173	27.6.2020	98,414	Purchase / supply of pressure pipe	Fine Traders
79	27.6.2020	99,389	Purchase / supply of street lights Khadim hussain Road	M. Amin & Co.
80	27.6.2020	99,389	Purchase / supply of street lights Khadim hussain Road	M. Amin & Co.
81	27.6.2020	99,389	Purchase / supply of street lights Nabi Pura Dil Chowk	M. Amin & Co.
14	28.6.2019	63,882	Purchase / supply of patch work material	M. Amin & Co.
26	28.6.2019	94,795	rent of generator Jandiala Road	M. Amin & Co.
75	29.1.2020	87,700	Purchase / supply of oil for patch work on Moharram routes	Fine Traders
76	29.1.2020	87,700	Purchase / supply of oil for patch work on Moharram routes	Fine Traders
81	29.1.2020	96,500	Purchase / supply of Keri on Moharram routes	Fine Traders
82	29.1.2020	96,500	Purchase / supply of Keri on Moharram routes	Fine Traders
77	29.1.2020	97,200	Purchase / supply of crush on Moharram routes	Fine Traders
78	29.1.2020	97,250	Purchase / supply of crush on Moharram routes	Fine Traders
79	29.1.2020	98,300	Purchase / supply of Tarcol on Moharram routes	Fine Traders
80	29.1.2020	98,300	Purchase / supply of Tarcol on Moharram routes	Fine Traders
208	29.6.2020	96,800	Purchase / supply of manholes covers	M. Nadeem Aslam

209	29.6.2020	96,800	Purchase / supply of manholes covers	M. Nadeem Aslam
210	29.6.2020	96,800	Purchase / supply of manholes covers	M. Nadeem Aslam
211	29.6.2020	96,800	Purchase / supply of manholes covers	M. Nadeem Aslam
212	29.6.2020	96,800	Purchase / supply of manholes covers	M. Nadeem Aslam
214	29.6.2020	96,800	Purchase / supply of manholes covers	M. Nadeem Aslam
135	30.10.2019	87,213	Purchase / supply of manholes covers	Nadeem Aslam
144	30.10.2019	93,768	Purchase / supply of material for disposal works	Nadeem Aslam
143	30.10.2019	94,770	Purchase / supply of suction pump for sucker machine	Nadeem Aslam
140	30.10.2019	96,048	Purchase / supply of gully sucker machine	Nadeem Aslam
146	30.10.2019	97,374	Purchase / supply of material for disposal works	Nadeem Aslam
147	30.10.2019	97,395	Purchase / supply of material for disposal works	Nadeem Aslam
133	30.10.2019	97,658	Purchase / supply of patch work material for Muharram routes	Nadeem Aslam
145	30.10.2019	97,695	Purchase / supply of material for disposal works	Nadeem Aslam
148	30.10.2019	97,695	Purchase / supply of material for disposal works	Nadeem Aslam
129	30.10.2019	98,901	Purchase / supply of manholes covers	Nadeem Aslam
137	30.10.2019	99,000	Purchase / supply of manholes Araaian wala	Nadeem Aslam
136	30.10.2019	99,600	Purchase / supply of manholes covers	Nadeem Aslam
117	31.12.2019	95,700	Purchase / supply of lights on eve of Eid-ul-Azha and 14th August	M. Amin & Co.
121	31.12.2019	95,700	Purchase / supply of lights on eve of Eid-ul-Azha and 14th August	M. Amin & Co.
154	31.12.2019	97,440	Purchase / supply of flexs on different places	M. Amin & Co.
116	31.12.2019	99,389	Purchase / supply of flags for 14th August	M. Amin & Co.
124	31.12.2019	99,389	Purchase / supply of flags for 14th August	M. Amin & Co.
125	31.12.2019	99,389	Purchase / supply of flags for 14th August	M. Amin & Co.
122	31.12.2019	99,389	Purchase / supply of lights on eve of 14th August on different places	M. Amin & Co.
152	31.12.2019	99,389	Purchase / supply of street lights	M. Amin & Co.
134	31.12.2019	99,806	Purchase / supply of cables tube well No. 27	M. Amin & Co.
123	31.12.2019	99,876	Purchase / supply of lights on eve of 14th August Jinnah Park	M. Amin & Co.
185	31.8.2019	96,512	Purchase / supply of pick up of Eid ul Azha	Nadeem Aslam
186	31.8.2019	96,512	Purchase / supply of pick up of Eid ul Azha	Nadeem Aslam
187	31.8.2019	96,512	Purchase / supply of pick up of Eid ul Azha	Nadeem Aslam
179	31.8.2019	97,092	Purchase / supply of food for workers on Eid ul azha	Nadeem Aslam
180	31.8.2019	97,092	Purchase / supply of food for workers on Eid ul azha	Nadeem Aslam
181	31.8.2019	97,092	Purchase / supply of food for workers on Eid ul azha	Nadeem Aslam
22	5.12.2018	98,280	Purchase / supply of bamboos	Ahmed Nazir & CO.
23	5.12.2018	98,280	Purchase / supply of bamboos	Ahmed Nazir & CO.
87	7.2.2019	98,000	Purchase / supply of earth filling in green belt	Tabassum Javed
89	9.8.2019	60,500	Purchase / supply of manhole	M.S. Fine
124	9.8.2019	98,280	Purchase / supply of bamboos for disposal works	M. Amin & Co.
110	9.8.2019	98,414	Purchase / supply of pressure jet machine	M. Amin & Co.
116	9.8.2019	98,414	Purchase / supply of pressure jet machine	M. Amin & Co.
81	9.8.2019	99,528	Purchase / supply of bamboos	M.S. Fine
		10,293,053		

Annexure-AG

Sr. No	Location of Market Shops	No of Shops	PM Rent	Market Rent PM	Less rent PM	Loss w.e.f 01-01-2017 to 30-06-2020
1	Madina Market Sheikhupura	121	507,520	1,595,000	1,087,480	45,674,160
2	Ghalla mandi No 1	22	186,300	625,000	438,700	18,425,400
3	Ghalla mandi No 2	24	218,300	632,000	413,700	17,375,400
4	Purana Adda Loryain	89	589,250	1,897,000	1,307,750	54,925,500
5	Ghalla Mandi Skp	215	908,610	7,506,000	6,597,390	277,090,380
6	New Sabzi mandi Skp	71	180,680	987,000	806,320	33,865,440
7	Rasool nagar Phataq Skp	20	69,140	252,000	182,860	7,680,120
8	Yadgar Park Skp	23	106,240	630,000	523,760	21,997,920
9	Lahore Road Skp	9	37,400	125,000	87,600	3,679,200
10	Old City etc. Skp	9	46,600	132,000	85,400	3,586,800
11	Main Bazar Sheikhupura	64	227,960	1,441,000	1,213,040	50,947,680
12	Chowk Imam Bargah Sheikhupura	18	46,590	90,000	43,410	1,823,220
13	Waris Road Sheikhupura	45	98,540	454,000	355,460	14,929,320
14	Chara Market Sheikhupura	16	94,690	284,000	189,310	7,951,020
		746				559,951,560

Annexure-AH

Sr. No	Location of Market Shops	No of Shops	PM Rent	Rent from 1-01-2020 to 30-06-2020
1	Madina Market Sheikhpura	121	507,520	3,045,120
2	Ghalla mandi No 1	22	186,300	1,117,800
3	Ghalla mandi No 2	24	218,300	1,309,800
4	Purana Adda Loryain	89	589,250	3,535,500
5	Ghalla Mandi Skp	215	908,610	5,451,660
6	New Sabzi mandi Skp	71	180,680	1,084,080
7	Rasool nagar Phataq Skp	20	69,140	414,840
8	Yadgar Park Skp	23	106,240	637,440
9	Lahore Road Skp	9	37,400	224,400
10	Old City etc. Skp	9	46,600	279,600
11	Main Bazar Sheikhpura	64	227,960	1,367,760
12	Chowk Imam bargah Sheikhpura	18	46,590	279,540
13	Waris Road Sheikhpura	45	98,540	591,240
14	Chara Market Sheikhpura	16	94,690	568,140
		746	3,317,820	19,906,920